

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

October 12, 2018

TO: Loren Harms, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **October 16, 2018**

Notice of Meeting

This meeting, held in the Aldene gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

President Harms	_____	Matthew Leingang	_____
Vice President Miller	_____	Kimberly Powers	_____
Kevin Cancino	_____	Sundjata Sekou	_____
Troy Gerten	_____	Joseph Signorello, Jr	_____
Chad Hemenway	_____		
Pedro Garrido, Superintendent of Schools			_____
Susan Guercio, School Business Administrator/Board Secretary			_____
Jennifer Osborne, Board Attorney			_____

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Personnel – Employee Matter

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7:00 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved	Seconded	Time
AYE	NAY	
Motion to return to public session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

Agenda
Open Session
October 16, 2018

Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Committee/Liaison Reports

Superintendent’s Report – PARCC Score Presentation

Principal’s Report

Student Recognition

The following students will be recognized for PARCC Exceeded Expectations in Mathematics Score:

Ryan Ramirez
Vlad Dobre
Sofya Timura
Alia Mishoe

Lindsay Herrera-Perez
Shantton Menes
Giuseppe Spano

Sharad Patel
Angela Mendez
Steven Gassama

The following student will be recognized for PARCC Exceeded Expectations in English Language Arts/Literacy Score:

Ryan Brandyberry

Julia Penn

Cyriel Soffo

Susan Shaw

Mia Ramos

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by _____ seconded by _____
to approve the following **agenda items 1 through 8.**

1. Degree Changes

To approve the following staff member degree changes effective September 1, 2018 to June 30, 2019. (as recommended by the Superintendent) (as per RPEA contract)

	<u>From</u>	<u>To</u>
Stephanie Klein	M7 \$64,192	MT7 \$69,091
Kathleen Frees-Kroboth	M12 \$72,577	MT12 \$76,347

2. Staff Appointments

To appoint the following staff: (as recommended by the Superintendent)
(as per RPEA contract)

Chelsea Molion, Robert Gordon, Elementary Teacher, effective October 29, 2018 through March 17, 2019 at M1 \$60,914 (pro-rated) (mat leave repl) (repl A. Battista)

3. Staff Resignations

To approve the following staff resignations (as recommended by the Superintendent):

- a. Ashley Rochford, Robert Gordon, Paraprofessional, effective September 28, 2018
- b. Kristine Flores, Special Services, Student Helper, effective October 23, 2018

4. District Substitutes

Approval of additional substitutes. (as recommended by the Superintendent)
NJ Certified Teachers-\$100/day, Sub Certified-\$95/day

TEACHERS			
Ashvin Baxi	607 Oakwood Ave., RP	Mumbai '81	Grades K-12
Nicholas Dunn	409 Walnut St., RP	Lockhaven '18	Grades K-12
Michael Oro	416 Walnut St., RP	Kean '17	Grades K-12
Jennifer Polizzi	116 Mildred Terr., Clark	Kean '02	Elementary & 9-12

5. *Additional High School Extra-Curricular Advisors 2018-2019*

To approve the following additional high school extra-curricular advisors for the 2018-2019 school year: (as recommended by the Superintendent) (as per RPEA contract)

a. Anime Club	Joanna Sinisi	A	\$1,441
b. Saturday School Substitute	Maura Kepuladze		\$30.21/hr.

6. *Maternity Leave of Absence Request (Christine Shaute, Sherman, Grade 4)*

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the pre-birth disability leave of Christine Shaute commencing on January 2, 2019 and extending through January 13, 2019. Christine Shaute will use accumulated sick leave days during this pre-birth temporary disability period to continue to receive salary and health benefits from January 2, 2019 through January 13, 2019. The employee's pre-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the post-birth disability period of Christine Shaute following the birth of her child. Christine Shaute will use the remainder of her accumulated sick leave days during this post-disability period, and continue to receive salary from January 14, 2019 through February 14, 2019. The employee shall continue to receive health benefits during this period. The employee's post-birth disability leave shall run concurrent to her leave under the Family Medical leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Christine Shaute commencing February 15, 2019 and extending through March 29, 2019. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits. The employee shall return to the District on April 1, 2019.

7. *Maternity Leave of Absence Request (Kelley Slater, Sherman, LLD Teacher)*

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the pre-birth disability leave of Kelley Slater commencing on January 14, 2019 and extending through January 24, 2019. Kelley Slater will use accumulated sick leave days during this pre-birth temporary disability period to continue to receive salary and health benefits from January 14, 2019 through January 24, 2019. The employee's pre-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the post-birth disability period of Kelley Slater following the birth of her child. Kelley Slater will use 16 accumulated sick leave days during this post-disability period, and continue to receive salary during a portion of this leave period. The employee shall continue to receive health benefits from January 25, 2019 through February 25, 2019. The employee's post-birth disability leave shall run concurrent to her leave under the Family Medical leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Kelley Slater commencing February 26, 2019 and extending through April 26, 2019. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits. The employee shall return to the District on April 29, 2019.

8. *Medical Leave of Absence Extension Request*

The Board approves the medical leave absence request of Employee #0997 for the period October 1, 2018 through January 1, 2019. The leave shall be without pay. The employee's health benefits shall be maintained during this leave of absence.

Vice President Miller _____
Mr. Cancino _____
Mr. Gerten _____
Mr. Hemenway _____

Mr. Leingang _____
Ms. Powers _____
Mr. Sekou _____
Mr. Signorello _____
President Harms _____

On roll call, motion _____

EDUCATION

A motion was made by _____ seconded by _____
to approve the following **agenda items 9 through 11.**

9. Education Programs

To approve the following education program(s) for the 2018-2019 school year:

<u>Home Instruction</u>			
#164	2/hrs./wk./per subj.	10/4/18 – TBD	\$34.83/hr.
<u>Tuition (incoming)</u>			
#165	West Orange		\$32,267

10. Workshop Attendance Request

To approve the following staff workshop attendance request:

Elissa Hussey, School Nurses: Enhance Effective Medical Emergency Response Teams
Newark, December 10, 2018, \$295.00

11. Educational Trip Request

To approve the following district educational trip request:

- a. Montclair University October 30, 2018 Academy
Students will receive a college tour and presentation on college life

Motion _____

BUSINESS

A motion was made by _____ seconded by _____
 to approve the following **agenda items 12 through 18.**

12. Monthly Certification

A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of September 30, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

_____ Date
 Board Secretary

B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of September 30, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

13. Approval of Bills

To approve the following bills for the month of October 2018:

General Current Expense	\$173,815.51
Special Revenue Funds	\$ 3,224.75
Enterprise Funds	\$ 41,905.02
Summer Camp	\$ 792.94
Total	\$219,738.22

14. Transfers

To approve the following transfers for the month of September 2018:

REGIONAL DAY & CSSD TUIT	11-000-100-565	\$700,000.00	\$35,332.00	\$735,332.00
TUITION-PRIVATE SCH	11-000-100-566	\$600,000.00	-\$35,332.00	\$564,668.00
		\$1,300,000.00	\$0.00	\$1,300,000.00

15. *Approval of Minutes*

To approve the following minutes:

September 4, 2018

September 18, 2018

16. *Use of Buildings and Grounds*

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Girl Scouts – Meetings
Aldene – classroom
Mondays, Tuesdays, October 8, 9, 22, 23, November 12, 13, 26,27, December 3, 4, 17,18,2018, January 14, 15, 28, 29, February 11, 12, 25, 26, March 11, 12, 25, 26, April 8, 9, 29, 30, May 6, 7, 20, 21, 2019
6:00PM – 7:30PM
- b. Roselle Park Girl Scouts – Meetings
Sherman – students’ cafeteria
Thursdays, October 4, 18, November 1, 15, 29, December 13, 2018
6:30PM – 7:30PM
- c. Roselle Park Recreational Wrestling – Practices
Roselle Park High School – wrestling room
Saturdays, October 16, 2018 – March 2, 2019
8:00AM – 12:00PM
Mondays – Fridays, October 1, 2018 –March 1, 2019
5:00PM – 9:00PM
- d. Roselle Park Cabaret – Practice
Roselle Park Middle School - classroom
Wednesday, October 24, 2018
7:00PM – 9:30PM
- e. Roselle Park Recreational Basketball – Practices
Roselle Park High School - gymnasium
Monday, Wednesday, October 10, 15, 22, 2018
6:30PM – 9:00PM
- f. NJWOA Union/Essex Chapter – Cadet Wrestling Officials Instruction
Roselle Park High School – classroom
Mondays, October 15, 2018 – February 25, 2019
7:00PM – 9:00PM

Use of Buildings and Grounds continued

- g. Roselle Park Cub Scouts Pack 56 – Meetings
Sherman – gymnasium or cafeteria
Thursdays, October 25, November 1, 29, December 13, 2018, January 10, February 7,
March 7, April 4, May 9, June 6, 2019
6:45PM – 8:15PM
- h. Roselle Park Recreational Committee – Meetings
Anthony Signorello Youth Center
Wednesdays, October 10, November 14, December 12, 2018, January 9, 2019
7:00PM – 9:00PM
- i. Roselle Park PTA – 5th Grade Luncheon
Sherman – students’ cafeteria
Monday, October 15, 2018
7:30PM – 8:30PM
- j. Roselle Park PTA – 5th Grade Luncheon
Sherman – students’ cafeteria
Monday, November 12, 2018
7:30PM – 8:30PM

17. *Nursing Services Plan*

To approve the district Nursing Services Plan for the 2018-2019 school year.

18. *Grant Acceptance*

To approve to accept the Preschool Education Expansion Aid for the 2018-2019 school year in the amount of \$515,463.

Motion _____

Continuing Business

New Business

Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes

Resolution – Executive Session (if required)

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: _____

It is anticipated that the executive session will take approximately _____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Closed Session

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved	Seconded	
AYE	NAY	Time

Motion to return to open session.

Moved	Seconded	
AYE	NAY	Time

Adjournment

A motion was made by _____ seconded by _____
to adjourn the meeting at _____ p.m.

Motion _____

Next scheduled board meeting: Tuesday, November 6, 2018 – Sherman School auditorium/gymnasium