TO: Christopher Miller, President  
Members of the Board of Education  
FROM: Pedro Garrido, Superintendent  
SUBJECT: AGENDA FOR BOARD MEETING – September 20, 2016  

Notice of Meeting  
This meeting, held in the High School Auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call  
President Miller  
Troy Gerten  
Vice President Harms  
Scott Nelson  
Rodric Bowman  
Sundjata Sekou (arrived at 6:42)  
Kevin Cancino  
Jeofrey Vita (arrived at 6:50)  
Alexander Balaban was absent from this meeting  
Pedro Garrido, Superintendent of Schools  
Susan Guercio, School Business Administrator/Board Secretary  
Jennifer Osborne, Board Attorney

Flag Salute

Resolution – Executive Session  
RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Real Property – the Superintendent discussed the possible acquisition of real property  
2. Student Matter/Attorney-Client Privilege – the Board Attorney provided legal guidance regarding a request for a student record.

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Mr. Cancino Seconded: Mr. Bowman  
AYE: 6 NAY: 0  
Time: 6:35PM  
Motion to return to public session (to be moved in public session)  
Moved: Mr. Sekou Seconded: Mr. Bowman  
AYE: 8 NAY: 0  
Time: 7:18PM
Public Participation – 7:00 PM – Agenda Items Only

Jacob Magiera, 612 Sheridan Ave., questioned agenda item #12. Board Secretary Guercio responded.

Matt Leingang questioned agenda item #7. Superintendent Garrido responded.

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Committee Reports

Mr. Harms reports for the Facility Committee regarding the removal of the lights, rental lights have been delivered and the grant application as noted in agenda item #22.

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Superintendent’s Report

Superintendent Garrido reported on the opening of schools, back- to- school nights and the new staff members in the district. Also, he spoke of his concerns regarding the bussing of students and the decision to add another bus to the morning route.

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Principal’s Report

Sarah Costa stated the high school is off to a wonderful school year. She showed a power point presentation about the STEM program competition our students participated in and the several awards they received.

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Student Recognition

The following students will receive a certificate of recognition for competing at the Nationals in Nashville, TN

Christina Rodden - Music Production (First Place in the Nation)
Sabrina LaSalle - Music Production (First Place in the Nation) & 2D Cad Design
Laura Howell - Video Game Design
Saavi Dhingra - Video Game Design
Aib Acob - VEX Robotics
Angel Castillo - VEX Robotics & Dragster Design
Christian Luciano - Video Game Design
Garrett Maney - VEX Robotics
Brandon Mishoe - VEX Robotics & Video Game Design
Jonathan Perez - VEX Robotics
Casey Crown - Architectural Renovation
Julian Victoria - Architectural Renovation
Samantha Graves - Architectural Renovation
Manuel Luna - Architectural Renovation
Joshua Franco - Architectural Renovation
Sebastian Leo - Architectural Renovation
POLICY

A motion was made by Mr. Nelson and seconded by Mr. Vita to approve agenda items 1 through 2.

1. **District Policy – Adopt**

   To approve the following OPERATION AND MAINTENANCE OF PLANT revised district policy:

   3510 OPERATION AND MAINTENANCE OF PLANT

2. **District Policy – Adopt**

   To approve the following TRANSPORTATION ROUTES AND SERVICES revised district policy:

   3541.1 TRANSPORTATION ROUTES AND SERVICES

On roll call, motion carries


**PERSONNEL**

**Consent Agenda Motion – Personnel**

A motion was made by Mr. Gerten seconded by Mr. Cancino to approve the following agenda items 3 through 11.

3A. **Maternity Leave of Absence Request Luisa Villegas (MS Spanish/World Language Teacher)**

   RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the pre-birth disability leave of Luisa Villegas commencing on October 10, 2016 and extending through November 3, 2016. Luisa Villegas will use 4 of her accumulated sick leave days during this pre-birth temporary disability period to continue to receive salary during a portion of this leave period. The employee shall continue to receive health benefits from October 10, 2016 through November 3, 2016. The employee’s pre-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

   RESOLVED, that the Board, upon recommendation of the Superintendent, approves the post-birth disability period of Luisa Villegas for six weeks, following the birth of her child. The employee shall not receive salary during this time period but will continue to receive health benefits from November 4, 2016 through December 16, 2016. The employee’s post-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

   RESOLVED, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under Family Medical Leave Act and the New Jersey Family Leave Act for Luisa Villegas commencing December 19, 2016 and extending through February 3, 2017. The remainder of the employee’s leave under the Family Medical Leave Act shall run concurrent to the employee’s leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits. The employee shall return to the District on February 6, 2017.

3B. **Medical Leave of Absence Request Judith Nese (Aldene, Elementary Teacher)**

   RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the medical leave of Judith Nese commencing on September 26, 2016 through November 18, 2016. The employee’s health benefits shall be maintained during this leave of absence.
4. **District Substitutes**

To approve additional district substitutes. (as recommended by the Superintendent)
NJ certified teachers=$100/dy; Sub Certified=$95/dy; Custodian=$13/hr, Secretary-$75/day

<table>
<thead>
<tr>
<th>TEACHERS</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Carol Brandyberry</td>
<td>8-A Colfax Manor, RP</td>
<td>UCC/Kean</td>
<td>PK-5</td>
<td></td>
</tr>
<tr>
<td>Maritza Franco</td>
<td>2090 W. Broad St., SP</td>
<td>Turabo Univ</td>
<td>8-12</td>
<td></td>
</tr>
<tr>
<td>Namita Gulati</td>
<td>265 Grove St., Elizabeth</td>
<td>India ’98</td>
<td></td>
<td>K-12</td>
</tr>
<tr>
<td>Daria Resnick</td>
<td>18 Dorset Dr., Kenilorth</td>
<td>Kean ’04</td>
<td>Spec Ed., Elem</td>
<td></td>
</tr>
<tr>
<td>Teresa Sacca</td>
<td>2060 Brookside Dr., SP</td>
<td>Wagner</td>
<td>School Nurse</td>
<td></td>
</tr>
<tr>
<td>Matthew Talbot</td>
<td>425 Myrtle Ave., RP</td>
<td>Fairleigh</td>
<td>K-12</td>
<td></td>
</tr>
<tr>
<td>Clayton Whittaker II</td>
<td>19 Newcomb Pl., Elizabeth</td>
<td>Kean ’86</td>
<td>Elementary</td>
<td></td>
</tr>
</tbody>
</table>

| SECRETARY                                     |            |                  |       |       |
| Janice Gibeault                               | 14 W. Colfax Ave., RP |                |       |       |

| CUSTODIAN                                     |            |                  |       |       |
| James Decker                                  | 21 W. Clay Ave., RP |                |       |       |

5. **Additional Lunch Aide**

To approve the following lunch aide for the 2016-2017 school year (as recommended by the Superintendent) (effective 9/12/16 through 6/30/17)

Maria Cunha Sherman Elementary $9/hr.

6. **Additional High School Extra-Curricular Coaches/Proctors 2016-2017**

To approve the following high school extra-curricular coaches/proctors for the 2016-2017 school year: (as recommended by the Superintendent) (as per RPEA contract)

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Girls Basketball</td>
<td>Ian Matten</td>
<td>3-1</td>
<td>$7,926</td>
</tr>
<tr>
<td>Proctors</td>
<td>Robert Salamaca</td>
<td></td>
<td>$45/event</td>
</tr>
<tr>
<td></td>
<td>Ian Matten</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

7. **Change of Assignment**

To approve the following change of assignment: (as recommended by the Superintendent) (as per RPEA contract)

From: Daiana Permison MS Paraprofessional 6 hrs./day, $14.89/hr. To: MS Spanish/World Language Teacher B1 $55,165 (+ $6895.63 additional class) (pro-rated) mat. leave replacement (repl. L. Villegas) 10/10/16-2/3/17
8. **Staff Appointments**

To appoint the following staff: (as recommended by the Superintendent) (as per RPEA contract)

a. Meghan Gibson, Aldene Elementary, Paraprofessional, effective September 19, 2016 through June 30, 2017, 5.5 hrs./day, at $14.89/hr. (repl. P. Petruzzelli)

b. Andrea Cruz, Aldene Elementary Teacher, effective September 26, 2016 through November 18, 2016, B12, $59,406 (pro-rated)(repl. J. Nese)

9. **Breakfast Supervisor Personnel**

To approve the following breakfast supervisors for the 2016-2017 school year at $18.97/day: (as recommended by the Superintendent) (one person per day at each building)

<table>
<thead>
<tr>
<th>High School</th>
<th>Middle School</th>
<th>EJF-Aldene School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linda Califano</td>
<td>Allison Slattery</td>
<td>Mary Jane Lineberger</td>
</tr>
<tr>
<td>Teresa Rose</td>
<td>Giuliana Melo</td>
<td>Rashmi Baxi</td>
</tr>
<tr>
<td>Kathy MacDonald</td>
<td>Robert Watson</td>
<td></td>
</tr>
<tr>
<td>Maura Kepuladze - sub</td>
<td>Karen Carey-Lynch - sub</td>
<td>Michele Howell – sub</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Robert Gordon School</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Gail Pelaez</td>
<td>Kristen Kulbaba – sub</td>
<td>Diane Heimall – sub</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sherman School</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Michelle Pfeiffer</td>
<td>Christina Shaute</td>
<td>Maria Vieira</td>
</tr>
<tr>
<td>Tara Lechner</td>
<td>Jennifer Burgos</td>
<td>Annmarie Gaccione</td>
</tr>
<tr>
<td>Dena Wilds</td>
<td>Karina DiLillo</td>
<td>Kelly Hardman</td>
</tr>
<tr>
<td>Wendy Ozeri</td>
<td>Randi Sheps</td>
<td>Denise Matarante - sub</td>
</tr>
</tbody>
</table>
10. **Lunch Supervisor Personnel**

To approve the following lunchroom supervisors/substitutes for the 2016-2017 school year as recommended by the Superintendent: (as per RPEA contract) (lunch supervisors – $25.00/day)

- **Sherman** – 3 per day
  - Dena Wilds
  - Ann Marie Gaccione
  - Michelle Pfeiffer
  - Denise Matarante (sub)

- **Robert Gordon** – 3 per day
  - Kristen Mingoia
  - Rachel Siegel
  - Diane Heimall - sub
  - Lisa Guarnaccio

- **EJF-Aldene** – 3 per day
  - Doug Metzgar
  - Mary Jane Leinberger

- **Non-Tenured Staff Workshops**
  - Katherine Parsons 5.5 hours

On roll call, motion carries

11. **Professional Development**

To approve the following personnel to prepare for staff development on August 31, 2016 at $34.83/hr. (as recommended by the Superintendent) (per RPEA contract)

- **Non-Tenured Staff Workshops**
  - Katherine Parsons 5.5 hours

On roll call, motion carries
EDUCATION

A motion was made by Mr. Sekou seconded by Mr. Gerten to approve the following agenda items numbered 12 through 13.

12. **2016-2017 Education Program(s)**

To approve the following education program(s) for the 2016-2017 school year:

<table>
<thead>
<tr>
<th>Program Type</th>
<th>Details</th>
<th>Dates</th>
<th>Rate ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home Instruction</td>
<td>#46 2 hrs./wk/per subj</td>
<td>9/8/16 – TBD</td>
<td>$34.83/hr.</td>
</tr>
<tr>
<td>Bedside Instruction</td>
<td>#47 1 hr./day/+ prep Education Inc.</td>
<td>9/12/16 – TBD</td>
<td>$47.47/hr.</td>
</tr>
<tr>
<td></td>
<td>#50 5 hrs./wk Trinitas - UCESC</td>
<td>9/13/16 – TBD</td>
<td>$64/HR.</td>
</tr>
<tr>
<td>Tuition Incoming</td>
<td>#48 West Orange</td>
<td></td>
<td>$33,279</td>
</tr>
<tr>
<td></td>
<td>#35 West Orange</td>
<td></td>
<td>$33,279</td>
</tr>
<tr>
<td>Tuition Incoming – Terminated</td>
<td>#51 Parent Paid</td>
<td></td>
<td>$15,170</td>
</tr>
<tr>
<td>Physical Therapy</td>
<td>#52 2 days/wk. Therapy Source</td>
<td>9/19/16-11/27/16</td>
<td>$88/hr</td>
</tr>
</tbody>
</table>

13. **Educational Trip Requests**

To approve the following district 2016–2017 educational trip requests:

a) Union High School, Union          October 22, 2016   Robotics Team
   Students will compete in a robotics competition

b) Ranney School, Tinton Falls      January 7, 2017   Robotics Team
   Students will compete in a robotics competition

c) Millburn High School, Millburn    February 5, 2017   Robotics Team
   Students will compete in a robotics competition

d) Sterling Hill Mining Museum, Ogdensburg September 23, 2016 Gr. 5-Sherman
   Students will study rocks and minerals

Motion all aye
A motion was made by Vice President Harms seconded by Mr. Sekou to approve the following agenda items 14 through 21.

**14. Approval of Bills**

To approve the following bills for the month of September 2016:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Current Expense</td>
<td>$531,385.85</td>
</tr>
<tr>
<td>Special Revenue Funds</td>
<td>$2,792.90</td>
</tr>
<tr>
<td>Enterprise Fund</td>
<td>$3,327.90</td>
</tr>
<tr>
<td>Summer Camp</td>
<td>$19,340.42</td>
</tr>
<tr>
<td>Total</td>
<td>$556,847.07</td>
</tr>
</tbody>
</table>

**15. Transfers**

To approve the following transfers for the month of August 2016:

<table>
<thead>
<tr>
<th>Description</th>
<th>Code</th>
<th>Amount</th>
<th>Adjustments</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>WORKMANS COMPENSATION</td>
<td>11-000-291-260</td>
<td>$160,000.00</td>
<td>$10,951.00</td>
<td>$170,951.00</td>
</tr>
<tr>
<td>HEALTH BENEFITS</td>
<td>11-000-291-270</td>
<td>$5,771,360.00</td>
<td>-$10,951.00</td>
<td>$5,760,409.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$5,931,360.00</td>
<td>$0.00</td>
<td>$5,931,360.00</td>
</tr>
</tbody>
</table>

**16. Approval of Minutes**

To approve the following minutes:

<table>
<thead>
<tr>
<th>Date</th>
<th>Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 23, 2016</td>
<td>open session</td>
</tr>
<tr>
<td>August 23, 2016</td>
<td>closed session</td>
</tr>
</tbody>
</table>
17. **Monthly Certification**

A. **Board Secretary's Monthly Certification, Budgetary Line Item Status**

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of August 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

____________________________  ____________________
Board Secretary                  Date

B. **Board of Education's Monthly Certification, Budgetary Major Account/Fund Status**

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of August 31, 2016 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

18. **District Contracts**

To approve a contract with Staff Development Workshops, Inc. to provide workshops and training for staff during the 2016-2017 school year, 9 days total, $15,000.

(partially funded through NCLB and IDEA grants)

19. **Use of Buildings and Grounds**

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

a. Roselle Park Football – Pre-Game Dinners
   Roselle Park High School – students’ cafeteria
   Thursdays, September 8 – November 3, 2016
   4:30 PM – 7:00 PM

b. Roselle Park Quarterback Club – Meetings
   Roselle Park High School – teachers’ cafeteria
   Tuesday, September 6, 13, 20, 27, 2016
   7:00 PM – 8:30 PM
c. Roselle Park Soccer Club - Pictures  
   Roselle Park High School – gymnasium, students’ cafeteria  
   Saturday, September 24, 2016  
   8:00AM – 2:00PM

d. Roselle Park Recreational Soccer – games & practices  
   Roselle Park Middle School – Middle School fields  
   Mondays – Fridays, 5:00 PM – 7:30 PM  
   Saturdays, Sundays, 8:30AM – 5:00PM  
   September 1, 2016 – November 7, 2016

e. Girl Scouts of Roselle Park – Troop 40998 Meetings  
   Robert Gordon School- art room  
   Mondays (every other), September 12, 2016 – June 19, 2017  
   6:30 PM – 8:00 PM

f. Girl Scouts of Roselle Park – Troop 40028 Meetings  
   Aldene School – classroom  
   Wednesdays (every other), September 28, 2016 - May 24, 2017  
   3:30PM – 5:00PM

g. Girls Scouts of Roselle Park – Daisy Troop 40399 Meetings  
   Sherman School – students’ cafeteria  
   Thursdays, September 22, October 6, 20, November 3, 17, 2016  
   6:30PM – 7:30PM

h. Girl Scouts of Roselle Park – Troop 40033 Meetings  
   Robert Gordon – art room  
   Wednesdays, September 28, 2016 – June 8, 2017  
   3:30PM – 5:30PM

i. The Work Family Connection – Holiday Care  
   Anthony Signorello Youth Center  
   Monday – Friday, December 28-30, 2016  
   7:00AM – 6:00PM

j. Future Health Career Clubs – Anti-Drug & Education Program  
   Roselle Park High School – teachers’, students’ cafeteria, library, main hallways  
   Tuesday, October 25, 2016  
   6:00PM - 8:00PM

k. Roselle Park Youth Football & Cheer – Practice  
   Roselle Park High school – gymnasium  
   Saturday, September 24, 2017  
   9:00AM – 3:00PM
20. **Violence Vandalism Report**

To accept the district report of violence and vandalism for the 2015-2016 school year.

21. **Grant Acceptance**

To accept the following grant awarded to Robert Gordon valued in the amount of $6,500 from the Health U Grant based on CATCH (Coordinated Approach to Child Health) program through the YMCA. This includes resource kits, PE activity equipment bundle, implementation guides and implementation training.

Mr. Nelson abstains from item #16

Motion carries

A motion was made by Vice President Harms seconded by Mr. Cancino to approve the following agenda item 22.

22. **Grant Application**

To approve the application of the Union County Kids Recreation Trust Fund Grant in coordination with borough of Roselle Park.

**BE IT RESOLVED,** that the Roselle Park Board of Education will enter into a joint venture with the Borough of Roselle Park to replace the lights on the Roselle Park Athletic Fields; and

**BE IT FURTHER RESOLVED,** that the Roselle Park Board of Education and the Borough of Roselle Park shall jointly submit a grant application to the Union County Kids Recreation Trust Fund in the amount of $200,000.00; and

**BE IT FURTHER RESOLVED,** that the Roselle Park Board of Education and the Borough of Roselle Park will be matching the requested funds in the amount of $100,000.00 each.

On roll call, motion carries
**Continuing Business**

Superintendent Garrido reported on the re-registration.

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**Public Participation**

Joe Signorello speaks about Jen Jaskula requesting to bring back the bonfire and says that the fire department would be willing to help.

Vice President Harms stated he will speak with James Foy about doing the bonfire on the interior of the baseball fields.

Mr. Bowman comments that the high school administration should be the ones to make this decision.

Jacob Magiera questioned if we had a truant officer and if we receive federal funds. The Superintendent responded.

Jen Zelinsky stated her appreciation for the extra bus but she had concerns about the small bus.

Saul Qerysden questioned if board member gave notice for being absent from this meeting.

Mr. Gerten suggested a shuttle service should be explored for athletics.

Matt Leingang questioned about transportation needs and new curriculum policy.

The Superintendent responded that there will possibly be a report at one of the November meetings.
Resolution – Executive Session (if required)

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for
discussion of the following subjects: _________

It is anticipated that the executive session will take approximately _____; the Board may take action when
it reconvenes to public session; and the minutes of the executive session shall be released to the public when
the reason for the executive session no longer exists.

Executive Session

Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws
as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective
employees;

Moved          Seconded          Time
AYE            NAY

Motion to return to open session (to be moved in public session)

Moved          Seconded          Time
AYE            NAY

Adjournment

A motion was made by Mr. Vita seconded by Vice President Harms to adjourn the meeting at 8:27PM.

Motion all aye

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Respectfully submitted,

Susan Guercio
School Business Administrator
Board Secretary

Next scheduled board meeting: October 4, 2016 – Aldene auditorium/gymnasium at 7:00pm