

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

October 15, 2019

TO: Loren Harms, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **October 15, 2019**

Notice of Meeting

This meeting, held in the Aldene gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

President Harms	Matthew Leingang
Vice President Signorello	Khamele McLeod-Cato
Susan Carlstrom	Christopher Miller
Chad Hemenway	Kimberly Powers
<i>Marissa Falcon was absent from this meeting</i>	
Pedro Garrido, Superintendent of Schools	
Michelle Calas, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Personnel – the Superintendent updated the Board regarding an employee position
2. Personnel – the Superintendent updated the Board regarding his recommended appointment to a District position
3. Personnel - the Superintendent updated the Board regarding an employee leave of absence

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7:00 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Mr. Miller
AYE: 8

Seconded: Ms. Carlstrom Time: 6:36
NAY: 0

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Motion to return to public session
Moved: Vice President Signorello Seconded: Mr. Hemenway Time: 7:03
AYE: 8 NAY: 0

Public Participation

None

Closed Time: 7:03

Committee/Liaison Reports

Matthew Leingang reported that RPHS students visited New York University. The students were provided a tour by Mr. Leingang and had the opportunity to discuss college preparation.

Chad Hemenway provided an update with the Technology Committee and indicated that the Technology Plan is on the agenda for approval. He commended Christopher Hyde, Chief Technology Officer, and the committee for putting the plan together.

Superintendent’s Report – Testing Data Presentation

Superintendent Garrido introduced Mr. James Salvo, Director of Curriculum who presented the testing presentation.

Mr. Garrido and Mr. Salvo answered questions regarding the student data from the public.

Principal’s Report

Ms. Scully discussed summer reading and the Scholastic online program which the students completed over 40,000 minutes of reading over the summer. Students received raffles and books for their presentation. She indicated for the “Week of Respect”, the students were provided an assembly; “The Power of One” and signed a pledge for anti-bullying. She indicated that the school received a grant for students to attend the Lion King. Students visited MarkerSpace at the High School. Thanked the PTO for the donation of Osmos and the Buddy Bench. She further indicated that the 5th grade school safety patrol and the gaga pit was up and running. The Roselle Park Fire Department visited Aldene and learned about fire safety. She acknowledged for their exemplary work on the NJSLA exams.

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Student Recognition

The following 4th grade student will be recognized for NJSLA Exceeded Expectations in English Language Arts/Literacy Score:

Gracie Booth

The following 4th grade students will be recognized for NJSLA Exceeded Expectations in Mathematics Score:

Gracie Booth
Cecilia Cuahutlehua
Siaka Gassama
James Lueddeke
Ashley Naranjo- Arevalo

The following 5th grade students will be recognized for NJSLA Exceeded Expectations in English Language Arts/Literacy Score:

Ryan Brandyberry
Layla Dury
Susan Shaw
Victor Solar Castillo

The following 5th grade students will be recognized for NJSLA Exceeded Expectations in Mathematics Score:

Vlad Dobre
Emma Legaspi
Guiseppe Spano

President Harms requested a small recess
Started Time- 7:18
Ended Time- 7:19

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by Vice President Signorello seconded by Mr. Miller to approve the following agenda items 1 through 16 and Addenda 1 through 3.

The Superintendent recommends:

1. Degree Changes

To approve the following staff member degree changes effective September 1, 2019 to June 30, 2020, as per RPEA contract.

	<u>From</u>	<u>To</u>
Lauren Bergeski	M12 \$73,357	MT12 \$77,127
Thomas Megles	B12 \$65,895	M12 \$73,357
Brian Weingart	B12 \$65,895	M12 \$73,357
Joanna Netta	B6 \$59,489	M6 \$64,063
Michelle Howell	B12 \$65,895	M12 \$73,357

2. Staff Appointments

To appoint the following staff, as per RPEA contract:

- a. Stephen Margolin, High School, Math Teacher, effective October 21, 2019* to June 30, 2020 at MA4 \$62,327 (repl. S.Salas)

MA from Fairleigh Dickinson University

Holds a NJ Standard Mathematics Certificate

**Note- or later when released from current contract*

3. Change of Assignment

To approve the following change of assignment, as per RPEA contract:

	<u>From:</u>	<u>To:</u>
a. Melanie Canter	Enterprise Clerk 10 months \$29.04/hr.	Enterprise Secretary 10 months Step 1, \$49,582

4. Staff Resignations

To accept the following resignation:

Jasmine Johnson, Robert Gordon, Paraprofessional, effective October 24, 2019

5. Staff Retirement

To approve the following retirement for the 2019-2020 school year:

Lorelee Baker, Board Office, Secretary, effective January 31, 2020

6. District Substitutes

Approval of additional substitutes. (as recommended by the Superintendent)
NJ Certified Teachers-\$100/day, Sub Certified-\$95/day

TEACHERS

Connor Gabriel	Delaware Valley	Grades K-12
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BUS AIDES

Lori Battaglia	Berkys Bartolo	Luis Caro
Ana Celis	Arzat Gjakova	James Heimall

7. Additional Lunch Proctor Personnel

To approve the following lunchroom proctors for the 2019-2020 school year:
Three proctors per day per school at a rate of \$25.00/day

Robert Gordon

Anne Riggi (sub)

Yudelka Rocha (sub)

Account number: 11-000-262-110-00

Original agenda resolution appeared on the September 17, 2019 Regular Public Meeting, resolution no. 12

8. Additional Breakfast Proctor Personnel

To approve the following breakfast proctors for the 2019-2020 school year:
One person per day at each building at a rate of \$18.97/day

Sherman

Michelle Cholankeril (sub)

Account number: 50-910-310-100-00

Original agenda resolution appeared on the September 17, 2019 Regular Public Meeting, resolution no. 7

9. Additional Sections

To approve the following teachers to teach an additional class for the 2019-2020 school Year, as per RPEA contract salary.

High School	Subject		Stipend	Dates
Kourtney Padilla	Math	1/16	\$3,797	10/3/19 to 1/31/20

Account number: 11-140-100-101-02

Original agenda resolution appeared on the September 3, 2019 Regular Public Meeting, resolution no. 7

10. Maternity Leave of Absence Request (Jacqueline Padovano, Sherman, Elementary Teacher)

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the pre-birth disability leave of Jacqueline Padovano commencing on January 2, 2020 and extending through January 7, 2020. Jacqueline Padovano will use accumulated sick leave days during this pre-birth temporary disability period to continue to receive salary and health benefits from January 2, 2020 through January 7, 2020. The employee's pre-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the post-birth disability period of Jacqueline Padovano following the birth of her child. Jacqueline Padovano will use the remainder of her accumulated sick leave days during this post-disability period, and continue to receive salary from January 8, 2020 through February 5, 2020. The employee will also receive health benefits during this period. The employee's post-birth disability leave shall run concurrent to her leave under the Family Medical leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Jacqueline Padovano commencing February 6, 2020 and extending through August 31, 2020. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits.

11. Federal Programs Salary Allocations for 2019-2020

To approve the following salary allocations for Federal programs for the 2019-2020 school year:

<u>Teacher's Name</u>	<u>Program</u>	<u>%</u>	<u>Program Salary</u>
Gilchrist, Jessica	Title I	100%	\$ 68,867.00
Goldman, Bethany	Title I	100%	\$ 71,853.00
Kowalski, Kristin	Title I	20%	\$ 15,425.40
Mooney, Kathleen	Title I	10%	\$ 9,124.70
Murphy, Chelsea	Title I	20%	\$ 13,368.00
Padilla, Kourtney	Title I	20%	\$ 12,151.40
Rusert, Kimberly	Title I	100%	\$ 33,519.00
Sousa, Jennifer	Title I	20%	\$ 17,422.20

<u>Paraprofessional's Name</u>	<u>Program</u>	<u>%</u>	<u>Program Salary</u>
Califano, Sandra	IDEA B	100%	\$ 20,220.00
Heim, Lisa	IDEA B	100%	\$ 22,042.00
Jenkins, Katherine	IDEA B	100%	\$ 18,978.00
Klein, Jennifer	IDEA B	100%	\$ 16,384.00
Leinberger, Mary Jane	IDEA B	100%	\$ 16,384.00
Marques-Albano, Sandra	IDEA B	100%	\$ 18,978.00
Martinho, Andrea	IDEA B	100%	\$ 17,874.00
Mazzeo, Lorraine	IDEA B	100%	\$ 17,874.00
Moreno-Wisniewski, Eulalia	IDEA B	100%	\$ 16,500.00
Ramirez, Romina	IDEA B	100%	\$ 18,978.00
Restrepo-Taborda, Mario	IDEA B	100%	\$ 17,874.00
Rivera, Brenda	IDEA B	100%	\$ 18,978.00
Vaughn-Spring, Stacy	IDEA B	100%	\$ 14,150.00
Bartlett, Sandra	IDEA PS	78%	\$ 14,802.84

12. Salary Adjustment

To approve a one-time \$300 increase in salary for obtaining a boiler license for custodian, Nicholas Coykendall, as per RPEA contract.

13. Additional HS Extra-Curricular Proctor 2019-2020

To approve the following high school extra-curricular proctor for the 2019-2020 school year, as per RPEA contract:

Matthew Talbot

Original agenda resolution appeared on the September 3, 2019 Regular Public Meeting, resolution no. 9

14. Middle School Extra-Curricular Volunteer Advisors 2019-2020

To approve the following middle school extra-curricular advisors for the 2019-2020 school year:

Home Economics Club	Kimberly Lopes	Volunteer
Home Economics Club	Gina Skierski	Volunteer
Yoga Club	Deb Cordes	Volunteer

Original agenda resolution appeared on the September 3, 2019 Regular Public Meeting, resolution no. 8

15. Sick Day Bank

To approve an agreement between the Roselle Park Board of Education and the Roselle Park Education Association to permit RPEA members to donate one (1) sick day each on a volunteer basis to Yolanda Pascarella, Aldene, Paraprofessional. Donation of (1) sick day extended to include administrators, custodian/maintenance and full time non-unit personnel.

16. Disability Leave of Absence

To approve the disability leave of absence for James McHale for the period of October 16, 2019 through March 1, 2020. The employee shall substitute accumulated unused sick leave days during this disability period in order to receive salary from October 16, 2019 through March 1, 2020. The employee will also receive health benefits during this period. The employee's disability leave shall run concurrent to his leave under the Family Medical leave Act (FMLA).

Vice President Signorello	yes	Ms. McLeod-Cato	yes
Ms. Carlstrom	yes	Mr. Miller	yes
Mr. Hemenway	yes	Ms. Powers	yes
Mr. Leingang	yes	President Harms	yes

On roll call, motion carries.

Mr. Miller wished Mr. McHale well.

EDUCATION

A motion was made by Ms. Carlstrom seconded by Vice President Signorello to approve the following agenda items 17 through 20.

17. Education Programs

To approve the following education program(s) for the 2019-2020 school year:

Bedside Instruction

#46	LearnWell	5 hrs/wk	Open Contract	\$51/day+33% Admin/prep
#47	LearnWell	5 hrs/wk	10/1/19-11/1/19	\$51/day+33% Admin/prep
#48	LearnWell	5 hrs/wk	9/26/19 - TBD	\$51/day+33% Admin/prep
#49	High Focus	5/hrs./wk.	10/10/19-6 weeks	\$34.83/hr.
#51	UCESC-Trinitas	10hrs./wk.	10/11/2019-8 weeks	\$68/hr.
#52	UCESC-Trinitas	10hrs./wk.	10/11/2019-8 weeks	\$68/hr.

Account number: 11-150-100-320-10 cost not to exceed \$8,846

Teacher of the Deaf

#50	Summit Speech School	1 session/wk.	9/30/19-6/30/20	\$165/hr
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Account number: 11-000-216-320-10 cost not to exceed \$14,120

Michelle Calas, School Business Administrator/ Board Secretary, certifies the availability of funds.

18. Workshop Attendance Request

To approve the following staff workshop attendance request:

Attendees	Conference	Date
Megan Ripka	NJ Conference for Pre-Kindergarten Teachers Atlantic City	Feb 24-25, 2020

Cost not to exceed: \$419.00

Account Number: 20-218-200-580

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Attendees	Conference	Date
Jamie Halperin	Anti-Bullying Workshop & Writing Effective HIB Reports, MUJC BOE	December 10, 2019

Cost not to exceed: \$150.00
 Account Number: 11-000-223-500-06

Attendees	Conference	Date
July Bennett	Making Best Use of Google Classroom	November 25, 2019

Cost not to exceed: \$279.00
 Account Number: 11-000-223-500-03

Attendees	Conference	Date
Tamara Pires	NJ Science Teachers Convention	October 22, 2019
Glenn Grieco		October 23, 2019
Jonathon Silberlight		October 22, 2019

Michelle Calas, School Business Administrator/ Board Secretary, certifies the availability of funds.

Cost not to exceed: \$540.00
 Account Number: 11-000-223-500-02

19. Educational Trip Request

To approve the following district educational trip request:

- a. MetLife Stadium, East Rutherford November 12, 2019 Grades 10-12
 Students will demonstrate the marketing & economic impact of the stadium & teams to enhance the curriculum.

20. Harassment/ Intimidation/Bullying Incidents

To affirm the Superintendent's recommendation on the following harassment/ intimidation/bullying incidents:

#19001

Vice President Signorello	yes	Ms. McLeod-Cato	yes
Ms. Carlstrom	yes	Mr. Miller	yes
Mr. Hemenway	yes	Ms. Powers	yes
Mr. Leingang	yes	President Harms	yes

On roll call, motion carries.

BUSINESS

A motion was made by Mr. Miller seconded by Ms. Carlstrom to approve the following agenda items 21 through 27.

21. *Approval of Bills*

To approve the following bills for the month of October 2019:

General Current Expense	\$ 54,757.00
General Current Expense	\$282,543.36
Special Revenue Funds	\$ 6,222.88
Enterprise Funds	\$ 45,431.72
Summer Camp	<u>\$ 5,202.87</u>
Total	\$394,157.83

22. *Approval of Minutes*

To approve the following minutes:

October 1, 2019

23. *Donation Acceptance*

To approve the acceptance of donation for \$13,276.71 from the Friends of Roselle Park High School to be deposited into the RPHS student activity account for the benefit Roselle Park High School Students for new band uniforms.

24. *Comprehensive Maintenance Plan 2019-2020*

To approve the Comprehensive Maintenance Plan 2019-2020 as per N.J.A.C. 6A:26-20.5, et seq.

25. *Technology Plan 2019-2022*

To approve the district's three year Technology Plan for the 2019-2022 school years.

26. Use of Buildings and Grounds

To approve the following use of buildings and grounds. Appropriate fees to be charged where applicable:

- a. Robert Gordon PTA – Fall Festival
Roselle Park High School – gymnasium, students’ cafeteria
Friday, October 25, 2019
3:00PM – 9:00PM
- b. Roselle Park Cub Scouts – Troop 56
Sherman – gymnasium, student cafeteria
Wednesdays, Thursdays, Fridays, October 10, 23, November 15, December 15,
2019, January 2, 16, 30, February 20, March 12, 26, April 9, 30, May 13, 2020
6:45PM – 8:15PM
- c. Roselle Park Girl Scouts – Troop 40773
Sherman – room 302/305
Mondays, October 7, 21, November 11, 25, December 2, 16, 2019, January 6, 27,
February 24, March 9, 23, April 6, 20, May 4, 18, June 1, 15, 2020
2:50PM – 4:30PM
- d. CJ Recreational Wrestling - Practices Wrestling
Roselle Park High School – student cafeteria
Tuesday, Wednesday, Thursday, December 11, 17, 18, 2019, January 9, 16, 23, 30,
February 11, 2020
4:00PM – 9:00PM
- e. Roselle Park Soccer Club – Special Needs Soccer Initiative
Roselle Park High School – auditorium
Saturday, November 23, 2019
8:30AM – 3:00PM
- f. Roselle Park Soccer Club – Registration
Aldene – gymnasium
Tuesday, October 29, November 12, 2019
7:00PM – 8:30PM
- g. Roselle Park Soccer Club – Registration
Sherman – gymnasium
Tuesday, November 19, December 3, 2019
7:00PM – 8:30PM

27. Stale Check Cancellation

To cancel the following stale checks in the Roselle Park Board of Education Payroll Account:

9/11/2015	#152810	\$570.55
4/8/2016	#153980	\$928.51
4/8/2016	#153981	\$765.85
7/13/2018	#158813	<u>\$ 26.43</u>
		\$2,291.34

Vice President Signorello	yes	Ms. McLeod-Cato	yes
Ms. Carlstrom	yes	Mr. Miller	yes
Mr. Hemenway	yes	Ms. Powers	yes
Mr. Leingang	yes	President Harms	yes

On roll call, motion carries/

Continuing Business

None

New Business

None

Public Participation

None

Closed Time: 8:04

Adjournment

A motion was made by Mr. Hemenway seconded by Mr. Leingang to adjourn the meeting at 8:04 p.m.

Motion carries.

Next scheduled board meeting: Tuesday, November 5, 2019 – Sherman School auditorium/gymnasium.

ADDENDA

PERSONNEL

The Superintendent recommends:

1. *Staff Appointments*

To appoint the following staff, as per RPEA contract:

- a. Ashley Gonzalez, Robert Gordon, BD Teacher, effective November 1, 2019* to June 30, 2020 at MA4 \$62,327

MA from New Jersey City University

Holds a NJ Teacher of Students with Disabilities, Elementary School Teacher K-6

**Note- or later when released from current contract*

2. *Staff Resignations*

To accept the following resignations:

Laurie Patricco, Robert Gordon, Paraprofessional, effective October 16, 2019

Romina Ramirez, Aldene, Paraprofessional, effective October 16, 2019.

2. *Affirmative Action Officer*

To appoint Patricia Gois as the Affirmative Action Officer for the 2019-2020 school year.