ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

July 21, 2017

TO: Christopher Miller, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – July 25, 2017

Notice of Meeting
This meeting, held in the Roselle Park Middle School auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call
Vice President Harms Kimberly Powers
Rodric Bowman Sundjata Sekou
Kevin Cancino Jeofrey Vita
Troy Gerten
President Miller & Joseph Signorello, Jr. were absent from this meeting
Pedro Garrido, Superintendent of Schools
Susan Guercio, School Business Administrator/Board Secretary
Jennifer Osborne, Board Attorney

Flag Salute

Resolution – Executive Session
RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Attorney/Client Privilege: The board attorney provided legal guidance on the matter.

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Mr. Bowman Seconded: Mr. Sekou Time: 6:33PM
AYE: 6 NAY: 0

Motion to return to public session (to be moved in public session)
Moved: Mr. Cancino Seconded: Mr. Bowman Time: 7:14PM
AYE: 7 NAY: 0
Public Participation – 7:00 PM – Agenda Items Only

Each member of the public may speak a maximum of three minutes.

Jacob Magiera, resident, questioned agenda items #17 & #25. Board Secretary Guercio responded. He also asked about executive session to which the board attorney responded.

Matthew Leingang, resident, questioned agenda item #1. Superintendent Garrido responded it would be reviewed before adoption.

Saul Qersdyn, resident, questioned if absent board members gave notice. Superintendent Garrido responded yes. Mr. Qersdyn questioned agenda item #14j. Board Attorney Osborne & Superintendent Garrido responded.

Superintendent’s Report

Superintendent Garrido introduces the Board Documents Live Demonstration presentation.

Mr. Sekou questioned the ability to access agendas during meetings.

Mr. Gerten questioned the ability to take and access notes.

Mr. Vita questioned if the district decides to leave Board Docs what happens to the data.

Superintendent Garrido gives a power- point presentation on the School Performance Report.

Policy

A motion was made by Mr. Vita and seconded by Mr. Sekou to approve agenda items 2 through 11.

2.  District Policy – Adopt 5136

To approve the following FUND-RAISING ACTIVITIES revised district policy:

5136 FUND-RAISING ACTIVITIES

3.  District Policy – Adopt 5141

To approve the following HEALTH revised district policy:

5141 HEALTH
4. **District Policy – Adopt 5141.3**

To approve the following HEALTH EXAMINATIONS AND IMMUNIZATIONS revised district policy:

5141.3 HEALTH EXAMINATIONS AND IMMUNIZATIONS

5. **District Policy – Adopt 5141.6**

To approve the following SUICIDE AND SELF-DESTRUCTIVE BEHAVIOR revised district policy:

5141.6 SUICIDE AND SELF-DESTRUCTIVE BEHAVIOR

6. **District Policy – Adopt 5142**

To approve the following PUPIL SAFETY revised district policy:

5142 PUPIL SAFETY

7. **District Policy – Second Reading 5145.4**

To approve the following EQUAL EDUCATIONAL OPPORTUNITY revised district policy: (second reading)

5145.4 EQUAL EDUCATIONAL OPPORTUNITY

8. **District Policy – Second Reading 6142.2**

To approve the following ENGLISH AS A SECOND LANGUAGE; BILINGUAL PROGRAMS revised district policy: (second reading)

6142.2 ENGLISH AS A SECOND LANGUAGE; BILINGUAL PROGRAMS
9. **District Policy – Second Reading 6142.12**

   To approve the following CAREER AND TECHNICAL EDUCATION revised district policy: (second reading)

   6142.12 CAREER AND TECHNICAL EDUCATION

10. **District Policy – Second Reading 6142.13**

    To approve the following HIV PREVENTION EDUCATION revised district policy: (second reading)

    6142.13 HIV PREVENTION EDUCATION

11. **District Policy – Second Reading 6144**

    To approve the following CONTROVERSIAL ISSUES revised district policy: (second reading)

    6144 CONTROVERSIAL ISSUES

On roll call, motion carries

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**PERSONNEL**

*Consent Agenda Motion – Personnel*

A motion was made by Mr. Gerten seconded by Mr. Vita to approve the following agenda items 12 through 17.

12. **District Substitute**

    Approval of additional district substitute. (as recommended by the Superintendent)
    Custodians-$13/hr.

    [CUSTODIAN]
    Jasmine Bartolo   116 West 6th Ave., Roselle
13. **Staff Resignations**

To accept the resignations of the following staff:

a. Karla Manchester, Robert Gordon, School Nurse, effective June 30, 2017

b. Lori DiSarro, High School, English Teacher, effective June 30, 2017

c. Daiana Permison, Middle School, Paraprofessional, effective June 30, 2017

14. **Staff Appointments**

To appoint the following staff: (as recommended by the Superintendent)
(as per RPEA contract)

a. Denise Mendonca, Robert Gordon, Paraprofessional, effective September 1, 2017 through June 30, 2018, 5.5 hrs./day, 5 days/week, at $15.28/hr. + toileting

b. Claudia Buccine, Robert Gordon, Paraprofessional, effective September 1, 2017 through June 30, 2018, 4.75 hrs./day, 5 days/week at $15.28/hr.

c. Kianna Settle, Aldene, Paraprofessional, effective September 1, 2017 through June 30, 2018, 5.5 hrs./day, 5 days/week at $15.28/hr.

d. Adalia Sheffield-Washington, Aldene, Paraprofessional, effective September 1, 2017 through June 30, 2018, 5.5 hrs/day, 5 days/week at $15.28/hr.

e. Jeffery Macleod, High School, Paraprofessional, effective September 1, 2017 through June 30, 2018, 6.5 hrs./day, 5 days/week at $15.28/hr.

f. Nida Abdulla, Aldene, Paraprofessional, effective September 1, 2017 through June 30, 2018, 4.75 hrs./day, 5 days/week at $15.28/hr.

g. Lynneanne Heinrich, Sherman, Paraprofessional, effective September 1, 2017 through June 30, 2018, 6 hrs./day, 5 days/week at $15.28/hr. + toileting

h. Nichole Nelson-Kingston, Aldene, Paraprofessional, effective September 1, 2017 through June 30, 2018, 5.5 hrs/day, 5 days/week at $15.28/hr.

i. Lauren Amorosso, High School, English Teacher, effective September 1, 2017 through June 30, 2018 at M3 $60,546 (repl. L. DiSarro)

j. John Ranieri, 2017 Summer Camp Director, $9,000, effective July 18, 2017
15. Additional Student Helper

To appoint the following additional student custodial helper for the 2017 summer (as recommended by the Superintendent):

Leonel Torres $7.00/hr.

16. Additional 2017 Extended School Year Staff

Approval of the following additional 2017 Extended School Year Staff:
(as recommended by the Superintendent)

<table>
<thead>
<tr>
<th>Name</th>
<th>Days/Weeks</th>
<th>Position</th>
<th>Hrs./Day</th>
<th>Salary/Hr.</th>
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<tbody>
<tr>
<td>Fiona Henry</td>
<td></td>
<td>Special Ed Teacher (sub)</td>
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<td>$34.83/hr.</td>
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<tr>
<td>Joanna Romano</td>
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<td>Special Ed Teacher (sub)</td>
<td></td>
<td>$34.83/hr.</td>
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<tr>
<td>Kerri Cartnick</td>
<td></td>
<td>School Nurse (sub)</td>
<td></td>
<td>$34.83/hr.</td>
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</table>

17. Change of Assignment

To approve the following change of assignment for the 2017-2018 school year:
(as recommended by the Superintendent) (as per RPEA contract)
(effective September 1, 2017)

From: Linda Samolewicz Sherman Paraprofessional 4.75 hrs./day To: Sherman Paraprofessional 6 hrs./day + toileting

On roll call, motion carries
A motion was made by Mr. Bowman seconded by Mr. Sekou to approve the following agenda items 18 through 20.

18. **Education Programs**

To approve the following education program for the 2017-2018 school year:

- **Developmental Vision Services**
  - #36 State of NJ-Commission for the Blind 9/1/17-6/30/18 $12,600
  - #37 State of NJ-Commission for the Blind 9/1/17-6/30/18 $14,300

- **2017-2018 Extended School Year Tuition and Transportation – Terminated**
  - #38 Mount Caramel Guild School
  - #39 Warren Home Instruction
  - #40 1/hr./wk. 6/26/2017-8/7/2017 $34.83/hr.

- **Extended School Year – Home Instruction**
  - #41 Sharing Communication, LLC 80min./wk. 6/26/17-8/7/2017 $100/hr.

- **Teacher of the Visually Impaired (TVI)**
  - #42 ARC – Camp Star 1 week $550/wk.
  - #43 Monique Coleman $155/hr.

- **Extended School Year**
  - #44 Stepping Forward Counseling Center, LLC $8300

19. **Educational Trip Request**

To approve the following district 2016 educational trip requests:

- a) Princeton University Michael Graves Architecture Museum July 20, 2017 Summer Studio
- b) Roselle Park Police Dept., Roselle Park Community based instruction field trip July 18 & 19, 2017 ESY Classes
- c) Elks Lodge, Union, NJ Swimming for ESY classes July 25, 2017 ESY Classes
20. **Workshop Attendance Request**

To approve the following staff workshop attendance request:

a. Marie Mormelo, NJPSA Fall Conference, Long Branch, NJ  
   October 19 & 20, 2017, $285.00

b. Gina Mulholland, Handle with Care Behavior Management, Clarksburg, NJ  
   September 20, 2017, $450.00

Motion carries

A motion was made by Mr. Bowman seconded by Mr. Vita to approve the following agenda items 21 through 29.

21. **Monthly Certification**

   A. **Board Secretary's Monthly Certification, Budgetary Line Item Status**
      Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of June 30, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

      ______________________________  ______________________
      Board Secretary                  Date

   B. **Board of Education's Monthly Certification, Budgetary Major Account/Fund Status**
      Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of June 30, 2017 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.
22. **Approval of Minutes**

To approve the following minutes:

<table>
<thead>
<tr>
<th>Date</th>
<th>Session</th>
<th>Date</th>
<th>Session</th>
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<tr>
<td>June 13, 2017</td>
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<tr>
<td>June 27, 2017</td>
<td>open</td>
<td>June 27, 2017</td>
<td>closed</td>
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</table>

23. **Approval of Bills**

To approve the following bills for the month of June 2017:

- **General Current Expense:** $692,028.55
- **Special Revenue Funds:** $3,255.00
- **Summer Camp:** $4,407.48
- **Total:** $699,691.03

24. **Approval of Transfers**

To approve the following transfers for the month of June 2017:

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<thead>
<tr>
<th>Description</th>
<th>Code</th>
<th>Amount</th>
<th>Description</th>
<th>Code</th>
<th>Amount</th>
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Minutes
July 25, 2017
Open Session

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$30,214,862.85 $0.00 $30,214,862.85

25. **Secretary/Treasurer Report**

To approve the secretary/treasurer report for the periods ending May 31, 2017

26. **Use of Buildings and Grounds**

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- **Roselle Park Youth Baseball & Softball League – Practices & Games**
  - Roselle Park Middle School, Herm Shaw Field
  - Friday - Sunday, July 28 - 30, 2017
  - 9:00AM – 9:00PM
27. **Grant/Aid Acceptance**

To accept the following grant/aid:

a. Individuals with Disabilities Education Act (IDEA) FY18 in the following amount:
   - Basic: $468,266
   - Preschool: $15,411

b. Extraordinary Aid FY17 in the amount of $323,289

28. **Grant Application**

To apply for the following grant:

a. Elementary and Secondary Education Act (ESEA) FY18 in the following amounts:
   - Title I: $365,819
   - Title II Part A: $54,881
   - Title III: $24,849
   - Title III Immigrant: $3,806
   - Title IV: $10,000

29. **Student Assistance Program**

To approve the district Student Assistance program for the 2017-2018 school year.

Mr. Gerten votes no on item 24.
Motion carries

Mr. Gerten commented on the Board Docs presentation and encourages adoption.

Superintendent Garrido discussed additional state aid.
A motion was made by Mr. Gerten and seconded by Mr. Cancino to approve hand-held item 30.

**30. Board Docs**

To approve moving forward with the possible adoption of Board Docs.

Motion carries

A motion was made by Mr. Gerten and seconded by Mr. Sekou to approve hand-held item 31.

**31. Cancellation of Meeting**

To approve the cancellation of the board meeting scheduled for August 8, 2017

Motion carries

**Public Participation**

*Each member of the public may speak a maximum of three minutes.*

Jacob Magiera, questioned the additional state aid and the name of the board treasurer.

Saul Qersdyn, questioned the additional state aid. Board attorney Osborne responded.

**Resolution – Executive Session (if required)**

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: ________

It is anticipated that the executive session will take approximately _____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.
Executive Session
Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;

Moved
AYE

Seconded
NAY

Time

Motion to return to open session (to be moved in public session)
Moved
AYE

Seconded
NAY

Time

Adjournment
A motion was made by Mr. Vita seconded by Mr. Cancino to adjourn the meeting at 9:13PM.

Motion carries

Respectfully submitted,

Susan Guercio
School Business Administrator
Board Secretary

Next scheduled board meeting: August 22, 2017 - Roselle Park Middle School auditorium at 7:00PM