

**ROSELLE PARK SCHOOL DISTRICT**  
**Office of the Superintendent**

November 2, 2018

**TO:** Loren Harms, President  
Members of the Board of Education  
**FROM:** Pedro Garrido, Superintendent  
**SUBJECT:** AGENDA FOR BOARD MEETING – **November 6, 2018**

***Notice of Meeting***

This meeting, held in the Sherman School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

***Roll Call***

President Harms	Matthew Leingang
Vice President Miller	Sundjata Sekou
Chad Hemenway	

*Kevin Cancino, Troy Gerten, Kimberly Powers, Joseph Signorello, Jr were absent from this meeting*  
Pedro Garrido, Superintendent of Schools  
Susan Guercio, School Business Administrator/Board Secretary  
Jennifer Osborne, Board Attorney

***Flag Salute***

***Resolution – Executive Session***

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Personnel – the Superintendent provided the Board with background on his recommendation for an employment position in the District.
2. Student Matters – the Superintendent updated the Board on a student matter.

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Mr. Hemenway	Seconded: Mr. Sekou	Time: 6:40pm
AYE: 5	NAY: 0	

Motion to return to public session (to be moved in public session)		
Moved: Vice President Miller	Seconded: Mr. Hemenway	Time: 7:05pm
AYE: 5	NAY: 0	

***Public Participation – 7:00 PM – Agenda Items Only***  
***Each member of the public may speak a maximum of three minutes.***

Jacob Magiera, 612 Sheridan Ave., questioned agenda item #1. Board Secretary Guercio responded.

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***Superintendent’s Report***

Superintendent Garrido reported on parent teacher conferences, elections, preschool plans, STEAM labs and the 2018-2023 Strategic Plan Committee which will be having a meeting soon.

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***PERSONNEL***

***Consent Agenda Motion – Personnel***

A motion was made by Mr. Sekou seconded by Mr. Hemenway to approve the following agenda items 1 through 9.

***1. District Substitutes***

Approval of additional substitutes. (as recommended by the Superintendent)  
Secretary=\$75/day; Paraprofessionals=\$13/hr.

**PARAPROFESSIONAL**

Nicole Motley 249 Magie Ave., RP

**SECRETARY**

Nicole Motley 249 Magie Ave., RP

***2. Staff Appointments***

To appoint the following staff: (as recommended by the Superintendent) (as per RPEA contract)

- a. Daisy Lastra, Aldene, Lunch Aide, effective November 5, 2018 at \$9.00/hr.
- b. Raymond Parenteau, Director of Plant Operations, effective December 1, 2018 through June 30, 2019 at \$60,000 (pro-rated) (repl. A. Padovano)
- c. John Ranieri, 2019 Summer Camp Director, effective December 1, 2018 through August 31, 2019 at \$18,000.
- d. Mary Claire Lordi, Middle School, Social Studies Teacher, effective November 12, 2018 through June 30, 2019 at B1 \$56,663 (pro-rated) (med. leave repl.)

- e. Nico Malave, Robert Gordon, Paraprofessional, effective November 7, 2018 through June 30, 2019, 6 hrs./day at \$15.74/hr. (repl. A. Rochford)

**3. *Staff Retirement***

To approve the following staff retirement (as recommended by the Superintendent):

- a. Susanna McNamara, Aldene, Paraprofessional, effective January 1, 2019

**4. *Non-Union Staffing List Revised***

To approve the attached revised non-union staffing list for the 2018-2019 school year. (as recommended by the Superintendent)

**5. *Additional MS Extra-Curricular Proctors/Chaperones 2018-2019***

To approve the following middle school extra-curricular proctors/chaperones for the 2018-2019 school year: (as recommended by the Superintendent) (as per RPEA contract)

<u>Athletic Proctors \$40/event</u>		<u>Activity Chaperones \$32.26/hr.</u>
Emily Brewster	Kristen Battaglia	Lisa Klemens
Katherine Morrison	Cristin Sedelmaier	Bridgette Maiorelli

**6. *Professional Development***

To approve the following staff to provide staff development at the hourly rate of \$34.83 during the 2018 – 2019 school year (as recommended by the Superintendent) (funded by ESEA Grant)

Katie Chierico – 6.5 hours	Katherine Parsons – 7.5 hours
Jessica Gilchrist – 8.25 hours	Christine Dougherty – 7.25 hours

**7. Curriculum Support**

To approve the following staff to do Curriculum Support at \$34.83/hr. (as recommended by the Superintendent) (funded by ESEA Grant)

Michelle Lynch – 16 hours

Tamara Pires – 10 hours

**8. After School Instructional Support**

To approve the following staff to do After School Instructional Support at \$34.83/hr. (as recommended by the Superintendent) (funded by ESEA Grant)

Rosa Iglesias – 20 sessions

**9. Change of Assignment**

To approve the following change of assignments: (as recommended by the Superintendent) (as per RPEA contract)

From:

MS Yearbook  
Lauren Bergeski  
B \$758

To:

MS Yearbook  
Lauren Bergeski  
B \$758 (9/1/18-10/22/18)(pro-rated)  
Shannon Fox  
A \$720.50 (10/23/18-6/30/19)(pro-rated)

On roll call, motion carries

## ***EDUCATION***

A motion was made by Mr. Sekou seconded by Mr. Hemenway to approve the following agenda items 10 through 11.

### ***10. Education Program***

To approve the following education program(s) for the 2018-2019 school year:

<u>Home Instruction</u>			
#166	1/hr./wk./per subj.	10/22/18 – 11/2/18	\$34.83/hr.
<u>Bedside Instruction</u>			
#167	Learn Well 5/hrs+prep	10/22/18 – TBD	\$47.47/hr.
<u>Fit To Return</u>			
#168	The Family Resource Center		\$225
#169	The Family Resource Center		\$225
#170	The Family Resource Center		\$225
<u>Mental Health Assessment/Fit to Return</u>			
#171	The Family Resource Center		\$225
<u>Specialized Child Study Team Evaluation</u>			
#172	New Jersey Specialized Child Study Team		\$1,350
<u>Bilingual Child Study Team Psychological &amp; Educational Evaluations</u>			
#173	Sylvia Martins-Neno –Psychological		\$450
	Maria Alverwez – Educational		\$450

### ***11. Educational Trip Request***

To approve the following district educational trip request:

- a. Millburn High School                      December 1, 2018                      Grades 9-12  
Students will compete in a Robotics competition
  
- b. Sparta High School                              January 12, 2019                      Grades 9-12  
Students will compete in a Robotics competition
  
- c. The Ranney School, Tinton Falls      January 26, 2019                      Grades 9-12  
Students will compete in a Robotics competition
  
- d. Millburn High School                              February 10, 2019                      Grades 9-12  
Students will compete in a Robotics competition

Motion carries

***BUSINESS***

A motion was made by Vice President Miller seconded by Mr. Sekou to approve the following agenda items 12 through 16.

***12. Approval of Bills***

To approve the following bills for the month of November 2018:

General Current Expense	\$395,383.94
Capital Outlay	\$ 69,920.00
Special Revenue Funds	\$ 7,562.72
Enterprise Funds	\$ 71,402.25
Summer Camp	<u>\$ 760.00</u>
Total	\$545,028.91

***13. Use of Buildings and Grounds***

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Middle School PTA – Movie Night  
Roselle Park Middle School – auditorium, sound equipment  
Friday, November 2, 2018  
5:00PM – 11:00PM
- b. Roselle Park Recreational Girls Basketball – Practices  
Roselle Park High School – gymnasium  
Tuesday, Wednesday, November 6, 7 13, 15, 2018  
6:00PM – 7:30PM
- c. Roselle Park Youth Cheerleading – Expo  
Roselle Park High School – gymnasium  
Sunday, December 2, 2018  
12:00PM – 9:00PM
- d. Roselle Park Recreational Wrestling – Practices  
Roselle Park High School – students’ cafeteria  
Tuesday, Wednesday, December 5, 12, 18, 2018  
6:00PM – 9:00PM
- e. Cub Scout Pack 56  
Sherman Elementary School – Classroom  
Wednesday, November 14 and December 5, 2018  
6:30 PM – 8:00 PM

**14. *Emergency and Crisis Management Plan***

To approve the district 2018-2019 Emergency and Crisis Management Plan.

**15. *Five Year Comprehensive Maintenance Plan, M-1 Form***

To approve the Five Year Comprehensive Maintenance Plan 2019 and the Annual Maintenance Budget Amount Worksheet, Form M-1.

**16. *Secretary/Treasurer Report***

To approve the attached secretary/treasurer report for the period ending July 31, 2018

Motion carries

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***New Business***

Vice President Miller congratulated Ray Parenteau on his appointment as Director of Plant Operations.

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***Public Participation***

***Each member of the public may speak a maximum of three minutes.***

Saul Qersdyn, 150 Berwyn St., questioned if board members gave notice of their absence. Superintendent Garrido responded yes. Also, Mr. Qersdyn questioned contract salaries. Board Secretary Guercio responded.

Karen Donnelly, 345 E. Lincoln Ave., asked about a District chorus, a chess club, and adding new stipends. Superintendent Garrido responded.

**Resolution – Executive Session (if required)**

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: \_\_\_\_\_

It is anticipated that the executive session will take approximately \_\_\_\_\_; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

**Closed Session**

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved	Seconded	
AYE	NAY	Time
Motion to return to open session.		
Moved	Seconded	
AYE	NAY	Time

**Adjournment**

A motion was made by Mr. Sekou seconded by Mr. Leingang to adjourn the meeting at 7:30 p.m.

Motion carries

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Respectfully submitted,

Susan Guercio  
School Business Administrator  
Board Secretary

Next scheduled board meeting: Tuesday, November 20, 2018 – Sherman auditorium/gymnasium at 7 p.m.