

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

May 4, 2018

TO: Loren Harms, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **May 8, 2018**

Notice of Meeting

This meeting, held in the Roselle Park Middle School auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call

Vice President Miller	Matthew Leingang
Kevin Cancino <i>arrived 6:36</i>	Sundjata Sekou
Troy Gerten	Joseph Signorello, Jr
Chad Hemenway	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	
<i>President Harms and Kimberly Powers were absent from this meeting</i>	

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Personnel – the Superintendent provided the Board with employment recommendations regarding District positions.

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Mr. Gerten	Seconded: Mr. Signorello	Time: 6:35PM
AYE: 6	NAY: 0	

Motion to return to public session (to be moved in public session)		
Moved: Mr. Gerten	Seconded: Mr. Signorello	Time: 7:15PM
AYE: 7	NAY: 0	

Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Jacob Magiera, questioned agenda item #2. Superintendent Garrido responded.

Saul Qersdyn, questioned agenda items #17, #18 and whether absent board members gave notice. Superintendent Garrido responded.

Vice President Miller introduced the Roselle Park Girl Scouts and allowed them to speak about the elementary lunch program.

Committee Reports

Mr. Cancino reported on the upcoming fundraisers for the RPHS Marching Band.

Superintendent’s Report

Superintendent Garrido congratulated the staff in honor of National Teachers Week and thanked our school nurses with respect to National Nurses Day. In addition, Mr. Garrido congratulated the high school girls’ softball team on winning the 2018 Union County Softball Championship and thanked the parents for their support with PARCC testing. The various activities in the coming weeks were announced as well.

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by Mr. Sekou seconded by Mr. Signorello to approve the following agenda items 1 through 6.

1. District Substitutes

Approval of additional district substitutes. (as recommended by the Superintendent)
NJ certified teachers=\$100/dy; Sub Certified=\$95/dy; Paraprofessionals=\$13/hr.

TEACHERS

Gabriel Rios 159 Jerome St., RP Col of NJ BA '18 Grades K-8

PARAPROFESSIONALS

Gabriel Rios 159 Jerome St., RP

2. *Staff Appointments*

To approve the following staff appointments (as recommended by the Superintendent)
(per RPEA contract):

- a. Cheyenne Borkowski, High School, Guidance Counselor, effective September 1, 2018 through June 30, 2019 at M1 *\$60,124 (repl. A. Moore) plus \$5788.50 for extra responsibilities and time *(pending negotiations)

3. *PARCC Portfolio Instruction*

To approve Hilton Seibert, High School, Mathematics, to provide instruction after school for the PARCC portfolio, 1 hr./day, 5 days/week, at \$ 34.83/hr. effective March 22, 2018 through April 25, 2018. (as recommended by the Superintendent)(per RPEA contract)

4. *Medical Leave of Absence Extension Request*

July Bennett	<u>From:</u> December 18, 2017 through May 8, 2018	<u>To:</u> December 18, 2017 through June 30, 2018
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5. *Change of Assignment*

To approve the following change of assignment for the 2017 – 2018 school year (as recommended by the Superintendent) (as per RPEA contract)

a. Charles Neri	<u>From</u> Aldene Paraprofessional 5.5 hrs/day \$15.28/hr.	<u>To</u> Aldene Paraprofessional 6 hrs/day \$15.28/hr. (eff. 4/16/18 – 6/30/18)
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6. Sick Day Bank

To approve an agreement between the Roselle Park Board of Education and the Roselle Park Education Association to permit RPEA members to donate one (1) sick day each on a volunteer basis to Ann Nitché, Robert Gordon, Special Education. (to include administrators, custodian/maintenance and full time non-unit personnel)

On roll call, motion carries

EDUCATION

A motion was made by Mr. Cancino seconded by Mr. Hemenway to approve the following agenda items 7 through 9.

7. Education Programs

To approve the following education program(s) for the 2017-2018 school year:

Bedside Instruction

#135	RPMS	10/hrs./wk.	4/23/18 – TBD	\$34.83/hr.
#136	UCESC	5/hrs./wk.	4/18/18 – TBD	\$66/hr.

Home Instruction

#137	2 hrs./wk./per subj.	4/24/18 – TBD	\$34.83/hr.
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Cancellation of Transportation

#138	Union County Ed Services Commission	effective 4/25/2018
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8. NJIT's Secondary Partnership Program 2018 - 2019

To approve Roselle Park High School's participation in NJIT's Secondary Partnership Program during the 2018 – 2019 academic year.

The purpose of this program is to provide qualified high school students from Roselle Park High School with the opportunity to take college credited courses at their school during the regular academic year.

11. Approval of Bills

To approve the following bills for the month of April 2017:

General Current Expense	\$658,998.70
Capital Outlay	\$ 5,778.00
Special Revenue Funds	\$ 1,856.00
Enterprise Fund	\$ 50,553.83
Total	\$ 717,186.53

12. Approval of Transfers

To approve the following transfers for the month of April 2018:

TUIT TO COUNTY SPEC SERV	11-000-100-565	\$613,904.00	\$10,408.00	\$624,312.00
OTHER PURCHASE SERV	11-000-211-500	\$16,105.00	\$550.00	\$16,655.00
CLEANING,REPAIR,MAINT SER	11-000-270-420	\$17,562.00	\$2,280.00	\$19,842.00
MISC EXPENDITURES	11-000-270-890	\$3,024.00	\$336.00	\$3,360.00
OTHER RETIRE CONTRIB	11-000-291-240	\$385,702.19	\$2,181.00	\$387,883.19
TUIT TO PRIVATE SCH HANDI	20-250-100-566	\$88,783.00	\$1,858.69	\$90,641.69
TUIT CTY VOC SCH-SPEC	11-000-100-564	\$49,277.00	-\$10,408.00	\$38,869.00
TRANSPORTATION	11-000-270-517	\$10,480.00	-\$2,280.00	\$8,200.00
TRANSPORTATION SUPPLIES	11-000-270-615	\$976.00	-\$336.00	\$640.00
HEALTH BENEFITS	11-000-291-270	\$6,019,974.10	-\$2,731.00	\$6,017,243.10
SUPPLIES & MATERIALS	20-250-100-600	\$13,000.00	-\$1,858.69	\$11,141.31
		\$7,218,787.29	\$0.00	\$7,218,787.29

13. Secretary/Treasurer Report

To approve the secretary/treasurer report for the period ending February 28, 2018.

14. Use of Buildings and Grounds

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Borough of Roselle Park – Memorial Day Parade
 Sherman – playground & school front
 Monday, May 28, 2018
 8:00AM – 3:00PM

- b. Roselle Park High School Band – Car Wash
Roselle Park High School – front apron of school
Saturday, August 4, 2018
9:00AM – 3:00PM
- c. Roselle Park High School Band – Car Wash
Roselle Park High School – front apron of school
Saturday, May 12, 2018
9:00AM – 3:00PM
- d. Roselle Park Soccer Club – Pictures
Roselle Park High School – auditorium
Saturday, May 12, 2018
9:00M – 3:00PM
- e. Roselle Park Summer Camp – Theater Camp
Aldene – stage, gymnasium, art/music room
Monday, June 25, 2018
9:00AM – 3:00PM
- f. Roselle Park Class of 2018 – Mr. Roselle Park Practice
Roselle Park High School – auditorium, gymnasium, students’ cafeteria
Mondays - Thursdays, May 1, 3, 8, 10, 15, 17, 22, 24, 28, 29, 30, 31, 2018
7:00PM – 8:30PM
- g. Relay for Life - Sylvia 2018 Production
Roselle Park High School – auditorium & stage
Monday, June 4, 2018 5:30 PM – 7:30 PM
Saturday, June 9, 2018 6:30 PM – 9:00 PM

15. *Approval of Minutes*

To approve the following minutes:

April 10, 2018

16. 2018-2019 Food Nutrition Program Contract

The FSMC, Pomptonian, shall receive, in addition to the costs of operation, an administrative/management fee of \$.0734 per reimbursable meal and meal equivalent to compensate the FSMC, Pomptonian, for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA, Roselle Park Board of Education, guarantees the payment of such costs and fee to the FSMC, Pomptonian.

Total meals are calculated by adding reimbursable meal pattern meals served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$.0734 will be multiplied by total meals.

The FSMC, Pomptonian, guarantees the SFA, Roselle Park Board of Education, a minimum profit of seven thousand seven hundred and sixty-one dollars (\$7,761.00) for school year 2018-2019.

17. Grant Application

To apply for the following grant:

Clubs Fund Grant for Girls Who Code Club in the following amounts:

December 1, 2017 - \$300.00 and May 1, 2018 - \$300.00

Motion carries

A motion was made by Mr. Hemenway seconded by Mr. Gerten to approve the following agenda item 18.

18. Adoption of the 2018-2019 School Year Budget And Tax Levy

To approve the following resolution:

WHEREAS, the Roselle Park Board of Education adopted a tentative budget on March 27, 2018 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 9, 2018; and

WHEREAS, the tentative budget was advertised in the legal section of the Union County Local Source on April 19, 2018; and

WHEREAS, the tentative budget was presented to the public during a public hearing on April 24, 2018; and

WHEREAS, the total amount of the budget for General Fund Expenses shall be \$34,350,227, of which \$21,754,978 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Special Revenue Fund Expense shall be \$754,422, of which \$0.00 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Debt Service Expense shall be \$691,900 of which \$691,900 shall be raised by tax levy.

NOW THEREFORE, BE IT RESOLVED that the Roselle Park Board of Education hereby adopts the 2018-2019 School Year budget and,

BE IT RESOLVED that there should be raised for the General Funds \$34,350,227 for the ensuing School Year (2018-2019) and

BE IT RESOLVED that there should be raised for Debt Service Funds, \$691,900 for the ensuing School Year (2018-2019).

On roll call, motion carries

New Business

Mr. Leingang thanked everyone that supported the 5K race along with the RPBOE team. Also, he thanked Councilman Fahoury for organizing the event.

Public Participation

Each member of the public may speak a maximum of three minutes.

Jacob Magiera, spoke of the tree debris by the high school woodshop.

Saul Qersdyn, suggested that the sound system to be checked.

Resolution – Executive Session (if required)

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: _____

It is anticipated that the executive session will take approximately ____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Executive Session

Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/client privilege.

Moved	Seconded	Time
AYE	NAY	

Motion to return to open session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

Minutes
May 8, 2018
Open Session

Adjournment

A motion was made by Mr. Hemenway seconded by Mr. Cancino to adjourn the meeting at 7:51PM.

Motion carries

Respectfully submitted,

Susan Guercio
School Business Administrator
Board Secretary

Next scheduled board meeting: May 22, 2018 – Roselle Park Middle School Auditorium – 7:00pm