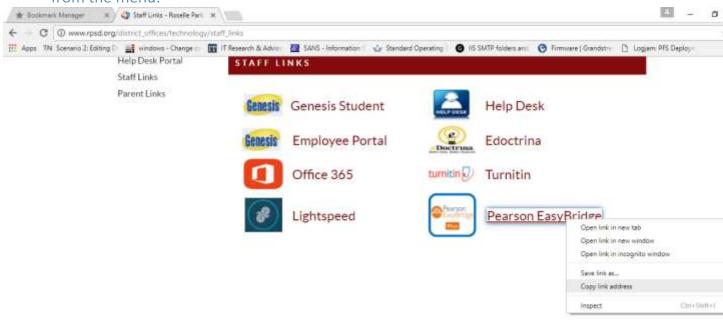
If you have attempted to create a bookmark/favorite already, and it is not working, you can edit the link to use the "correct" URL. If you have not created a bookmark/favorite yet for Pearson, do so now before proceeding.

i

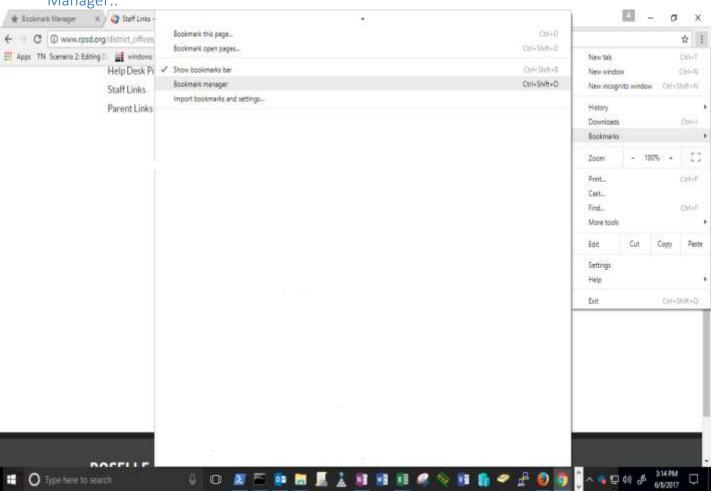
These directions will show you how to create a bookmark for Pearson using Chrome. In Chrome, go to the Pearson site, and click the star icon to the right of the URL to add a bookmark/favorite. Once you have created the "bad" bookmark, we will edit it to ensure it provides enough information to Pearson to ensure you can login.

1. Copy the good link: You can accomplish this either by going to staff links or to the email containing the Pearson link and right clicking the link, and choosing "copy" from the menu.

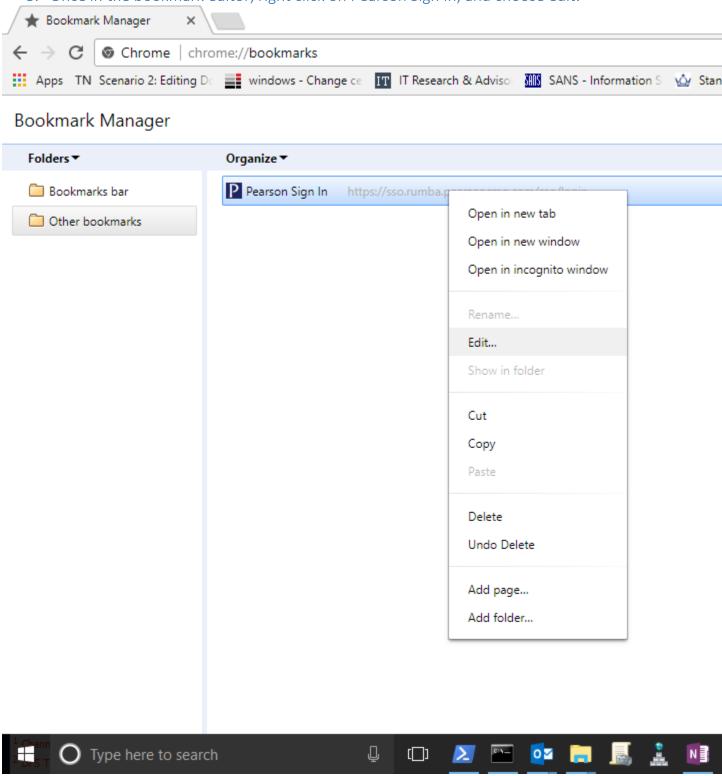




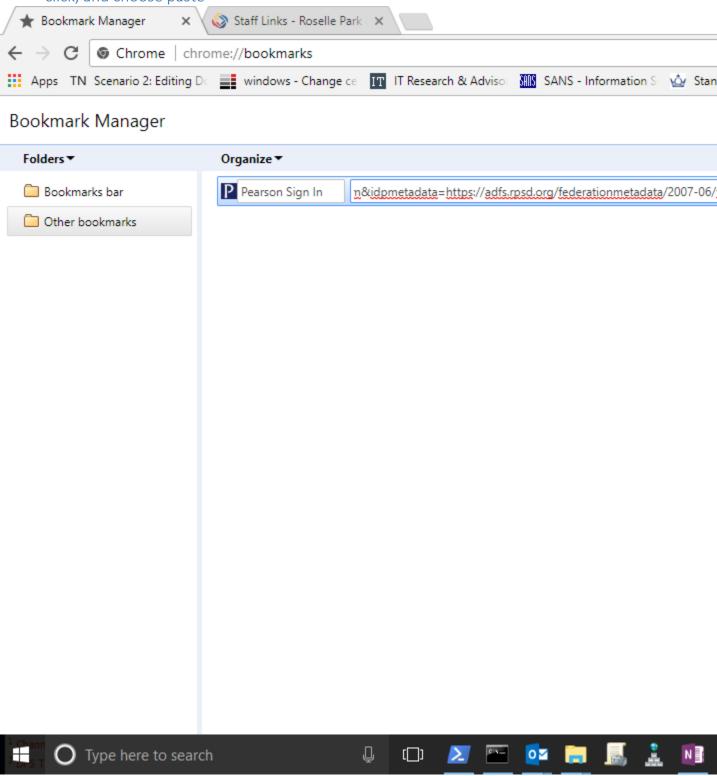
2. Once you have copied the link, go back into Chrome, click the three little dots on the right hand side (as shown), click on Bookmarks, and then click on Bookmark Manager.:



3. Once in the bookmark editor, right click on Pearson Sign In, and choose edit:



4. Right click on the right hand side (the actual URL), highlight the entire URL, right click, and choose paste



5.	Then press the enter button. This will insert the "correct" URL for Pearson,
	including the information that will allow you to use the single sign on functionality.