

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

November 19, 2019

TO: Loren Harms, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: MINUTES FOR BOARD MEETING – **November 19, 2019**

Opening of Meeting: Time: 6:30

This meeting, held in the Sherman School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call:

President Harms	Chad Hemenway
Vice President Signorello	Matthew Leingang
Susan Carlstrom	Khamele McLeod-Cato
Marissa Falcon	Christopher Miller
<i>Kimberly Powers was absent from this meeting</i>	
Pedro Garrido, Superintendent of Schools	
Michelle Calas, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Attorney/Client Privilege- The Board attorney provided statutory and procedural guidance on Board business requirements.
2. Student Matters- the Superintendent updated the Board regarding a student matter.

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Mr. Hemenway	Seconded: Ms. Carlstrom	Time: 6:33
AYE: 8	NAY: 0	

Motion to return to public session (to be moved in public session)		
Moved: Mr. Miller	Seconded: Ms. Carlstrom	Time: 7:05

Public Participation

None

Committee Reports

Mr. Miller spoke on behalf of the curriculum committee. He acknowledged the successful Open House at the RPHS held on November 14, 2019. He explained that the 4th through 8th graders were invited to attend and that the high school did a wonderful job showcasing the school, programs and facility. He mentioned that there is a web link for the Open House

Mr. Garrido indicated that the link is posted on the district website.

Vice President Signorello expressed his content with the high school weight room and reminded everyone to attend the bonfire on 11/27/19.

Mr. Leingang provided his updated as Mayor/ Council liaison. He indicated that there will be an upcoming meeting with the Board of Education and Borough. He also mentioned that he attended a workshop held by NJ School Boards. He found the event to be useful and recommended that more board members attend in the future. He wished everyone a Happy National Education Week.

Principal's Report

Ms. Lechner commended Mr. Parenteau and his custodial and maintenance staff for all their work with installing a new preschool bathroom, painting throughout the building and a new teachers' room. She discussed the new school schedule and provided highlights of activities at Sherman. She indicated that the annual harvest is being planned.

Student Recognition

Students that exceeded expectations with a score above 790 on the Grade 3 Mathematics portion of the NJSLA assessment in May 2019.

- | | | |
|------------------|-----------------------|-------------------|
| Emily Aguirre | Luca La Falce | James Regan |
| Kaleb Bowen | Charles Lichtenwalner | Xavier Rijos |
| Lilah-Rae Brown | Dominik Macioszek | Nathan Shao |
| Alexandra Condor | Natalie Noya | Tatiana Solomatin |
| Rowan Gregory | Annaleah Ramirez | Lily Vita |

Students that exceeded expectations with a score above 810 on the Grade 3 Language Arts Literacy portion of the NJSLA assessment in May 2019.

- | | |
|------------------------|-------------------|
| Desiree Ceruleen Remon | Tatiana Solomatin |
|------------------------|-------------------|

Minutes
Open Session
November 19, 2019

Luca La Falce
Jayme Regan

Nyllah Vertus
Lily Vita

Students that exceeded expectations with a score above 796 on the Grade 4 Mathematics portion of the NJSLA assessment in May 2019.

Alfred Chen

Dannica Solomatin

Students that exceeded expectations with a score above 790 on the Grade 4 Language Arts Literacy portion of the NJSLA assessment in May 2019.

Hamza Alvi
Zamanta Andrade-Maldonado
Nastra Bolivar
Joshua Bowen
Marissa Componile
Naomi Conceicao
Jacqueline Diaz

Layal Elsankari
Adrian Estevez
Jazmine Fanarraga
Valentina Gallego
Grace Hummel
Joseph Kinney
Isabella McGowan

Eva Morrow
Nadia Odat
Ethan Pama
Logan Paskewich
Isabella Rodriguez
Dannica Solomatin
Nicholas Sosa

President Harms congratulated the students and requested a short recess.

Superintendent's Report

Mr. Garrido indicated that the parent- teacher conferences went well. He thanked the staff for their commitment and being wonderful. He discussed the RPHS Open House. He indicated that the district was well represented in the Veteran's Day celebration. There will be a tour of the weight room after the next board meeting and indicated that the district will be adding technology to the room. He reminded everyone about the bonfire and the annual game against Roselle. He wished everyone a Happy Thanksgiving and thanked the board for all their support.

Minutes
Open Session
November 19, 2019

POLICY

A motion was made by Mr. Hemenway and seconded by Mr. Miller to approve agenda item 1.

The Superintendent recommends:

1. District Policy – Second Reading

To approve the following:

LOCAL WELLNESS/NUTRITION revised district policy:

3542.1 LOCAL WELLNESS/NUTRITION

Vice President Signorello	yes	Ms. McLeod-Cato	yes
Ms. Carlstrom	yes	Mr. Miller	yes
Ms. Falcon	yes	Mr. Hemenway	yes
President Harms	yes	Mr. Leingang	yes

On roll call, motion carries.

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by Vice President Signorello seconded by Ms. Falcon to approve the following agenda items 2 through 12.

2. District Substitutes

Approval of additions to the district wide substitute list. (as recommended by the Superintendent) NJ certified teachers=\$100/day; Sub Certified=\$95/day

TEACHERS

Sylvia Bednarz Caraballo

Brooklyn '05

Grades 9-12

3. Staff Resignations

To approve the following staff resignations:

- a. Jamie Martinez, High School, Paraprofessional, effective November 18, 2019.
- b. Sandra Marques-Albano, Aldene, Paraprofessional, effective November 22, 2019

4. Rescinding of Staff Resignation

To approve the following rescinding of resignation:

- a. Jasmine Johnson, Robert Gordon, Paraprofessional

5. Additional Elementary Proctors 2019-2020

To approve the following elementary proctors for the 2019-2020 school year at \$30/event:

Sherman

Michelle Pfeiffer
Helio Tevar
Randi Sheps

Wendy Ozeri
Dena Wilds
Katie Chierico

Kelley Slater

Cost not to exceed: \$1000.00
Account number: 11-401-100-100-06

Original agenda resolution appeared on the November 5, 2019 Regular Public Meeting, resolution no. 8

6. Additional Lunch Proctor Personnel

To approve the following lunchroom proctors for the 2019-2020 school year:
Three proctors per day per school at a rate of \$25.00/day

Sherman –

Christine Beaver – substitute

Original agenda resolution appeared on the September 17, 2019 Regular Public Meeting, resolution no. 8

Account number: 11-000-262-110-00 cost not to exceed \$40,500

7. Sick Day Bank

To approve an agreement between the Roselle Park Board of Education and the Roselle Park Education Association to permit RPEA members to donate one (1) sick day each on a volunteer basis to Jennifer Bates, Robert Gordon, Preschool Teacher. Donation of (1) sick day extended to include administrators, custodian/maintenance and full time non-unit personnel.

8. Additional High School Coach 2019-2020

To approve the following additional high school extra-curricular coach for the 2019-2020 school year:

Asst. Middle School Wrestling Coach Connor Gabriel 1-1 \$3,028
Account Number: 11-402-100-100-03

Original agenda resolution appeared on the November 5, 2019 Regular Public Meeting, resolution no. 11

9. *Language translation*

To approve compensation for the following staff member for language translation, as needed, for the 2019-2020 school year.

Andres Cordoba

Cost not to exceed: \$500

Account Number: 11-240-100-101-XX

Original agenda resolution appeared on the November 5, 2019 Regular Public Meeting, resolution no. 13

10. *Disability Leave of Absence*

To approve the disability leave of absence for Jennifer Bates for the period of November 12, 2019 through December 9, 2019. The employee shall substitute accumulated unused sick leave days during this disability period in order to receive salary from November 12, 2019 through November 25, 2019. The employee shall not receive salary during this contractual leave period commencing on November 26, 2020 through December 9, 2019. The employee shall receive health benefits during the disability leave period as provided by the existing Collective Bargaining Agreement between the Board and the Roselle Park Education Association. The employee's disability leave shall run concurrent to her leave under the Family Medical leave Act (FMLA).

11. *Additional High School Extra-Curricular Advisors 2019-2020*

To approve the following high school extra-curricular advisor for the 2019-2020 school year: (as recommended by the Superintendent) (as per RPEA contract)

AVA/Multimedia/Communications Ann Badillo A \$2,496

Original agenda resolution appeared on the September 3, 2019 Regular Public Meeting, resolution no. 8

12. Change of Assignment

To approve the following change of assignment, as per RPEA contract:

	<u>From:</u>	<u>To:</u>
a. Lewis Mancine	Aldene Special Education Para 7/hrs/day \$16.19/hr. 20-250-100-106-10	High School Special Education Para 8.5/hrs/day \$16.19/hr. 20-250-100-106-10 (eff. November 20, 2019)
b. Kathleen Ryan	Middle School Special Education Para 5/hrs/day \$16.93/hr. 11-000-217-106-10	High School Personal Paraprofessional 5/hrs/day \$16.93/hr. 11-000-217-106-10 (eff. November 20, 2019)
c. Jeffrey MacLeod	High School Personal Para 6.5/hrs/day+\$1.00 toileting \$16.19/hr. 11-000-217-106-10	High School Personal Para 7/hrs/day+\$1.00 toileting \$16.19/hr. 11-000-217-106-10 (eff. November 18, 2019)

Vice President Signorello	yes	Ms. McLeod-Cato	yes
Ms. Carlstrom	yes	Mr. Miller	yes
Ms. Falcon	yes	Mr. Hemenway	yes
President Harms	yes	Mr. Leingang	yes

On roll call, motion carries

EDUCATION

A motion was made by Vice President Signorello seconded by Mr. Hemenway to approve the following agenda items 13 through 16.

13. Education Program

To approve the following education program(s) for the 2019-2020 school year:

Bedside Instruction

#56	Stepping Forward Counseling Center, LLC	10 hrs/wk	10/4/19-approx 4 weeks	\$75/hr
#57	Professional Education Services, LLC	10 hrs/wk	11/12/19-approx 6 weeks	\$34.83/hr

Account number: 11-150-100-320-10 cost not to exceed \$5089.80

Michelle Calas, School Business Administrator/ Board Secretary, certifies the availability of funds.

14. Educational Trip Request

To approve the following district educational trip request:

- a. Northeast Carpenters Apprentice Training, Edison December 3, 2019 Grades 11 & 12
Students will be exposed to the opportunities in the building trades.
- b. Millburn High School, Millburn 12/1/19, 1/26/20, 2/9/20 Grades 9-12
Students will compete in a Robotics Competition
- c. The Ranney School, Tinton Falls January 18, 2020 Grades 9-12
Students will compete in a Robotics Competition

15. Harassment/ Intimidation/Bullying Incidents

To affirm the Superintendent's recommendation on the following harassment/ intimidation/bullying incident:

#19002, #19003, #19004, #19005, #19006, #19007

16. Student Transportation

To approve entering into contract in accordance with N.J.A.C 6A:27-10-1 et seq. with:

Union County Educational Services Commission
 45 Cardinal Drive
 Westfield, NJ 07090

to provide student transportation for the following routes.

Route #	Schools	Route Cost	Term of Contract
588EC	Mt. Carmel Academy	\$67,680.00	9/1/2019 – 6/30/2020
609EC	Felician School	\$51,840.00	9/1/2019 – 6/30/2020
CS013	Crossroads School	\$15,132.60	9/1/2019 – 6/30/2020
CS027	Jardine Academy	\$19,267.20	9/1/2019 – 6/30/2020
CS086	Westlake School	\$4,915.80	9/1/2019 – 6/30/2020
CS234	Academy 360	\$16,259.40	9/1/2019 – 6/30/2020
CS320	Jardine Academy	\$48,240.00	9/1/2019 – 6/30/2020
CS340	Deron School	\$35,820.00	9/1/2019 – 6/30/2020

Michelle Calas, School Business Administrator/ Board Secretary, certifies the availability of funds.

Account Number: 11-000-270-518-10

Vice President Signorello	yes	Ms. McLeod-Cato	yes
Ms. Carlstrom	yes	Mr. Miller	yes
Ms. Falcon	yes	Mr. Hemenway	yes
President Harms	yes	Mr. Leingang	yes

On roll call, motion carries

BUSINESS

A motion was made by Vice President Signorello seconded by Ms. Carlstrom to approve the following agenda items 17 through 19.

17. Approval of Bills

To approve the following bills for the month of November 2019:

General Current Expense	\$ 76.33
General Current Expense	\$202,879.96
Special Revenue Funds	\$ 5,050.44
Enterprise Funds	<u>\$ 51,323.74</u>
Total	\$259,330.47

18. Approval of Minutes

To approve the following minutes:

November 5, 2019

19. Use of Buildings and Grounds

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Cub Scouts Troop 56 – Meetings
Sherman School – students’ cafeteria
Tuesday, January 14, February 11, March 10, April 7, May 5, June 2, 2020
6:30PM – 7:30PM
- b. Roselle Park Recreation – Committee Meetings
Anthony Signorello Youth Center – classroom
Wednesday, January 8, February 12, March 11, April 8, May 13, June 10, 2019
7:00PM – 9:00PM

- c. Roselle Park Recreation – Open Gym
Anthony Signorello Youth Center – gymnasium
Tuesday, Thursday, January 7 – February 27, 2020 (except January 28, 30, 2020)
6:30PM – 8:30PM
- d. Roselle Park Soccer Club – Clinic Soccer Closing Ceremony
Anthony Signorello Youth Center – gymnasium
Saturday, November 9, 2019
8:30AM – 11:30AM
- e. Roselle Park Soccer Club – Soccer Training/Board Meetings
Anthony Signorello Youth Center – gymnasium
Monday, Wednesday, Friday, December 2 2019 – March 27, 2020
6:00PM – 9:00PM
- f. Roselle Park Recreation – JBA Rec Basketball Games
Roselle Park High School – gymnasium
Saturday, December 7, 14, 21, 2019
3:30PM – 6:30PM
Saturday, January 11 – March 7 2020
6:30PM – 9:30PM
- g. Roselle Park Recreation – Wrestling
Roselle Park High School – teachers cafeteria, wrestling room
December 2, 2019 – March 31, 2020
Mondays – 7:00PM – 8:30PM, Tuesdays – 6:00PM – 8:30PM, Wednesdays –
6:30PM – 8:30PM, Thursdays – 6:00Pm – 8:30PM, Saturday – 11:00AM – 1:00PM
- h. Roselle Park Recreation – Basketball Games
Sherman – gymnasium
Monday – Friday, November 26, 27, December 4, 6, 10, 18, 2019, January 7, 8, 9,
10, 14, 17, 22, 23, 24, 28, 29, 31, February 4, 5, 6, 7, 11, 12, 13, 14, 21, March 4, 5,
6, 10, 11, 12, 13, 2020
6:00PM – 9:00PM
- i. Roselle Park Soccer Club – Practices
Roselle Park High School – gymnasium
Saturday, January 11, 2020 – 3:00Pm – 6:00PM
Saturday, January 18 – March 7, 2020 – 2:30PM – 6:00PM
Sunday, January 12 – March 8, 2020 – 11:00AM – 6:00PM

Vice President Signorello	yes	Ms. McLeod-Cato	yes
Ms. Carlstrom	yes	Mr. Miller	yes
Ms. Falcon	yes	Mr. Hemenway	yes
President Harms	yes	Mr. Leingang	yes

On roll call, motion carries.

Continuing Business

Mr. Hemenway attended the RPMS PTA meeting and indicated that fundraising ideas were discussed. He encouraged parents to participate in the PTA. He indicated that it is an opportunity to hear the happenings of the school.

New Business

Vice President Signorello indicated that a tentative calendar for board meetings has been discussed.

Mr. Miller congratulated the new and existing board members on the election.

Public Participation

None

Closed: 7:47

President Harms reminded the public to come and support the Thanksgiving game against Roselle at 10am.

Adjournment

A motion was made by Mr. Hemenway seconded by Vice President Signorello to adjourn the meeting at 7:48 p.m.

Motion carries

Next scheduled board meeting: Tuesday, December 3, 2019 – High School auditorium at 7 PM.