

**ROSELLE PARK SCHOOL DISTRICT**  
**Office of the Superintendent**

October 1, 2019

**TO:** Loren Harms, President  
Members of the Board of Education  
**FROM:** Pedro Garrido, Superintendent  
**SUBJECT:** AGENDA FOR BOARD MEETING – **October 1, 2019**

***Notice of Meeting-*** Time: 6:02 PM

This meeting, held in the Aldene gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

***Roll Call***

President Harms	Matthew Leingang
Vice President Signorello	Khamele McLeod-Cato
Susan Carlstrom	Christopher Miller
Marissa Falcon	Kimberly Powers <i>arrived at 6:31</i>
Chad Hemenway	
Pedro Garrido, Superintendent of Schools	
Michelle Calas, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

***Flag Salute***

***Resolution – Executive Session***

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Personnel Matters
2. Attorney/ Client Privilege

It is anticipated that the executive session will take approximately 60 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Mr. Hemenway	Seconded: Mr. Miller	Time: 6:04
AYE: 8	NAY: 0	
Motion to return to public session (to be moved in public session)		
Moved: Mr. Hemenway	Seconded: Vice President Signorello	Time: 7:03
AYE: 8	NAY: 0	

***Public Participation – 7:00 PM – Agenda Items Only***  
***Each member of the public may speak a maximum of three minutes.***

Mr. DeIorio asked questions regarding agenda item #19 Work Family Connection. Superintendent Garrido responded.

Public Participation closed at 7:05PM.

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***Committee/Liaison Reports***

Mr. Leingang discussed his attendance at a meeting with the Mayor, Councilmembers, and Borough attending the September 16 meeting with the mayor council and members and discussed collaboration efforts. Mr. Leingang marched in the Hispanic Parade and had a great time.

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***Superintendent's Report***

Superintendent Garrido attended the HS and MS assemblies with informative details. The week of respect beginning October 7-11 following anti violence week. Mr. Garrido stated that the back to school nights were very well attended and that the test scores will be presented at the next board meeting.

Mr. Miller thanked the Dad's club for the donation.

## ***PERSONNEL***

### ***Consent Agenda Motion – Personnel***

A motion was made by Mr. Miller seconded by Vice President Signorello to approve the following agenda items 1 through 9.

The Superintendent recommends:

#### ***1. District Substitutes***

To approve additional district substitutes:

NJ certified teachers=\$100/dy; Sub Certified=\$95/dy; Secretary=\$75/dy

##### **TEACHERS**

Rashmi Baxi	Bombay	Grades K-12
Linda Califano		Grades K-12
Emilie Gallagher	Raritan '06	Grades K-12
Lisa Guarnaccio	UCC '15	Grades K-6
Christine Huxford*	Montclair '16	Elementary
Mary Jane Leinberger	Rutgers '85	Grades K-12
Jeffery Macleod*	Rider '14	Grades K-12
Lori Mazzeo		Grades K-6
Yolanda Pascarella	Kean	Grades K-12
Jennifer Polizzi	Kean '02	Elementary & 9-12
Veronica Rocha	Kean	Grades K-12
Linda Samolewicz		
Valdete Zherka	Kean	Grades K-12

\* Paraprofessional staff eligible to sub as a teacher

#### ***2. Staff Resignations***

To accept the following resignations:

- a. Hipolita Hernandez-Sicignano, Robert Gordon principal, effective October 18, 2019
- b. Sergio Salas, High School, Math Teacher effective October 1, 2019

#### ***3. Administrative Leave of Absence***

To approve the administrative leave of absence for employee # 2295 commencing on September 23, 2019 through October 1, 2019. The employee will continue to receive salary and health benefits.

**4. Anthony Signorello Youth Program Additional Counselors**

To approve additional counselors for the Anthony Signorello Youth Program effective for the 2019-2020 school year:

High School Counselors - \$8.50/hr.

Alexis Hudall                      Jake Pizarro

College Counselors - \$10/hr.

Maria Fermin                      Alyssa Ortiz

Adult Counselors - \$20/hr.

Melanie Canter                      Lewis Mancine

At no cost to the board, paid through borough funds.

**5. Revision of Additional Class Sections**

To approve the following teachers to teach an additional class for the 2019-2020 school Year, as per RPEA contract salary:

<b>High School</b>	<b>Subject</b>			<b>Dates</b>
Sergio Salas	MPS (pro-rated)	1/16	\$3,882.25	9/1-9/20/2019

*Original agenda resolution appeared on the Sept. 3, 2019 Regular Public Meeting, resolution no. 6*

**6. Revision of Breakfast Proctor Personnel**

To approve the following breakfast proctors for the 2019-2020 school year:  
Two persons per day at Roselle Park Middle School at a rate of \$18.97/day.

Michele Howell  
Guilana Melo  
Robert Watson- sub  
Karen Carey- Lynch- sub

*Original agenda resolution appeared on the Sept. 17, 2019 Regular Public Meeting, resolution no. 7*

**7. Home Instruction Instructors**

To approve the following home instructors for the 2019-2020 school year as needed:

Jonathan Silberlight  
Merlin Almanzar  
Tiffany Bain  
Carolyn Ann Burke  
Charlene Durniak

Thomas Eisner  
Amber Ingenito  
Christine Dougherty  
Maura Kepuladze

Account number 11-150-100-101-10 cost not to exceed \$10,000

**8. Additional Duty Periods 2019-2020**

To approve additional duty period as needed at \$29.68 per period (per RPEA contract)

Kourtney Padilla

Terry Scutro

Joann Sinisi

*Original agenda resolution appeared on the Sept. 17, 2019 Regular Public Meeting, resolution no. 9*

**9. Medical Examination**

Pursuant to *N.J.S.A 18A:16-2*, to authorize Board of Education to direct employee #2206 to undergo a medical examination.

Vice President Signorello - yes  
Ms. Carlstrom-yes  
Ms. Falcon -yes  
Mr. Hemenway- yes  
Mr. Leingang - yes

Ms. McLeod-Cato- yes  
Mr. Miller - yes  
Ms. Powers -yes  
President Harms- yes

On roll call, motion carries.

## ***EDUCATION***

A motion was made by Ms. Powers seconded by Vice President Signorello to approve the following agenda items numbered 10 through 13.

### ***10. 2019-2020 Education Program(s)***

To approve the following education program(s) for the 2019-2020 school year:

Home Instruction & Sign Language Interpretation

#41	2/hrs./wk.+1/hr. prep	9/5/19 – TBD	\$60/hr.
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Account Number: 11-150-100-320-10 cost not to exceed \$6,840.00

Tuition (outgoing) & Transportation

#43	Felician School for Exceptional Children	\$52,914.20
#44	Academy 360 Lower School	\$64,494.36
	Extraordinary Services 1:1 Aide	\$28,215.00

Account number: 11-000-100-565-10

Bedside Instruction

#45	Daytop Village	75/days	9/9/201-1/2020	\$130/day
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Account number: 11-150-100-320-10 cost not to exceed \$9,750

Michelle Calas, School Business Administrator/ Board Secretary, certifies the availability of funds.

### ***11. Termination of Education Program***

To terminate the following education program for the 2019-2020 school year:

Tuition & Transportation

#42	Piscataway Regional Day School
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Account number: 11-000-100-565-10

## 12. *Conference Attendance*

To approve the following staff conference attendance request:

Attendees	Conference	Date
Sloan Scully Jessica Rozewski	The Fountas & Pinnell Liteacy Continuum: A Tool for Assessment, Planning & Teaching Livingston, NJ	10/8/2019

Cost not to exceed: \$490.00  
Account Number: 11-000-223-320-11

Attendees	Conference	Date
Gina Cesaro Tina Jones Carrie Russoniello Maria Teresa Scrutro Joanna Netta	ARTify 2019 Long Branch, NJ	10/5/2019

Cost not to exceed: \$1,125.00  
Account Number: 11-000-223-500-XX

Michelle Calas, School Business Administrator/ Board Secretary, certifies the availability of funds.

## 13. *Nursing Services Plan*

To approve the district Nursing Services Plan for the 2019-2020 school year.

Vice President Signorello - yes  
Ms. Carlstrom - yes  
Ms. Falcon – yes  
Mr. Hemenway- yes  
Mr. Leingang - yes

Ms. McLeod-Cato -yes  
Mr. Miller - yes  
Ms. Powers- yes  
President Harms -yes

On roll call, motion carries.

***BUSINESS***

A motion was made by Mr. Miller seconded by Mr. Hemenway to approve the following agenda items 14 through 19.

***14. Approval of Bills***

To approve the following bills for the month of September 2019:

General Current Expense	\$851,281.94
Special Revenue Funds	\$ 31,878.62
Enterprise Fund	\$ 31,534.30
Summer Camp	<u>\$ 4,812.10</u>
Total	\$919,506.96

***15. Approval of Minutes***

To approve the following minutes:

September 17, 2019

***16. Secretary/Treasurer Report***

To approve the secretary/treasurer report for the periods ending August 31, 2019.

***17. Approval of Transfers***

To approve the following transfers for the month of August 2019:

PURCHASED PROF SERV	11-000-266-300	\$0.00	\$5,000.00	\$5,000.00
ENERGY	11-000-262-620	\$543,402.68	-\$5,000.00	\$538,402.68
WORKMAN COMPENSATION	11-000-291-260	\$195,000.00	\$50,496.02	\$245,496.02
HEALTH BENEFITS	11-000-291-270	\$5,534,375.00	-\$50,496.02	\$5,483,878.98
UNUSED VACATION	11-000-251-199	\$15,686.00	\$455.25	\$16,141.25
MISC PURCHASED SERV	11-000-251-592	\$6,000.00	-\$1,220.25	\$4,779.75
MISC EXPENDITURES	11-000-251-890	\$2,000.00	\$765.00	\$2,765.00
		\$6,296,463.68	\$0.00	\$6,296,463.68



**18. *Donation Acceptance***

To approve the acceptance of donation for \$2,631.20 from the Roselle Park Dads Club to the Athletic Department. The donation is given to the Athletic Department to be used for new Middle School soccer uniforms.

**19. *Use of Buildings and Grounds***

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. The Work Family Connection – Full Day Care  
Anthony Signorello Youth Center – gymnasium  
Monday, Friday, December 23, 27, 30, 2019  
7:00AM – 6:00PM
- b. The Work Family Connection – Full Day Care  
Anthony Signorello Youth Center – gymnasium  
Tuesday, February 18, 2020  
7:00AM – 6:00PM
- c. The Work Family Connection – Full Day Care  
Anthony Signorello Youth Center – gymnasium  
Thursday, Friday, November 7, 8, 2019  
7:00AM – 6:00PM
- d. Roselle Park Middle School PTA – Halloween Movie Night  
Roselle Park Middle School – auditorium, sound equipment, video equipment  
Friday, October 25, 2019  
5:30PM – 10:00PM
- e. Roselle Park Middle School PTA – Christmas Movie Night  
Roselle Park Middle School – auditorium, sound equipment, video equipment  
Friday, December 13, 2019  
5:30PM – 10:00PM
- f. Roselle Park Recreational Basketball – Skills Night  
Roselle Park High School – gymnasium  
Thursday, October 10, 2019  
6:00PM – 9:00PM

- g. Roselle Park Quarterback Club – Club Meetings  
Roselle Park High School – teachers’ cafeteria  
Tuesdays, October 1, 8, 15, 22, 29, November 12, 19, 26, 2019  
7:00PM – 8:30PM
  
- h. Roselle Park Open Recreation – Volleyball, Basketball  
Anthony Signorello Youth Center – gymnasium  
Revision: *From Thursday, October 24 to Friday, October 25, 2019*  
6:30PM – 9:00PM

Vice President Signorello-yes	Ms. McLeod-Cato -yes
Ms. Carlstrom -yes	Mr. Miller- yes
Ms. Falcon- yes	Ms. Powers -yes
Mr. Hemenway- yes; <i>abstention on #18</i>	President Harms- yes, <i>abstention on #18</i>
Mr. Leingang - yes	

On roll call, motion carries.

***Continuing Business***

***New Business***

Vice President Signorello asked if there was going to be school on Election Day. Superintendent Garrido responded that school would be closed for students and there would be an in -service for teachers.

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***Public Participation***

***Each member of the public may speak a maximum of three minutes***

Mr. DeIorio questioned if the Board had any interest in participating in Green Acres with the Borough. Superintendent Garrido responded.

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***Adjournment***

A motion was made by Mr. Hemenway seconded by Mr. Leingang to adjourn the meeting at 7:17p.m.

Motion carries.

Next scheduled board meeting: October 15, 2019 – Aldene auditorium/gymnasium at 7:00pm

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Respectfully submitted,

Michelle Calas  
School Business Administrator  
Board Secretary