

**ROSELLE PARK SCHOOL DISTRICT**  
**Office of the Superintendent**

March 23, 2018

**TO:** Loren Harms, President  
Members of the Board of Education  
**FROM:** Pedro Garrido, Superintendent  
**SUBJECT:** AGENDA FOR BOARD MEETING – **March 27, 2018**

***Notice of Meeting***

This meeting, held in Sherman School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and district website.

***Roll Call***

President Harms	Matthew Leingang
Vice President Miller	Sundjata Sekou ( <i>arrived 7:02</i> )
Chad Hemenway	Joseph Signorello, Jr
<i>Kevin Cancino, Troy Gerten, Kimberly Powers were absent from this meeting</i>	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

***Flag Salute***

***Public Participation – 7:00 PM – Agenda Items Only***  
***Each member of the public may speak a maximum of three minutes.***

Jacob Magiera, questioned agenda item #19. Board Secretary Guercio responded.

Karen Donnelly, questioned agenda item #2. Superintendent Garrido responded.

Saul Qersdyn, questioned agenda item #19 and if board members gave notice of absence. President Harms responded.

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***Committee Reports***

Vice President Miller talked about the Finance Committee and the presentation to be given at this meeting..

Mr. Signorello spoke on the Facilities Commiittee and the future STEAM project.

***Principal's Report***

Mrs. Glomb reported on Sherman School's current activities.

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***Student Recognition***

The following students will be recognized as NJPAC Artists:

Evan Birmingham                      Josephine Chatelain                      Samara Frias

The following students will be recognized as Youth Art Month Design Finalists:

Ying Chow                      Sofia Ortiz                      Gianna Qiu

The following students will be recognized for their art work at the Union County Youth Art Month Exhibit:

Jacquelin George                      Gianna Qiu                      Yasmin Santos

The following student will be recognized as the Art Educators of NJ's Youth Art Month Design Contest Winner:

Ying Chow

The following student will be recognized as the Union County YAM Artwork representative for the Trenton State House:

Gianna Qiu

The following students will be recognized as participants in the Morris Union Jointure Music Festival Band:

Madison O'Connell      Felix Leingang

The following students will be recognized as participants in the Morris Union Jointure Music Festival Choral:

Lauren Donnelly                      Shourya Chhabra                      Noah Orlando  
Sofia Ortiz                      Arya Chhabra                      Isabelle Latorre  
Ying Chow                      Audrey Miller

***Superintendent’s Report – Tentative Budget Presentation***

Superintendent Garrido reported on the make up school day as required by NJ State Law.

The Public Tentative Budget Presentation was given by School Business Administrator Guercio.

Jacob Magiera, requested a copy of the power point presentation which was given to him.

Saul Qersdyn, questioned PARCC testing.

Mr. Sekou read a statement to the Finance Committee about voting on the budget.

Vice President Miller thanked the Finance Committee and Business Administrator Guercio for their work on the 2018-2019 tentative budget.

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***PERSONNEL***

***Consent Agenda Motion – Personnel***

A motion was made by Vice President Miller seconded by Mr. Signorello to approve the following agenda items 1 through 8.

***1. District Substitutes***

Approval of additional district substitutes. (as recommended by the Superintendent)  
NJ Certified Teachers-\$100/day, Sub Certified-\$95/day, Paraprofessionals-\$13/hr.

**TEACHER**

David Heim	819 Pine St., RP	Seton Hall ‘16	Grades K-12
Kurt Liebegott	921 North Ave., Cranford	Purdue’10	Grades 3-12
Ashley Spears	315 E. Colfax Ave., RP	Kean attending	PK-12
Brian Van Brunt	46 North Ave., Fanwood	Kean ’17	Elementary

**PARAPROFESSIONALS**

David Heim	819 Pine St., RP
Kurt Liebegott	921 North Ave., Cranford
Ashley Spears	315 E. Colfax Ave., RP
Raquel Rives	417 Orchard St., Cranford

**SECRETARY**

Raquel Rives	417 Orchard St., Cranford
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**CUSTODIAN**

Gerald Pashaj	432 Willow Ave., RP
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**2. a. *Medical Leave of Absence Request – Kathy Cure (HS/MS French Teacher)***

**RESOLVED**, that the board upon recommendation of the Superintendent, hereby approves the medical leave of Kathy Cure commencing on March 5, 2018 through April 30, 2018. The employee's health benefits shall be maintained during this leave of absence.

**b. *Medical Leave of Absence Request – Danielle Pallotta (RG 5<sup>th</sup> Grade Teacher)***

**RESOLVED**, that the board upon recommendation of the Superintendent, hereby approves the medical leave of Danielle Pallotta commencing on March 19, 2018 through June 30, 2018. The employee's health benefits shall be maintained during this leave of absence.

**3. *Staff Appointments***

To approve the following staff appointments: (as recommended by the Superintendent)

- a. Scott Attlesey, Robert Gordon, Elementary Teacher, effective March 19, 2018 through June 30, 2018 at B1 \$55,873 (pro-rated) (med. leave repl. D. Pallotta)
- b. Mary Claire Lordi, Middle School, Social Studies Teacher, effective March 19, 2018 through June 30, 2018 at B1 \$55,873 (pro-rated) (med. leave repl. R. Glomb)
- c. Theresa Cannone, Middle School, Guidance Counselor, effective April 30, 2018 through June 20, 2018 at M1 \$60,124 (pro-rated) (mat. leave repl. J. Zaraza)

**4. *Staff Retirement***

To approve the following retirement for the 2017-2018 school year: (as recommended by the Superintendent) (as per RPEA contract)

- a. Margaret Pucci, Robert Gordon, Paraprofessional effective June 30, 2018.
- b. Paul Plesnik, Aldene, Custodian, effective June 30, 2018.

**5. Staff Resignation**

To accept the following resignation: (as recommended by the Superintendent)

- a. James Decker, Robert Gordon, Custodian, effective March 27, 2018.

**6. Change of Assignment**

To approve the following change of assignment for the 2017 – 2018 school year (as recommended by the Superintendent) (as per RPEA contract)

	<u>From</u>	<u>To</u>
a. Valdete Zherka	Aldene Paraprofessional 6.5 hrs/day \$15.28/hr. + \$1.00 toileting	Aldene Paraprofessional 6.75 hrs/day \$15.28/hr. + \$1.00 toileting (eff. 3/15/2018)
b. Mary Kessler	Aldene Paraprofessional 7 hrs/day \$15.28/hr. + \$1.00 toileting	Aldene Paraprofessional 6.75 hrs/day \$15.28/hr. + \$1.00 toileting (eff. 3/15/2018)

**7. Additional WISE “Energize with Math” Personnel**

To appoint the additional WISE “Energize with Math” personnel (as recommended by the Superintendent) (as per RPEA contract)

Teacher \$34.83/hr.  
Aldene – Jennifer Durkin

**8. Additional Sections**

To approve the following teachers to teach an additional class for the 2017-2018 school Year effective March 27, 2018 through June 30, 2018: (as recommended by the Superintendent) (as per RPEA contract salary)

<b>Academy</b>	<b>Subject</b>		
Jessica Clausi	Mathematics	1/8	\$ 3,012.23

On roll call, motion carries

## ***EDUCATION***

A motion was made by Mr. Sekou seconded by Mr. Hemenway to approve the following agenda items numbered 9 through 13.

### ***9. Education Program(s)***

To approve the following education program(s) for the 2017-2018 school year:

Bedside Instruction

#118	Kids Peace	5/hrs./wk.	3/3/18 – 3/10/18	\$40/hr.
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Home Instruction

#119		1 hr./wk./per subj.	3/5/18 – TBD	\$34.83/hr.
#120		1 hr./wk./per subj.	3/3/18 – 3/16/18	\$34.83/hr.
#121		1 hr./wk./per subj.	3/3/18 – 3/16/18	\$34.83/hr.
#122		1 hr./wk./per subj.	3/5/18 – TBD	\$34.83/hr.

Psychiatric Evaluation

#123	Dr. Fennelly			\$715
#124	Dr. Stucky			\$400
#125	Dr. Stucky			\$400

Fit to Return & Mental Health Assessment

#126	Family Resource Center			\$225
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Tuition & Transportation

#127	Piscataway Regional Day School			\$41,760+trans
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Tuition Change

#128	Deron	0 .7 to Full Day	3/19/18-6/30/18	\$18,402.40
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Cancellation of Transportation

#129	Union County Ed Services Commission			
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### ***10. Educational Trip Requests***

To approve the following 2018 district educational trip requests:

- a. NJ Sea Grant Consortium, Fort Hancock                      May 16, 2018                      Grade 2  
 Students will see the structure, function & importance of salt water habitat.
  
- b. Adventure Aquarium, Camden                                      May 22, 2018                      Grade 1  
 Students will be able to explore sea life through a hands on experience.
  
- c. Pax Amicus Theater, Budd Lake                                      May 17, 2018                      Grade 9  
 Students will see a production of Romeo & Juliet.

**11. 2018-2019 District First Aid Procedures/Physician's Standing Orders**

To approve the Roselle Park School District 2018-2019 First Aid Procedures/Physician's Standing Orders.

**12. Harassment/ Intimidation/Bullying Incidents**

To affirm the Superintendent's recommendation on the following harassment/intimidation/bullying incidents:

#17015, #17016, #17017, #17018, #17019, #17020, #17021

**13. Workshop Attendance Request**

To approve the following staff workshop attendance request:

NGSS Practical Strategies, west Orange      May 21, 2018      \$259.00

Kristen Hickman

Motion carries

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***BUSINESS***

A motion was made by Mr. Signorello seconded by Vice President Miller to approve the following agenda items 14 through 18.

**14. Approval of Bills**

To approve the following bills for the month of March 2018:

General Current Expense	\$ 388,287.99
Capital Outlay	\$ 7,550.00
Special Revenue Funds	\$ 1,627.50
Enterprise Fund	\$ 64,651.61
Summer Camp	<u>\$ 3,465.46</u>
Total	\$ 465,582.56

**15. *Secretary/Treasurers Report***

To approve the secretary/treasurer reports for the period ending January 31, 2018.

**16. *Approval of Minutes***

To approve the following minutes:

March 6, 2018

**17. *Use of Buildings and Grounds***

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. The Work Family Connection - WFC Staff CPR & First Aid Training  
Sherman – students’ cafeteria  
Wednesday, Thursday, March 28, 29, 2018  
6:00PM - 8:30PM
- b. Sherman PTA – Variety Show & Practices  
Sherman – sound equipment, stage, gymnasium, students’ cafeteria  
Monday, Wednesday, Thursday, Friday, March 26, 28, 29, April 9, 11, 12, 13, 2018  
6:00PM – 8:30PM
- c. Union County Firemen’s Association - Meeting  
Roselle Park High School – students’ cafeteria  
Thursday, April 12, 2018  
6:00PM – 10:00PM
- d. Roselle Park Recreational Wrestling – Practices  
Roselle Park High School – gymnasium  
Mondays, Tuesdays, Wednesdays, Thursdays, March 26 – June 16, 2018  
6:00PM – 9:00PM  
Saturdays, March 26 – June 16, 2018  
8:00AM – 12:00PM
- e. Borough of Roselle Park – Hispanic Heritage Festival  
Roselle Park High School – stage, gymnasium, students’ cafeteria  
Saturday, May 19, 2018  
5:00PM – 11:00PM



*Use of Buildings and Grounds continued*

- f. Borough of Roselle Park – July 4 Fireworks  
Roselle Park High School, Herm Shaw Field – electrical supply & restrooms  
Saturday, June 30, 2018 (rain date July 7, 2018)  
12:00PM – 11:00PM
  
- g. Borough of Roselle Park – Festival of Color  
Herm Shaw Field - electrical supply & restrooms  
Saturday, June 2, 2018  
5:00PM – 8:00PM

**18. *District Contract***

To approve the following district contract with The Master Teacher, for Para Educator  
On-Line Training, \$1,499.00

Motion carries

A motion was made by Vice President Miller seconded by Mr. Signorello to approve the following agenda item 19.

**19. Tentative Budget**

To approve the following resolution:

BE IT RESOLVED that the Roselle Park Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$60,078. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

BE IT RESOLVED that the Roselle Park Board of Education includes in the proposed budget the adjustment for increased costs of health benefits in the amount of \$85,321. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits..

BE IT RESOLVED that the tentative budget be approved for the 2018-2019 School Year using the 2018-2019 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
2018-2019 Expenditures	\$34,350,227	\$754,422	\$691,900	\$35,796,549
Less: Anticipated Revenues	\$12,595,249	\$754,422	\$ 0	\$12,994,773
Taxes to be Raised	\$21,754,978	\$ 0	\$691,900	\$22,446,878

And to advertise said tentative budget in the Union County Local Source in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the High School auditorium, 185 W. Webster Avenue, on Tuesday, April 24, 2018 at 7:00 PM for the purpose of conducting a public hearing on the budget for the 2018-2019 School Year.

On roll call, motion carries

A motion was made by Mr.Hemenway seconded by Vice President Miller to approve the following agenda item 20.

**20. 2017-2018 Calendar Revision**

The Board, upon recommendatiopn of the Superintendent, approves a 4 hour session on Friday, April 6, 2018.

Motion carries

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***New Business***

Mr. Leingang reports that Roselle Park students' artwork will be displayed at the borough hall.

He also says that the Borough Council will be having a 5K run/walk to benefit the USO on Saturday, May 5, 2018 at Colfax Field at 8:30AM.

Mr. Signorello stated that the students of RPHS did an outstanding job on their school play.

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***Public Participation***

***Each member of the public may speak a maximum of three minutes.***

Jacob Magiera comments on the statement from Mr. Sekou.

Saul Qersdyn, questioned agenda item #19. Board Secretary Guercio responded. He also commented on the recent student walk-out and the good ideas that students might have.

Mr. Signorello stated that Superintendent Garrido has been attending each PTA meeting to discuss security.

Mr. Leingang questioned the adequacy figure given by the state. Board Secretary Guercio responded.

Keith Hyman questioned purchasing new recording equipment, metal dectectors and other security measures. Superintendent Garrido responded.

**Resolution – Executive Session (if required)**

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: \_\_\_\_\_

It is anticipated that the executive session will take approximately \_\_\_\_; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

**Executive Session**

Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/client privilege.

Moved	Seconded	Time
AYE	NAY	

Motion to return to open session (to be moved in public session)

Moved	Seconded	Time
AYE	NAY	

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**Adjournment**

A motion was made by Mr. Leingang seconded by Mr. Sekou to adjourn the meeting at 8:28PM

Motion carries

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Next scheduled board meeting: April 10, 2018 – High School Auditorium – 7:00pm

Respectfully submitted,

Susan Guercio  
School Business Administrator  
Board Secretary