

**ROSELLE PARK SCHOOL DISTRICT**  
**Office of the Superintendent**

October 12, 2018

**TO:** Loren Harms, President  
Members of the Board of Education  
**FROM:** Pedro Garrido, Superintendent  
**SUBJECT:** AGENDA FOR BOARD MEETING – **October 16, 2018**

***Notice of Meeting***

This meeting, held in the Aldene gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

President Harms	Matthew Leingang
Vice President Miller	Kimberly Powers
Kevin Cancino	Sundjata Sekou
Chad Hemenway	Joseph Signorello, Jr
<i>Troy Gerten was absent from this meeting</i>	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

***Flag Salute***

***Resolution – Executive Session***

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Personnel – Employee Matter – the Superintendent provided the Board with an update regarding an employee on a leave of absence.
2. Attorney/Client Privilege – the Board attorney provided guidance regarding the legal impact of future school development.

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7:00 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Mr. Cancino	Seconded: Ms. Powers	Time: 6:36PM
AYE: 8	NAY: 0	
Motion to return to public session (to be moved in public session)		
Moved: Mr. Hemenway	Seconded: Mr. Signorello	Time: 7:07PM
AYE: 8	NAY: 0	

***Public Participation – 7:00 PM – Agenda Items Only***  
***Each member of the public may speak a maximum of three minutes.***

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***Committee/Liaison Reports***

Mr. Leingang reported on the recent Curriculum Council meeting which discussed QSAC, pacing guides, and Link-It testing platform.

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***Superintendent’s Report – PARCC Score Presentation***

Mr. Salvo gave the annual PARCC Score Power Point Presentation.

Superintendent Garrido reported on the grant received from the state for the Preschool Education Expansion Aid.

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***Principal’s Report***

Principal, Sloan Scully gave a report on all the numerous recent activities at Aldene Elementary School.

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***Student Recognition***

The following students will be recognized for PARCC Exceeded Expectations in Mathematics Score:

Ryan Ramirez  
Vlad Dobre  
Sofya Timura  
Alia Mishoe

Lindsay Herrera-Perez  
Shanton Menes  
Giuseppe Spano

Sharad Patel  
Angela Mendez  
Steven Gassama

The following student will be recognized for PARCC Exceeded Expectations in English Language Arts/Literacy Score:

Ryan Brandyberry  
Susan Shaw

Julia Penn  
Mia Ramos

Cyriel Soffo

## ***PERSONNEL***

### ***Consent Agenda Motion – Personnel***

A motion was made by Vice President Miller seconded by Mr. Signorello to approve the following agenda items 1 through 8.

#### ***1. Degree Changes***

To approve the following staff member degree changes effective September 1, 2018 to June 30, 2019. (as recommended by the Superintendent) (as per RPEA contract)

	<u>From</u>	<u>To</u>
Stephanie Klein	M7 \$64,192	MT7 \$69,091
Kathleen Frees-Kroboth	M12 \$72,577	MT12 \$76,347

#### ***2. Staff Appointments***

To appoint the following staff: (as recommended by the Superintendent)  
(as per RPEA contract)

Chelsea Molion, Robert Gordon, Elementary Teacher, effective October 29, 2018 through March 17, 2019 at M1 \$60,914 (pro-rated) (mat leave repl) (repl A. Battista)

#### ***3. Staff Resignations***

To approve the following staff resignations (as recommended by the Superintendent):

- a. Ashley Rochford, Robert Gordon, Paraprofessional, effective September 28, 2018
- b. Kristine Flores, Special Services, Student Helper, effective October 23, 2018

#### ***4. District Substitutes***

Approval of additional substitutes. (as recommended by the Superintendent)  
NJ Certified Teachers-\$100/day, Sub Certified-\$95/day

<b>TEACHERS</b>			
Ashvin Baxi	607 Oakwood Ave., RP	Mumbai '81	Grades K-12
Nicholas Dunn	409 Walnut St., RP	Lockhaven '18	Grades K-12
Michael Oro	416 Walnut St., RP	Kean '17	Grades K-12
Jennifer Polizzi	116 Mildred Terr., Clark	Kean '02	Elementary & 9-12

**5. *Additional High School Extra-Curricular Advisors 2018-2019***

To approve the following additional high school extra-curricular advisors for the 2018-2019 school year: (as recommended by the Superintendent) (as per RPEA contract)

- |                               |                 |   |             |
|-------------------------------|-----------------|---|-------------|
| a. Anime Club                 | Joanna Sinisi   | A | \$1,441     |
| b. Saturday School Substitute | Maura Kepuladze |   | \$30.21/hr. |

**6. *Maternity Leave of Absence Request (Christine Shaute, Sherman, Grade 4)***

**RESOLVED**, that the Board, upon recommendation of the Superintendent, hereby approves the pre-birth disability leave of Christine Shaute commencing on January 2, 2019 and extending through January 13, 2019. Christine Shaute will use accumulated sick leave days during this pre-birth temporary disability period to continue to receive salary and health benefits from January 2, 2019 through January 13, 2019. The employee's pre-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

**RESOLVED**, that the Board, upon recommendation of the Superintendent, approves the post-birth disability period of Christine Shaute following the birth of her child. Christine Shaute will use the remainder of her accumulated sick leave days during this post-disability period, and continue to receive salary from January 14, 2019 through February 14, 2019. The employee shall continue to receive health benefits during this period. The employee's post-birth disability leave shall run concurrent to her leave under the Family Medical leave Act (FMLA).

**RESOLVED**, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Christine Shaute commencing February 15, 2019 and extending through March 29, 2019. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits. The employee shall return to the District on April 1, 2019.

**7. *Maternity Leave of Absence Request (Kelley Slater, Sherman, LLD Teacher)***

**RESOLVED**, that the Board, upon recommendation of the Superintendent, hereby approves the pre-birth disability leave of Kelley Slater commencing on January 14, 2019 and extending through January 24, 2019. Kelley Slater will use accumulated sick leave days during this pre-birth temporary disability period to continue to receive salary and health benefits from January 14, 2019 through January 24, 2019. The employee's pre-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

**RESOLVED**, that the Board, upon recommendation of the Superintendent, approves the post-birth disability period of Kelley Slater following the birth of her child. Kelley Slater will use 16 accumulated sick leave days during this post-disability period, and continue to receive salary during a portion of this leave period. The employee shall continue to receive health benefits from January 25, 2019 through February 25, 2019. The employee's post-birth disability leave shall run concurrent to her leave under the Family Medical leave Act (FMLA).

**RESOLVED**, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Kelley Slater commencing February 26, 2019 and extending through May 17, 2019. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits. The employee shall return to the District on May 20, 2019.

**8. *Medical Leave of Absence Extension Request***

The Board approves the medical leave absence request of Employee #0997 for the period October 1, 2018 through January 1, 2019. The leave shall be without pay. The employee's health benefits shall be maintained during this leave of absence.

On roll call, motion carries

## ***EDUCATION***

A motion was made by Mr. Sekou seconded by Mr. Hemenway to approve the following agenda items 9 through 11.

### ***9. Education Programs***

To approve the following education program(s) for the 2018-2019 school year:

<u>Home Instruction</u>			
#164	2/hrs./wk./per subj.	10/4/18 – TBD	\$34.83/hr.
<u>Tuition (incoming)</u>			
#165		West Orange	\$32,267

### ***10. Workshop Attendance Request***

To approve the following staff workshop attendance request:

Elissa Hussey, School Nurses: Enhance Effective Medical Emergency Response Teams  
Newark, December 10, 2018, \$295.00

### ***11. Educational Trip Request***

To approve the following district educational trip request:

- a. Alstede Farms, Chester                      October 30, 2018                      Academy  
Students will learn team building & problem solving skills

Motion carries

***BUSINESS***

A motion was made by Mr. Sekou seconded by Mr. Hemenway to approve the following agenda items 12 through 18.

***12. Monthly Certification***

**A. Board Secretary's Monthly Certification, Budgetary Line Item Status**

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of September 30, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

Board Secretary	Date
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**B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status**

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of September 30, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

***13. Approval of Bills***

To approve the following bills for the month of October 2018:

General Current Expense	\$173,815.51
Special Revenue Funds	\$ 3,224.75
Enterprise Funds	\$ 41,905.02
Summer Camp	<u>\$ 792.94</u>
Total	\$219,738.22

***14. Transfers***

To approve the following transfers for the month of September 2018:

REGIONAL DAY & CSSD TUIT	11-000-100-565	\$700,000.00	\$35,332.00	\$735,332.00
TUITION-PRIVATE SCH	11-000-100-566	\$600,000.00	-\$35,332.00	\$564,668.00
		\$1,300,000.00	\$0.00	\$1,300,000.00

**15. *Approval of Minutes***

To approve the following minutes:

September 4, 2018

September 18, 2018

**16. *Use of Buildings and Grounds***

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Girl Scouts – Meetings  
Aldene – classroom  
Mondays, Tuesdays, October 8, 9, 22, 23, November 12, 13, 26,27, December 3, 4, 17,18,2018, January 14, 15, 28, 29, February 11, 12, 25, 26, March 11, 12, 25, 26, April 8, 9, 29, 30, May 6, 7, 20, 21, 2019  
6:00PM – 7:30PM
- b. Roselle Park Girl Scouts – Meetings  
Sherman – students’ cafeteria  
Thursdays, October 4, 18, November 1, 15, 29, December 13, 2018  
6:30PM – 7:30PM
- c. Roselle Park Recreational Wrestling – Practices  
Roselle Park High School – wrestling room  
Saturdays, October 16, 2018 – March 2, 2019  
8:00AM – 12:00PM  
Mondays – Fridays, October 1, 2018 –March 1, 2019  
5:00PM – 9:00PM
- d. Roselle Park Cabaret – Practice  
Roselle Park Middle School - classroom  
Wednesday, October 24, 2018  
7:00PM – 9:30PM
- e. Roselle Park Recreational Basketball – Practices  
Roselle Park High School - gymnasium  
Monday, Wednesday, October 10, 15, 22, 2018  
6:30PM – 9:00PM
- f. NJWOA Union/Essex Chapter – Cadet Wrestling Officials Instruction  
Roselle Park High School – classroom  
Mondays, October 15, 2018 – February 25, 2019  
7:00PM – 9:00PM



*Use of Buildings and Grounds continued*

- g. Roselle Park Cub Scouts Pack 56 – Meetings  
Sherman – gymnasium or cafeteria  
Thursdays, October 25, November 1, 29, December 13, 2018, January 10, February 7,  
March 7, April 4, May 9, June 6, 2019  
6:45PM – 8:15PM
- h. Roselle Park Recreational Committee – Meetings  
Anthony Signorello Youth Center  
Wednesdays, October 10, November 14, December 12, 2018, January 9, 2019  
7:00PM – 9:00PM
- i. Roselle Park PTA – 5<sup>th</sup> Grade Luncheon  
Sherman – students’ cafeteria  
Monday, October 15, 2018  
7:30PM – 8:30PM
- j. Roselle Park PTA – 5<sup>th</sup> Grade Luncheon  
Sherman – students’ cafeteria  
Monday, November 12, 2018  
7:30PM – 8:30PM

**17. *Nursing Services Plan***

To approve the district Nursing Services Plan for the 2018-2019 school year.

**18. *Grant Acceptance***

To approve to accept the Preschool Education Expansion Aid for the 2018-2019 school year in the amount of \$515,463.

Motion carries

***Continuing Business***

Mr. Sekou questioned about BoardDocs. Superintendent Garrido responded they will be extending the contract and provide more training.

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***Public Participation – 7:00 PM – Agenda Items Only***  
***Each member of the public may speak a maximum of three minutes***

Saul Qersdyn, questioned the PEEA Grant. Superintendent Garrido responded.

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***Resolution – Executive Session (if required)***

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:\_\_\_\_\_

It is anticipated that the executive session will take approximately\_\_\_\_\_; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

***Closed Session***

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved	Seconded	
AYE	NAY	Time

Motion to return to open session.		
Moved	Seconded	
AYE	NAY	Time

Minutes  
Open Session  
October 16, 2018

***Adjournment***

A motion was made by Mr. Hemenway seconded by Mr. Leingang to adjourn the meeting at 8:35 p.m.

Motion carries

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Respectfully submitted,

Susan Guercio  
School Business Administrator  
Board Secretary

Next scheduled board meeting: Tuesday, November 6, 2018 – Sherman School auditorium/gymnasium