

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

June 7, 2019

TO: Loren Harms, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **June 11, 2019**

Notice of Meeting

This meeting, held in the Roselle Park Middle School auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call

President Harms	Chad Hemenway
Vice President Signorello	Matthew Leingang
Susan Carlstrom	Kimberly Powers
Marissa Falcon <i>left 7:45</i>	
<i>Christopher Miller, Paul Santangelo were absent from this meeting</i>	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Student Matters: The Superintendent updated the Board on a student matter
2. Student Matter: The Superintendent updated the Board on a student matter
3. Matters of Attorney/Client Privilege: The Board attorney provided the Board with guidance on a Board matter and the legal impact of same.

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Mr. Hemenway	Seconded: Vice President Signorello	Time: 6:35
AYE: 7	NAY: 0	
Motion to return to public session (to be moved in public session)		
Moved: Vice President Signorello	Seconded: Mr. Hemenway	Time: 7:00
AYE: 7	NAY: 0	

Committee/Liaison Reports

President Harms commended the Roselle Park students and other from around the state for their outstanding performance at Newark’s Prudential Center.

Vice President Signorello attended the retirement/recognition dinner and stated it was a wonderful evening.

Superintendent’s Report

The Superintendent would like to recognize the following teachers as recipients of the Governor’s Educator of the Year Award:

- | | |
|-----------------|------------------|
| Melissa Malone | Tina Jones |
| Gina Cesaro | Angelena Hreczny |
| Jennifer Burgos | |

The Superintendent would like to recognize the following support staff as recipients of the Governor’s Support Service Professional of the Year Award:

- | | |
|------------------|--------------------|
| Susanna McNamara | Liliana Pontoriero |
| Sandra Califano | Angela Longo |
| Heidi Becker | |

Principal’s Report

Patricia Gois reported on the Middle School’s recent and upcoming activities.

Student Recognition

The following students are being recognized as members of the Roselle Park Middle School Wrestling Team. The Middle School Wrestling Team had an undefeated season.

- | | | |
|-----------------|----------------|------------------|
| John Amato | Victor Larach | John Ranieri |
| Matthew Drada | Charles Levine | Brandon Scott |
| Pranay Francis | Alexander Ley | Tyler Signorello |
| Matthew Griffin | Angel Mejia | Jason Torres |
| Mayson Harms | Kevin Osorio | Jason Weaver |
| Thomas Jaskula | | |

Kevin Carroll – Coach John Ranieri – Coach Craig Frost – Coach

Colleen Downey – Statistician Maci Molinaro – Statistician

Minutes
June 11, 2019
Open Session
Student Recognition continued

The following students are being recognized for the following clubs at the Middle School:

	<u>Volleyball Club</u>	
Drishti Dudani	Jacquelin George	Hannah Juleus
Samira Exantus	Sanjana Renjith	

	<u>Homework Club</u>	
Isabella Albarron	Owen Miller	Aubrey Reyes

	<u>Panther Paws</u>	
Brianna Velasquez	Madison Chaillet-Galletta	Pablo Chico

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by Ms. Carlstrom seconded by Ms. Powers to approve the following agenda items 1 through 13.

1. Staff Resignations

To accept the following resignations: (as recommended by the Superintendent)

- a. Lisa Palacio, Sherman, Paraprofessional, effective June 14, 2019
- b. Daisy Lastra, Aldene, Lunch Aide, effective June 3, 2019

2. Staff Appointments

To approve the following staff appointments: (as recommended by the Superintendent)

- a. Thomas Galuppo Jr., Sherman, Physical Education Teacher, effective September 1, 2019 through June 30, 2020 at B2 \$57,654 (repl. K. Carroll)
- b. Johanna Nieves, Aldene, Kindergarten Teacher, effective September 1, 2019 through June 30, 2020 at B2 \$57,654 (repl. R. Riley)
- c. John Ranieri, Director of ASYC After School Program, effective September 1, 2019 through June 19, 2020 at \$20,000 (repl. K. MacDonald) (to be paid with borough funds)

3. *Additional Elementary Activity Proctors*

To approve the following additional 2018-2019 elementary activity proctors: (as recommended by the Superintendent)

Elementary Activity Proctor - \$30/event - Sherman School

Randi Sheps	Denise Matarante,	Katie Chierico,
Karina DiLillo	Dena Wilds	Rosangela Perez
Lorraine Mazzeo		

4. *Anthony Signorello Youth Program Additional Lead Counselor*

To approve the following additional Anthony Signorello Youth Program lead counselor effective May 1, 2019 through June 30, 2019: (as recommended by the Superintendent) (to be paid with borough funds)

Alyssa Ortiz - \$20/hr.

5. *Special Services Summer Child Study Team Personnel*

To appoint the following Special Services 2019 Summer Personnel: (as recommended by the Superintendent) (as needed)

Occupational Therapist	Susan Dietzold
Speech Language	Rachelle Pardo-Langevin, Stephanie Klein
Social Worker	Andrea Kozodoy
Case Manager	Pam Nigro
LDTC	Pam Nigro
School Psychologist (evaluations only)	Gina Mulholland
Special Ed Teacher	Kathleen Frees-Kroboth, Lisa Irizarry, Nicole Stevens
Regular Ed Teacher	Karina DiLillo, Kathleen Frees-Kroboth Chelsea Kosty, Joann Sinisi, Giuliana Melo
Translator	Ivy Lam (Spanish), Giuliana Melo (Italian), Gimena Rapalo (Spanish) Luisa Villegas (Spanish)
Clerical Para	Ivy Lam

Case Management:	\$204.00/case
Child Study Team Evaluations:	\$420.00/case
Required CST Meeting	\$100/case
Translator:	\$ 60.72/hr.
Teacher:	\$ 34.83/hr.
Clerical Para:	\$15.01/hr.

6. *Maternity Leave of Absence Request (Laurie Gabriel, District, Behaviorist)*

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the post-birth disability period of Laurie Gabriel following the birth of her child. Laurie Gabriel will use her accumulated sick leave days during this post-birth disability period, and continue to receive salary from September 1, 2019 through October 1, 2019. The employee will also receive health benefits during this period. The employee's post-birth disability leave shall run concurrent to her leave under the Family Medical leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Laurie Gabriel commencing October 2, 2019 and extending through December 13, 2019. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits. The employee shall return to the District on December 16, 2019.

7. *Maternity Leave of Absence Request (Elizabeth O'Loughlin, MS, T&G Teacher)*

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the pre-birth disability leave of Elizabeth O'Loughlin commencing on September 16, 2019 and extending through September 21, 2019. Elizabeth O'Loughlin will use accumulated sick leave days during this pre-birth temporary disability period to continue to receive salary and health benefits from September 16, 2019 through September 21, 2019. The employee's pre-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the post-birth disability period of Elizabeth O'Loughlin following the birth of her child. Elizabeth O'Loughlin will use 5 accumulated sick leave days during this post-birth disability period, and continue to receive salary during a portion of this leave period. The employee shall continue to receive health benefits from September 22, 2019 through October 22, 2019. The employee's post-birth disability leave shall run concurrent to her leave under the Family Medical leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Elizabeth O'Loughlin commencing October 23, 2019 and extending through December 31, 2019. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits. The employee shall return to the District on January 2, 2020.

8. *Summer Camp Staffing List*

To approve the attached summer camp staffing list to work the 2019 Summer Camp.
(as recommended by the Superintendent)

9. *Curriculum Writing*

To approve the following staff for curriculum writing work at the hourly contractual
rate, \$34.83/hr: (as recommended by the Superintendent) (funded by ESEA Grant)

Lisa Klemens – 2.5 hrs
Annie Morrison – 2.5 hrs
Katheryn Morrison – 2.5 hrs
Michelle Lynch – 1.5 hrs

Wendy Ozeri – 2 hrs
Jessica Gilchrist – 9 hrs
Amy Pasternack – 9 hrs

10. *Professional Development*

To approve the following staff to provide staff development at the hourly rate of \$34.83
(as recommended by the Superintendent)

Jessica Gilchrist – 4.5 hrs.
Kevin Rodriguez – 2 hrs.
Robert Salamanca – 2 hrs.

Amy Pasternack – 6 hrs.
Shannon Martinez – 2 hrs.

11. *Technology Summer Helpers*

To appoint the following technology helpers for the 2019 summer (as recommended by
the Superintendent):

Luciano Epp \$20/hr.

Shaya Reyes \$12/hr.

12. *Employment Contracts*

Approval to authorize the following employment contracts: (copies on file in the business office)

- a. Susan Guercio, School Business Administrator/Board Secretary, effective July 1, 2019 to August 31, 2019.
- b. Michele Calas, Assistant School Business Administrator, effective July 1, 2019 to August 31, 2019.
- c. Michele Calas, School Business Administrator, effective September 1, 2019 to June 30, 2020.

13. *Change of Assignment*

To approve the following change of assignment: (as recommended by the Superintendent) (as per RPEA contract)

	<u>From:</u>	<u>To:</u>
Jo Ann Smith-Kellon Teacher	Sherman LLD K2 Teacher 1/7/19 to 6/7/19 B1 \$56,663 (pro-rated)	Sherman LLD K2 1/7/19 to 6/20/19 B1 \$56,663 (pro-rated)

Vice President Signorello & Ms. Carlstrom abstained from item #8
On roll call, motion carries

EDUCATION

A motion was made by Mr. Hemenway seconded by Vice President Signorello to approve the following agenda items numbered 14 and 21.

14. Educational Trip Requests

To approve the following 2019 district educational trip requests:

- a. Bronx Zoo, NY June 13, 2019 Grades 9-12
Students will have the opportunity for scientific learning about wildlife & their habitats.

15. Education Programs 2018-2019

To approve the following education program for the 2018-2019 school year:

<u>Bilingual Child Study Team Psychological Evaluation (Spanish)</u>				
#243	Sylvia Martins-Neno			\$450
<u>Psychiatric Evaluation</u>				
#244	Dr. R. Christopher Stucky			\$400
<u>Fit to Return</u>				
#245	The Family Resource Center			\$175
<u>Home Instruction</u>				
#246	2 hrs./wk./per subj.	6/10/19 – TBD		\$34.83/hr.
<u>Bedside Instruction</u>				
#247	Newark Beth Israel	5/hrs./wk.	5/28/19 – TBD	\$47.47/hr.
<u>Tuition (Incoming)</u>				
#248	Academy			\$32,267+related services
<u>Tuition (outgoing) & Transportation- Terminated</u>				
#249	Center for Life Long Learning			
<u>Specialized Evaluations Educational & Psychological Evaluations</u>				
#250	Lake Drive Program, Mountain Lakes			\$800/ea

16. Education Programs ESY 2019

To approve the following summer education program(s) for 2019:

2019 Extended School Year Tuition & Transportation

#1	Cross Roads	\$8,570+trans+related serv
#2	DLC, New Providence	\$15,419+trans
#3	DLC, Warren	\$15,419+trans
#4	East Mountain	\$11,943.90
#5	Mt. Carmel Guild-2 students	\$9,150+trans (ea)
#6	Piscataway Day	\$4,495+trans+related serv
#7	Stepping Forward-2 students	\$8,300 (ea)
#8	Center for Lifelong Learning	
	Autistic	\$5,075 trans+related serv
	MD Program	\$4,495+trans
#9	Jardine Academy-2 students	\$11,141+trans (ea)
#10	Reed Academy	\$16,657.50
#11	West Lake Academy	
	Autistic	\$8,570+related serv
	MD Program	\$6,200

17. Education Programs 2019 – 2020

To approve the following education program(s) for the 2019-2020 school year:

2019-2020 School Year (Outgoing) Tuition & Transportation

#12	Cross Roads	\$73,600+trans+related serv
#13	DLC, New Providence	\$94,066+trans+related serv
#14	DLC, Warren	\$94,066+trans
#15	East Mountain	\$71,663
#16	Mt. Carmel Guild-2 students	\$54,900+trans (ea)
#17	Piscataway Day	\$43,200 +trans+related serv
#18	Center for Lifelong Learning	
	Autistic	\$56,340 trans+related serv
	MD Program	\$45,720+trans
#19	Jardine Academy-2 students	\$66,848+trans (ea)
#20	Reed Academy	\$99,945
#21	West Lake Academy	
	Autistic	\$73,600+related serv
	MD Program	\$52,590
#22	Deron	\$63,938

	<u>Tuition Student (Incoming)</u>	
#23	Perth Amboy	\$34,267
#24	West Orange	\$34,267
#25	Winfield	\$34,267
#26	Kenilworth	\$34,267
#27	Hillside	\$29,449

18. *Summer Credit Recovery Program 2019*

To approve a summer remediation program for credit/course recovery for high school and middle school students according to state guidelines from July 1, 2019 through August 1, 2019, Monday – Thursday, 3.5 hrs./day.

19. *Summer Studio Program*

To approve the summer program in Architectural Design called Summer Studio from July 9, 2019 through July 26, 2019, Monday-Friday, 6hrs./day.

20. *Harassment/ Intimidation/Bullying Incidents*

To affirm the Superintendent’s recommendation on the following harassment/intimidation/bullying incidents:

#18012, #18013, #18014

21. *Mentoring Plan*

To approve the 2019-2020 District Mentoring Plan for submission to the county office.

Motion carries

BUSINESS

A motion was made by Vice President Signorello seconded by Ms. Carlstrom to approve the following agenda items 22 through 30.

22. *Use of Buildings and Grounds*

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Recreational Soccer – Girls Soccer Camp
Roselle Park High School – soccer field
Monday – Friday, June 24 – 28, 2019
9:00AM -12:00PM

- b. Roselle Park Soccer Club – Registration
Sherman School – gymnasium
Tuesday, Wednesday, June 5, 11, 18, 2019
7:00PM – 8:30PM

- c. Roselle Park Pop Warner Football – Practices
Herm Shaw Field – Colfax Field and Varsity Field
Sunday, June 23, 30, 2019 and July 7, 21, 2019
1:00 PM – 3:00 PM

- d. Roselle Park Girls Softball – Practice Skills
Roselle Park High School – gymnasium
Monday, June 10, 2019
5:30PM – 8:30PM

23. *Approval of Bills*

To approve the following bills for the month of May 2019:

General Current Expense	\$226,738.08
Special Revenue Funds	\$ 3,572.00
Enterprise Fund	\$ 38,087.16
Summer Camp	<u>\$ 3,949.91</u>
Total	\$272,347.15

24. *Monthly Certification*

A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of May 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

Board Secretary

Date

B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of May 31, 2019 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

25. *Approval of Minutes*

To approve the following minutes:

May 21, 2019

26. Transfers

To approve the attached transfers for the month of May 2019:

OTHER PURCHASED SERV	11-000-211-500	\$14,650.00	\$700.00	\$15,350.00
SUPPLIES & MATERIALS	11-000-213-600	\$9,651.97	\$316.00	\$9,967.97
SUPPLIES & MATERIALS	11-000-218-600	\$3,679.00	\$202.00	\$3,881.00
OTHER PURCH PROF SERV	11-000-219-390	\$32,500.00	\$2,525.00	\$35,025.00
OTHER PURCHASED SERV	11-000-222-500	\$54,802.00	\$7,265.00	\$62,067.00
OTHER PURCH PROF SERV	11-000-230-339	\$19,701.81	\$373.00	\$20,074.81
SUPPLIES & MATERIALS	11-000-230-600	\$5,600.00	\$341.00	\$5,941.00
CLEANING,REPAIR,MAINT	11-000-261-420	\$590,646.09	\$104,819.00	\$695,465.09
OTHER PURCHASED SERV	11-000-262-590	\$5,931.00	\$550.00	\$6,481.00
TRANSPORTATION	11-000-270-517	\$14,220.00	\$580.00	\$14,800.00
GENERAL SUPPLIES	11-190-100-610	\$442,897.65	\$29,710.00	\$472,607.65
GENERAL SUPPLIES	11-425-100-610	\$3,615.92	\$962.00	\$4,577.92
PURCHASED PROF SERV	11-150-100-320	\$10,211.84	\$3,191.00	\$13,402.84
MISC EXPENDITURES	11-000-230-890	\$15,010.00	-\$1,414.00	\$13,596.00
PURCHASED PROF SERV	11-000-213-300	\$12,000.00	-\$316.00	\$11,684.00
OTHER PURCH PROF SERV	11-000-218-390	\$5,075.00	-\$202.00	\$4,873.00
PURCHASED PROF SERV	11-000-216-320	\$43,084.93	-\$2,525.00	\$40,559.93
OTHER OBJECTS	11-000-252-800	\$6,000.01	-\$1,365.00	\$4,635.01
OTHER PURCHASED SERV	11-000-252-500	\$6,000.00	-\$5,900.00	\$100.00
HEALTH BENEFITS	11-000-291-270	\$5,732,254.00	-\$138,682.00	\$5,593,572.00
GENERAL SUPPLIES	11-000-262-610	\$77,822.26	-\$550.00	\$77,272.26
CONTRACTED SERV OTHER	11-000-270-512	\$33,500.00	-\$580.00	\$32,920.00
PURCHASED PROF SERV	20-231-200-300	\$2,589.00	\$71.00	\$2,660.00
SUPPLIES & MATERIALS	20-231-100-600	\$250.00	-\$71.00	\$179.00
		\$7,141,692.48	\$0.00	\$7,141,692.48

27. National School Lunch Program Reimbursement

To apply for reimbursement through the National School Lunch Program for the 2019-2020 school year.

28. 2019-2020 Food Nutrition Program Contract

Be it resolved that the Roselle Park Board of Education “SFA” accepts the Food Service Management proposal from The Pomptonian, Inc. “FSMC” for the food service operation for 2019-2020.

The SFA shall reimburse FSMC for all Reimbursable items. The SFA shall pay to FSMC a management fee of \$.1660 per meal served under the Child Nutrition Programs and for each Meal Equivalent served (the “Management Fee”).

The number of program meals served to children shall be determined by actual count. A “Meal Equivalent” provided by FSMC is determined by dividing the total of cash receipts, other than from sales of program meals by the Meal Equivalent Conversion Factor. The Meal Equivalent Conversion Factor used to determine the number of Meal Equivalents served by FSMC shall be \$3.66.

The FSMC guarantees the SFA a return of \$5,000.00 for the school year 2019-2020.

29. Tuition Rates

Approval to establish the following Roselle Park School District tuition rates for the 2019-2020 school year: (as determined by NJDOE)

Kindergarten	\$ 13,547
1-5	\$ 14,182
6-8	\$ 13,824
9-12	\$ 15,924
LLD	\$ 25,914
MD	\$ 29,449
PSD (FT)	\$ 34,267
PSD (PT)	\$ 24,447
Summer Spec Ed	\$ 3,312
Alternative Program (FT)	\$ 32,913
Alternative Program (PT)	\$ 21,722
Autism	\$ 34,651
BD	\$ 34,267

30. Grant Applications

To apply for the following grants:

a. Elementary and Secondary Education Act (ESEA) FY20 in the following amounts:

Title I	\$345,381
Title II Part A	\$48,215
Title III	\$14,869
Title IV	\$21,507

b. Individuals with Disabilities Education Act (IDEA) FY20 in the following amounts:

Basic	\$465,163
Preschool	\$ 15,968

Motion carries

A motion was made by Ms. Powers seconded by Mr. Hemenway to approve the following agenda item 31.

31. Board Member Resignation

Be it resolved that the Board of Education accepts the resignation of Paul Santangelo as a member of the Roselle Park Board of Education effective June 10, 2019.

On roll call, motion carries

Public Participation

Each member of the public may speak a maximum of three minutes.

Edward Gayed, 710 Hamilton Pl., questioned grading at the schools. Superintendent Garrido responded.

Resolution – Executive Session (if required)

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Executive Session

Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/client privilege.

Moved: Vice President Signorello
AYE: 6

Seconded: Ms. Powers
NAY: 0

Time: 7:57

1. Matters of Attorney/Client Privilege – The Board attorney provided the Board with guidance on a Board matter and the legal impact of same.

8:11 p.m. Vice President Signorello and Ms. Carlstrom left the executive session

2. Negotiations-RPAA – the Negotiations Chair provided the Board with an update on the Board’s collective bargaining negotiations with the RPAA.

Motion to return to open session (to be moved in public session)

Moved: Mr. Hemenway
AYE: 6

Seconded: Vice President Signorello
NAY: 0

Time: 8:20

Minutes
June 11, 2019
Open Session

Adjournment

A motion was made by Mr. Hemenway seconded by Mr. Leingang to adjourn the meeting at 8:22p.m.

Motion carries

Respectfully submitted,

Susan Guercio
School Business Administrator
Board Secretary

Next scheduled board meeting: June 25, 2019 – Roselle Park Middle School auditorium at 7:00PM