

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

June 23, 2017

TO: Christopher Miller, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **June 27, 2017**

Notice of Meeting

This meeting, held in the Roselle Park Middle School auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call

President Miller	Kimberly Powers
Vice President Harms	Sundjata Sekou
Kevin Cancino	Joseph Signorello, Jr.
Troy Gerten	Jeofrey Vita (<i>arrived 6:49</i>)
<i>Rodric Bowman was absent from this meeting</i>	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7:00p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Vice President Harms	Seconded: Mr. Signorello	Time: 6:38PM
AYE: 7	NAY: 0	

1. Attorney/Client Privilege- the Board attorney advised the Board on a legal matter 6:50 p.m. Ms. Guercio left the meeting
2. Personnel – the Board discussed the Superintendent’s annual evaluation

Motion to return to public session (to be moved in public session)		
Moved: Vice President Harms	Seconded: Mr. Cancino	Time: 7:05PM
AYE: 8	NAY: 0	

Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Saul Qersdyn, questioned policy items #6, #8, #10, #11. Superintendent Garrido responded. Mr. Qersdyn questioned agenda item #21. Board Attorney responded.

Troy Gerten, questioned the procedure for modifying policies. Board Attorney clarified.

Superintendent’s Report

Superintendent Garrido reported on the outstanding showing of the Roselle Park High School TSA Team at the National Competition. They won several awards including first place for architectural design. He also reported that the summer programs have started and are well attended. Also, Mr. Garrido stated that additional interactive boards and laptops will be purchased for the elementary schools. A survey will be sent to parents, students and staff to assist in the next 3 year Strategic Plan. The next board meeting the School Performance Report will be discussed.

POLICY

A motion was made by Mr. Cancino and seconded by Vice President Harms to approve agenda items 1 through 15.

1. District Policy – Adopt 5118

To approve the following NONRESIDENTS revised district policy:

5118 NONRESIDENTS

2. District Policy – Adopt 5119

To approve the following TRANSFERS revised district policy:

5119 TRANSFERS

3. District Policy – Adopt 5125

To approve the following STUDENT RECORDS revised district policy:

5125 STUDENT RECORDS

4. *District Policy – Adopt 5127*

To approve the following COMMENCEMENT ACTIVITIES revised district policy:

5127 COMMENCEMENT ACTIVITIES

5. *District Policy – Second Reading 5131.6*

To approve the following DRUGS, ALCOHOL, STEROIDS, TOBACCO revised district policy: (second reading)

5131.6 DRUGS, ALCOHOL, STEROIDS, TOBACCO

6. *District Policy – Second Reading 5136*

To approve the following FUND-RAISING ACTIVITIES revised district policy: (second reading)

5136 FUND-RAISING ACTIVITIES

7. *District Policy – Second Reading 5141*

To approve the following HEALTH revised district policy: (second reading)

5141 HEALTH

8. *District Policy – Second Reading 5141.3*

To approve the following HEALTH EXAMINATIONS AND IMMUNIZATIONS revised district policy: (second reading)

5141.3 HEALTH EXAMINATIONS AND IMMUNIZATIONS

9. *District Policy – Second Reading 5141.6*

To approve the following SUICIDE AND SELF-DESTRUCTIVE BEHAVIOR revised district policy: (second reading)

5141.6 SUICIDE AND SELF-DESTRUCTIVE BEHAVIOR

10. *District Policy – Second Reading 5142*

To approve the following PUPIL SAFETY revised district policy: (second reading)

5142 PUPIL SAFETY

11. *District Policy – First Reading 5145.4*

To approve the following EQUAL EDUCATIONAL OPPORTUNITY revised district policy: (first reading)

5145.4 EQUAL EDUCATIONAL OPPORTUNITY

12. *District Policy – First Reading 6142.2*

To approve the following ENGLISH AS A SECOND LANGUAGE; BILINGUAL PROGRAMS revised district policy: (first reading)

6142.2 ENGLISH AS A SECOND LANGUAGE; BILINGUAL PROGRAMS

13. *District Policy – First Reading 6142.12*

To approve the following CAREER AND TECHNICAL EDUCATION revised district policy: (first reading)

6142.12 CAREER AND TECHNICAL EDUCATION

14. District Policy – First Reading 6142.13

To approve the following HIV PREVENTION EDUCATION revised district policy: (first reading)

6142.13 HIV PREVENTION EDUCATION

15. District Policy – First Reading 6144

To approve the following CONTROVERSIAL ISSUES revised district policy: (first reading)

6144 CONTROVERSIAL ISSUES

On roll call, motion carries

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by Mr. Gerten seconded by Mr. Sekou to approve the following agenda items 16 through 23.

16. Staff Resignations

To approve the following staff resignations: (as recommended by the Superintendent)

- a. Donna Perez, ECC, Paraprofessional, effective June 30, 2017.
- b. Melissa Szoc-Cruz, ECC, Paraprofessional, effective June 30, 2017
- c. Maria DeOliveira, Robert Gordon, Paraprofessional, effective June 30, 2017.
- d. Tatiana Neri, Aldene, School Nurse, effective June 30, 2017.
- e. Dan Kessler, High School, Paraprofessional, effective June 30, 2017.
- f. Angelica Yataco, Aldene Paraprofessional, effective June 30, 2017.
- g. Jason Kaulfers, High School Paraprofessional, effective June 30, 2017.

17. Staff Appointments

To approve the following staff appointments: (as recommended by the Superintendent)
(as per RPEA contract)

- a. Danielle Pallotta, Robert Gordon, Elementary Teacher, effective September 1, 2017 through December 15, 2017 at M1 \$60,124 (pro-rated) (mat. leave) (repl. J. Bennett)
- b. Patricia Difrancesco, Aldene, Paraprofessional, effective September 1, 2017 through June 30, 2018, at 5.5hrs/day, 5 days/week + Braille Transcriber for \$15.28/hr. (repl. O. Shoji-Jaworski)
- c. Jovan Siconolfi, Aldene, Paraprofessional, effective September 1, 2017 through June 30, 2018 at 4.75hrs./day, 5 days/week + toileting for \$15.28/hr. (repl. D. Perez)
- d. Kellie Grochocki, MS Math Teacher, effective September 1, 2017 through November 1, 2017 at B1 \$55,873 (pro-rated) (mat. leave) (repl. J. Nevitt)

18. Staff Transfers/Change of Assignment 2017-2018

To approve the following change of assignments for the 2017-2018 school year:
(as recommended by the Superintendent) (as per RPEA contract) (effective September 1, 2017)

	<u>From:</u>	<u>To:</u>
a. Loretta Smith-Hardy	0.5 ESL Teacher RG 0.5 T&G District	1.0 ESL Teacher Aldene
b. Arzot Gjakova	0.5 Custodian 0.5 Skilled Maintenance	1.0 Skilled Maintenance
c. Jill Bury	ECC Special Ed. Teacher	RG Special Ed. Teacher
d. Megan Ripka	ECC Special Ed. Teacher	Aldene Spec. Ed. Teacher
e. Sabrina Casale	ECC Special Ed. Teacher	Sherman Special Ed. Teacher
f. Kerri Cartnick	ECC School Nurse	Sherman School Nurse
g. Rebecca Mc Evoy	RG Special Ed. Teacher	Sherman Special Ed. Teacher
h. Vanessa Garaio	Robert Gordon ESL Teacher	Aldene ESL Teacher

- | | | | |
|----|----------------|--|---|
| i. | Carol Rickert | RG PT Basic Skills Teacher
\$31,701 | RG Interventionist
\$63,402 (pro-rated)
(mat leave) (repl. J. Gilchrist)
eff. 10/16/17 - 4/27/18 |
| j. | Isabel Guarino | Aldene ESL Teacher | RG Bilingual/ESL Teacher |

19. Additional 2017 Special Services Summer Child Study Team Personnel

To approve the following additional staff for the summer of 2017:

- | | |
|---------------------------|-----------------------------|
| Speech Therapists | Tara Mc Donald, Mary Reagan |
| Case Manager | Amy Giaccio |
| Special Education Teacher | Nicole Stevens |

20. Additional/Revised 2017 Extended School Year Staff

Approval of the following additional/revised 2017 Extended School Year Staff: (as recommended by the Superintendent)

Name	Days/Weeks	Position	Hrs./Day	Salary/Hr.
Karla Manchester		Nurse (sub)		\$34.83/hr.
Stephanie Gomez	2	Speech	4	\$34.83/hr.
Rachelle Langevin	2	Speech	4	\$34.83/hr.
Tara McDonald	2	Speech	4	\$34.83/hr.
Mary Reagan	2	Speech	4	\$34.83/hr.
Emilie Gallagher	4	Paraprofessional +toileting	4	\$14.89/hr.+\$1.00
Cheryl Gamba	4	Paraprofessional +toileting	4	\$14.89/hr.+\$1.00
Valdete Zherka	4	Paraprofessional +toileting	4	\$14.89/hr.+\$1.00
Fiona Henry	4	Paraprofessional	4	\$14.89/hr.
Michelle Paterno	4	Paraprofessional	2.5	\$14.89/hr.
Angelica Yataco	4	Paraprofessional +toileting	2.5	\$14.89/hr.+\$1.00
Lynn Matthews	4	Paraprofessional +toileting	4	\$14.89/hr.+\$1.00
Fiona Henry	2	Bus Aide	2	\$14.89/hr.
Norine Marando		Bus Aide (sub)		\$14.89/hr.
Joanna Ollinick		Bus Aide (sub)		\$14.89/hr.
Debbie Serafinas		Bus Aide (sub)		\$14.89/hr.

21. *Employment Contract*

Approval to authorize the following employment contract: (copies on file in business office)

Susan Guercio, School Business Administrator/Board Secretary, effective July 1, 2017 to June 30, 2018.

22. *Middle School Additional Extra-Curricular Assignments*

To approve the following additional 2016-2017 extra-curricular assignments: (as recommended by the Superintendent)

MS Activity Chaperones - \$32.26/hr.

Shaun Lacey Amy Balestrino

23. *Salary Adjustment*

To approve a one-time \$300 increase in salary for obtaining a boiler license for Ray Parenteau, custodian. (as recommended by the Superintendent)
(as per RPEA contract)

Mr. Signorello abstains from item #23
Vice President Harms voted “no” on item #18b

On roll call, motion carries

EDUCATION

A motion was made by Mr. Gerten seconded by Mr. Signorello to approve the following agenda items numbered 24 and 26.

24. Education Programs 2016-2017

To approve the following summer education program(s) for the 2016-2017 school year:

Fit to Return

#121 The Family Resource Center \$175

Bedside Instruction

#122 1/hr./wk. Trinitas – UCESC 6/9/17-TBD \$64/hr.

#128 1 hr./day Professional Education Services, Inc. 6/9/17-TBD \$34.83/hr.

Tuition Terminated

#123 Perth Amboy 6/2/17

#129 The Deron 1 School 6/14/17

Bilingual Child Study Team Psychological Evaluations

#124 Sylvia Martins-Neno \$450

#125 Sylvia Martins-Neno \$450

Bilingual Child Study Team Educational Evaluations

#126 Maria Alvarez \$450

#127 Maria Alvarez \$450

Home Instruction

#130 2 hrs./wk./per subject 6/15/17-TBD \$3

25. Education Programs 2017-2018

To approve the following summer education program(s) for the 2017-2018 school year:

Tuition & Transportation – Terminated

#33 The Deron 1 School

2017-2018 Extended School Year Tuition and Transportation – Terminated

#34 The Deron 1 School

Extended School Year Physical Therapy Services

#35 Therapy Source 6/26/17-7/27/17 \$88/hr.

26. Harassment/ Intimidation/Bullying Incident

To affirm the Superintendent’s recommendation on the following harassment/ intimidation/bullying incident:

#16029

Motion carries

BUSINESS

A motion was made by Vice President Harms seconded by Mr. Sekou to approve the following agenda items 27 through 32.

27. Approval of Bills

To approve the following bills for the month of June 2017:

General Current Expense	\$131,150.70
Special Revenue Funds	\$ 5,910.00
Enterprise Fund	\$ 39,350.88
Summer Camp	<u>\$ 3,883.09</u>
Total	\$180,294.67

28. Use of Buildings and Grounds Requests

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a) Roselle Park Youth Cheerleading - Practice
Robert Gordon – gymnasium
Monday – Thursday, September – December 2017
6:00PM – 9:00PM
- b) Roselle Park Summer Camp – Crisis Center Training
Roselle Park High School – classroom
Monday, Tuesday, June 26, 27, 2017
8:00AM – 4:00PM

Use of Buildings and Grounds Requests continued

- c) Roselle Park Summer Camp
Roselle Park High School – classrooms
Monday – Friday, June 22 – August 18, 2017
7:00AM – 6:00PM

- d) Roselle Park Arts Festival – Educator’s Art & Film Festival
Anthony Signorello Youth Center
Saturday, September 23, 2017
9:00AM – 9:00PM

- e) Indo American Seniors Association
Roselle Park Middle School – auditorium, students’ cafeteria
Friday, July 14, 2017
5:00PM – 11:00PM

- f) Roselle Park Youth Baseball/Softball League – Practices & Games
Roselle Park High School, Herm Shaw Field
Saturdays, Sundays, July 1-30, 2017, 9:00AM – 12:00PM
Wednesdays, July 5 -26, 2017, 6:00PM – 8:30PM
Friday, Saturday, Sunday, July 28 – 30, 2017 9:00AM -9:00PM
Tuesday, Wednesday, Thursday, July 5, 11, 13, 19, 2017, 6:00PM – 8:30PM

- g) Roselle Park Youth Football League – Practices
Herm Shaw Field
Monday – Friday, July 31 – August 31, 2017
6:00PM – 8:00PM

- h) Roselle Park Soccer Club – Practices
Herm Shaw Field, Colfax Soccer Field
Saturdays, July 2017, 9:00AM – 8:00PM (except July 1, 29, 2017)
9:00AM – 8:00PM
Monday – Friday, 6:00PM – 8:30PM (except July 28, 31, 2017)
Saturdays, August 2017
9:00AM – 8:00PM

Use of Buildings and Grounds Requests continued

- i) Roselle Park Soccer Club – Practices
Roselle Park High School, Webster Ave. Soccer Field
Monday – Friday, July 2017 (except July 5, 11, 13, 19, 2017)
5:00PM – 8:30PM
Saturdays, July 2017 (except July 1, 29, 2017)
12:00PM – 8:00PM
Monday – Friday, August 2017 (except August 21-25, 2017)
5:00PM – 8:30PM
Saturdays, August 2017
9:00AM – 8:00PM

- j) Roselle Park High School Stem Program
Roselle Park High School – classroom
Thursdays, June 29 – July 27, 2017
5:00PM – 8:00PM

29. *District Contracts*

To approve the following district contracts: (copies on file in business office)

- a. Kaseya, annual maintenance contract, \$4,104
- b. Denbar Construction, concrete and paving work, \$6,275
- c. FX Home Remodeling, renovation for two new classrooms in Sherman School, \$17,050.
- d. Triad Protective Services, Inc., security monitoring and maintenance charge, \$5,095
- e. West Interactive Services Corp., School Messenger contract, \$8,373.
- f. Federal Fire Protection, required annual testing and inspection of all fire extinguishers and sprinkler systems in the district, \$5,755.
- g. CQI Water Treatment, annual water treatment for all boilers in district, \$5,900.
- h. Phoenix Advisors, LLC, Required Continuing Disclosure Agent for school year 2017-2018, \$850
- i. A & S Boiler & Burner, Annual boiler cleaning for the district for 2016-2017 school year, \$8,499.
- j. Genesis Educational Services, Computerized Student Information System and annual maintenance fee, \$11,600.
- k. Educational Data Services, Inc., License and maintenance 2017-2018 cooperative purchasing and bidding services, \$ 9,200.
- l. Care Station, P.A., Medical services for the 2017-2018 school year, \$ 19,950
- m. Computer Solutions, Inc., Budgetary Accounting and Personnel software support system agreement, \$ 8,040.
- n. Cicariello Brothers, Annual trash removal for all district buildings, \$20,028.

District Contracts continued

- o. F.A.S.T. – Fire and Security Technologies, Inspection and testing of all fire alarm systems in the district, \$ 4,418.

30. *Authorization to Offer Contracts*

To authorize the Superintendent of Schools to offer contracts in the absence of board meetings during the months of July and August to candidates to fill vacant positions for the start of school in September 2017.

31. *2017-2018 Lunch Prices*

To approve the following breakfast/lunch prices for the 2017-2018 school year:

	<u>High</u>	<u>Middle</u>	<u>EJF-Aldene</u>	<u>Robert Gordon</u>	<u>Sherman</u>
<u>Breakfast</u>					
student	\$1.75	\$1.50	\$1.50	\$1.50	\$1.50
adult	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50
reduced	\$.30	\$.30	\$.30	\$.30	\$.30
<u>Lunch</u>					
student	\$2.95	\$2.95	\$2.75	\$2.75	\$2.75
adult	\$3.55	\$3.55	\$3.55	\$3.55	\$3.55
reduced	\$.40	\$.40	\$.40	\$.40	\$.40
<u>Milk Unflavored/Flavored</u>					
student	\$.60	\$.60	\$.60	\$.60	\$.60
adult	\$.60	\$.60	\$.60	\$.60	\$.60

32. *Substitute Salaries*

To approve the following substitute/home instruction salaries for the 2017-2018 school year: (same as last year)

<u>Substitutes</u>	
Secretaries	\$75.00/day
Paraprofessionals	\$11.50/hr
Aides	\$10.50 /hr
Lunch Aides	\$ 9.00/hr
Maintenance Workers	\$17.00/hr
Custodians	\$13.00/hr
<u>Teachers</u>	
Substitute Certified	\$ 95.00/day
NJ Teacher Certified	\$100.00/day
Nurse (NJ school nurse certified only)	\$150.00/day
<u>Home Instruction</u>	\$ 34.83/hr

President Miller abstains from items #28h, #28i

Motion carries

Public Participation – 7:00 PM

Each member of the public may speak a maximum of three minutes.

Saul Qersdyn, questioned agenda items #24, #29c, #29g. Board Secretary Guercio answered. Also, he questioned agenda item #18. Superintendent Garrido responded.

Resolution – Executive Session (if required)

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: Attorney/Client Privilege and Personnel

It is anticipated that the executive session will take approximately 1 hour 30 minutes; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Mr. Gerten Seconded: Vice President Harms Time: 7:33PM
AYE: 8 NAY: 0

1. Attorney/Client Privilege – The Board attorney advised the Board on various legal matters.

Ms. Guercio left the meeting at 8:20 p.m.

2. Personnel – The Board discussed the Superintendent’s annual evaluation.
3. Personnel – The Board discussed the Superintendent’s employment goals across the District.

Mr. Vita left the meeting at 9:49PM
Mr. Cancino left the meeting at 9:51PM
Mr. Garrido left the meeting at 10:13PM

4. Personnel – The Board discussed the Superintendent’s employment contract.

Motion to return to open session (to be moved in public session)
Moved: Mr. Sekou Seconded: Mr. Signorello Time: 10:50PM
AYE: 6 NAY: 0

Adjournment

A motion was made by Mr. Gerten seconded by Mr. Sekou to adjourn the meeting at 10:53PM.

Motion carries

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Respectfully submitted,

Susan Guercio
School Business Administrator
Board Secretary

Next scheduled board meeting: July 25, 2017 – Middle School Auditorium 7:00PM