

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

September 14, 2018

TO: Loren Harms, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **September 18, 2018**

Notice of Meeting

This meeting, held in the Middle School Auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call

| | | | |
|--|-------|-----------------------|-------|
| President Harms | _____ | Matthew Leingang | _____ |
| Vice President Miller | _____ | Kimberly Powers | _____ |
| Kevin Cancino | _____ | Sundjata Sekou | _____ |
| Troy Gerten | _____ | Joseph Signorello, Jr | _____ |
| Chad Hemenway | _____ | | |
| Pedro Garrido, Superintendent of Schools | | | _____ |
| Susan Guercio, School Business Administrator/Board Secretary | | | _____ |
| Jennifer Osborne, Board Attorney | | | _____ |

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Matters of Attorney/Client Privilege

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

| | | |
|--|----------|------|
| Moved | Seconded | Time |
| AYE | NAY | |
| Motion to return to public session (to be moved in public session) | | |
| Moved | Seconded | Time |
| AYE | NAY | |

Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Committee Reports

Superintendent’s Report

Principal’s Report

Student Recognition

The following Robert Gordon student will be recognized for the Summer Reading Challenge:

Elaina Henn

The following Robert Gordon students will be recognized for PARCC Exceeded Expectations in English Language Arts/Literacy Assessment Score:

| | |
|-----------------|---------------------|
| Lia Aasmae | Alejandra M. Alston |
| Michael Aguanno | Olivia Belin |
| Annalisa Ayala | Lilyanne Curry |
| Brianna Appello | Rafael Mesa |

The following Robert Gordon students will be recognized for PARCC Exceeded Expectations in Mathematics Assessment:

Olivia Belin

Yangjoon Padilla

Bryanna Rivera

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by _____ seconded by _____
to approve the following **agenda items 1 through 13.**

1. District Substitutes

To approve additional district substitutes. (as recommended by the Superintendent)
NJ certified teachers=\$100/day; Sub Certified=\$95/day; Paraprofessionals \$11.50/hr.,
Custodian=\$13/hr, Secretary-\$75/day

TEACHERS

| | | | |
|---------------------|---------------------------------|---------------|--------|
| Carol Brandyberry | 8A Colfax Manor, RP | Kean | PK-5 |
| Morgan Etlinger | 26A Seafoam Ave., Winfield Park | E Stroudsburg | PK-8 |
| Jessica Henriques | 135 E Lincoln Ave., RP | Kean | PK-6 |
| Tahiyah Johnson | 410 Bernard Ave., Roselle | Kean '12 | PK-12 |
| Lilly Manzo | 526 Roosevelt St., RP | Montclair | K-12 |
| Maria Samadjopoulos | 101 W Colfax Ave., RP | NY Univ '88 | Gr 6-8 |
| Maria Sinoradzki | 910 Madison Hill Rd., Clark | Montclair '11 | PK-12 |
| Ashley Speers | 315 E Colfax Ave., RP | Kean | PK-12 |
| Alejandra Zapata | 416 Spruce St., RP | NJ Inst '00 | K-5 |

PARAPROFESSIONALS

| | |
|-------------------|-----------------------------|
| Carol Brandyberry | 8A Colfax Manor, RP |
| Gladys Savino | 734 E Scott Ave., Rahway |
| Maria Sinoradzki | 910 Madison Hill Rd., Clark |

SECRETARY

| | |
|-------------------|---------------------|
| Carol Brandyberry | 8A Colfax Manor, RP |
|-------------------|---------------------|

CUSTODIAN

| | |
|---------------|----------------------------|
| Aaron Heimall | 148 Galloping Hill Rd., RP |
| Jose Acevedo | 152 Union Rd., RP |

2. Staff Resignations

To accept the following resignations (as recommended by the Superintendent)

- a. Faryn Evans, Sherman, Paraprofessional, effective July 23, 2018
- b. Heather Chernoff, Aldene, Preschool Teacher, effective September 13, 2018
- c. Coleen Stecher, Aldene, Lunch Aide, effective September 13, 2018

3. *Staff Retirements*

To accept the following retirements: (as recommended by the Superintendent)

- a. Diane Appleby, Sherman, Reading Recovery Teacher, effective January 1, 2019

4. *Staff Appointments*

To appoint the following staff: (as recommended by the Superintendent) (as per RPEA contract) (salaries pending negotiations)

- a. Jakarta Williams, Tech Aide, effective September 10, 2018 through June 30, 2019 at \$37,500 (pro-rated) (repl. C. Mitchell)
- b. Gino Picarelli, Middle School, Probationary Custodian, effective September 20, 2018 through June 30, 2019 \$39,028 (pro-rated) (repl. V. Fuzo)
- c. Stefania Mercaldi, Aldene, Paraprofessional, effective September 18, 2018 through June 30, 2019, 4.75 hrs./day at \$15.28*/hr. (repl S. Chasidee Martinez)

5. *Additional Sections*

To approve the following teachers to teach an additional class for the 2018-2019 school year: (as recommended by the Superintendent) (as per RPEA contract salary) (salaries pending negotiations)

| Middle School | Subject | | |
|----------------------|--------------------|-----|------------|
| Lisa Klemens | Math | 1/8 | \$8,973.00 |
| Staci Hartzler | Physical Education | 1/8 | \$8,842.25 |

6. *Change of Assignment*

To approve the following change of assignment: (as recommended by the Superintendent) (as per RPEA contract) (salaries pending negotiations)

| | <u>From:</u> | <u>To:</u> |
|---------------------|---|---|
| a. Melanie Canter | Enterprise Clerk 5 hrs./day @\$27.40/hr. | Enterprise Clerk/Data Specialist 7.5 hrs./day \$27.40/hr. effective 9/20/18 – 6/30/19 |
| b. Adriana Quintana | MS Paraprofessional 6 hrs/day \$15.28/hr. | MS Paraprofessional 6.5 hrs/day \$15.28/hr. |
| c. Valdete Zherka | Aldene Paraprofessional 6.5 hrs/day + toileting \$16.28/hr. | Aldene Paraprofessional 6.75 hrs/day + toileting \$16.28/hr. |
| d. David O'Connor | MS Paraprofessional 6 hrs/day \$15.28/hr. | MS Paraprofessional 6.5 hrs/day \$15.28/hr. |
| e. Wensly Martinez | RG Paraprofessional 4.75 hrs./day @ 5 days/wk \$15.28/hr. | RG Paraprofessional 4.75 hrs./day @ 4 days/wk \$15.28/hr. |
| f. Megan Gibson | Aldene Paraprofessional 6.5 hrs/day + toileting \$16.28/hr. | MS Paraprofessional 6.5 hrs/day + toileting \$16.28/hr. |
| g. Lewis Mancine | MS Paraprofessional 6.5 hrs/day \$15.28/hr. | Aldene Paraprofessional 6.5 hrs/day + toileting \$16.28/hr. |

7. *Breakfast Supervisor Personnel*

To approve the following breakfast supervisors for the 2018-2019 school year at \$18.97/day: (as recommended by the Superintendent) (one person per day at each building)

High School

Linda Califano
Teresa Rose - sub
Kathy MacDonald - sub

Middle School

Allison Slattery
Giuliana Melo
Robert Watson - sub
Karen Carey-Lynch - sub
Michele Howell – sub

EJF-Aldene School

Mary Jane Lineberger
Rashmi Baxi

Robert Gordon School

Gail Pelaez

Kristen Kulbaba

Jessica Gilchrist

Sherman School

Michelle Pfeiffer
Karina DiLillo
Denise Matarante - sub

Christina Shaute
Nancy Bury - sub

Kelly Hardman
Lorraine Mazzeo - sub

8. *Lunch Supervisor Personnel*

To approve the following lunchroom supervisors/substitutes for the 2018-2019 school year as recommended by the Superintendent: (as per RPEA contract) (lunch supervisors – \$25.00/day)

Sherman – 3 per day

Ann Marie Gaccione
Amber Ingenito
Maria Vieira
Nancy Bury - sub

Karina DiLillo
Wendy Ozeri
Lorraine Mazzeo - sub
Denise Matarante - sub

Jennifer Burgos
Randi Sheps
Michelle Pfeiffer - sub

Robert Gordon – 3 per day

Lisa Guarnaccio
Yudelka Rocha

Ann Riggi
Allison Kanarek

Lynn Mathews
Veronica Hernandez

EJF-Aldene – 3 per day

Mary Kessler
Mary Jane Leinberger

Rashmi Baxi
Veronica Rocha

Suzanne McNamara

9. *Maternity Leave of Absence Request (Amanda Batista, RG, Grade 2 Teacher)*

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the pre-birth disability leave of Amanda Batista commencing on October 29, 2018 and extending through November 29, 2018. Amanda Batista will use accumulated sick leave days during this pre-birth temporary disability period to continue to receive salary and health benefits from October 29, 2018 through November 29, 2018. The employee's pre-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the post-birth disability period of Amanda Batista following the birth of her child. Amanda Batista will use 3 accumulated sick leave days during this post-disability period, and continue to receive salary during a portion of this leave period. The employee shall continue to receive health benefits from November 30, 2018 through December 30, 2018. The employee's post-birth disability leave shall run concurrent to her leave under the Family Medical leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Amanda Batista commencing January 2, 2019 and extending through March 17, 2019. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits. The employee shall return to the District on March 18, 2019.

10. *Maternity Leave of Absence Request (Jean Erbeck, RG, Grade 1 Teacher)*

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the pre-birth disability leave of Jean Erbeck commencing on November 26, 2018 and extending through December 16, 2018. Jean Erbeck will use accumulated sick leave days during this pre-birth temporary disability period to continue to receive salary and health benefits from November 26, 2018 through December 16, 2018. The employee's pre-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the post-birth disability period of Jean Erbeck following the birth of her child. Jean Erbeck will use the remainder of her accumulated sick leave days during this post-disability period, and continue to receive salary from December 17, 2018 through January 17, 2019. The employee will also receive health benefits during this period. The employee's post-birth disability leave shall run concurrent to her leave under the Family Medical leave Act (FMLA).

Maternity Leave of Absence Request (Jean Erbeck, RG, Grade 1 Teacher) continued

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Jean Erbeck commencing January 18, 2019 and extending through April 12, 2019. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits.

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the contractual child care leave of absence of Jean Erbeck pursuant to the Collective Bargaining Agreement between the Board and the Roselle Park Education Association commencing April 15, 2019 and extending through the end of the 2018-2019 year. The employee shall return to the District as of the first staff reporting day of the 2019-2020 school year. The employee shall not receive salary during this contractual leave period. The employee shall not receive salary during this contractual leave period. The employee shall receive health benefits during this contractual leave period as provided by the existing Collective Bargaining Agreement between the Board and the Roselle Park Education Association.

11. *Medical Leave of Absence Request – Robert Glomb (MS Social Studies)*

RESOLVED, that the board upon recommendation of the Superintendent, hereby approves the medical leave of Robert Glomb commencing on September 1, 2018 through September 30, 2018. The employee's health benefits shall be maintained during this leave of absence.

12. *Staff Development*

To appoint the following staff to prepare and present after school CPR/First Aid Training at the hourly rate of \$ 34.83/hr.

Shannon Martinez – 2 hours
Robert Salamanca – 2 hours
Kevin Rodriguez – 4 hours

13. After School Instruction

Approval to pay staff to instruct ESL students using a Data Driven Goal Setting Program during six after school sessions to be held between September 20 – February 28 at \$34.83 per session. (Funded by Title III)

Rosa Iglesias - RPMS

| | | | |
|-----------------------|-------|-----------------|-------|
| Vice President Miller | _____ | Mr. Leingang | _____ |
| Mr. Cancino | _____ | Ms. Powers | _____ |
| Mr. Gerten | _____ | Mr. Sekou | _____ |
| Mr. Hemenway | _____ | Mr. Signorello | _____ |
| | | President Harms | _____ |

On roll call, motion _____

EDUCATION

A motion was made by _____ seconded by _____
to approve the following ***agenda item number 14.***

14. 2018-2019 Education Program(s)

To approve the following education program(s) for the 2018-2019 school year:

| | | | | |
|--|----------------------------|-----------|------------------|-------------|
| <u>Bedside Instruction</u> | | | | |
| #157 | Silvergate Prep | 5/hrs/wk. | 9/6/18 – 9/24/18 | \$34.83/hr. |
| <u>Psychiatric Evaluatiion</u> | | | | |
| #158 | Dr. Stucky | | | \$400 |
| <u>Fit to Return</u> | | | | |
| #159 | The Family Resource Center | | | \$175 |
| <u>2018-2019 Trinitas Hospital, Family Resource Center</u> | | | | |
| Return to School Evaluations | | | | \$175 ea. |
| Mental Health Assessments | | | | \$225 ea. |

Motion _____

BUSINESS

A motion was made by _____ seconded by _____
to approve the following **agenda items 15 through 19.**

15. Approval of Bills

To approve the following bills for the month of September 2018:

| | |
|-------------------------|---------------------|
| General Current Expense | \$277,893.42 |
| Capital Outlay | \$119,264.93 |
| Special Revenue Funds | \$ 2,700.00 |
| Enterprise Fund | \$ 10,005.00 |
| Summer Camp | <u>\$ 11,242.44</u> |
| Total | \$ 421,105.79 |

16. Transfers

To approve the following transfers for the month of August 2018:

| | | | | |
|-----------------------|----------------|----------------|--------------|----------------|
| WORKMANS COMPENSATION | 11-000-291-260 | \$195,000.00 | \$43,513.00 | \$238,513.00 |
| HEALTH BENEFITS | 11-000-291-270 | \$5,801,708.00 | -\$43,513.00 | \$5,758,195.00 |
| | | \$5,996,708.00 | \$0.00 | \$5,996,708.00 |

17. Approval of Minutes

To approve the following minutes:

August 21, 2018

18. Monthly Certification

A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of August 31, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

Board Secretary

Date

B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of August 31, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

19. Use of Buildings and Grounds

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Youth Football & Cheerleading - Cheer Practice
Robert Gordon – gymnasium
Mondays – Fridays, September – December 2018
6:00PM – 9:00PM
- b. Roselle Park Recreation Training - Weight Lifting
Roselle Park High School – field house weight room
Tuesdays – Thursdays, September 18 – November 8, 2018
6:20PM – 8:30PM
- c. Roselle Park Staff – Indoor Hockey
Anthony Signorello Canter – gymnasium
Tuesday, September 2018 – November 2019
6:45PM – 8:30PM
- d. Roselle Park Soccer Club – Travel Games
Roselle Park High School – varsity field
Sunday, September 30, October 28, 2018 – 1:00PM
Sunday, October 7, October 21, 2018 – 4:30PM

Use of Buildings and Grounds continued

- e. Boy Scouts Troop 56 – Meetings
Sherman – gymnasium
Mondays, October 9, 2018, January 22, April 23, May 28, 2019
7:30PM – 9:00PM

- f. Girl Scouts Daisy Troop 40038 – Meetings
Sherman – students’ cafeteria, art room
Tuesdays – September 18, October 2, 16, 30, November 13, 27, December 11, 2018
6:10PM – 8:00PM

- g. Girl Scouts Brownie Troop 40773 – Meetings
Sherman – art room
Mondays, September 24, October 1, 15, 29, November 12, 26, December 10, 2018,
January 7, 28, February 11, 25, March 4, 18, April 1, 8, 29, May 6, June 3, 17, 2019
3:15PM – 4:45PM

Motion _____

Continuing Business

New Business

Public Participation

Each member of the public may speak a maximum of three minutes.

Resolution – Executive Session (if required)

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: _____

It is anticipated that the executive session will take approximately ____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Executive Session

Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/client privilege.

| | | |
|-------|----------|------|
| Moved | Seconded | Time |
| AYE | NAY | |

| | | |
|--|----------|------|
| Motion to return to open session (to be moved in public session) | | |
| Moved | Seconded | Time |
| AYE | NAY | |

Adjournment

A motion was made by _____ seconded by _____
to adjourn the meeting at ____ p.m.

Motion _____

Next scheduled board meeting: October 2, 2018 – Aldene auditorium/gymnasium at 7:00pm