

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

October 28, 2016

TO: Christopher Miller, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **November 1, 2016**

Notice of Meeting

This meeting, held in the Sherman School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call

President Miller	_____	Troy Gerten	_____
Vice President Harms	_____	Scott Nelson	_____
Alexander Balaban	_____	Sundjata Sekou	_____
Rodric Bowman	_____	Jeofrey Vita	_____
Kevin Cancino	_____		
Pedro Garrido, Superintendent of Schools			_____
Susan Guercio, School Business Administrator/Board Secretary			_____
Jennifer Osborne, Board Attorney			_____

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Real Property
2. Personnel

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved	Seconded	Time
AYE	NAY	

Motion to return to public session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

Public Participation – 7:00 PM – Agenda Items Only

Committee Reports

Superintendent’s Report

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by _____ seconded by _____
to approve the following **agenda items 1 through 8.**

1. District Substitute

Approval of additions to the district wide substitute list. (as recommended by the Superintendent) NJ certified teachers=\$100/dy; Sub Certified=\$95/dy; Paraprofessional=\$11.50/hr; Bus Aides=\$14.89/hr

TEACHERS

Ellen Davis Citrin	37 Woodbrook Circle, Westfield	City Col of NY '75	Elem w/ spec in Math 5-8 & Elem & Pre-K
Goomsu Obasi	556B Union Street, Linden	New Castle UK '07 Ma	PK –Grade 1

PARAPROFESSIONAL

Goomsu Obasi 556B Union Street, Linden

BUS AIDES

Norine Marando
Debbie Serafinas

2. Staff Resignation

To accept the following resignation: (as recommended by the Superintendent)

Denise Otero, Middle School Language Arts, effective December 15, 2016.

3. Staff Appointment

To appoint the following staff: (as recommended by the Superintendent)

Christopher Hyde, District Chief Technology Officer, effective November 28, 2016 through June 30, 2017, at \$92,000. (pro-rated)

4. Curriculum Work 2016 - 2017

To approve the following staff to do 2016-17 Curriculum Work at \$34.83/hr.
(as recommended by the Superintendent)(as per RPEA contract)

Ray Bangs	HS General Science	20 hours
	Chemistry	20 hours

5. Professional Development

To approve the following personnel to prepare and present professional development at
\$34.83/hr.: (as recommended by the Superintendent) (per RPEA contract)

Phonics Instructional Support - October 3, 2016

Diane Heimall 3.75 hours

Guided Reading - October 27, 2016

Katherine Parsons 4 hours

6. Additional High School Athletic Site Managers/Proctors 2016-2017

To approve the following high school athletic site managers/proctors for the 2016-2017
school year: (as recommended by the Superintendent) (as per RPEA contract)

Proctors	Tom Eisner	\$45/event
	Kara Dowling	\$45/event
Site Managers	Tom Eisner	\$55/event
	Kara Dowling	\$55/event

7. Change of Assignment/Transfer

To approve the following change of assignments/transfer: (as recommended by the
Superintendent) (as per RPEA contract)

	<u>From:</u>	<u>To:</u>
a. Kerri Cartnick	ECC Nurse 9/1/16 to 12/31/16	ECC Nurse 9/1/16 to 6/30/17
	RG Nurse 1/1/17 to 6/30/17	
b. Karla Manchester	RG Nurse 9/1/16 to 12/31/16	RG Nurse 9/1/16 to 6/30/17
	ECC Nurse 1/1/17 to 6/30/17	

8. Middle School Extra-Curricular Advisors 2016-2017

To approve the following change in advisors:

Student Council	Jessica Weingart	B	\$1,696 (pro-rated) (9/1/16 to 10/23/16)
Student Council	Emily Brewster	A	\$1,613 (pro-rated) (10/24/16 to 6/30/17)

Vice President Harms	_____	Mr. Gerten	_____
Mr. Balaban	_____	Mr. Nelson	_____
Mr. Bowman	_____	Mr. Sekou	_____
Mr. Cancino	_____	Mr. Vita	_____
		President Miller	_____

On roll call, motion _____

EDUCATION

A motion was made by _____ seconded by _____
 to approve the following **agenda items 9 through 10.**

9. Education Program

To approve the following education program(s) for the 2016-2017 school year:

<u>Fit to Return</u>			
#68	The Family Resource Center		\$175
#70	The Family Resource Center		\$175
<u>Home Instruction</u>			
#69	1 hr./wk./per subject	10/24/16 – TBD	\$34.83/hr.
<u>Tuition Incoming - Terminated</u>			
#51	Parent Paid		\$15,170
<u>Bedside Instruction</u>			
#71	2hrs/day	Professional Education Services., Inc.	\$34.83/hr.
<u>Mental Health Assessment & Fit to Return</u>			
#72	The Family Resource Center		\$225

10. Educational Trip Requests

To approve the following district educational trip requests:

- a. Senior Spirit Medical Center, RP December 19, 2016 HS Chorus
Students will represent RPSD in the community with a music performance.

Motion _____

BUSINESS

A motion was made by _____ seconded by _____
to approve the following **agenda items 11 through 16.**

11. Approval of Bills

To approve the following bills for the month of November 2016:

General Current Expense	\$1,203,412.88
Special Revenue Funds	\$ 64,459.41
Enterprise Funds	\$ 40,721.05
Total	\$1,308,593.34

12. Use of Buildings and Grounds

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Junior Class – Haunted House Fundraiser
Roselle Park High School – students’ cafeteria
Friday, October 28, 2016 – 7:00PM – 10:00PM
Saturday, October 29, 2016 – 1:00PM – 4:00PM, 7:00PM – 10:00PM

- b. Sherman 5th Grade Luncheon Fundraiser – Self-Defense Class
Roselle Park High School – gymnasium
Saturday, November 5, 2016
9:00AM – 11:15AM

- c. Roselle Park Girl Scouts – Daisy Troop Meetings #40399
Sherman School – students’ cafeteria
Thursdays, December 15, January 12, 26, February 9, 23, 2017
6:30PM – 7:30PM

- d. Roselle Park Girl Scouts – Daisy Troop Meetings #40773
Sherman School – students’ cafeteria
Wednesdays, November 7, 14, 21, 28, December 5, 12, 19, 2016
3:30PM – 4:30PM

13. Emergency and Crisis Management Plan

To approve the district 2016-2017 Emergency and Crisis Management Plan.

14. Five Year Comprehensive Maintenance Plan, M-1 Form

To approve the Five Year Comprehensive Maintenance Plan 2017 and the Annual Maintenance Budget Amount Worksheet, Form M-1.

15. NJQSAC Statement of Assurance

To approve the 2016-2017 New Jersey Quality Single Accountability Continuum Statement of Assurance.

16. *Secretary/Treasurer Report*

To approve the secretary/treasurer report for the period ending July 31, 2016.

Motion _____

Continuing Business

New Business

Public Participation

Resolution – Executive Session (if required)

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: _____

It is anticipated that the executive session will take approximately _____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Closed Session

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved	Seconded	
AYE	NAY	Time

Motion to return to open session.		
Moved	Seconded	
AYE	NAY	Time

Adjournment

A motion was made by _____ seconded by _____
to adjourn the meeting at _____ p.m.

Motion _____

Next scheduled board meeting: Tuesday, November 15, 2016 – Sherman auditorium/gymnasium
At 7 p.m.