

**ROSELLE PARK SCHOOL DISTRICT**  
**Office of the Superintendent**

October 28, 2016

**TO:** Christopher Miller, President  
Members of the Board of Education  
**FROM:** Pedro Garrido, Superintendent  
**SUBJECT:** AGENDA FOR BOARD MEETING – **November 1, 2016**

***Notice of Meeting***

This meeting, held in the Sherman School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

***Roll Call***

President Miller	Troy Gerten
Vice President Harms	Scott Nelson
Rodric Bowman	Sundjata Sekou
Kevin Cancino (arrived at 6:59)	Jeofrey Vita (arrived at 6:32)
Alexander Balaban was absent from this meeting	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

***Flag Salute***

***Resolution – Executive Session***

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Real Property: the Superintendent presented the Board with information regarding the possible acquisition of real property, future leasing options and alternative space arrangements for the District.
2. Personnel: the Superintendent advised the Board of his recommended candidate for the District Chief Technology Officer.

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Mr. Bowman	Seconded: Mr. Sekou	Time: 6:33PM
AYE: 7	NAY: 0	

Motion to return to public session (to be moved in public session)		
Moved: Mr. Cancino	Seconded: Vice President Harms	Time: 7:10PM
AYE: 8	NAY: 0	

**Public Participation – 7:00 PM – Agenda Items Only**

Jacob Magiera, questioned agenda item #6. Superintendent Garrido explains

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**Superintendent’s Report**

Superintendent Garrido spoke about parent teacher conferences and the Superintendent’s Chat that will be later in the month. Also, he stated that a presentation on PARCC scores & data will be given at the Board of Education on November 15, 2016.

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**PERSONNEL**

**Consent Agenda Motion – Personnel**

A motion was made by Vice President Harms seconded by Mr. Bowman to approve the following agenda items 1 through 8.

**1. District Substitute**

Approval of additions to the district wide substitute list. (as recommended by the Superintendent) NJ certified teachers=\$100/dy; Sub Certified=\$95/dy; Paraprofessional=\$11.50/hr; Bus Aides=\$14.89/hr

**TEACHERS**

Ellen Davis Citrin	37 Woodbrook Circle, Westfield	City Col of NY '75	Elem w/ spec in Math 5-8 & Elem & Pre-K
Goomsu Obasi	556B Union Street, Linden	New Castle UK '07 Ma	PK –Grade 1

**PARAPROFESSIONAL**

Goomsu Obasi 556B Union Street, Linden

**BUS AIDES**

Norine Marando  
Debbie Serafinas

**2. Staff Resignation**

To accept the following resignation: (as recommended by the Superintendent)

Denise Otero, Middle School Language Arts, effective December 15, 2016.

**3. Staff Appointment**

To appoint the following staff: (as recommended by the Superintendent)

Christopher Hyde, District Chief Technology Officer, effective November 28, 2016 through June 30, 2017, at \$92,000. (pro-rated)

**4. Curriculum Work 2016 - 2017**

To approve the following staff to do 2016-17 Curriculum Work at \$34.83/hr.  
(as recommended by the Superintendent)(as per RPEA contract)

Ray Bangs	HS General Science	20 hours
	Chemistry	20 hours

**5. Professional Development**

To approve the following personnel to prepare and present professional development at  
\$34.83/hr.: (as recommended by the Superintendent) (per RPEA contract)

Phonics Instructional Support - October 3, 2016

Diane Heimall 3.75 hours

Guided Reading - October 27, 2016

Katherine Parsons 4 hours

**6. Additional High School Athletic Site Managers/Proctors 2016-2017**

To approve the following high school athletic site managers/proctors for the 2016-2017  
school year: (as recommended by the Superintendent) (as per RPEA contract)

Proctors	Tom Eisner	\$45/event
	Kara Dowling	\$45/event
Site Managers	Tom Eisner	\$55/event
	Kara Dowling	\$55/event

**7. Change of Assignment/Transfer**

To approve the following change of assignments/transfer: (as recommended by the  
Superintendent) (as per RPEA contract)

	<u>From:</u>	<u>To:</u>
a. Kerri Cartnick	ECC Nurse 9/1/16 to 12/31/16	ECC Nurse 9/1/16 to 6/30/17
	RG Nurse 1/1/17 to 6/30/17	
b. Karla Manchester	RG Nurse 9/1/16 to 12/31/16	RG Nurse 9/1/16 to 6/30/17
	ECC Nurse 1/1/17 to 6/30/17	

**8. Middle School Extra-Curricular Advisors 2016-2017**

To approve the following change in advisors:

Student Council	Jessica Weingart	B	\$1,696 (pro-rated) (9/1/16 to 10/23/16)
Student Council	Emily Brewster	A	\$1,613 (pro-rated) (10/24/16 to 6/30/17)

On roll call, motion carries

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**EDUCATION**

A motion was made by Mr. Gerten seconded by Mr. Cancino to approve the following agenda items 9 through 10.

**9. Education Program**

To approve the following education program(s) for the 2016-2017 school year:

Fit to Return

#68	The Family Resource Center	\$175
#70	The Family Resource Center	\$175

Home Instruction

#69	1 hr./wk./per subject	10/24/16 – TBD	\$34.83/hr.
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Tuition Incoming - Terminated

#51	Parent Paid	\$15,170
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Bedside Instruction

#71	2hrs/day	Professional Education Services., Inc.	\$34.83/hr.
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Mental Health Assessment & Fit to Return

#72	The Family Resource Center	\$225
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**10. Educational Trip Requests**

To approve the following district educational trip requests:

- a. Senior Spirit Medical Center, RP      December 19, 2016      HS Chorus  
Students will represent RPSD in the community with a music performance.

Motion carries

## ***BUSINESS***

A motion was made by Vice President Harms seconded by Mr. Gerten to approve the following agenda items 11 through 16.

### ***11. Approval of Bills***

To approve the following bills for the month of November 2016:

General Current Expense	\$1,203,412.88
Special Revenue Funds	\$ 64,459.41
Enterprise Funds	<u>\$ 40,721.05</u>
Total	\$1,308,593.34

### ***12. Use of Buildings and Grounds***

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Junior Class – Haunted House Fundraiser  
Roselle Park High School – students’ cafeteria  
Friday, October 28, 2016 – 7:00PM – 10:00PM  
Saturday, October 29, 2016 – 1:00PM – 4:00PM, 7:00PM – 10:00PM
  
- b. Sherman 5<sup>th</sup> Grade Luncheon Fundraiser – Self-Defense Class  
Roselle Park High School – gymnasium  
Saturday, November 5, 2016  
9:00AM – 11:15AM
  
- c. Roselle Park Girl Scouts – Daisy Troop Meetings #40399  
Sherman School – students’ cafeteria  
Thursdays, December 15, January 12, 26, February 9, 23, 2017  
6:30PM – 7:30PM
  
- d. Roselle Park Girl Scouts – Daisy Troop Meetings #40773  
Sherman School – students’ cafeteria  
Wednesdays, November 7, 14, 21, 28, December 5, 12, 19, 2016  
3:30PM – 4:30PM

**13. *Emergency and Crisis Management Plan***

To approve the district 2016-2017 Emergency and Crisis Management Plan.

**14. *Five Year Comprehensive Maintenance Plan, M-1 Form***

To approve the Five Year Comprehensive Maintenance Plan 2017 and the Annual Maintenance Budget Amount Worksheet, Form M-1.

**15. *NJQSAC Statement of Assurance***

To approve the 2016-2017 New Jersey Quality Single Accountability Continuum Statement of Assurance.

**16. *Secretary/Treasurer Report***

To approve the secretary/treasurer report for the period ending July 31, 2016.

Motion carries

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***Public Participation***

Saul Qersdyn, questions agenda item #3. Board Attorney Osborne responded.

Joseph Signoriello spoke of the Bonfire scheduled for November 23, 2016.

Jacob Magiera, questioned the number of students we send out-of-district and pay tuition for. Board Secretary Guercio stated she will get those numbers and report at the next meeting.

Jen Jaskula, requested a closed meeting with the board and inquired about ESSA. Superintendent Garrido responded.

Matthew Leingang, questioned Mr. Salvo's presentation.

Vice President Harms speaks as a member of the planning board regarding the Meridian Building.

Jeannine Goodis, reads statement on out-of-district investigation. President Miller responded.

Superintendent Garrido clarifies ESSA.

**Resolution – Executive Session (if required)**

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: \_\_\_\_\_

It is anticipated that the executive session will take approximately \_\_\_\_\_; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

**Closed Session**

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved	Seconded	
AYE	NAY	Time

Motion to return to open session.		
Moved	Seconded	
AYE	NAY	Time

**Adjournment**

A motion was made by Mr. Vita seconded by Vice President Harms to adjourn the meeting at 7:45PM.

Motion carries

Respectfully submitted,

Susan Guercio  
School Business Administrator  
Board Secretary

Next scheduled board meeting: Tuesday, November 15, 2016 – Sherman auditorium/gymnasium  
At 7 p.m.