Notice of Meeting
This meeting, held in the Aldene gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Flag Salute

Resolution – Executive Session
RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Matters of Attorney/Client Privilege
2. Personnel – Merit Goals

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.
Public Participation – 7:00 PM – Agenda Items Only

Committee Reports

Superintendent’s Report

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by ________________________seconded by ___________________ to approve the following agenda items 1 through 7.

1. District Substitutes

Approval of the additions to the district wide substitute list. (as recommended by the Superintendent)
NJ certified teachers=$100/dy; Sub Certified=$95/dy; Lunch Aides=$9.36/dy; Custodian=$13/hr, Secretary=$75/day

<table>
<thead>
<tr>
<th>ADMINISTRATORS</th>
<th>256 Meetinghouse Lane, Mtnside</th>
<th>retired principal</th>
<th>Admin only</th>
</tr>
</thead>
<tbody>
<tr>
<td>Virginia Gilcrest</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TEACHERS</td>
<td>626 Norwood Terrace, Elizabeth</td>
<td>Kean attending</td>
<td>K-12</td>
</tr>
<tr>
<td>Alexandra Borrero</td>
<td>454 E. Clay Ave., RP</td>
<td>Montclair ’14</td>
<td>Grades 8-12</td>
</tr>
<tr>
<td>Kaillyn Montgomery</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kelly Montgomery</td>
<td>454 E. Clay Ave., RP</td>
<td>T. Edison - RN</td>
<td>K-12 nurse</td>
</tr>
<tr>
<td>AIDE/SERETARY</td>
<td>429 Hemlock St., RP</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Linda Kennedy</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BUS DRIVER</td>
<td>sub custodian-536 Marchall St., Elizabeth</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ceasar Bartolo</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Staff Resignations

To accept the following resignations (as recommended by the Superintendent)

a. Susan Matusiesky, Middle School paraprofessional, effective October 20, 2015

b. Michal Mazewski, Tech Helper, effective October 9, 2015

c. Donna Slane, Aldene School Nurse, effective October 16, 2015
3. **Staff Retirement**

To approve the following staff retirement (as recommended by the Superintendent):

Linda Green, Aldene & Sherman Elementary Vocal Music teacher, effective January 1, 2016

4. **Staff Appointments**

To appoint the following staff: (as recommended by the Superintendent)

a. Debbie Serafinas, Robert Gordon lunchroom/playground aide, effective date September 28, 2015 through June 30, 2016 at $9.00/hr. (repl. J. Kniern)

5. **Leave of Absence Request Kevin Rodriguez (High School Athletic Trainer)**

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Kevin Rodriguez commencing November 2, 2015 and extending through December 31, 2015. The employee shall not receive salary during this period of time, but will continue to receive health benefits. The employee shall return to the District on January 1, 2016.

6. **High School Extra-Curricular Advisors 2015-2016**

To approve the following high school extra-curricular advisors for the 2015-2016 school year: (as recommended by the Superintendent)(as per RPEA contract) *(pending negotiations)*

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Grade</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Weight Room Supervisor</td>
<td>Nick Agoglia</td>
<td>B</td>
<td>*</td>
</tr>
<tr>
<td>Fall Head Cheerleader Advisor</td>
<td>Jessica Weingart</td>
<td>B</td>
<td>*</td>
</tr>
<tr>
<td>Fall Asst. Cheerleader Advisor</td>
<td>Michelle Howell</td>
<td>B</td>
<td>*</td>
</tr>
</tbody>
</table>
Agenda
October 6, 2015
Open Session

7. **Superintendent Merit’s Goals**

To approve the following 2015-2016 superintendent merit’s goals:

**WHEREAS**, on September 23, 2015 the Roselle Park Board of Education, pursuant to N.J.A.C. 6A:23A-3.1 and its contract of employment with the Superintendent of Schools, submitted proposed Quantitative and Qualitative merit criteria to the Executive County Superintendent for Union County; and **WHEREAS** the proposed Quantitative and Qualitative merit criteria are associated with merit salary bonuses for the Superintendent of Schools for the 2015-2016 school year, and **WHEREAS** on September 30, 2015 the Executive County Superintendent for Union County approved of the Board’s proposed merit criteria for the Superintendent of Schools for the 2015-2016 school year,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby establishes the following quantitative and qualitative merit goal criteria for completion by the Superintendent of Schools during the 2015-2016 school year:

- **Quantitative Goal – Parent/Community Involvement**

  The Superintendent will increase the number of parent-community meetings over those held during the 2014-2015 school year by 10%. The Superintendent will also use social media and website upgrades to advertise and promote district events and initiatives. The Superintendent will increase communication with parents by implementing a monthly forum with parents in each building and creating a district twitter account. There will be a minimum of 5% of parent participation in each of the monthly meetings. The Superintendent will send a minimum of 5 district tweets a month with the emphasis on promoting the Roselle Park School District. The superintendent will work with Chief Technology Officer to upgrade the district’s website and make it more user friendly.

  This goal is valued at up to 3.33% of the Superintendent’s annual salary for the 2015-2016 school year.

- **Qualitative Goal – ELL Instruction**

  Due to the increase in English Language Learners in the district, the Superintendent will oversee a district wide plan to improve instruction to ELL students in the 2015-2016 school year. Through this plan, the Superintendent will develop: an analysis of the Access scores for all ELL students in the Roselle Park School District, provide professional development training for staff on the sheltered instruction observation model (SIOP), and modify the district’s existing model of instruction from a pull out program to a push-in inclusion program.

  This goal is valued at 2.5% of the Superintendent’s annual salary for the 2015-2016 school year.

- **Qualitative Goal – Student Achievement**

  In an effort to improve student achievement and broaden teaching strategies in the Roselle Park School District, the Superintendent shall study how the brain processes information as it relates to student learning in the classroom. The Superintendent shall use the information obtained through study to create a plan specific to the Roselle Park School District and designed to improve student achievement in future school years.

  This goal is valued at 2.5% of the Superintendent’s annual salary for the 2015-2016 school year.
Vice President Harms            Mr. Damm            
Mr. Balaban                  Mr. Gerten           
Mr. Bowman                   Mr. Nelson           
Mr. Bruckenstein             Mr. Vita            
President Miller            

On roll call, motion _____

**EDUCATION**

A motion was made by ________________________seconded by ________________
to approve the following *agenda items number 8 through 12.*

8. **Education Programs**

To approve the following education programs for the 2015-2016 school year:

<table>
<thead>
<tr>
<th>Program</th>
<th>Provider/Service</th>
<th>Details</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015-2016 Psychiatric Evaluations</td>
<td>Trinitas Family Resource Center</td>
<td></td>
<td>$450</td>
</tr>
<tr>
<td>#48 Return to School Evaluations</td>
<td>Trinitas Family Resource Center</td>
<td></td>
<td>$150</td>
</tr>
<tr>
<td>2015-2016 Mental Health Assessment</td>
<td>Trinitas Family Resource Center</td>
<td></td>
<td>$200</td>
</tr>
<tr>
<td>Home Instruction</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>#51</td>
<td>1 hr./wk/per subj</td>
<td>9/22/15 – TBD</td>
<td>$34.83</td>
</tr>
<tr>
<td>#52</td>
<td>1 hr./wk/per subj</td>
<td>9/22/15 – TBD</td>
<td>$34.83</td>
</tr>
<tr>
<td>#53</td>
<td>1 hr./wk/per subj</td>
<td>9/14/15 – 10/11/15</td>
<td>$34.83</td>
</tr>
<tr>
<td>Educational Evaluation</td>
<td>Monique Coleman-Teacher of the Visually Impaired</td>
<td></td>
<td>$800</td>
</tr>
</tbody>
</table>
9. **Educational Trip Requests**

To approve the following district educational trip requests:

a. **Hershey Park – Hershey PA, October 31, 2015 HS Marching Band**
   Students will be participate in competition for Tournament of Bands Atlantic Coast Division at Hershey Stadium.

b. **Cranford Community Center, January 12, 2016 Grade 5 T & G**
   Students will experience a working environment solving problems with other students from Union County.

c. **School 22, Elizabeth, NJ, February 18, 2016 Grade 4 T & G**
   Students from Union County participate in thinking activities

d. **School 22, Elizabeth, NJ, February 26, 2016 Grade 8 T & G**
   Students from Union County participate in STEM activities

e. **JA Biztown, Bridgewater, NJ, March 8, 2016 Grade 6 T & G**
   Students will participate in a simulation involving finance, money management and investment.

f. **Johnson & Johnson, New Brunswick, October 29, 2015 Grades 11 & 12**
   Students will learn rationale for blood donations and scientific/medical information about blood donations

10. **Roselle Park High School Marching Band**

To approve the 2015-16 High School Marching Band Competition schedule as follows:

September 19       Jefferson
September 27       Metuchen
October 4          Madison
October 10         Sayreville
October 17         Matawan
October 24         Toms River NJ State Championships
October 25         Chapter 10 Championships - Union
November 1  
2016
   Hershey PA Atlantic Coast Championships

March            St. Patrick’s Day Parade, Union, NJ
May 30           Roselle Park Memorial Day Parade
11. Title I Parental Involvement Policies and Parent Compacts 2015-2016

To approve the 2015-2016 district and school Title I Parental Involvement Policies and the Title I Parent Compacts.

12. OFAC Report

To approve the September 16, 2015 report from the Office of Fiscal Accountability and Compliance and to certify that the findings were discussed at the October 6, 2015 public meeting of the Roselle Park Board of Education.

Motion _____

BUSINESS

A motion was made by ____________________ seconded by ____________________ to approve the following agenda items 13 through 18.

13. District Contracts/Agreements

To approve the following district contracts/agreements for the 2015-2016 school year:

Reading Recovery Program Technical Support Agreement for Trained Reading Recovery Teachers between the Flemington – Raritan Regional School District and the Roselle Park Board of Education dated September 1, 2015 for the following at $900 per teacher: Diane Appleby, Katherine Parsons and Amy Pasternack. (as per RPEA contract) (to be paid through NCLB)

14. Approval of Bills

To approve the following bills for the month of October 2015:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Current Expense</td>
<td>$140,943.29</td>
</tr>
<tr>
<td>Special Revenue Funds</td>
<td>$2,415.65</td>
</tr>
<tr>
<td>Enterprise Fund</td>
<td>$35,512.51</td>
</tr>
<tr>
<td>Summer Camp</td>
<td>$6,005.91</td>
</tr>
<tr>
<td>Total</td>
<td>$184,877.36</td>
</tr>
</tbody>
</table>
15. **Use of Buildings and Grounds**

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

a. Roselle Park Recreational Wrestling  
   Roselle Park High School – gymnasium  
   4:00 PM – 8:00 PM

b. Roselle Park Recreational Wrestling  
   Roselle Park High School – gymnasium, hallway  
   Monday, Tuesday, Thursday, October 20, 22, 26, 2015  
   6:00 PM – 8:00 PM

c. Indo-American Seniors Association of Union County  
   EJF-Aldene School – auditorium  
   Sunday, October 25, 2015  
   5:00 PM – 11:00 PM

d. Roselle Park Recreational Wrestling  
   Roselle Park High School – gymnasium  
   5:30 PM – 8:30 PM

e. Roselle Park Dad’s Club Tournament  
   Roselle Park High School – gymnasium, kitchen, cafeteria  
   Saturday, Sunday, January 9 & 10, 2016  
   6:00 AM – 4:00 PM

f. Roselle Park Girl Scouts Troop 40070 – Daisy Meetings  
   Aldene School – library  
   Tuesdays, October 6, 2015 – June 14, 2016  
   6:00 PM – 7:00 PM

g. Roselle Park Recreational Soccer - pictures  
   Roselle Park High School – The Grove  
   Saturday, October 10, 2015  
   12:00PM – 5:00PM
16. **Approval of Minutes**

To approve the following minutes:

<table>
<thead>
<tr>
<th>Date</th>
<th>Session Type</th>
<th>Date</th>
<th>Session Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 8, 2015</td>
<td>open session</td>
<td>September 8, 2015</td>
<td>closed session</td>
</tr>
<tr>
<td>September 22, 2015</td>
<td>open session</td>
<td>September 22, 2015</td>
<td>closed session</td>
</tr>
</tbody>
</table>

17. **Nursing Services Plan**

To approve the district Nursing Services Plan for the 2015-2016 school year.

18. **Grant Acceptance**

To accept the following grant in the amount of $5,841

2015 Safety Grant Program through the New Jerseys Insurance Group’s ERIC NORTH subfund

Motion _____

**Continuing Business**

**New Business**

**Public Participation**
Resolution – Executive Session (if required)
RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:___________________________

It is anticipated that the executive session will take approximately__________; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Closed Session
Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statue, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.

Moved
AYE
Seconded
NAY
Time

Motion to return to open session.
Moved
AYE
Seconded
NAY
Time

Adjournment
A motion was made by __________________________ seconded by __________________ to adjourn the meeting at ________ p.m.

Motion _____

Next scheduled board meeting: Tuesday, October 20, 2015 – Aldene School auditorium/gymnasium