

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

March 16, 2016

TO: Christopher Miller, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **March 22, 2016**

Notice of Meeting

This meeting, held in Sherman gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call

| | |
|--------------------------------------------------------------|--------------------------------------------|
| President Miller | Troy Gerten |
| Vice President Harms | Scott Nelson |
| Alexander Balaban (arrived 6:48, leaves 9:25 pm) | Sundjata Sekou (arrived 6:28, leaves 7:32) |
| Rodric Bowman | Jeofrey Vita |
| Kevin Cancino | |
| Pedro Garrido, Superintendent of Schools | |
| Susan Guercio, School Business Administrator/Board Secretary | |
| Jennifer Osborne, Board Attorney | |

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Personnel/ Attorney – Client Privilege: The Board discussed the possible reassignment of administrative employees. The Board attorney provided legal guidance on the issue.

It is anticipated that the executive session will take approximately 60 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

| | | |
|--------------------------------------------------------------------|-----------------------|--------------|
| Moved: Vice President Harms | Seconded: Mr. Cancino | Time: 6:05PM |
| AYE: 8 | NAY: 0 | |
| Motion to return to public session (to be moved in public session) | | |
| Moved: Mr. Balaban | Seconded: Mr. Bowman | Time: 7:06PM |
| AYE: 9 | NAY: 0 | |

Public Participation – 7:00 PM – Agenda Items Only

Superintendent Garrido made a public statement that he is always listening to the public, reflecting and is available to discuss matters.

Jacob Magiera, 612 Sheridan Avenue, questioned agenda items #15 and #21. Board Secretary Guercio responded.

Principal's Report

Donna Glomb thanked the PTA members for all their hard work with activities in the winter months. Mrs. Glomb showed a video titled "Something Big is Happening at Sherman."

Student Recognition

Roselle Park Historical Society 1st place essay contest winner:

Phoebe Roche

The following students are recognized - T&G Mental Marathon Winners:

Kaitlyn Landaverde
Julia Tribiano

Charles Levine
Miguel Ortiz

The following students are recognized - PTA Reflections Program Winners:

Noah Cunha
Ethan Cunha

Ying Chow
Sylvia Altman

The following students are recognized as school representatives at the county Youth Art Month show:

Logan Vita

Audrey Miller

Naima Toro

The following students are recognized - Design Contest Winners for Youth Art Month:

Ying Chow

Sofia Ortiz

Grace Vita

The following students are recognized for NJPAC State Art Exhibit:

Tessa Dunkerton
Andrea Cruz
Ny-Aziah Valle

Kathryn Fischer
Joseph Kinney
Nate Albarron

Adrian Chacon
Dannica Solomatin

Superintendent's Report

Superintendent Garrido announced there is an Anti-Bullying Program being held tomorrow at the Roselle Park High School Library at 6:30PM. There will be a Sheman Math Carnival lead by RPHS AP Calculus students who will interact with elementary students. Over the next 6 weeks PARCC testing will be taking place. Parents will be receiving calendars showing testing days and are to encourage their children to do the best they can through the rigorous exams There will be 2 teachers at the high school instructing extra classes for seniors that must pass the PARCC exam or its alternatives to graduate.

Mr. Balaban questioned agenda item #2. Mr. Garrido responded.

Mr. Gerten questioned the determination of the portfolio. Mr. Garrido responded the state determines.

Committee Reports

Mr. Cancino reported on the Senior Advisory Committee meeting.

Mr. Nelson & Mr. Balaban thanked Theresa Sacca for her years of service.

Mr. Balaban questioned agenda items #14 and #21. Superintendent Garrido & Board Secretary Guercio responded.

Mr. Gerten questioned agenda item #20. Vice President Harms responded.

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by Mr. Gerten seconded by Mr. Bowman to approve the following agenda items 1 through 7.

1. Staff Resignations

To accept the following staff resignation: (as recommended by the Superintendent)

Teresa Sacca, Robert Gordon, School Nurse, effective on June 30, 2016

2. Additional Sections

To approve the following teachers to teach an additional class:
(as recommended by the Superintendent) (as per RPEA contract)

| High School | | | |
|--------------------|-------------------------|------|-----------|
| Kathy Mooney | PARCC ELA Appeal Class | 1/40 | \$2132.58 |
| Jessica Clausi | PARCC Math Appeal Class | 1/40 | \$1929.55 |

3. Degree Change

To approve the following staff member degree change as recommended by the Superintendent effective February 22, 2016 through June 30, 2016 (as per RPEA contract)

| | <u>From</u> | | <u>To</u> | |
|---------------|-------------|----------|-----------|----------|
| Tania Seibert | B1 | \$54,300 | M1 | \$58,551 |

4. Medical Leave of Absence Request

To approve a medical leave of absence request for the following: (as recommended by the Superintendent) (as per RPEA contract)

Karen Carey-Lynch, MS Language Arts Teacher, effective April 18, 2016 to May 27, 2016

5. Custodial Re-Appointment

To reappoint the following custodial staff: (as recommended by the Superintendent) (as per RPEA contract)

Berkys Bartolo, Middle School custodian, effective January 1, 2016 through June 30, 2016 (probationary status completed)

Rustem Djokic, Aldene Custodian, effective March 1, 2016 through June 30, 2016 (probationary status completed)

6. Additional WISE “Energize with Math” Personnel

To appoint the following additional WISE “Energize with Math” personnel at \$34.83 per hour: (as recommended by the Superintendent) (as per RPEA contract)

(16 sessions)

Robert Gordon Teachers

Kristen Kulbaba – sub

7. Additional Middle School & High School Extra-Curricular Advisors & Coaches for 2015-2016

To approve the following additional middle and high school extra-curricular coaches and advisors for the 2015-2016 school year: (as recommended by the Superintendent) (as per RPEA contract)

| | | | |
|--------------|-----------------------|-----|---------|
| Jill Bury | Asst. Softball | 1-1 | \$4,146 |
| Ann Morrison | MS Softball | 1-1 | \$3,653 |
| Pat Rock | Volunteer MS Baseball | | \$1 |
| John Ranieri | Spring Weight Room | B | \$2,600 |

On roll call, motion carries

EDUCATION

A motion was made by Mr. Balaban seconded by Mr. Vita to approve the following agenda items numbered 8 through 12.

8. Education Program(s)

To approve the following education program(s) for the 2015-2016 school year:

Bedside Instruction

#98 1/hr./subject Professional Education Services, Inc. 3/3/16 – TBD \$34.83/hr.

Developmental Vision Services

#99 State of NJ – Commission for the Blind 2/19/16 – 6/30/16 \$1,969

9. Educational Trip Requests

To approve the following 2016 district educational trip requests:

- a. Union Elks, Union June 10, 2016 Grade 5
Students will have a graduation luncheon

10. Workshop Attendance Request

To approve the following staff workshop attendance requests:

NJAAP Annual Conference & Exhibition, Somerset Park, May 11, 2016, \$260.00

Nancy Merwede

11. Harassment/ Intimidation/Bullying Incidents

To affirm the Superintendent's recommendation on the following harassment/ intimidation/bullying incidents:

#15013, #15014, #15015, #15016, #15017, #15018, #15019

12. Comprehensive Equity Plan

To approve the Roselle Park Public Schools Comprehensive Equity Plan for the Academic Years 2016-2017, 2017-2018 and 2018-2019 for submission to the county office.

Motion all aye

BUSINESS

A motion was made by Mr. Cancino seconded by Mr. Gerten to approve the following agenda items 13 through 20.

13. Monthly Certification

A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of February 29, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

Board Secretary

Date

B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of February 29, 2016 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

14. Approval of Transfers

To approve the following transfers for the month of February 2016:

| | | | | |
|-----------------------------|----------------|----------------|---------------|----------------|
| LEGAL SERVICES | 11-000-230-331 | \$103,056.00 | \$6,056.00 | \$109,112.00 |
| HEALTH BENEFITS | 11-000-291-270 | \$5,798,453.00 | \$200,000.00 | \$5,998,453.00 |
| PURCHASED PROF SERV | 11-190-100-320 | \$2,000.00 | \$420.00 | \$2,420.00 |
| MISC EXPENDITURES | 11-215-100-890 | \$500.00 | \$200.00 | \$700.00 |
| MISC EXPENDITURES | 11-402-100-890 | \$16,500.00 | \$2,512.00 | \$19,012.00 |
| SUPPLIES & MATERIALS | 20-250-100-600 | \$25,000.00 | \$26,489.00 | \$51,489.00 |
| OTHER PURCH SERV | 11-000-230-590 | \$185,000.00 | -\$50,000.00 | \$135,000.00 |
| SAL OF PRINC/ASST | 11-000-240-103 | \$985,910.00 | -\$105,000.00 | \$880,910.00 |
| SALARIES | 11-000-251-100 | \$357,318.00 | -\$45,000.00 | \$312,318.00 |
| WORKMAN COMP | 11-000-291-260 | \$158,985.00 | -\$4,506.00 | \$154,479.00 |
| OTHER EMPLOYEE BENE | 11-000-291-290 | \$20,000.00 | -\$1,970.00 | \$18,030.00 |
| GENERAL SUPPLIES | 11-215-100-610 | \$4,572.54 | -\$200.00 | \$4,372.54 |
| SUPPLIES & MATERIALS | 11-402-100-600 | \$54,949.93 | -\$2,512.00 | \$52,437.93 |
| TUIT TO PRIVATE SCH HAND | 20-250-100-566 | \$83,283.00 | -\$4,499.00 | \$78,784.00 |
| PURCHASED PROF SERV | 20-250-200-300 | \$36,000.00 | -\$21,990.00 | \$14,010.00 |
| | | \$7,831,527.47 | \$0.00 | \$7,831,527.47 |

15. Approval of Bills

To approve the following bills for the month of March:

| | |
|-------------------------|---------------------|
| General Current Expense | \$227,344.10 |
| Special Revenue Funds | \$ 8,097.93 |
| Enterprise Fund | <u>\$ 48,806.95</u> |
| Total | \$284,248.98 |

16. Approval of Minutes

To approve the following minutes:

| | | | |
|-------------------|--------------|-------------------|----------------|
| February 2, 2016 | open session | February 2, 2016 | closed session |
| February 23, 2016 | open session | February 23, 2016 | closed session |

17. Secretary/Treasurer's Report

To approve the secretary/treasurer's report for the period ending January 2016.

18. *Donation*

To accept a donation of \$651.46 from DonorsChoose.org for a classroom project called, “Alternative Seating” received by Lisa Lugara, Robert Gordon, Special Education Teacher.

19. *Grant Application*

To approve the grant application by Robert Masucci, Band Director to the Fender Music Foundation to enable the band to receive new instruments.

20. *Use of Buildings and Grounds*

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Sherman School PTA – movie night
Sherman School – gymnasium
Friday, April 29, 2016
6:00PM – 9:00PM
- b. Roselle Park Soccer Club – practice & games
Herm Shaw Field
Wednesday, Thursday, March 9 – June 17, 2016, 5:30PM – 9:00PM
March 9 – June 17, 2016, Saturday 9:00AM – 4:30PM, Sunday 9:00AM – 4:30PM
- c. Roselle Park Soccer Club – practice & games
Middle School Field
Monday - Friday, March 9 – June 17, 2016, 6:00PM – 8:00PM
March 9 – June 17, 2016, Saturday 9:00AM – 5:00PM, Sunday 9:00AM – 6:00PM
- d. Roselle Park PTSA – fundraiser
Roselle Park High School – auditorium, stage, teachers’ cafeteria
Friday, May 20, 2016
4:00PM – 11:00PM
- e. Roselle Park PTSA – rehearsals
Roselle Park High School – auditorium
Monday – Thursday, May 16 – 19, 2016
6:00PM – 9:00PM

Use of Buildings and Grounds continued

- f. Roselle Park Youth Baseball/Softball League – practice & games
Herm Shaw Field
Monday, Tuesday, Friday, March 21 – June 17, 2016, 5:30PM – 10:00PM
March 21 – June 17, 2016, Saturday 5:00PM – 8:00PM, Sunday 5:00PM – 8:00PM

- g. Roselle Park Youth Baseball/Softball League – practice & games
Middle School Field
March 21 – June 17, 2016
Saturday 5:00PM – 8:00PM, Sunday 6:00PM – 8:00PM

- h. Roselle Park Youth Baseball/Softball League – practice & games
RPHS Webster Field
Monday - Friday, March 21 – June 17, 2016, 5:30PM – 10:00PM
March 21 – June 17, 2016, Saturday & Sunday 9:00AM – 8:00PM

On roll call, motion all aye

A motion was made by Mr. Bowman seconded by Vice President Harms to approve the following agenda item 21.

21. Tentative Budget

To approve the following resolution:

BE IT RESOLVED that the Roselle Park Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$188,385. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

BE IT RESOLVED that the tentative budget be approved for the 2016-2017 School Year using the 2016-2017 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

| | <u>General Fund</u> | <u>Special Revenues</u> | <u>Debt Service</u> | <u>Total</u> |
|----------------------------|---------------------|-------------------------|---------------------|--------------|
| 2016-2017 Expenditures | \$32,409,907 | \$790,948 | \$703,550 | \$33,904,405 |
| Less: Anticipated Revenues | \$11,353,993 | \$790,948 | \$ 0 | \$12,144,941 |
| Taxes to be Raised | \$21,055,914 | \$ 0 | \$703,550 | \$21,759,464 |

And to advertise said tentative budget in the Union County Local Source in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Robert Gordon gymnasium, 59 W. Grant Avenue, on Tuesday, April 26, 2016 at 7:00 PM for the purpose of conducting a public hearing on the budget for the 2016-2017 School Year.

On roll call, motion carries

Continuing Business

Students identified as not residing in Roselle Park/removed from school:

| | |
|-------------|-------------------|
| October 20 | 1 student |
| November 3 | 0 students |
| November 17 | 0 students |
| December 1 | 0 students |
| January 5 | 0 students |
| January 19 | 0 students |
| February 2 | 1 student |
| February 23 | 2 students |
| March 8 | 0 students |
| March 22 | <u>0 students</u> |
| Total | 4 students |

New Business

President Miller reads a letter from the NJSBA.

Public Participation

Kathleen Paiva, 124 Union Rd., expressed her support as well as the teachers and students for Mr. Shriner. Isabel Paiva, 7th grader at RPMS presented a petition signed by RPMS students.

Ryan Marino, 6th grader at RPMS, listed reasons why Mr. Shriner should stay at RPMS.

Mrs. Nikovic supported Mr. Shriner stating he is a wonderful Vice Principal.

Joe Signorello, stated that Mr. Shriner has been an Asst. Principal at RPMS for 10 years.

Alicia Marino, reported that RPMS outscored the averages in NJ & PARCC as well as neighboring schools in the county. She feels that Mr. Shriner has a passion for his job and wished him overall academic success.

Jeannine Goodis, requested the board listen to everybody's needs.

Joe DiOrio, stated Mr. Shriner is a solid person who worked well with Mrs. Grasso. He suggested the board consider what the residents have said although it is a tough decision do what is best for all.

Jennifer Jaskula, stated we need better communication and need to listen to the community.

Jacob Magiera, suggested to go back to an April vote on the budget for the senior citizens living in poverty.

Meghan Appello, shared a letter to the community about her concern moving Mr. Shriner.

Carl Plucchino, stated that Mr. Shriner's record speaks for itself. It would be a great loss to RPMS.

Karen Donnelly, requested the board create a chorus stipend to replace Mrs. Green's program and expressed her concern about moving Mr. Shriner. She feels board members should see him in action.

Resolution – Executive Session (if required)

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: Personnel/Attorney Client Privilege

It is anticipated that the executive session will take approximately 60 minutes; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Executive Session

Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/client privilege.

Moved: Mr. Vita
AYE: 8

Seconded: Mr. Cancino
NAY: 0

Time: 8:30PM

Motion to return to open session (to be moved in public session)

Moved: Mr. Nelson
AYE: 7

Seconded: Mr. Cancino
NAY: 0

Time: 10:27 PM

1. Personnel/Attorney Client Privilege: The Board continued its discussion regarding the possible reassignment of administrative employees. The Board attorney provided legal guidance on the issue.
2. Attorney Client Privilege: The Board attorney provided legal guidance regarding the litigation involving 430 Westfield Avenue.
3. Personnel/Attorney Client Privilege: The Board discussed employee involvement in a District contract. The Board attorney provided legal guidance on the issue.

Adjournment

A motion was made by Mr. Cancino and seconded by Mr. Nelson to adjourn the meeting at 10:28 PM

Motion: all voted yes

.....
Respectfully submitted,

Susan Guercio
School Business Administrator
Board Secretary

Next scheduled board meeting: April 5, 2016 – Robert Gordon Auditorium/Gymnasium – 7:00pm