

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

September 17, 2019

TO: Loren Harms, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: MINUTES FOR BOARD MEETING – **September 17, 2019**

Notice of Meeting

This meeting, held in the Middle School Auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call

President Harms	Matthew Leingang
Vice President Signorello	Khamele McLeod-Cato- <i>Absent</i>
Susan Carlstrom	Christopher Miller
Marissa Falcon	Kimberly Powers
Chad Hemenway	
Pedro Garrido, Superintendent of Schools	
Michelle Calas, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Personnel Matter – the Superintendent updated the Board regarding an employee matter.

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Mr. Miller	Seconded Vice President Signorello	Time 6:34
AYE: 8	NAY: 0	
Motion to return to public session (to be moved in public session)		
Moved: Mr. Hemenway	Seconded: Mr. Miller	Time 7:12
AYE	NAY	

Public Participation – 7:12 PM

None

Committee Reports

None

Superintendent’s Report

Mr. Garrido congratulated all the staff and students on the opening of schools. He informed the public of the Back to School Nights throughout the month of September. He indicated that there will be a tour of the media center and science labs after the meeting. Mr. Garrido introduced Ms. Ellen Bachert who presented the following:

- Summary report of Harassment, Intimidation, Bullying (HIB) Investigations, Training and Programs for January 1, 2019 – June 30, 2019 (period 2)
- School Self-Assessment for Determining Grades

Ms. Bachert also provided a summary of all the districtwide programs in place to address diversity and bullying.

Principal’s Report

Ms. Gois discussed the RPMS’s PBIS program and the overall of theme of PRIDE (perseverance, respect, integrity, determination, excellence). She advised the public of the middle school’s Back to Night on September 25, 2019. She discussed the school’s construction projects and explained why the Council of Ten was chosen to be recognized.

Student Recognition

The following Roselle Park Middle School students will be recognized for Council of Ten:

Sebastian Amaya	Andrew Batista	Noah Falcon
Charles Levine	Savannah Marroquin	Natalie Medina
Belen Munoz	Julia Perez	Tyler Signorello
Ava Zdanowicz		

POLICY

A motion was made by Mr. Miller and seconded by Vice President Signorello to approve agenda item 1 through 2.

The Superintendent recommends:

1. District Policy – Adoption

To approve the following board policy:

5132 USE OF ELECTRONIC COMMUNICATION AND RECORDING DEVICES (ECDR)

2. District Policy – Adoption

To approve the following revised board policy:

4119.3 TEACHING STAFF MEMBERS' USE OF PERSONAL CELLULAR TELEPHONES

Vice President Signorello	Yes
Ms. Carlstrom	Yes
Ms. Falcon	Yes
Mr. Hemenway	Yes
Mr. Leingang	Yes
Mr. Miller	Yes
Ms. Powers	Yes
President Harms	Yes

On roll call, motion carries.

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by Vice President Signorello seconded by Ms. Falcon to approve the following agenda items 3 through 14.

The Superintendent recommends:

3. District Substitutes

To approve additional district substitutes. (as recommended by the Superintendent)
Administrative=\$150/day; NJ certified teachers=\$100/day; Sub Certified=\$95/day;
Paraprofessionals \$13/hr., Custodian=\$13/hr, Secretary-\$75/day

TEACHERS

Carol Brandyberry	Kean	PK-5
Manny Cabelo	JC State Univ '83	Grades K-12
VeronicaCevallos-Rodriguez	Kean '18	PK-8
Cleophus D'Cruz	Pace MBA '82	Grades 6-12
Morgan Etlinger	E Stroudsburg	PK-8
Emilie Gallagher	Montclair '14	Grades K-6
Alina Garrido	Loyola Ba'16	Grades K-5
Elizabeth Geminder	Rutgers BSN	Nurse
Katherine Jenkins	Rutgers	Grades 1-5
Tahiyah Johnson	Kean '12	PK-12
Daniel Kelly	Ottawa '13	Grades K-12
Jessica Henriques	Kean	PK-6
Kurt Liebegott	Purdue '10	Grades 3-12
Norma Malfa-Lyman	Brooklyn BA '79	Grades K-12
Lewis Mancine	Kean BA '10	Grades 3-12
Carla Molenaar	JC MA '91	Grades K-12
Ann Moore		Guidance
Lilly Manzo	Montclair	K-12
Ryan Matarante	Stockton (attending)	Grades 9-12
Goomsu Obasi	Nigeria '88	Pre K-1
Philip Oliveria	Montclair '15	Grades K-12
Anthony Pagano	Seton Hall MA '84	Grades 6-12
Arianna Parraga	Rutgers '17	Grades K-12
Valentina Penaranda	Kean	Pre K-12
Daniel Pereire	Kean	Grades K-12
Patricia Ruggiero	Kean MJA '92	Grades K-8
Maria Samadjopoulos	NY Univ '88	Gr 6-8
Joseph Scanzillo	St Peter's BA '08	SS/Grades 6-12
Lauren Shigo	Kean BA '09	Pre K-8
Radalgui Simoes	Kean '08	MS/HS

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Maria Sinoradzki	Montclair '11	PK-12
Talisha Slaughter-Green	UCC '11	Pre K-12
Aiyetutu Sorinwa	Lagos Nigeria BA '09	Pre K-5
Martha Stephens	Columbia '91	PK-5
Marianne Tucci	Kean BA '78	Elementary
Minerva Vega	Kean BA '88	ESL-Pre K-5
Linda Vein	Rutgers BA '86	Grades K-12
Joann Waynick	Essex CC '80	Grades K-12
Jaclyn Wozniak	Rowan	Pre K-8
Alejandra Zapata	NJ Inst '00	K-5

HOME INSTRUCTION

George Polasky

PARAPROFESSIONALS

Carol Brandyberry
Claudina Buccine
Ana Celis
Amanda Lynn Cepero
Sandra Deegan
Faryn Evans
Cheryl Gamba
Nicole Motley
Goomsu Obasi
Diane Owens
Yolanda Pascarella
George Polassy
Margaret Pucci
Mariam Rehman
Raquel Rives
Jason Kaulfers
Lauren Shigo
Maria Sinoradzki
Martha Stephens

SECRETARY

Poonam Arora
Carol Brandyberry
Sandra Deegan
Janice Gibeault
Nicole Motley
Raquel Rives

CUSTODIAN

Washington Brando
Aaron Heimall
Douglas Metzgar
Robert Ramsey

4. Staff Appointments

To appoint the following staff, subject to compliance with board policies: (as per RPEA contract)

Certificated:

Denise Astuto, High School, Guidance Counselor, effective October 1, 2019* to June 30, 2019 at MA3 \$62,116 (repl. C. Borkowski)

Acct: 11-000-218-104-02

MA from Montclair State University

Holds a NJ Standard School Counselor Certificate

**Note- or later when released from current contract*

5. Revision of Staff Resignations

To accept the following resignations:

Cheyenne Borkowski, High School Counselor, effective October 1, 2019*

**Note- Change of resignation date due to early release*

6. Change of Assignment

To approve the following change of assignment: (as per RPEA contract)

	<u>From:</u>	<u>To:</u>
a. Edith Silva	Sherman Paraprofessional 5.5 hrs/day +\$1.00 toileting \$16.19/hr. 11-000-217-106-10	Sherman Paraprofessional 6 hrs/day +\$1.00 toileting \$16.19/hr. 11-000-217-106-10
b. Maria Alvarez	RG Paraprofessional 5.5 hrs/day \$16.19/hr. 11-000-217-106-10	RG Paraprofessional 6 hrs/day \$16.19/hr. 11-000-217-106-10

7. Breakfast Proctor Personnel

To approve the following breakfast proctors for the 2019-2020 school year:
One person per day at each building at a rate of \$18.97/day

<u>High School</u> Linda Califano Karen Ruby - sub Maura Kepuladze - sub	<u>Middle School</u> Michele Howell Giuliana Melo-sub Robert Watson – sub Karen Carey-Lynch - sub	<u>EJF-Aldene School</u> Rashim Baxi Mary Jane Lineberger-sub
<u>Robert Gordon School</u> Kristen Kulbaba	Gina Cesero - sub	Jessica Gilchrist - sub
<u>Sherman School</u> Michelle Pfeiffer Karina DiLillo -sub	Christina Shaute-sub	Kelly Hardman-sub

Account number: 50-910-310-100-00 cost not to exceed \$17,073

8. Lunch Proctor Personnel

To approve the following lunchroom proctors for the 2019-2020 school year:
Three proctors per day per school at a rate of \$25.00/day

<u>Sherman</u> – 3 per day Ann Marie Gaccione Amber Ingenito Kelly Hardman Thomas Galuppo	Karina DiLillo Wendy Ozeri Christina Shaute	Jennifer Burgos Randi Sheps Michelle Pfeiffer
<u>Robert Gordon</u> – 3 per day Jeanette Garcia Allison Kanarek - sub Gina Cesaro – sub	Lynn Mathews Kristen Kulbaba – sub	Francine Lambroschino Megan Ripka - sub
<u>EJF-Aldene</u> – 3 per day Mary Jane Leinberger Eulalia Moreno-Wisniewski	Rashmi Baxi Lisa Irizarry	Doug Metzgar

Account number: 11-000-262-110-00 cost not to exceed \$40,500

9. *Administrative Leave of Absence*

To approve the administrative leave of absence for employee #2206 commencing on September 10, 2019 through October 15, 2019. The employee will continue to receive salary and health benefits.

10. *Enrichment Program*

To approve the following teachers for the enrichment program at Aldene School and Sherman School for the 2019-2020 school year at the contractual rate of \$34.83/hour: (as per RPEA contract)

Alison Cogswell :

Grade 3- 12 music sessions; Grade 4/5- 35 music sessions at each school (94 total sessions)

Carrie Russoniello

30 art sessions at each school (60 total sessions)

Account number: 11-421-100-101-04 cost not to exceed \$2,681.91

11-421-100-101-06 cost not to exceed \$2,681.91

11. *Fall 2019 Sports Physical Personnel*

To authorize the following personnel to conduct physicals for the 2019 fall sports season under the direction of the Assistant Principal for Athletics at the contractual hourly rate, \$34.83/hr. (as per RPEA contract)

Janice Haddad – maximum of 40 hours

Brenda Litterer - maximum of 20 hours

Account number: 11-402-100-100-XX cost not to exceed \$2089.80

12. Revision of High School Extra-Curricular Advisors 2019-2020

To approve the following high school extra-curricular advisors for the 2019-2020 school year: (as per RPEA contract)

Dance Club Advisor	Tamara Dombrowski (repl. M. Almanzar)	A	\$1,441
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Account number: 11-401-100-100-02

Original agenda resolution appeared on the September 3, 2019 Regular Public Meeting, resolution no. 8

13. Addition of High School Extra-Curricular Coaches 2019-2020

To approve the following high school extra-curricular coaches for the 2019-2020 school year: (as per RPEA contract)

Asst. Cheerleading Head Fall	Dena Meawad	A	\$2,326(pro-rated)
Asst. Cheerleading Head Winter	Dena Meawad	A	\$2,326

Account number: 11-402-100-100-02

Original agenda resolution appeared on the August 20, 2019 Regular Public Meeting, resolution no. 9

14. Teacher Leader Stipends

To approve the following staff and stipends:

Tamara Pires	Teacher Leader for Curriculum Support	\$1750
Michelle Lynch	Teacher Leader for Curriculum Support	\$1750

Account number: 20-260-100-101-16 cost not to exceed \$3500.00 (TITLE IIA)
FICA: 20-260-200-200-11 cost not to exceed \$267.75

Vice President Signorello	Yes
Ms. Carlstrom	Yes
Ms. Falcon	Yes
Mr. Hemenway	Yes
Mr. Leingang	Yes
Mr. Miller	Yes
Ms. Powers	Yes
President Harms	Yes

On roll call, motion carries.

EDUCATION

A motion was made by Mr. Hemenway seconded by Ms. Carlstrom to approve the following agenda item number 15 through 18.

The Superintendent recommends:

15. Educational Trip Requests

To approve the following district 2019 educational trip requests:

- a. The Minskoff Theater, NY September 29, 2019 Select students
 Students will get see a free Broadway show with their parents

16. 2019-2020 Education Program(s)

To approve the following education program(s) for the 2019-2020 school year:

Tuition & Transportation (Outgoing)

#37	Cerebral Palsy League-Jardine Academy	\$66,848.50
Account number: 11-000-100-566-10		

Bedside Instruction

#38	Silver Gate Prep	10/hrs./wk.	9/4/19 – approx. 30 days	\$34.83/hr.
#39	UCES	10/hrs./wk.	9/10/19 — approx. 6 weeks	\$100/hr.
#40	UCES	5/hrs./wk.	9/10/19 — approx. 6 weeks	\$68/hr.

Account Number: 11-150-100-320-10 cost not to exceed \$9393.20

Michelle Calas, School Business Administrator/ Board Secretary, certifies the availability of funds.

17. Workshop Attendance

To approve the following staff workshop attendance request:

Attendees	Conference	Date
Gins Mulholland Pamela Nigro	Patterns of Strengths & Weaknesses Rutgers University Piscataway, NJ	October 18, 2019

Michelle Calas, School Business Administrator/ Board Secretary, certifies the availability of funds.

Cost not to exceed: \$360.00

Account Number: 20-250-200-500-10 (IDEA)

18. Conference Attendance

To approve the following staff conference attendance request:

Attendees	Conference	Date
James Salvo	2019 FEA/NJPSA/NJASCD Fall Conference Long Branch, NJ	October 17, 2019 and October 18, 2019

Michelle Calas, School Business Administrator/ Board Secretary, certifies the availability of funds.

Cost not to exceed: \$292.00
Account Number: 20-260-200-300-11 (TITLE IIA)

- Vice President Signorello Yes
- Ms. Carlstrom Yes
- Ms. Falcon Yes
- Mr. Hemenway Yes
- Mr. Leingang Yes
- Mr. Miller Yes
- Ms. Powers Yes
- President Harms Yes

On roll call, motion carries.

BUSINESS

A motion was made by Mr. Miller seconded by Mr. Hemenway to approve the following agenda items 19 through 26.

The Superintendent recommends:

19. *Approval of Bills*

To approve the following bills for the month of September 2019:

General Current Expense	\$481,947.23
Capital Outlay	\$ 95,255.54
Special Revenue Funds	\$ 5,751.38
Enterprise Fund	\$ 3,038.42
Summer Camp	<u>\$ 748.57</u>
Total	\$586,741.14

20. *Approval of Minutes*

To approve the following minutes:

August 20, 2019
September 3, 2019

21. *Monthly Certification*

A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of August 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

Board Secretary

Date

B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of August 31, 2019 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

22. *Secretary/Treasurer Report*

To approve the secretary/treasurer report for the periods ending July 30, 2019.

23. *Revision of Contract*

To approve revision of contract with:

- a. Staff Development Workshops, Inc. for staff development training in literacy for Special Education teachers from September 4, 2019 to September 30, 2019.

Michelle Calas, School Business Administrator/ Board Secretary, certifies the availability of funds.

Account Number: 20-250-200-500-10 cost not to exceed \$2,640.00 (IDEA)
 20-260-200-300-11 cost not to exceed \$2,460.00 (TITLE IIA)

Original agenda resolution appeared on the July 23, 2019 Regular Public Meeting, resolution no. 19

24. *Donation Acceptance*

To approve the acceptance of donation for \$1,355.35 from the class of 1969 to the High School student activity account. The donation is given to the High School to be used for student activities and to add a plaque to the tree of giving located in the high school hall.

25. *Use of Buildings and Grounds*

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Class of 1979 – Nostalgic Tour
Roselle Park High School
Friday, October 11, 2019
6:00PM – 7:00PM
- b. Class of 1979 – Nostalgic Tour
Roselle Park Middle School
Saturday, October 12, 2019
11:00AM -12:00PM

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- c. Roselle Park Football – Practices
Herm Shaw Field
Sundays, September 22, 29, October 20, 2019
8:00AM – 5:00PM

- d. Roselle Park Football – Practices
Herm Shaw Field
Sundays, September 15, October 6, 13, 20, 27, November 3, 2019
8:00AM – 12:00PM

- e. Roselle Park Girl Scouts – Girl Scout Games
Roselle Park High School – students’ cafeteria, lunchroom hallway, GaGa ball area
Friday, September 27, 2019
4:30PM – 8:30PM

- f. Roselle Park Soccer Club – Practices & Meetings
Anthony Signorello Youth Center
Mondays, Wednesdays, Fridays, September 3 – November 30, 2019
6:00PM – 9:00PM

- g. Roselle Park Daisies – Troop #40239 Meetings
Aldene School – art room
Tuesdays, September 24, October 8, 22, November 12, 19, December 3, 17, 2019,
January 7, 21, February 4, 25, March 10, 24, April 7, 21, May 5, 19, Jun 9, 16, 2020.
6:00PM – 7:15PM

- h. Roselle Park Quarterback Club – Football Team Dinners
Roselle Park High School – teachers’ cafeteria
Thursdays, September 19, October 3, 10, 17, 24, 31, 2019
5:00PM – 7:00PM

- i. Roselle Park Quarterback Club – Parent Meeting
Roselle Park High School – teachers’ cafeteria
Tuesday, September 24, 2019
7:00PM – 8:00PM

- j. Roselle Park Girl Scouts Troop #40038 – Meetings
Sherman School – students’ cafeteria
Tuesdays, September 17, October 1, 15, 29, November 12, 26, December 10, 2019
January 7, 21, February 4, March 3, 17, 31, April 28, May 12, 26, June 9, 2020
6:15PM – 8:15PM

- k. Roselle Park Girl Scouts Troop #40399 – Meetings
Sherman School – students’ cafeteria
Wednesdays, September 25, October 16, November 13, December 11, 2019
6:15PM – 8:00PM

- i. Roselle Park Boy Scouts Troop 56 – Meetings
Sherman School – students’ cafeteria
Mondays, School Year 2019-2020
Tuesdays, January 21, May 26, 2020
7:30PM – 9:00PM

- m. Roselle Park Cub Scouts Troop 56 – Meetings
Sherman School – gymnasium
Thursdays, September 19, October 17, November 21, December 19, 2019, March 19,
April 23, May 21, June 10, 2020
6:30PM – 8:30PM

- n. Sherman Fifth Grade Meetings
Sherman School – students’ cafeteria
Wednesday, Thursday, September 18, October 24, November 20, December 18, 2019,
January 15, February 19, March 25, April 22, May 14, May 25, June 3, 11, 2020
7:00PM – 9:00PM

- o. Roselle Park Girl Scouts – Meetings
Aldene- classroom
Tuesdays, Wednesdays, October 1, 2, 15, 16, November 12, 13, December 3, 4, 17,
18, 2019, January 14, 15, 28, 29, February 4, 5, 25, 26, March 3, 4, 24, 25, April 7, 8,
28, 29, May 5, 6, 2020
6:00PM – 7:30PM

- p. Roselle Park Training Center
Roselle Park High School – field house training room
Tuesdays, September 17, 24, October 8, 15, 22, 29, 2019
6:20PM – 7:45PM

26. Student Transportation

To approve entering into contract in accordance with N.J.A.C 6A:27-10-1 et seq. with:

Morris- Union Jointure Commission Board of Education
 340 Central Avenue,
 New Providence, NJ 07974

to provide student transportation for the following routes.

Route #	Schools	Route Cost	Term of Contract
916s	DLC- Warren	\$5,621.25	7/1/2019 – 8/31/2019
927s	DLC- New Providence	\$3,470.18	7/1/2019 – 8/31/2019
945s	Center for Lifelong Students	\$4,526.32	7/1/2019 – 8/31/2019
925	DLC- New Providence	\$20,821.06	9/1/2019 – 6/30/2020
971	Center for Lifelong Students	\$28,079.31	9/1/2019 – 6/30/2020
985	DLC- Warren	\$14,792.82	9/1/2019 – 6/30/2020

Michelle Calas, School Business Administrator/ Board Secretary, certifies the availability of funds.

Account Number: 11-000-270-518-10

Vice President Signorello	Yes
Ms. Carlstrom	Yes
Ms. Falcon	Yes
Mr. Hemenway	Yes
Mr. Leingang	Yes
Mr. Miller	Yes
Ms. Powers	Yes, with abstention on #20
President Harms	Yes

On roll call, motion carries.

Continuing Business

New Business

President Harms created a special committee, in accordance with board policy 9130, “Vision 2025”. The committee will investigate costs, financing, best practices, and possible construction of a new building. President Harms appointed Mr. Hemenway (chair), Mr. Leingang, and Mr. Miller.

Vice President Signorello	Yes
Ms. Carlstrom	Yes
Ms. Falcon	Yes
Mr. Hemenway	Yes
Mr. Leingang	Yes
Mr. Miller	Yes
Ms. Powers	Yes
President Harms	Yes

On roll call, motion carries.

Public Participation

Each member of the public may speak a maximum of three minutes.

Max Gregory, resident, President of the Soccer Club, thanked the board for their cooperation and described how their program has grown. He explained their new initiative, “Top Soccer” which cater to special needs students. His goal was to speak to principals and teachers regarding the initiative. He will send information to the board regarding such.

Discussion:

Vice President Signorello noted that he was content with the attendance at the JV football game.

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Adjournment

A motion was made by Mr. Hemenway seconded by Mr. Miller to adjourn the meeting at 7:42 p.m.

Motion carries

Respectfully submitted,

Michelle Calas
School Business Administrator
Board Secretary

Next scheduled board meeting: October 1, 2019 – Aldene auditorium/gymnasium at 7:00pm