

**ROSELLE PARK SCHOOL DISTRICT**  
**Office of the Superintendent**

November 11, 2016

**TO:** Christopher Miller, President  
Members of the Board of Education  
**FROM:** Pedro Garrido, Superintendent  
**SUBJECT:** AGENDA FOR BOARD MEETING – **November 15, 2016**

***Notice of Meeting***

This meeting, held in the Sherman School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

***Roll Call***

President Miller	_____	Troy Gerten	_____
Vice President Harms	_____	Scott Nelson	_____
Alexander Balaban	_____	Sundjata Sekou	_____
Rodric Bowman	_____	Jeofrey Vita	_____
Kevin Cancino	_____		
Pedro Garrido, Superintendent of Schools			_____
Susan Guercio, School Business Administrator/Board Secretary			_____
Jennifer Osborne, Board Attorney			_____

***Flag Salute***

***Resolution – Executive Session***

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Real Property

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved	Seconded	Time
AYE	NAY	

Motion to return to public session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

***Public Participation – 7:00 PM – Agenda Items Only***

***Committee Reports***

***Principal’s Report***

***Student Recognition***

The following students will be recognized for the **PARCC Spring Scores**:

**Exceeded Expectations – Level 5 score in ELA**

Current 4<sup>th</sup> Graders

Kasey Cabrera  
Ying Chow  
Michael Ferguson  
Jacquelin George  
Kamron Ilyas  
Laila Ilyas  
Sara Ilyas  
Isabelle Latorre  
Felix Leingang  
Jocelyn Swyberius

Current 5<sup>th</sup> Graders

Samira Daoulabani  
Nicole DiCosmo  
Bradley Perez  
Josephine Tagliavore  
Julia Tribiano  
Jessica Yip

**Exceeded Expectations – Level 5 score in Math**

Current 4<sup>th</sup> Graders

Arya Chhabra  
Shourya Chhabra  
Ying Chow  
Dalia Elsankari  
Kamron Ilyas  
Laila Ilyas  
Madison O’Connell  
Alexis Rottmann

Current 5<sup>th</sup> Graders

Charles Levine  
Bradley Perez

**NJASK Spring 2016 – Perfect Score of 300 in Science**

Current 5<sup>th</sup> Graders

Matheus Braga  
Charlie Cudrado  
Miguel Ortiz  
Bradley Perez  
Julia Tribiano

***Superintendent’s Report – PARCC Results: Year Two***

## ***PERSONNEL***

### ***Consent Agenda Motion – Personnel***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the following ***agenda items 1 through 3.***

#### ***1. District Substitutes***

Approval of additions to the district wide substitute list. (as recommended by the Superintendent) NJ certified teachers=\$100/dy; Sub Certified=\$95/dy; Paraprofessional=\$11.50/hr; Nurses=\$150/dy

##### **TEACHERS**

Elizabeth Kennedy	516 Spruce St., RP	Kean/Seton H MA '98	K-8
Theresa Mihansky	1332 Graymill Dr., Scotch Plains	Coll of NJ BS '97	K-8

##### **PARAPROFESSIONAL**

Elizabeth Kennedy	516 Spruce St., RP
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##### **NURSES**

Kathleen Trelease	332 Wayne Terrace, Union	UCC AA/Muhlenberg Nursing
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#### ***2. Professional Development***

To approve the following personnel to prepare and present professional development at \$34.83/hr.: (as recommended by the Superintendent) (as per RPEA contract)

Small Group Guided Reading Instruction - November 16, 2016  
Jennifer Durkin      2.5 hours

#### ***3. Medical Leave of Absence Extension - Judith Nese (Aldene, Elementary Teacher)***

**RESOLVED**, that the Board, upon recommendation of the Superintendent, hereby approves the extension of the medical leave of Judith Nese commencing on November 21, 2016 through January 2, 2017. The employee's health benefits shall be maintained during this leave of absence.

Vice President Harms	_____	Mr. Gerten	_____
Mr. Balaban	_____	Mr. Nelson	_____
Mr. Bowman	_____	Mr. Sekou	_____
Mr. Cancino	_____	Mr. Vita	_____
		President Miller	_____

On roll call, motion \_\_\_\_\_

### ***EDUCATION***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the following ***agenda items 4 through 6.***

#### ***4. Education Program***

To approve the following education program(s) for the 2016-2017 school year:

Fit to Return

#73	The Family Resource Center	\$175
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Home Instruction

#74	1 hr./wk/per subj.	11/9/16 – 11/23/16	\$34.83/hr.
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#### ***5. Educational Trip Request***

To approve the following district educational trip request:

- a. Art & Soul Art Gallery      November 17, 2016      Grades 5 - Sherman  
Students in Enriched Art will paint in a gallery setting using canvas, easel, and acrylics
- b. Waterloo Village      May 12, 2017      Grade 3 – RG  
Students will study native Americans and colonial times.
- c. NJ Sea Grant Consortium      May 11, 2017      Grade 2 – RG  
Students will study marsh and ocean habitats.
- d. Adventure Aquarium      June 1, 2017      Grade 1 – RG  
Students will learn about sea life.

*Educational Trip Request continued*

- e. Turtle Back Zoo                      May 23, 2017                      Kindergarten – RG  
The students will learn about zoo animals and their habitats.
  
- f. Menlo Park Mall                      December 5, 2016                      HS Self - Contained  
Students will use mall directory to locate stores & minimal shopping.
  
- g. Channel One TV Studio                      November 15, 2016                      RPTV Crew  
Students will see a taping of channel one, the equipment and possibly be filmed for an opening.
  
- h. Shoprite of Garwood                      November 30, 2016                      HS Self - Contained  
Students will meet with the store dietitian on a brief discussion on nutrition.
  
- i. Clio Yogurt Factory                      Nov. 15, Dec. 13, Jan. 17, Mar. 14                      HS Self – Contained  
Students will gain work experience while learning about the factory & to interact with adults in a work environment.

**6. *Harassment/ Intimidation/Bullying Incidents***

To affirm the Superintendent’s recommendation on the following harassment/ intimidation/bullying incident: (October 2016)

#16003, #16004, #16005, #16006, #16007

Motion \_\_\_\_\_

***BUSINESS***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the following ***agenda items 7 through 12.***

**7. *Monthly Certification***

A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of September 30, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of September 30, 2016 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/ Board Secretary and is assumed by the board to be correct.

**8. *Approval of Bills***

To approve the following bills for the month of November 2016:

General Current Expense	\$166,685.67
Special Revenue Funds	\$ 27,186.80
Enterprise Funds	<u>\$ 34,961.61</u>
Total	\$228,834.08

**9. October Transfers**

To approve the transfers for the month of October 2016:

TUITION TO COUNTY SPEC SER	11-000-100-565	\$416,174.50	\$50,445.00	\$466,619.50
TUITION TO PRIV SCH HANDI	11-000-100-566	\$593,904.00	\$14,962.00	\$608,866.00
MISC EXPENDITURES	11-000-251-890	\$1,500.00	\$370.00	\$1,870.00
OTHER OBJECTS	11-000-262-800	\$1,000.00	\$48.00	\$1,048.00
GENERAL SUPPLIES	11-190-100-610	\$507,647.35	-\$50,445.00	\$457,202.35
TUIT TO OTHER LEA OUTSIDE	11-000-100-562	\$50,000.00	-\$14,962.00	\$35,038.00
MISC PURCHASED SERV	11-000-251-592	\$6,519.53	-\$370.00	\$6,149.53
GENERAL SUPPLIES	11-000-262-610	\$125,580.85	-\$48.00	\$125,532.85
SUPPLIES & MATERIALS	20-231-100-600	\$12,076.00	\$520.00	\$12,596.00
TUIT TO PRIVATE SCH HANDI	20-250-100-566	\$73,000.00	\$20,000.00	\$93,000.00
PURCH PROF SERV	20-250-200-300	\$26,000.00	\$5,588.00	\$31,588.00
PURCH PROF SERV	20-231-200-300	\$3,138.00	-\$520.00	\$2,618.00
SUPPLIES & MATERIALS	20-250-100-600	\$35,409.00	-\$18,200.00	\$17,209.00
OTHER PURCH SERV	20-250-200-500	\$10,000.00	-\$7,388.00	\$2,612.00
		\$10,000.00	\$0.00	\$2,612.00

**10. District Contract**

To approve a contract with Staff Development Workshops, Inc. to provide staff training in the use of Writing Units of Study resources to facilitate student writing in grades 3 – 5 held on February 1 and 2, 2017 for \$3,400.

**11. Use of Buildings and Grounds**

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Middle School PTA – Taste of RPMS Cultural Dinner  
 Roselle Park Middle School – students’ cafeteria  
 Friday, November 18, 2016  
 6:00PM – 9:00PM
- b. Recreation Basketball - Registration  
 Sherman School – gymnasium  
 Wednesday, November 9, 2016  
 7:00PM – 9:00PM
- c. Recreation Basketball – Practice and Games  
 Roselle Park Middle School – gymnasium  
 December 5, 6, 12, 13, 14, 19, 20, 21, and 22, 2016  
 6:00PM – 9:00PM

Agenda

Open Session

November 15, 2016

*Use of Buildings and Grounds continued*

- d. Roselle Park Fire Department – Bonfire and Pep Rally  
Roselle Park High School – Herm Shaw Field  
November 22, 2016 – set up      November 23, 2016 – event  
5:00PM – 10:00PM
  
- e. Sherman School Holiday Concert  
Roselle Park Middle School – Auditorium  
Wednesday, December 7, 2016  
6:00PM – 9:00PM
  
- f. The Work Family Connection – CPR 1<sup>st</sup> Aide Training  
Anthony Signarello Center  
Saturday, December 3, 2016  
9:00AM – 4:00PM
  
- g. Roselle Park Recreational Wrestling – Pee Wee Wrestling  
Roselle Park High School – students’ cafeteria  
Thursdays, December 8, 22, 2016, January 5, 12, 26, 2017  
Tuesday, January 31, 2017  
6:00PM – 9:00PM  
Saturday, February 11, 2017  
8:00AM – 2:00PM
  
- h. Roselle Park Recreational Wrestling – Matches  
Roselle Park High School – gymnasium, students’ cafeteria  
Wednesday, December 21, 2016  
5:30PM – 7:00PM  
Saturday, January 28, 2017  
8:00AM – 1:00PM  
Tuesday & Thursdays, February 9, 14, 16, 2017  
6:00PM – 9:00PM
  
- i. Future Health Careers Club – High School Blood Drive  
Roselle Park High School – gymnasium  
Thursdays, December 1, 2016 and May 18, 2017  
7:30AM – 4:15PM
  
- j. Lentz & Lentz – SAT Prep  
Roselle Park High School – classrooms  
Mondays, March 6, 13, 20, 27, April 3, 24, May 1, 2017  
Friday, April 7, 2017  
6:00PM – 9:00PM
  
- k. Roselle Park Recreational Basketball – Games  
Roselle Park High School – gymnasium  
Tuesday & Thursday, November 15, 17, 2016  
6:30PM – 8:00PM



**12. *Approval of Minutes***

To approve the following minutes:

October 4, 2016	open session	October 4, 2016	closed session
October 18, 2016	open session	October 18, 2016	closed session

Motion \_\_\_\_\_

***Continuing Business***

***New Business***

***Public Participation***

**Resolution – Executive Session (if required)**

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: \_\_\_\_\_

It is anticipated that the executive session will take approximately \_\_\_\_\_; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

**Closed Session**

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved	Seconded	
AYE	NAY	Time

Motion to return to open session.		
Moved	Seconded	
AYE	NAY	Time

**Adjournment**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to adjourn the meeting at \_\_\_\_\_ p.m.

Motion \_\_\_\_\_

Next scheduled board meeting: Tuesday, December 6, 2016 – Middle School auditorium/gymnasium at 7 PM.