

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

November 4, 2017

TO: Christopher Miller, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **November 7, 2017**

Notice of Meeting

This meeting, held in the Sherman School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call

President Miller	_____	Kimberly Powers	_____
Vice President Harms	_____	Sundjata Sekou	_____
Rodric Bowman	_____	Joseph Signorello, Jr.	_____
Kevin Cancino	_____	Jeofrey Vita	_____
Troy Gerten	_____		
Pedro Garrido, Superintendent of Schools			_____
Susan Guercio, School Business Administrator/Board Secretary			_____
Jennifer Osborne, Board Attorney			_____

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Matters of Attorney/Client Privilege

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved	Seconded	Time
AYE	NAY	

Motion to return to public session (to be moved in public session)

Moved	Seconded	Time
AYE	NAY	

Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Committee Reports

Superintendent’s Report

POLICY

A motion was made by _____ and seconded by _____
to approve ***agenda items 1 through 5.***

1. District Policy – First Reading 9130

To approve the following COMMITTEES revised district policy:
(first reading)

9130 COMMITTEES

2. District Policy – First Reading 9200

To approve the following ORIENTATION AND TRAINING OF BOARD MEMBERS
revised district policy: (first reading)

9200 ORIENTATION AND TRAINING OF BOARD MEMBERS

3. District Policy – First Reading 9250

To approve the following EXPENSES AND REIMBURSEMENTS revised district
policy: (first reading)

9250 EXPENSES AND REIMBURSEMENTS

4. *District Policy – First Reading 9314*

To approve the following SUSPENSION OF POLICIES, BYLAWS AND REGULATIONS revised district policy: (first reading)

9314 SUSPENSION OF POLICIES, BYLAWS AND REGULATIONS

5. *District Policy – First Reading 9322*

To approve the following PUBLIC AND EXECUTIVE SESSIONS revised district policy: (first reading)

9322 PUBLIC AND EXECUTIVE SESSIONS

Vice President Harms	_____	Ms. Powers	_____
Mr. Bowman	_____	Mr. Sekou	_____
Mr. Cancino	_____	Mr. Signorello	_____
Mr. Gerten	_____	Mr. Vita	_____
		President Miller	_____

On roll call, motion _____

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by _____ seconded by _____
to approve the following ***agenda items 6 through 10.***

6. *District Substitutes*

Approval of additional substitutes. (as recommended by the Superintendent)
Custodian-\$13/hr.

CUSTODIAN

Mark Danyus 179 N. Lehigh Ave., Cranford

7. *Staff Termination*

To terminate the following staff employment effective December 16, 2017 as per the
notice provision in 2017-2018 Employment Contract and as recommended by the
Superintendent:

Nichole Kingston, Aldene, Paraprofessional

8. *Staff Appointments*

To appoint the following staff: (as recommended by the Superintendent) (as per RPEA
contract)

Kayla White, Sherman, Paraprofessional, effective October 23, 2017 through January 12,
2018, 6 hrs./day, 5 days/week at \$15.28/hr. + \$1.00 toileting (repl. J. Romano)

Mariam Hassan, Aldene, Paraprofessional, effective November 8, 2017 through June 30,
2018, 5.5 hrs./day, 5 days/week at \$15.28/hr. (repl. K. Settle)

9. Additional MS Extra-Curricular Proctors/Chaperones 2017-2018

To approve the following middle school extra-curricular proctors/chaperones for the 2017-2018 school year: (as recommended by the Superintendent) (as per RPEA contract)

Athletic Proctors \$40/event Activity Chaperones \$32.26/hr.

Emily Brewster	Michelle Lynch	Lisa Robison
Kim Haralambopoulos	Giuliana Melo	Rosa Iglesias
Karen Carey-Lynch	Kellie Grochocki	

10. Job Description Manual

To approve the updated job description manual: (as recommended by the Superintendent) (copy on file in board office)

Vice President Harms	_____	Ms. Powers	_____
Mr. Bowman	_____	Mr. Sekou	_____
Mr. Cancino	_____	Mr. Signorello	_____
Mr. Gerten	_____	Mr. Vita	_____
		President Miller	_____

On roll call, motion _____

EDUCATION

A motion was made by _____ seconded by _____
to approve the following ***agenda items 11 through 12.***

11. Education Program

To approve the following education program(s) for the 2017-2018 school year:

Mental Health Assessment

#71	The Family Resource Center		\$225
-----	----------------------------	--	-------

Home Instruction

#72	5/hrs./wk./per subj.	10/20/17 – TBD	\$34.83/hr.
-----	----------------------	----------------	-------------

#73	10/hrs./wk./per subj.	10/13/17 – TBD	\$34.83/hr.
-----	-----------------------	----------------	-------------

#74	1/hr./wk./per subj.	10/18/17 – TBD	\$34.83/hr.
-----	---------------------	----------------	-------------

Bedside Instruction

#75	UCESC Trinity	10/hrs./wk.	10/14/17 – TBD	\$98/hr.
-----	---------------	-------------	----------------	----------

#76	PESI	10/hrs./wk.	10/13/17 – TBD	\$34.83/hr.
-----	------	-------------	----------------	-------------

Tuition & Transportation (Outgoing) Terminated

#77	Passaic County Tech Institute		
-----	-------------------------------	--	--

Psychiatric Evaluation

#78	Dr. Bryan Fennelly		\$715
-----	--------------------	--	-------

Bilingual Child Study Team Psychological & Educational Evaluations

#79	Sylvia Martins-Neno, Maria Alvarez		\$900
-----	------------------------------------	--	-------

12. Future Ready Schools NJ

Whereas- The Roselle Park Board Of Education first seeks to support the identification of a Future Ready Schools – New Jersey district team lead and create a team of FRS-NJ specialists that infuse Digital learning across multiple disciplines including: math, technology, media, arts, science, language arts, and Career and Technical Education.

Whereas- The Roselle Park Board Of Education will support and promote the development of individual school Future Ready teams that infuse Digital Learning across multiple disciplines including: math, technology education, media, arts, science, language arts, and Career and Technical Education.

Therefore, it is resolved that the Roselle Park Board Of Education agrees to participate in the Future Ready Schools – New Jersey.

We hereby appoint Sarah Costa to be the district’s liaison to the Future Ready Schools – New Jersey, who will report to the board upon completion of tasks for the certification program.

We do hereby recognize that Sarah Costa will be the responsible agent at the district level to carry out the district’s commitment for its schools to participate in Future Ready Schools – New Jersey.

We agree to follow through with the district’s commitment and support our schools achieve certification through the Future Ready Schools – New Jersey Certification Program.

Motion _____

BUSINESS

A motion was made by _____ seconded by _____
to approve the following ***agenda items 13 through 21.***

13. Approval of Bills

To approve the following bills for the month of November 2017:

General Current Expense	\$961,085.42
Special Revenue Funds	\$ 5,589.76
Enterprise Funds	\$ 52,609.07
Summer Camp	\$ <u>55.25</u>
Total	\$1,019,339.50

14. Use of Buildings and Grounds

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Cub Scouts – Meetings
Sherman – students’ cafeteria
Wednesday, November 8, December 6, 2017
7:00PM – 8:00PM
- b. Roselle Park Soccer Club – Registration
Sherman – students’ cafeteria
Tuesday, Thursday, November 2, 14, 28, 2017
7:00PM – 8:30PM
- c. Roselle Park Girl Scouts – Breakfast Fundraiser
Roselle Park High School – kitchen, students’ cafeteria
Saturday, March 10, 2018
7:30AM – 1:30PM
- d. Roselle Park Recreational Girls Basketball – Practices
Roselle Park High School – gymnasium
Monday, Tuesday, Thursday, October 30, November 2, 6, 14, 2017
6:30PM – 8:00PM
- e. Roselle Park Boy Scouts Pack 56 – Meetings
Sherman – students’ cafeteria
Wednesdays (once a month), November 2017 – June 2018
7:00PM – 8:00PM
- f. Roselle Park Soccer Club – Indoor Soccer Program
Roselle Park High School – gymnasium
Saturdays, Sundays, January 13 – March 4, 2018 (alternating dates w/Aldene, Sherman)
Saturday, 8:30AM – 9:00PM
Sunday, 10:30AM – 8:30PM
- g. Roselle Park Rec Basketball – Practices, Games
Aldene – gymnasium
Monday – Friday, November 27, 2017 – March 29, 2018
6:00PM – 9:00PM
- h. Roselle Park Rec Basketball – Practices, Games
Sherman – gymnasium
Monday – Friday, November 27, 2017 – March 29, 2018
6:00PM – 9:00PM

- i. Sherman School PTA – 100th Day of School
Roselle Park High School – gymnasium, teachers’ cafeteria, students’ cafeteria
Friday, February 16, 2018
4:30PM – 8:30PM
- j. Roselle Park P.B.A. – East/West Game
Roselle Park High School – gymnasium, teachers’ cafeteria
Thursday, February 23, 2018
4:30PM – 8:30PM
- k. Roselle Park Police Department – L.E.A.D.
Roselle Park HS – auditorium, kitchen, sound equipment, stage, students’ cafeteria
Friday, February 13, 2018
3:30PM – 8:30PM
- l. Roselle Park Soccer Club – Indoor Soccer Program
Aldene – gymnasium
Saturdays, Sundays, January 13 – March 4, 2018 (alternating dates w/HS, Sherman)
Saturday, 8:30AM – 7:00PM
Sunday, 10:30AM – 7:00PM
- m. Roselle Park Soccer Club – Indoor Soccer Program
Sherman – gymnasium
Saturdays, January 13 – March 3, 2018 (alternating dates w/HS, Aldene)
Saturday, 8:30AM – 11:30AM

15. *Emergency and Crisis Management Plan*

To approve the district 2017-2018 Emergency and Crisis Management Plan.

16. *Five Year Comprehensive Maintenance Plan, M-1 Form*

To approve the Five Year Comprehensive Maintenance Plan 2018 and the Annual Maintenance Budget Amount Worksheet, Form M-1.

17. NJQSAC Statement of Assurance & District Performance Review 2017-2018

To approve the 2017-2018 New Jersey Quality Single Accountability Continuum Statement of Assurance & District Performance Review.

18. Approval of Minutes

To approve the following minutes:

October 3, 2017

October 17, 2017

19. Monthly Certification

A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of September 30, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

Board Secretary

Date

B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of September 30, 2017 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

20. District Contracts

To approve a contract with Staff Development Workshops, Inc. to provide staff development on Reading Units of Study for Kindergarten on October 26, 2017 (consultant: Sandi Stern) (to be paid using ESSA funds)

Fee of \$1700.00

21. Transfers

To approve the following transfers for the month of October 2017:

SPEC ED TUIT - VOC SCH	11-000-100-564-10	\$30,000.00	\$23,347.00	\$53,347.00
CONTRACTED MAINT SERV	11-000-261-420-04	\$42,515.48	\$11,000.00	\$53,515.48
CONTRACTED MAINT SERV	11-000-261-420-05	\$40,216.00	\$46,000.00	\$86,216.00
CONTRACTED MAINT SERV	11-000-261-420-06	\$40,760.00	\$76,000.00	\$116,760.00
REG DAY & CSSD TUIT	11-000-100-565-10	\$485,017.00	\$124,817.00	\$609,834.00
TUITION CTY VOC SCH REG	11-000-100-563-02	\$281,400.00	-\$28,110.00	\$253,290.00
RENTAL OF LAND	11-000-262-441-00	\$144,000.00	\$133,000.00	\$11,000.00
TUITION - OTHER LEA	11-000-100-562-10	\$53,360.80	-\$50,000.00	\$3,360.80
TUITION - PRIV SCH SPEC	11-000-100-566-10	\$597,186.00	-\$70,054.00	\$527,132.00
		\$1,714,455.28	\$0.00	\$1,714,455.28

Motion _____

Continuing Business

New Business

Public Participation

Each member of the public may speak a maximum of three minutes.

Resolution – Executive Session (if required)

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: _____

It is anticipated that the executive session will take approximately _____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Closed Session

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved	Seconded	
AYE	NAY	Time
Motion to return to open session.		
Moved	Seconded	
AYE	NAY	Time

Adjournment

A motion was made by _____ seconded by _____
to adjourn the meeting at _____ p.m.

Motion _____

Next scheduled board meeting: Tuesday, November 21, 2017 – Sherman auditorium/gymnasium at 7 p.m.