

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

May 19, 2017

TO: Christopher Miller, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **May 23, 2017**

Notice of Meeting

This meeting, held in the Roselle Park Middle School auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and the district website.

Roll Call

President Miller	Troy Gerten
Vice President Harms	Kimberly Powers
Rodric Bowman	Sundjata Sekou
Kevin Cancino	Joseph Signorello, Jr.

Jeofrey Vita was absent from this meeting
Pedro Garrido, Superintendent of Schools
Susan Guercio, School Business Administrator/Board Secretary
Jennifer Osborne, Board Attorney

Flag Salute

Public Participation – 7:00 PM – Agenda Items Only

Each member of the public may speak a maximum of three minutes.

Committee/Liaison Reports

Kevin Cancino reported on several RPHS activities and the Board Operations Committee. The committee met and reviewed the Phone-In Meeting Option. He states that the committee is not in favor of allowing this new procedure to become policy.

Joseph Signorello reported on the various PTA activities he attended.

Sundjata Sekou reported on the Curriculum Committee. They discussed incorporating technology into the curriculum and the use of the Vanguard teams to assist with the increasing student needs in the area of technology.

Superintendent's Report

Superintendent Garrido spoke about the end of the current Strategic Plan and placing a survey on the website for parents and the community members to give input for a new Strategic Plan. He reports that the Festival of Arts will be at the High School on May 24, 2017 and the Memorial Day Parade will be at 10:00am on May 29, 2017. He announces that the EJF-Aldene Elementary School has been recognized by Character.org for their Lunch, Literacy & Love program for senior citizens. The Superintendent encourages everyone to visit our website to see the numerous end-of-the-year activities going on in all of our buildings.

Principal's Report

Kathy Carlin, Middle School Principal, reported on PARCC testing, the Middle School concert under the direction of new teacher, Anthony Delaney, the 5th grade orientation, the 7th grade trip to Sandy Hook, the Special Olympics, and the NJ Ask Science tests.

Fran Kenny, Robert Gordon School Principal, spoke of PARCC, NJ Ask Science, Spring Concert and Track & Field Day. The State of NJ selected Robert Gordon staff for a pilot program where our teachers were filmed as a promo to use throughout the state.

Student Recognition

The following students will be recognized as Robert Gordon Student Council Representatives:

Belen Munoz, President	Hannah Djokic	Wilfredo Vega
Karen Saavedra, Vice President	Rishi Amin	Isiah Permison
Angel Chico, Secretary	Alex Mesa	Isiah Trejos
Lina Muscaritolo	Giocarlos Figueroa	Chloe Liddle

The following students will be recognized as being positive role models for Kindergarten students:

Armina Ardolic	Chloe Liddle	Belen Munoz
Fatima Velija		

The following student is recognized for their art work in the AENJ Winter Art Exhibit:

Karen Saavedra

The following students will be recognized for their participation in the Percussion Band:

Antonio Antonucci	Mattia Leingang	Samuel Mendoza
Amanda Perez	Olivia Qiu	Allan Salazar

Minutes
May 23, 2017
Open Session

Student Recognition continued

The following students will be recognized for their participation in the Advanced Band:

Olivia Qiu	Amanda Perez	Mattia Leingang
Kenneth Cheng	Antonio Antonucci	Allan Salazar
Samuel Mendoza		

The following students will be recognized for their participation in the Chorus:

Olivia Qiu	Gabriela Thomas	Elizabeth Almeida
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The following students will be recognized for their participation in the Hand Bells:

Antonio Antonucci	Amanda Perez	Allan Salazar
Samuel Mendoza	Olivia Qiu	

The following students will be recognized as winners of the Youth Art Month Contest:

Leena Moncayo – 6 th Grade	Emily Tribano – 7 th Grade	Camila Martinez – 7 th Grade
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The following student is recognized as the winner of the 8th Grade Youth Art Month Contest & art work chosen to be on their poster:

Olivia Qiu

POLICY

A motion was made by Mr. Cancino and seconded by Mr. Signorello to approve agenda items 1 through 20.

1. District Policy – Adopt 2210

To approve the following ADMINISTRATIVE LEEWAY IN ABSENCE OF BOARD POLICY revised district policy:

2210 ADMINISTRATIVE LEEWAY IN ABSENCE OF BOARD POLICY

2. District Policy – Adopt 2240

To approve the following RESEARCH, EVALUATION AND PLANNING revised district policy:

2240 RESEARCH, EVALUATION AND PLANNING

3. *District Policy – Adopt 2255*

To approve the following action planning for STATE MONITORING NJQSAC NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM revised district policy:

2255 STATE MONITORING NJQSAC NEW JERSEY QUALITY SINGLE
ACCOUNTABILITY CONTINUUM

4. *District Policy – Adopt 3000/3010*

To approve the following CONCEPTS AND ROLES IN BUSINESS AND NONINSTRUCTIONAL OPERATIONS; GOALS AND OBJECTIVES revised district policy:

3000-3010 CONCEPTS AND ROLES IN BUSINESS AND
NONINSTRUCTIONAL OPERATIONS; GOALS AND
OBJECTIVES

5. *District Policy – Adopt 3280*

To approve the following GIFTS, GRANTS AND BEQUESTS revised district policy:

3280 GIFTS, GRANTS AND BEQUESTS

6. *District Policy – Adopt 3320*

To approve the following PURCHASING PROCEDURES revised district policy:

3320 PURCHASING PROCEDURES

7. *District Policy – Adopt 3451*

To approve the following PETTY CASH FUNDS revised district policy:

3451 PETTY CASH FUNDS

8. *District Policy – Adopt 4112.2*

To approve the following CERTIFICATION revised district policy:

4112.2 CERTIFICATION

9. *District Policy – Second Reading 4111.1/4211.1*

To approve the following NONDISCRIMINATION/AFFIRMATIVE ACTION revised district policy: (second reading)

4111.1/4211.1 NONDISCRIMINATION/AFFIRMATIVE ACTION

10. *District Policy – Second Reading 4112.6/4212.6*

To approve the following PERSONNEL RECORDS revised district policy: (second reading)

4112.6/4212.6 PERSONNEL RECORDS

11. *District Policy – Second Reading 4112.8/4212.8*

To approve the following NEPOTISM revised district policy: (second reading)

4112.8/4212.8 NEPOTISM

12. *District Policy – Second Reading 4119.21/4219.21*

To approve the following CONFLICT OF INTEREST revised district policy: (second reading)

4119.21/4219.21 CONFLICT OF INTEREST

13. *District Policy – Second Reading 4121*

To approve the following SUBSTITUTE TEACHERS revised district policy: (second reading)

4121 SUBSTITUTE TEACHERS

14. *District Policy – Second Reading 4123*

To approve the following CLASSROOM AIDES (PARAPROFESSIONALS) revised district policy: (second reading)

4123 CLASSROOM AIDES (PARAPROFESSIONALS)

15. *District Policy – Second Reading 4131/4131.1*

To approve the following STAFF DEVELOPMENT; INSERVICE EDUCATION/VISITATIONS/CONFERENCES revised district policy: (second reading)

4131/4131.1 STAFF DEVELOPMENT; INSERVICE
EDUCATION/VISITATIONS/CONFERENCES

16. *District Policy – Second Reading 4222*

To approve the following NONINSTRUCTIONAL AIDES revised district policy: (second reading)

4222 NONINSTRUCTIONAL AIDES

17. *District Policy – First Reading 5118*

To approve the following NONRESIDENTS revised district policy: (first reading)

5118 NONRESIDENTS

18. *District Policy – First Reading 5119*

To approve the following TRANSFERS revised district policy: (first reading)

5119 TRANSFERS

19. *District Policy – First Reading 5125*

To approve the following STUDENT RECORDS revised district policy: (first reading)

5125 STUDENT RECORDS

20. *District Policy – First Reading 5127*

To approve the following COMMENCEMENT ACTIVITIES revised district policy: (first reading)

5127 COMMENCEMENT ACTIVITIES

On roll call, motion carries

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by Mr. Gerten seconded by Mr. Sekou to approve the following agenda items 21 through 24.

21. *District Substitutes*

Approval of additional district substitutes. (as recommended by the Superintendent)
NJ Certified Teachers-\$100/day, Sub Certified-\$95/day, Paraprofessionals-\$13/hr.

TEACHER

Jaclyn Wozniak 25 E. Webster Ave., RP attending Rowan PK-8

PARAPROFESSIONAL

Jaclyn Wozniak 25 E. Webster Ave., RP

22. *Staff Appointments*

To approve the following staff appointments (as recommended by the Superintendent):

- a. Caroline Robbins, Aldene, School Counselor, effective September 1, 2017 through June 30, 2018, M1, \$60,124 (repl. C. Sas)
- b. Denise Picciano, High School, Math Teacher, effective September 1, 2017 through June 30, 2018, MT7, \$68,301 (repl. M. Herrera)
- c. Candy Hahn, Business Office, Accounts Payable/Purchasing Coordinator, effective July 1, through August 31, 2017, \$52,705, at present 10 month salary Sept-June (pro-rated) (per diem) (repl. L. Battaglia) (mat. leave)
- d. Sergio Salas, High School, Math Teacher, effective September 1, 2017 through June 30, 2018, M1, \$60,124 (repl. F. Witkowski)

23. *ESL Summer Program Staff*

To approve the following 2017 ESL/Title 1 Summer Program staff, approximately 3 days per week, June 27 to August 3 for a total of 17 days: (as recommended by the Superintendent) (per RPEA contract) (funding through NCLB)

Teachers - \$34.83/hr. – 3.5hrs./day

Isabel Guarino Wendy Ozeri Loretta Smith-Hardy Ann Ryan Tamara Pires

Clerical Aide - \$14.57/hr. – 4hrs./day

Tatiana Paredes

Substitutes

Christina Shaute

Judy Kurz

24. *Professional Development*

To authorize payment to the following staff to participate in STEM/Science training and curriculum writing on June 23, 2017 at \$34.83/hr.:

Jennifer Durkin (3 hours)

Natalie Basile (3 hours)

Denise Matarante (3 hours)

Kelly Hardman (3 hours)

Amanda Batista (3 hours)

Christine Dougherty (3 hours)

Christine Shaute (3 hours)

Rachel Siegel (3 hours)

On roll call, motion carries

EDUCATION

A motion was made by Mr. Gerten seconded by Mr. Cancino to approve the following agenda items numbered 25 through 26.

25. *Harassment/ Intimidation/Bullying Incidents*

To affirm the Superintendent's recommendation on the following harassment/intimidation/bullying incident:

#16023, #16024, #16025, #16026, #16027, #16028

26. *Bus Evacuation Drills*

To acknowledge bus evacuation drills were held in May in accordance with NJAC 6A:27-11.2 on:

- a. May 6, 2017, 12:15 PM, front of RPHS, route RP003, supervised by J. Foy – Asst. Principal
- b. May 16, 2017, 3:30 PM, front of RPHS, route RP003, supervised by J. Foy – Asst. Principal
- c. May 16, 2017, 3:37 PM, Larch St., route RP001, supervised by J. Foy – Asst. Principal
- d. May 16, 2017, 2:20 PM, front of RPHS, route RP002, supervised by J. Foy – Asst. Principal
- e. May 17, 2017, 10:34 AM, front of RPHS, route RP001, supervised by J. Foy – Asst. Principal

Motion carries

BUSINESS

A motion was made by Mr. Signorello seconded by Ms. Powers to approve the following agenda items 27 through 33.

27. *Use of Buildings and Grounds*

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a) Roselle Park Soccer Club – Fall Soccer Registration
Sherman School – gymnasium, students’ cafeteria
Monday, Wednesday, June 5, 14, 2017
7:00PM – 8:30PM
- b) Indo American Seniors Association of Union County – Meeting
Roselle Park Middle School – auditorium
Saturday, June 24, 2017
3:00PM – 9:00PM
- c) Roselle Park Wrestling – Off Season Wrestling Tournament
Roselle Park High School – gymnasium
Saturday, June 17, 2017
7:30AM – 6:00PM

Use of Buildings and Grounds continued

- d) Roselle Park Class of 2020 – Car Wash
Roselle Park High School – school front
Saturday, June 10, 2017
10:00AM – 3:00PM

- e) Roselle Park Police Youth Academy – NJ Aviation Unit Demo Presentation
Roselle Park High School – baseball field
Thursday, August 17, 2017
12:00PM

- f) Borough of Roselle Park – USO 5K Run/Walk
Herm Shaw Field
Saturday, October 7, 2017
8:00AM – 3:00PM

28. *Approval of Bills*

To approve the following bills for the month of May 2017:

General Current Expense	\$151,484.52
Special Revenue Funds	\$ 4,750.75
Enterprise Fund	\$ 69,029.90
Summer Camp	<u>\$ 392.42</u>
Total	\$225,657.59

29. *District Contracts*

To approve the following district contracts: (copies on file in business office)

- a. 2017-2018 Union County Educational Services Commission Special Education Tuition Contract covering any/all students attending one or more schools operated by the Commission during the 2017-2018 academic year.

- b. Union County Educational Services Commission 2017-2018 School Year Resolution/Agreement for Participation in Coordinated Transportation Services

- c. Union County Educational Services Commission (UCESC) for Professional Services for the 2017-2018 school year

- d. Morris-Union Jointure Commission Vehicle Maintenance Agreement for the 2017-2018 school year.

District Contracts continued

- e. Union County Vocational-Technical Schools Tuition Agreement Contract for the 2017-2018 school year.
- f. MRESC's Master Special Education Tuition Agreement for the period July 1, 2017 through June 30, 2018.
- g. Staff Development, Inc. for STEM/Science training and curriculum writing support K-5 for June 23, 2017, \$1500.00

30. Approval of Transfers

To approve the following transfers for the month of April 2017:

OTHER PURCHASE PROF SER	11-000-219-390	\$24,005.00	\$430.00	\$24,435.00
MISC PURCHASED SERV	11-000-219-592	\$924.69	\$96.00	\$1,020.69
SAL OF OTHER PROF STAFF	11-000-221-104	\$2,500.00	\$4,101.00	\$6,601.00
OTHER PURCHASED SERVICE	11-000-223-500	\$23,512.00	\$1,901.00	\$25,413.00
LEGAL SERVICES	11-000-230-331	\$148,147.00	\$8,288.00	\$156,435.00
OTHER PURCHASED SERVICE	11-000-230-590	\$134,279.28	\$239.00	\$134,518.28
PURCH TECH SERV	11-000-252-340	\$58,902.78	\$1,948.00	\$60,850.78
PURCHASED PROF SERVICE	11-000-262-300	\$59,887.16	\$19,693.00	\$79,580.16
CLEANING,REPAIR,MAINT SER	11-000-270-420	\$29,261.00	\$1,486.00	\$30,747.00
TRANSPORTATION	11-000-270-517	\$24,110.00	\$1,709.00	\$25,819.00
PURCHASED PROF SERVICE	11-150-100-320	\$7,393.00	\$1,069.00	\$8,462.00
GENERAL SUPPLIES	11-212-100-610	\$3,500.00	\$14.00	\$3,514.00
GENERAL SUPPLIES	11-000-216-610	\$2,568.20	-\$526.00	\$2,042.20
SAL OF OTHER PROF STAFF	11-000-223-104	\$11,491.67	-\$4,101.00	\$7,390.67
GENERAL SUPPLIES	11-205-100-610	\$6,436.91	-\$1,901.00	\$4,535.91
SALARIES	11-000-230-100	\$260,407.00	-\$8,527.00	\$251,880.00
OTHER OBJECTS	11-000-252-800	\$4,075.01	-\$1,948.00	\$2,127.01
TRANSPORTATION - ESC	11-000-270-518	\$239,000.15	-\$3,195.00	\$235,805.15
HEALTH BENEFITS	11-000-291-270	\$5,691,100.00	-\$20,762.00	\$5,670,338.00
OTHER OBJECTS	11-212-100-800	\$250.00	-\$14.00	\$236.00
		\$6,731,750.85	\$0.00	\$6,731,750.85

31. Grant Application

To apply for the following grant:

New Jersey Schools Insurance Group Safety Grant 2017-2018 in the following amount:

\$9,781.99

32. Secretary/Treasurer Report

To approve the secretary/treasurer report for the period ending March 31, 2017.

33. *Bid Award*

To approve the following bid to the lowest responsible bidder: (copy on file in business office)

(through Hunterdon County Educational Services Commission Lease Purchase Bidding/Financial Advisory Service)

WHEREAS, a recommendation was made by the Superintendent of Schools to the Roselle Park Board of Education (“Board”) to seek a contract for a Lease Purchase Agreement for the purchase of various educational materials and equipment (hereinafter “Lease Purchase”); and

WHEREAS, The Lease Purchase was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-1; and

WHEREAS, on Wednesday, May 10, 2017 the Board received bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, *et seq.*; and

Bidder	Index: ICE Benchmark Administration USD Rates 1100 Like term Swap Rate/Index Date	Purchase Option Penalty (% of outstanding Principal balance)	Rate Bid	Additional Fee
US Bancorp Government Leasing & Finance, Inc.	1.778% for 3 yr. as of 5/05/17	103% or break funding whichever is less	2.074 %	\$500 Escrow Fee/ 6 months
Municipal Leasing Consultants, VT	0.9400%	102%	2.99 %	\$500 Escrow Fee / 6 months

WHEREAS, the bid submitted by US Bancorp Government Leasing & Finance, Inc. (“US Bancorp”) has been reviewed and has been determined to be in compliance with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1, *et seq.*; and

NOW THEREFORE:

BE IT RESOLVED, that the Board hereby awards the Lease Purchase Agreement to US Bancorp at the rate bid of 2.074 %.

Dated: 5/23/2017

Motion carries

Continuing Business

President Miller reported on the average cost of changing dates of the election according to research by our attorney and the UC Board of Elections.

Mr. Sekou questioned the amount. President Miller responded.

Mr. Gerten questioned agenda item #5. Mr. Garrido and Ms. Osbourne responded.

Public Participation

Each member of the public may speak a maximum of three minutes

Saul Qersdyn, questioned if board member gave notice of his absence from tonight’s meeting. Superintendent Garrido confirmed this. Also, Mr. Qersdyn questioned term limits for the board president. Mr. Cancino responded that the committee is still researching.

Matthew Leingang commented on the hiring of music teacher Anthony Delaney.

Adjournment

A motion was made by Vice President Harms seconded by Mr. Bowman to adjourn the meeting at 7:53PM

Motion carries

Respectfully submitted,

Susan Guercio
School Business Administrator
Board Secretary

Next scheduled board meeting: June 13, 2017 – Middle School auditorium – 7:00 PM