TO:                  Christopher Miller, President
                  Members of the Board of Education
FROM:               Pedro Garrido, Superintendent
SUBJECT:            AGENDA FOR BOARD MEETING – September 20, 2016

Notice of Meeting
This meeting, held in the High School Auditorium, is an open session of the Roselle Park Board
of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this
meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk,
school offices, and the district website. The Board shall open this meeting in public session and
immediately adjourn to executive session. The Board shall return to public session at
approximately 7:00 p.m.

Roll Call
President Miller                  Troy Gerten
Vice President Harms             Scott Nelson
Alexander Balaban                Sundjata Sekou
Rodric Bowman                    Jeofrey Vita
Kevin Cancino                    
Pedro Garrido, Superintendent of Schools
Susan Guercio, School Business Administrator/Board Secretary
Jennifer Osborne, Board Attorney

Flag Salute

Resolution – Executive Session
RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive
session for discussion of the following subjects:

1.  Real Property

   It is anticipated that the executive session will take approximately 30 minutes; the Board may take
   action during public session. The Board shall return to public session, following executive session, at
   approximately 7 p.m. The minutes of the executive session shall be released to the public when the
   reason for the executive session no longer exists.

   Moved                Seconded                Time
   AYE                   NAY

   Motion to return to public session (to be moved in public session)
   Moved                Seconded                Time
   AYE                   NAY
Public Participation – 7:00 PM – Agenda Items Only

Committee Reports

Superintendent’s Report

Principal’s Report

Student Recognition

The following students will receive a certificate of recognition for competing at the Nationals in Nashville, TN

Christina Rodden - Music Production (First Place in the Nation)
Sabrina LaSalle - Music Production (First Place in the Nation) & 2D Cad Design
Laura Howell - Video Game Design
Saavi Dhingra - Video Game Design
Aib Acob - VEX Robotics
Angel Castillo - VEX Robotics & Dragster Design
Christian Luciano - Video Game Design
Garrett Maney - VEX Robotics
Brandon Mishoe - VEX Robotics & Video Game Design
Jonathan Perez - VEX Robotics
Casey Crown - Architectural Renovation
Julian Victoria - Architectural Renovation
Samantha Graves - Architectural Renovation
Manuel Luna - Architectural Renovation
Joshua Franco - Architectural Renovation
Sebastian Leo - Architectural Renovation
POLICY

A motion was made by _____________ and seconded by _____________
to approve agenda items 1 through 2.

1. District Policy – Adopt

To approve the following OPERATION AND MAINTENANCE OF PLANT revised
district policy:

3510 OPERATION AND MAINTENANCE OF PLANT

2. District Policy – Adopt

To approve the following TRANSPORTATION ROUTES AND SERVICES revised
district policy:

3541.1 TRANSPORTATION ROUTES AND SERVICES

Vice President Harms ______ Mr. Gerten ______
Mr. Balaban ______ Mr. Nelson ______
Mr. Bowman ______ Mr. Sekou ______
Mr. Cancino ______ Mr. Vita ______

President Miller ______

On roll call, motion ______
PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by ____________________seconded by ____________________
to approve the following agenda items 3 through 11.

3A. Maternity Leave of Absence Request Luisa Villegas (MS Spanish/World Language Teacher)

    RESOLVED, that the Board, upon recommendation of the Superintendent, hereby
    approves the pre-birth disability leave of Luisa Villegas commencing on October 10, 2016 and
    extending through November 3, 2016. Luisa Villegas will use 10 of her accumulated sick leave
    days during this pre-birth temporary disability period to continue to receive salary during a
    portion of this leave period. The employee shall continue to receive health benefits from October
    10, 2016 through November 3, 2016. The employee’s pre-birth disability leave shall run
    concurrent to her leave under the Family Medical Leave Act (FMLA).

    RESOLVED, that the Board, upon recommendation of the Superintendent, approves the
    post-birth disability period of Luisa Villegas for six weeks, following the birth of her child. The
    employee shall not receive salary during this time period but will continue to receive health
    benefits from November 4, 2016 through December 16, 2016. The employee’s post-birth
disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

    RESOLVED, that the Board, upon recommendation of the Superintendent, approves the
    child care family leave of absence under Family Medical Leave Act and the New Jersey Family
Leave Act for Luisa Villegas commencing December 19, 2016 and extending through February 3,
2017. The remainder of the employee’s leave under the Family Medical Leave Act shall run
concurrent to the employee’s leave under the New Jersey Family Leave Act. The employee shall
not receive salary during this period of time, but will continue to receive health benefits. The
employee shall return to the District on February 6, 2017

3B. Medical Leave of Absence Request Judith Nese (Aldene, Elementary Teacher)

    RESOLVED, that the Board, upon recommendation of the Superintendent, hereby
    approves the medical leave of Judith Nese commencing on September 26, 2016 through
    November 18, 2016. The employee’s health benefits shall be maintained during this leave of
    absence.
4. **District Substitutes**

To approve additional district substitutes. (as recommended by the Superintendent)
NJ certified teachers=$100/dy; Sub Certified=$95/dy; Custodian=$13/hr, Secretary-$75/day

<table>
<thead>
<tr>
<th>TEACHERS</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Carol Brandyberry</td>
<td>8-A Colfax Manor, RP</td>
<td>UCC/Kean</td>
<td>PK-5</td>
</tr>
<tr>
<td>Maritza Franco</td>
<td>2090 W. Broad St., SP</td>
<td>Turabo Univ</td>
<td>8-12</td>
</tr>
<tr>
<td>Namita Gulati</td>
<td>265 Grove St., Elizabeth</td>
<td>India '98</td>
<td>K-12</td>
</tr>
<tr>
<td>Daria Resnick</td>
<td>18 Dorset Dr., Kenilorth</td>
<td>Kean '04</td>
<td>Spec Ed., Elem</td>
</tr>
<tr>
<td>Teresa Sacca</td>
<td>2060 Brookside Dr., SP</td>
<td>Wagner</td>
<td>School Nurse</td>
</tr>
<tr>
<td>Matthew Talbot</td>
<td>425 Myrtle Ave., RP</td>
<td>Fairleigh</td>
<td>K-12</td>
</tr>
<tr>
<td>Clayton Whittaker II</td>
<td>19 Newcomb Pl., Elizabeth</td>
<td>Kean '86</td>
<td>Elementary</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SECRETARY</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Janice Gibeault</td>
<td>14 W. Colfax Ave., RP</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CUSTODIAN</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>James Decker</td>
<td>21 W. Clay Ave., RP</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

5. **Additional Lunch Aide**

To approve the following lunch aide for the 2016-2017 school year (as recommended by the Superintendent) (effective 9/12/16 through 6/30/17)

Maria Cunha Sherman Elementary $9/hr.

6. **Additional High School Extra-Curricular Coaches/Proctors 2016-2017**

To approve the following high school extra-curricular coaches/proctors for the 2016-2017 school year: (as recommended by the Superintendent) (as per RPEA contract)

- Head Girls Basketball
  - Ian Matten 3-1 $7,926
- Proctors
  - Robert Salamaca $45/event
  - Ian Matten

7. **Change of Assignment**

To approve the following change of assignment: (as recommended by the Superintendent)
(as per RPEA contract)

Daiana Permison
- From: MS Paraprofessional 6 hrs./day, $14.89/hr.
- To: MS Spanish/World Language Teacher B1 $55,165 (prorated)
  - mat. leave replacement (repl. L. Villegas)
  - 10/10/16-2/3/17
8. **Staff Appointments**

To appoint the following staff: (as recommended by the Superintendent) (as per RPEA contract)

a. Meghan Gibson, Aldene Elementary, Paraprofessional, effective September 19, 2016 through June 30, 2017, 5.5 hrs./day, at $14.89/hr. (repl. P. Petruzelli)

b. Andrea Cruz, Aldene Elementary Teacher, effective September 26, 2016 through November 18, 2016, B12, $59,406 (pro-rated)(repl. J. Nese)

9. **Breakfast Supervisor Personnel**

To approve the following breakfast supervisors for the 2016-2017 school year at $18.97/day: (as recommended by the Superintendent) (one person per day at each building)

<table>
<thead>
<tr>
<th>High School</th>
<th>Middle School</th>
<th>EJF-Aldene School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linda Califano</td>
<td>Allison Slattery</td>
<td>Mary Jane Lineberger</td>
</tr>
<tr>
<td>Teresa Rose</td>
<td>Giuliana Melo</td>
<td>Rashmi Baxi</td>
</tr>
<tr>
<td>Kathy MacDonald</td>
<td>Robert Watson</td>
<td></td>
</tr>
<tr>
<td>Maura Kepuladze - sub</td>
<td>Karen Carey-Lynch - sub</td>
<td>Michele Howell – sub</td>
</tr>
<tr>
<td>Robert Gordon School</td>
<td>Kristen Kulbaba – sub</td>
<td>Diane Heimall – sub</td>
</tr>
<tr>
<td>Gail Pelaez</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sherman School</td>
<td>Michelle Pfeiffer</td>
<td>Maria Vieira</td>
</tr>
<tr>
<td>Tara Lechner</td>
<td>Christina Shaute</td>
<td>Annmarie Gaccione</td>
</tr>
<tr>
<td>Dena Wilds</td>
<td>Jennifer Burgos</td>
<td>Kelly Hardman</td>
</tr>
<tr>
<td>Wendy Ozeri</td>
<td>Karina DiLillo</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Randi Sheps</td>
<td>Denise Matarante - sub</td>
</tr>
</tbody>
</table>
10. **Lunch Supervisor Personnel**

To approve the following lunchroom supervisors/substitutes for the 2016-2017 school year as recommended by the Superintendent: (as per RPEA contract) (lunch supervisors – $25.00/day)

- **Sherman** – 3 per day
  - Dena Wilds
  - Ann Marie Gaccione
  - Michelle Pfeiffer
  - Denise Matarante (sub)

- **Robert Gordon** – 3 per day
  - Kristen Mingoa
  - Rachel Siegel
  - Diane Heimall - sub
  - Lisa Guarnaccio

- **EJF-Aldene** – 3 per day
  - Doug Metzgar
  - Mary Jane Leinberger

<table>
<thead>
<tr>
<th>Lunchroom</th>
<th>Supervisor Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sherman</td>
<td>Dena Wilds</td>
</tr>
<tr>
<td></td>
<td>Ann Marie Gaccione</td>
</tr>
<tr>
<td></td>
<td>Michelle Pfeiffer</td>
</tr>
<tr>
<td></td>
<td>Denise Matarante</td>
</tr>
<tr>
<td></td>
<td>Robert Gordon</td>
</tr>
<tr>
<td></td>
<td>Kristen Mingoa</td>
</tr>
<tr>
<td></td>
<td>Rachel Siegel</td>
</tr>
<tr>
<td></td>
<td>Diane Heimall - sub</td>
</tr>
<tr>
<td></td>
<td>Lisa Guarnaccio</td>
</tr>
<tr>
<td></td>
<td>EJF-Aldene</td>
</tr>
<tr>
<td></td>
<td>Doug Metzgar</td>
</tr>
<tr>
<td></td>
<td>Mary Jane Leinberger</td>
</tr>
</tbody>
</table>

11. **Professional Development**

To approve the following personnel to prepare for staff development on August 31, 2016 at $34.83/hr. (as recommended by the Superintendent) (per RPEA contract)

- **Non-Tenured Staff Workshops**
  - Katherine Parsons 5.5 hours

<table>
<thead>
<tr>
<th>Supervisor</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vice President Harms</td>
<td>____</td>
</tr>
<tr>
<td>Mr. Balaban</td>
<td>____</td>
</tr>
<tr>
<td>Mr. Bowman</td>
<td>____</td>
</tr>
<tr>
<td>Mr. Cancino</td>
<td>____</td>
</tr>
<tr>
<td>Mr. Gerten</td>
<td>____</td>
</tr>
<tr>
<td>Mr. Nelson</td>
<td>____</td>
</tr>
<tr>
<td>Mr. Sekou</td>
<td>____</td>
</tr>
<tr>
<td>Mr. Vita</td>
<td>____</td>
</tr>
<tr>
<td>President Miller</td>
<td>____</td>
</tr>
</tbody>
</table>

On roll call, motion _____
EDUCATION

A motion was made by ________________________seconded by ___________________

to approve the following agenda items numbered 12 through 13.

12. 2016-2017 Education Program(s)

To approve the following education program(s) for the 2016-2017 school year:

<table>
<thead>
<tr>
<th>Home Instruction</th>
<th>2016-2017 Education Program(s)</th>
<th>2016-2017 Education Program(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>#46 2 hrs./wk/per subj</td>
<td>9/8/16 – TBD</td>
<td>$34.83/hr.</td>
</tr>
<tr>
<td>Bedside Instruction</td>
<td>Education Inc.</td>
<td>9/12/16 – TBD</td>
</tr>
<tr>
<td>#50 5 hrs./wk</td>
<td>Trinitas - UCESC</td>
<td>9/13/16 – TBD</td>
</tr>
<tr>
<td>Tuition Incoming</td>
<td>West Orange</td>
<td></td>
</tr>
<tr>
<td>Tuition Incoming – Terminated</td>
<td>Parent Paid</td>
<td></td>
</tr>
<tr>
<td>Physical Therapy</td>
<td>Therapy Source</td>
<td>9/19/16-11/27/16</td>
</tr>
</tbody>
</table>

13. Educational Trip Requests

To approve the following district 2016–2017 educational trip requests:

a) Union High School, Union October 22, 2016 Robotics Team
   Students will compete in a robotics competition

b) Ranney School, Tinton Falls January 7, 2017 Robotics Team
   Students will compete in a robotics competition

c) Millburn High School, Millburn February 5, 2017 Robotics Team
   Students will compete in a robotics competition

d) Sterling Hill Mining Museum, Ogdensburg September 23, 2016 Gr. 5-Sherman
   Students will study rocks and minerals

Motion _____
A motion was made by ________________________ seconded by ____________________ to approve the following 

**agenda items 14 through 21.**

### 14. Approval of Bills

To approve the following bills for the month of September 2016:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Current Expense</td>
<td>$531,385.85</td>
</tr>
<tr>
<td>Special Revenue Funds</td>
<td>$2,792.90</td>
</tr>
<tr>
<td>Enterprise Fund</td>
<td>$3,327.90</td>
</tr>
<tr>
<td>Summer Camp</td>
<td>$19,340.42</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$556,847.07</strong></td>
</tr>
</tbody>
</table>

### 15. Transfers

To approve the following transfers for the month of August 2016:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>WORKMANS COMPENSATION</td>
<td>$160,000.00</td>
</tr>
<tr>
<td>HEALTH BENEFITS</td>
<td>$5,771,360.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,931,360.00</strong></td>
</tr>
</tbody>
</table>

### 16. Approval of Minutes

To approve the following minutes:

- August 23, 2016 open session
- August 23, 2016 closed session
17. **Monthly Certification**

   A. **Board Secretary's Monthly Certification, Budgetary Line Item Status**

      Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of August 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

      ![Board Secretary Signature]

   B. **Board of Education's Monthly Certification, Budgetary Major Account/Fund Status**

      Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of August 31, 2016 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

18. **District Contracts**

   To approve a contract with Staff Development Workshops, Inc. to provide workshops and training for staff during the 2016-2017 school year, 9 days total, $15,000.

   (partially funded through NCLB and IDEA grants)

19. **Use of Buildings and Grounds**

   To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

   a. Roselle Park Football – Pre-Game Dinners
      Roselle Park High School – students’ cafeteria
      Thursdays, September 8 – November 3, 2016
      4:30 PM – 7:00 PM

   b. Roselle Park Quarterback Club – Meetings
      Roselle Park High School – teachers’ cafeteria
      Tuesday, September 6, 13, 20, 27, 2016
      7:00 PM – 8:30 PM
Use of Buildings and Grounds continued

c. Roselle Park Soccer Club - Pictures
   Roselle Park High School – gymnasium, students’ cafeteria
   Saturday, September 24, 2016
   8:00AM – 2:00PM

d. Roselle Park Recreational Soccer – games & practices
   Roselle Park Middle School – Middle School fields
   Mondays – Fridays, 5:00 PM – 7:30 PM
   Saturdays, Sundays, 8:30AM – 5:00PM
   September 1, 2016 – November 7, 2016

e. Girl Scouts of Roselle Park – Troop 40998 Meetings
   Robert Gordon School- art room
   Mondays (every other), September 12, 2016 – June 19, 2017
   6:30 PM – 8:00 PM

f. Girl Scouts of Roselle Park – Troop 40028 Meetings
   Aldene School – classroom
   Wednesdays (every other), September 28, 2016 - May 24, 2017
   3:30PM – 5:00PM

g. Girls Scouts of Roselle Park – Daisy Troop 40399 Meetings
   Sherman School – students’ cafeteria
   Thursdays, September 22, October 6, 20, November 3, 17, 2016
   6:30PM – 7:30PM

h. Girl Scouts of Roselle Park – Troop 40033 Meetings
   Robert Gordon – art room
   Wednesdays, September 28, 2016 – June 8, 2017
   3:30PM – 5:30PM

i. The Work Family Connection – Holiday Care
   Anthony Signorello Youth Center
   Monday – Friday, December 28-30, 2016
   7:00AM – 6:00PM

j. Future Health Career Clubs – Anti-Drug & Education Program
   Roselle Park High School – teachers’, students’ cafeteria, library, main hallways
   Tuesday, October 25, 2016
   6:00PM - 8:00PM

k. Roselle Park Youth Football & Cheer – Practice
   Roselle Park High school – gymnasium
   Saturday, September 24, 2017
   9:00AM – 3:00PM
20. **Violence Vandalism Report**

To accept the district report of violence and vandalism for the 2015-2016 school year.

21. **Grant Acceptance**

To accept the following grant awarded to Robert Gordon valued in the amount of $6,500 from the Health U Grant based on CATCH (Coordinated Approach to Child Health) program through the YMCA. This includes resource kits, PE activity equipment bundle, implementation guides and implementation training.

Motion _____

A motion was made by ________________________seconded by ____________________ to approve the following agenda item 22.

22. **Grant Application**

To approve the application of the Union County Kids Recreation Trust Fund Grant in coordination with borough of Roselle Park.

**BE IT RESOLVED,** that the Roselle Park Board of Education will enter into a joint venture with the Borough of Roselle Park to replace the lights on the Roselle Park Athletic Fields; and

**BE IT FURTHER RESOLVED,** that the Roselle Park Board of Education and the Borough of Roselle Park shall jointly submit a grant application to the Union County Kids Recreation Trust Fund in the amount of $200,000.00; and

**BE IT FURTHER RESOLVED,** that the Roselle Park Board of Education and the Borough of Roselle Park will be matching the requested funds in the amount of $100,000.00 each.

Vice President Harms              _____                     Mr. Gerten              ____
Mr. Balaban                     _____                     Mr. Nelson              ____
Mr. Bowman                     _____                     Mr. Sekou               ____
Mr. Cancino                     _____                     Mr. Vita                ____
Mr. Cancino                     _____                     President Miller        ____

On roll call, motion _____
Continuing Business

New Business

Public Participation

Resolution – Executive Session (if required)

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: __________

It is anticipated that the executive session will take approximately ____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Executive Session
Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;

Moved Seconded Time
AYE NAY

Motion to return to open session (to be moved in public session)

Moved Seconded Time
AYE NAY
Agenda
September 20, 2016
Open Session

**Adjournment**

A motion was made by __________________________ seconded by _____________________________ to adjourn the meeting at _____ p.m.

Motion _____

Next scheduled board meeting: October 4, 2016 – Aldene auditorium/gymnasium at 7:00pm