TO: Loren Harms, President
   Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – May 8, 2018

Notice of Meeting
This meeting, held in the Roselle Park Middle School auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call
Vice President Miller
Kevin Cancino arrived 6:36
Troy Gerten
Chad Hemenway
Pedro Garrido, Superintendent of Schools
Susan Guercio, School Business Administrator/Board Secretary
Jennifer Osborne, Board Attorney
President Harms and Kimberly Powers were absent from this meeting

Flag Salute

Resolution – Executive Session
RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Personnel – the Superintendent provided the Board with employment recommendations regarding District positions.

   It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

   Moved: Mr. Gerten   Seconded: Mr. Signorello   Time: 6:35PM
   AYE: 6       NAY: 0

   Motion to return to public session (to be moved in public session)
   Moved: Mr. Gerten   Seconded: Mr. Signorello   Time: 7:15PM
   AYE: 7       NAY: 0
Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Jacob Magiera, questioned agenda item #2. Superintendent Garrido responded.

Saul Qersdyn, questioned agenda items #17, #18 and whether absent board members gave notice. Superintendent Garrido responded.

Vice President Miller introduced the Roselle Park Girl Scouts and allowed them to speak about the elementary lunch program.

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Committee Reports

Mr. Cancino reported on the upcoming fundraisers for the RPHS Marching Band.

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Superintendent’s Report

Superintendent Garrido congratulated the staff in honor of National Teachers Week and thanked our school nurses with respect to National Nurses Day. In addition, Mr. Garrido congratulated the high school girls’ softball team on winning the 2018 Union County Softball Championship and thanked the parents for their support with PARCC testing. The various activities in the coming weeks were announced as well.

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PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by Mr. Sekou seconded by Mr. Signorello to approve the following agenda items 1 through 6.

1. District Substitutes
   Approval of additional district substitutes. (as recommended by the Superintendent)
   NJ certified teachers=$100/dy; Sub Certified=$95/dy; Paraprofessionals=$13/hr.

<table>
<thead>
<tr>
<th>TEACHERS</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Gabriel Rios</td>
<td>159 Jerome St., RP</td>
<td>Col of NJ BA ’18</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PARAPROFESSIONALS</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Gabriel Rios</td>
<td>159 Jerome St., RP</td>
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</tr>
</tbody>
</table>
2. **Staff Appointments**

To approve the following staff appointments (as recommended by the Superintendent) (per RPEA contract):

a. Cheyenne Borkowski, High School, Guidance Counselor, effective September 1, 2018 through June 30, 2019 at M1 *$60,124 (repl. A. Moore) plus $5788.50 for extra responsibilities and time *(pending negotiations)*

3. **PARCC Portfolio Instruction**

To approve Hilton Seibert, High School, Mathematics, to provide instruction after school for the PARCC portfolio, 1 hr./day, 5 days/week, at $34.83/hr. effective March 22, 2018 through April 25, 2018. (as recommended by the Superintendent)(per RPEA contract)

4. **Medical Leave of Absence Extension Request**

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>July Bennett</td>
<td>December 18, 2017</td>
</tr>
<tr>
<td></td>
<td>through May 8, 2018</td>
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<tr>
<td></td>
<td>December 18, 2017</td>
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<tr>
<td></td>
<td>through June 30, 2018</td>
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</tbody>
</table>

5. **Change of Assignment**

To approve the following change of assignment for the 2017 – 2018 school year (as recommended by the Superintendent) (as per RPEA contract)

a. Charles Neri

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aldene Paraprofessional</td>
<td>Aldene Paraprofessional</td>
</tr>
<tr>
<td>5.5 hrs/day</td>
<td>6 hrs/day</td>
</tr>
<tr>
<td>$15.28/hr.</td>
<td>$15.28/hr.</td>
</tr>
<tr>
<td>(eff. 4/16/18 – 6/30/18)</td>
<td></td>
</tr>
</tbody>
</table>
6. **Sick Day Bank**

To approve an agreement between the Roselle Park Board of Education and the Roselle Park Education Association to permit RPEA members to donate one (1) sick day each on a volunteer basis to Ann Nitche, Robert Gordon, Special Education. (to include administrators, custodian/maintenance and full time non-unit personnel)

On roll call, motion carries

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**EDUCATION**

A motion was made by Mr. Cancino seconded by Mr. Hemenway to approve the following agenda items 7 through 9.

7. **Education Programs**

To approve the following education program(s) for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>Bedside Instruction</th>
<th>RPMS</th>
<th>10 hrs./wk.</th>
<th>4/23/18 – TBD</th>
<th>$34.83/hr.</th>
</tr>
</thead>
<tbody>
<tr>
<td>#135</td>
<td>#136 UCESC</td>
<td>5 hrs./wk.</td>
<td>4/18/18 – TBD</td>
<td>$66/hr.</td>
</tr>
<tr>
<td>Home Instruction</td>
<td>2 hrs./wk./per subj.</td>
<td>4/24/18 – TBD</td>
<td>$34.83/hr.</td>
<td></td>
</tr>
<tr>
<td>Cancellation of Transportation</td>
<td>Union County Ed Services Commission</td>
<td>effective 4/25/2018</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

8. **NJIT’s Secondary Partnership Program 2018 - 2019**

To approve Roselle Park High School’s participation in NJIT’s Secondary Partnership Program during the 2018 – 2019 academic year.

The purpose of this program is to provide qualified high school students from Roselle Park High School with the opportunity to take college credited courses at their school during the regular academic year.
9. **Workshop Attendance Request**

To approve the following staff workshop attendance request:

Raymond Bangs     Vernier Technology, Kenilworth     July 20, 2018     $351

Motion carries

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**BUSINESS**

A motion was made by Mr. Gerten seconded by Mr. Signorello to approve the following agenda items 10 through 17.

10. **Monthly Certification**

A. **Board Secretary's Monthly Certification, Budgetary Line Item Status**

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of April 30, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

__________________________________________
Board Secretary

_____________________________
Date

B. **Board of Education's Monthly Certification, Budgetary Major Account/Fund Status**

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of April 30, 2017 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.
11. **Approval of Bills**

To approve the following bills for the month of April 2017:

- **General Current Expense** $658,998.70
- **Capital Outlay** $5,778.00
- **Special Revenue Funds** $1,856.00
- **Enterprise Fund** $50,553.83
- **Total** $717,186.53

12. **Approval of Transfers**

To approve the following transfers for the month of April 2018:

<table>
<thead>
<tr>
<th>Description</th>
<th>Code</th>
<th>Amount</th>
<th>Amount 1</th>
<th>Amount 2</th>
<th>Amount 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>TUIT TO COUNTY SPEC SERV</td>
<td>11-000-100-565</td>
<td>$613,904.00</td>
<td>$10,408.00</td>
<td>$624,312.00</td>
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</tr>
<tr>
<td>OTHER PURCHASE SERV</td>
<td>11-000-211-500</td>
<td>$16,105.00</td>
<td>$550.00</td>
<td>$16,655.00</td>
<td></td>
</tr>
<tr>
<td>CLEANING, REPAIR, MAINT SER</td>
<td>11-000-270-420</td>
<td>$17,562.00</td>
<td>$2,280.00</td>
<td>$19,842.00</td>
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</tr>
<tr>
<td>MISC EXPENDITURES</td>
<td>11-000-270-890</td>
<td>$3,024.00</td>
<td>$336.00</td>
<td>$3,360.00</td>
<td></td>
</tr>
<tr>
<td>OTHER RETIRE CONTRIB</td>
<td>11-000-291-240</td>
<td>$385,702.19</td>
<td>$2,181.00</td>
<td>$387,883.19</td>
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</tr>
<tr>
<td>TUIT TO PRIVATE SCH HANDI</td>
<td>20-250-100-566</td>
<td>$88,783.00</td>
<td>$1,858.69</td>
<td>$90,641.69</td>
<td></td>
</tr>
<tr>
<td>TUIT CTY VOC SCH-SPEC</td>
<td>11-000-100-564</td>
<td>$49,277.00</td>
<td>-$10,408.00</td>
<td>$38,869.00</td>
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<tr>
<td>TRANSPORTATION</td>
<td>11-000-270-517</td>
<td>$10,480.00</td>
<td>-$2,280.00</td>
<td>$8,200.00</td>
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<tr>
<td>TRANSPORTATION SUPPLIES</td>
<td>11-000-270-615</td>
<td>$976.00</td>
<td>-$336.00</td>
<td>$640.00</td>
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<tr>
<td>HEALTH BENEFITS</td>
<td>11-000-291-270</td>
<td>$6,019,974.10</td>
<td>-$2,731.00</td>
<td>$6,017,243.10</td>
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</tr>
<tr>
<td>SUPPLIES &amp; MATERIALS</td>
<td>20-250-100-600</td>
<td>$13,000.00</td>
<td>-$1,858.69</td>
<td>$11,141.31</td>
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<tr>
<td></td>
<td></td>
<td>$7,218,787.29</td>
<td>$0.00</td>
<td>$7,218,787.29</td>
<td></td>
</tr>
</tbody>
</table>

13. **Secretary/Treasurer Report**

To approve the secretary/treasurer report for the period ending February 28, 2018.

14. **Use of Buildings and Grounds**

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

a. Borough of Roselle Park – Memorial Day Parade
   Sherman – playground & school front
   Monday, May 28, 2018
   8:00AM – 3:00PM
15. **Approval of Minutes**

To approve the following minutes:

April 10, 2018

The FSMC, Pomptonian, shall receive, in addition to the costs of operation, an administrative/management fee of $.0734 per reimbursable meal and meal equivalent to compensate the FSMC, Pomptonian, for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA, Roselle Park Board of Education, guarantees the payment of such costs and fee to the FSMC, Pomptonian.

Total meals are calculated by adding reimbursable meal pattern meals served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by $1.00 to arrive at an equivalent meal count.

The per meal administrative/management fee of $.0734 will be multiplied by total meals.

The FSMC, Pomptonian, guarantees the SFA, Roselle Park Board of Education, a minimum profit of seven thousand seven hundred and sixty-one dollars ($7,761.00) for school year 2018-2019.

17. **Grant Application**

To apply for the following grant:

Clubs Fund Grant for Girls Who Code Club in the following amounts:

December 1, 2017 - $300.00 and May 1, 2018 - $300.00

Motion carries
A motion was made by Mr. Hemenway seconded by Mr. Gerten to approve the following agenda item 18.

18.  Adoption of the 2018-2019 School Year Budget And Tax Levy

To approve the following resolution:

WHEREAS, the Roselle Park Board of Education adopted a tentative budget on March 27, 2018 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 9, 2018; and

WHEREAS, the tentative budget was advertised in the legal section of the Union County Local Source on April 19, 2018; and

WHEREAS, the tentative budget was presented to the public during a public hearing on April 24, 2018; and

WHEREAS, the total amount of the budget for General Fund Expenses shall be $34,350,227, of which $21,754,978 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Special Revenue Fund Expense shall be $754,422, of which $0.00 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Debt Service Expense shall be $691,900 of which $691,900 shall be raised by tax levy.

NOW THEREFORE, BE IT RESOLVED that the Roselle Park Board of Education hereby adopts the 2018-2019 School Year budget and,

BE IT RESOLVED that there should be raised for the General Funds $34,350,227 for the ensuing School Year (2018-2019) and

BE IT RESOLVED that there should be raised for Debt Service Funds, $691,900 for the ensuing School Year (2018-2019).

On roll call, motion carries
New Business

Mr. Leingang thanked everyone that supported the 5K race along with the RPBOE team. Also, he thanked Councilman Fahoury for organizing the event.

Public Participation
Each member of the public may speak a maximum of three minutes.

Jacob Magiera, spoke of the tree debris by the high school woodshop.

Saul Qersdyn, suggested that the sound system to be checked.

Resolution – Executive Session (if required)
RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: _________

It is anticipated that the executive session will take approximately _____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Executive Session
Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;

Moved
AYE

Seconded
NAY

Time

Motion to return to open session (to be moved in public session)

Moved
AYE

Seconded
NAY

Time
Adjournment

A motion was made by Mr. Hemenway seconded by Mr. Cancino to adjourn the meeting at 7:51PM.

Motion carries

Respectfully submitted,

Susan Guercio
School Business Administrator
Board Secretary

Next scheduled board meeting: May 22, 2018 – Roselle Park Middle School Auditorium – 7:00pm