

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

July 21, 2017

TO: Christopher Miller, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **July 25, 2017**

Notice of Meeting

This meeting, held in the Roselle Park Middle School auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call

Vice President Harms	Kimberly Powers
Rodric Bowman	Sundjata Sekou
Kevin Cancino	Jeofrey Vita
Troy Gerten	
<i>President Miller & Joseph Signorello, Jr. were absent from this meeting</i>	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Attorney/Client Privilege: The board attorney provided legal guidance on the matter.

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Mr. Bowman	Seconded: Mr. Sekou	Time: 6:33PM
AYE: 6	NAY: 0	

Motion to return to public session (to be moved in public session)		
Moved: Mr. Cancino	Seconded: Mr. Bowman	Time: 7:14PM
AYE: 7	NAY: 0	

Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Jacob Magiera, resident, questioned agenda items #17 & #25. Board Secretary Guercio responded. He also asked about executive session to which the board attorney responded.

Matthew Leingang, resident, questioned agenda item #1. Superintendent Garrido responded it would be reviewed before adoption.

Saul Qersdyn, resident, questioned if absent board members gave notice. Superintendent Garrido responded yes. Mr. Qersdyn questioned agenda item #14j. Board Attorney Osborne & Superintendent Garrido responded.

Superintendent's Report

Superintendent Garrido introduces the Board Documents Live Demonstration presentation.

Mr. Sekou questioned the ability to access agendas during meetings.

Mr. Gerten questioned the ability to take and access notes.

Mr. Vita questioned if the district decides to leave Board Docs what happens to the data.

Superintendent Garrido gives a power- point presentation on the School Performance Report.

POLICY

A motion was made by Mr. Vita and seconded by Mr. Sekou to approve agenda items 2 through 11.

2. District Policy – Adopt 5136

To approve the following FUND-RAISING ACTIVITIES revised district policy:

5136 FUND-RAISING ACTIVITIES

3. District Policy – Adopt 5141

To approve the following HEALTH revised district policy:

5141 HEALTH

4. *District Policy – Adopt 5141.3*

To approve the following HEALTH EXAMINATIONS AND IMMUNIZATIONS revised district policy:

5141.3 HEALTH EXAMINATIONS AND IMMUNIZATIONS

5. *District Policy – Adopt 5141.6*

To approve the following SUICIDE AND SELF-DESTRUCTIVE BEHAVIOR revised district policy:

5141.6 SUICIDE AND SELF-DESTRUCTIVE BEHAVIOR

6. *District Policy – Adopt 5142*

To approve the following PUPIL SAFETY revised district policy:

5142 PUPIL SAFETY

7. *District Policy – Second Reading 5145.4*

To approve the following EQUAL EDUCATIONAL OPPORTUNITY revised district policy: (second reading)

5145.4 EQUAL EDUCATIONAL OPPORTUNITY

8. *District Policy – Second Reading 6142.2*

To approve the following ENGLISH AS A SECOND LANGUAGE; BILINGUAL PROGRAMS revised district policy: (second reading)

6142.2 ENGLISH AS A SECOND LANGUAGE; BILINGUAL PROGRAMS

9. District Policy – Second Reading 6142.12

To approve the following CAREER AND TECHNICAL EDUCATION revised district policy: (second reading)

6142.12 CAREER AND TECHNICAL EDUCATION

10. District Policy – Second Reading 6142.13

To approve the following HIV PREVENTION EDUCATION revised district policy: (second reading)

6142.13 HIV PREVENTION EDUCATION

11. District Policy – Second Reading 6144

To approve the following CONTROVERSIAL ISSUES revised district policy: (second reading)

6144 CONTROVERSIAL ISSUES

On roll call, motion carries

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by Mr. Gerten seconded by Mr. Vita to approve the following agenda items 12 through 17.

12. District Substitute

Approval of additional district substitute. (as recommended by the Superintendent)
Custodians-\$13/hr.

CUSTODIAN
Jasmine Bartolo

116 West 6th Ave., Roselle

13. *Staff Resignations*

To accept the resignations of the following staff:

- a. Karla Manchester, Robert Gordon, School Nurse, effective June 30, 2017
- b. Lori DiSarro, High School, English Teacher, effective June 30, 2017
- c. Daiana Permison, Middle School, Paraprofessional, effective June 30, 2017

14. *Staff Appointments*

To appoint the following staff: (as recommended by the Superintendent)
(as per RPEA contract)

- a. Denise Mendonca, Robert Gordon, Paraprofessional, effective September 1, 2017 through June 30, 2018, 5.5hrs./day, 5 days/week, at \$15.28/hr. + toileting
- b. Claudia Buccine, Robert Gordon, Paraprofessional, effective September 1, 2017 through June 30, 2018, 4.75hrs./day, 5 days/week at \$15.28/hr.
- c. Kianna Settle, Aldene, Paraprofessional, effective September 1, 2017 through June 30, 2018, 5.5 hrs./day, 5 days/week at \$15.28/hr.
- d. Adalia Sheffield-Washington, Aldene, Paraprofessional, effective September 1, 2017 through June 30, 2018, 5.5 hrs/day, 5 days/week at \$15.28/hr.
- e. Jeffery Macleod, High School. Paraprofessional, effective September 1, 2017 through June 30, 2018, 6.5hrs./day, 5 days/week at \$15.28/hr.
- f. Nida Abdulla, Aldene, Paraprofessional, effective September 1, 2017 through June 30, 2018, 4.75 hrs./day, 5 days/week at \$15.28/hr.
- g. Lynneanne Heinrich, Sherman, Paraprofessional, effective September 1, 2017 through June 30, 2018, 6 hrs./day, 5 days/week at \$15.28/hr. + toileting
- h. Nichole Nelson-Kingston, Aldene, Paraprofessional, effective September 1, 2017 through June 30, 2018, 5.5 hrs/day, 5 days/week at \$15.28/hr.
- i. Lauren Amoroso, High School. English Teacher, effective September 1, 2017 through June 30, 2018 at M3 \$60,546 (repl. L. DiSarro)
- j. John Ranieri, 2017 Summer Camp Director, \$9,000, effective July 18, 2017

15. Additional Student Helper

To appoint the following additional student custodial helper for the 2017 summer
(as recommended by the Superintendent):

Leonel Torres \$7.00/hr.

16. Additional 2017 Extended School Year Staff

Approval of the following additional 2017 Extended School Year Staff:
(as recommended by the Superintendent)

Name	Days/Weeks	Position	Hrs./Day	Salary/Hr.
Fiona Henry		Special Ed Teacher (sub)		\$34.83/hr.
Joanna Romano		Special Ed Teacher (sub)		\$34.83/hr.
Kerri Cartnick		School Nurse (sub)		\$34.83/hr.

17. Change of Assignment

To approve the following change of assignment for the 2017-2018 school year:
(as recommended by the Superintendent) (as per RPEA contract)
(effective September 1, 2017)

Linda Samolewicz	<u>From:</u>	<u>To:</u>
	Sherman Paraprofessional 4.75/hrs./day	Sherman Paraprofessional 6/hrs./day + toileting

On roll call, motion carries

EDUCATION

A motion was made by Mr. Bowman seconded by Mr. Sekou to approve the following agenda items 18 through 20.

18. Education Programs

To approve the following education program for the 2017-2018 school year:

Developmental Vision Services

#36	State of NJ-Commission for the Blind	9/1/17-6/30/18	\$12,600
#37	State of NJ-Commission for the Blind	9/1/17-6/30/18	\$14,300

2017-2018 Extended School Year Tuition and Transportation – Terminated

#38	Mount Caramel Guild School		
#39	Warren		

Home Instruction

#40	1/hr./wk.	6/26/2017-8/7/2017	\$34.83/hr.
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Extended School Year – Home Instruction

#41	Sharing Communication, LLC	80min./wk. 6/26/17-8/7/2017	\$100/hr.
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Extended School Year

#42	ARC – Camp Star	1 week	\$550/wk.
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Teacher of the Visually Impaired (TVI)

#43	Monique Coleman		\$155/hr.
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Extended School Year

#44	Stepping Forward Counseling Center, LLC		\$8300
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19. Educational Trip Request

To approve the following district 2016 educational trip requests:

- | | | | |
|----|---|--------------------|---------------|
| a) | Princeton University
Michael Graves Architecture Museum | July 20, 2017 | Summer Studio |
| b) | Roselle Park Police Dept., Roselle Park
Community based instruction field trip | July 18 & 19, 2017 | ESY Classes |
| c) | Elks Lodge, Union, NJ
Swimming for ESY classes | July 25, 2017 | ESY Classes |

22. Approval of Minutes

To approve the following minutes:

June 13, 2017	open session	June 13, 2017	closed session
June 27, 2017	open session	June 27, 2017	closed session

23. Approval of Bills

To approve the following bills for the month of June 2017:

General Current Expense:	\$692,028.55
Special Revenue Funds:	\$ 3,255.00
Summer Camp:	<u>\$ 4,407.48</u>
Total:	\$699,691.03

24. Approval of Transfers

To approve the following transfers for the month of June 2017:

TUITION - REG. DAY CSSD	11-000-100-565	\$470,382.50	-\$15,714.00	\$454,668.50
TUITION - OTHER	11-000-100-569	\$18,000.00	-\$5,823.00	\$12,177.00
ATTEND. PUR SVC	11-000-211-500	\$10,220.00	\$1,175.00	\$11,395.00
SALARIES - HEALTH	11-000-213-100	\$405,439.00	\$6,675.00	\$412,114.00
HEALTH SUPPLIES	11-000-213-600	\$10,641.43	\$69.00	\$10,710.43
REL SVC SALARIES	11-000-216-101	\$349,183.00	\$2,388.00	\$351,571.00
REL SVC OTHER PROF SAL	11-000-216-104	\$34,792.00	-\$2,957.00	\$31,835.00
AIDES SALARIES	11-000-217-106	\$281,925.00	\$51,932.00	\$333,857.00
GUIDANCE SALARIES	11-000-218-104	\$896,732.00	-\$3,288.00	\$893,444.00
GUID. SECRETARY SAL	11-000-218-105	\$116,456.00	\$492.00	\$116,948.00
CST SALARIES	11-000-219-104	\$725,487.00	-\$100,502.00	\$624,985.00
CST SECRETARY	11-000-219-105	\$56,899.00	\$9,982.00	\$66,881.00
CST TRAVEL	11-000-219-592	\$1,020.69	\$45.00	\$1,065.69
CURRICULUM SALARY	11-000-221-102	\$61,559.00	\$2,122.00	\$63,681.00
CURRICULUM SUPPLIES	11-000-221-600	\$55,470.27	-\$1,728.00	\$53,742.27
ED. MEDIA SALARIES	11-000-222-100	\$196,111.00	\$2,479.00	\$198,590.00
ED. MEDIA PURC. SVC.	11-000-222-500	\$24,457.00	\$18,089.00	\$42,546.00
MENTOR SALARIES	11-000-223-104	\$7,390.67	\$1,970.00	\$9,360.67
STAFF DEV SALARIES	11-000-223-102	\$61,559.00	-\$1,442.00	\$60,117.00
STAFF DEV PROF PRC SVC	11-000-223-320	\$20,450.00	-\$3,346.00	\$17,104.00
STAFF DEV WORKSHOPS	11-000-223-500	\$27,052.00	-\$1,507.00	\$25,545.00
GEN ADMIN SALARIES	11-000-230-100	\$251,880.00	\$5,702.00	\$257,582.00
LEGAL SERVICES	11-000-230-331	\$163,678.00	\$10,552.00	\$174,230.00
TELEPHONE	11-000-230-530	\$65,164.00	-\$2,951.00	\$62,213.00

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LIABILITY/LEGALS	11-000-230-590	\$134,651.28	\$133.00	\$134,784.28
GEN ADM MISC	11-000-230-890	\$15,885.18	\$577.00	\$16,462.18
BOE MISC	11-000-230-895	\$14,151.00	\$480.00	\$14,631.00
SALARIES PRINCIPALS	11-000-240-103	\$902,052.68	\$3,663.00	\$905,715.68
SCHOOL ADM OTHER SAL	11-000-240-104	\$0.00	\$4,192.00	\$4,192.00
SCHOOL ADM SECRETARY	11-000-240-105	\$404,470.00	-\$8,720.00	\$395,750.00
UNUSED VACATION PAY	11-000-240-199	\$0.00	\$5,869.00	\$5,869.00
ADMINISTRATION SUPPLIES	11-000-240-600	\$6,351.17	-\$1,000.00	\$5,351.17
SALARIES BUS OFFICE	11-000-251-100	\$320,899.00	\$822.00	\$321,721.00
BUS PURCH SVC	11-000-251-592	\$3,007.53	\$2,996.00	\$6,003.53
BUS MISC EXP	11-000-251-890	\$2,270.00	\$75.00	\$2,345.00
TECHNOLOGY SALARIES	11-000-252-100	\$61,054.00	\$7,119.00	\$68,173.00
MAINTENANCE SALARIES	11-000-261-100	\$217,570.00	\$25,848.00	\$243,418.00
CONTRACT MAINT SVC	11-000-261-420	\$425,394.06	-\$1,385.00	\$424,009.06
MAINTENANCE SUPPLIES	11-000-261-610	\$158,121.50	\$857.00	\$158,978.50
CUSTODIAL SALARIES	11-000-262-100	\$937,891.00	-\$28,551.00	\$909,340.00
LUNCHROOM & PLAYGRND	11-000-262-110	\$90,000.00	\$52.00	\$90,052.00
COPIER MAINTENANCE	11-000-262-420	\$98,193.89	\$12,518.00	\$110,711.89
WATER	11-000-262-490	\$49,496.92	\$1,542.00	\$51,038.92
INSURANCE	11-000-262-520	\$155,764.00	-\$44,631.00	\$111,133.00
CUSTODIAL SUPPLIES	11-000-262-610	\$124,692.85	\$20,565.00	\$145,257.85
HEAT & ELECTRICITY	11-000-262-620	\$567,890.63	-\$62,000.00	\$505,890.63
BUS AIDES	11-000-270-108	\$21,199.20	\$4,134.00	\$25,333.20
BUS DRIVER SP ED	11-000-270-161	\$22,000.00	\$1,344.00	\$23,344.00
BUS REPAIRS	11-000-270-420	\$30,747.00	\$3,140.00	\$33,887.00
EX CURR & ATHL TRANSP	11-000-270-512	\$45,317.43	-\$3,442.00	\$41,875.43
SP ED CONTRACT TRANSP	11-000-270-518	\$234,703.15	-\$28,407.00	\$206,296.15
TRANSP SUPPLIES	11-000-270-615	\$1,500.00	-\$1,145.00	\$355.00
TRANSP MISC	11-000-270-890	\$3,334.00	\$100.00	\$3,434.00
SOCIAL SECURITY	11-000-291-220	\$380,000.00	\$460.00	\$380,460.00
HEALTH & DENTAL	11-000-291-270	\$5,650,816.00	-\$118,112.00	\$5,532,704.00
UNIFORMS CUST	11-000-291-290	\$14,000.00	\$2,493.00	\$16,493.00
UNUSED SICK PAY	11-000-291-299	\$36,900.00	\$5,080.00	\$41,980.00
KINDERGARTEN SALARIES	11-110-100-101	\$412,792.00	\$26,158.00	\$438,950.00
GR 1 - 5 SALARIES	11-120-100-101	\$3,543,080.00	-\$5,264.00	\$3,537,816.00
GR 6 - 8 SALARIES	11-130-100-101	\$2,008,324.00	\$132,911.00	\$2,141,235.00
GR 9 - 12 SALARIES	11-140-100-101	\$3,441,681.00	-\$24,220.00	\$3,417,461.00
HOME INSTRUCT SALARIES	11-150-100-101	\$11,569.00	\$2,826.00	\$14,395.00
HOME INST PURCH SVC	11-150-100-320	\$10,029.00	\$1.00	\$10,030.00
TESTING SVCS	11-190-100-340	\$4,500.00	\$670.00	\$5,170.00
OTHER PURCH SVC	11-190-100-500	\$451,052.54	\$99,903.00	\$550,955.54
GENERAL SUPPLIES	11-190-100-610	\$422,551.35	\$6,158.00	\$428,709.35
LLD TEACHERS	11-205-100-101	\$132,260.00	-\$2,182.00	\$130,078.00
LLD AIDES	11-205-100-106	\$40,336.00	-\$7,776.00	\$32,560.00
MD TEACHERS	11-212-100-101	\$144,489.00	\$2,480.00	\$146,969.00
MD AIDES	11-212-100-106	\$34,247.00	-\$12,407.00	\$21,840.00
MD SUPPLIES	11-212-100-610	\$3,514.00	\$86.00	\$3,600.00
RESOURCE ROOM TEACHR	11-213-100-101	\$1,517,148.00	\$95,529.00	\$1,612,677.00
AUTISM AIDES	11-214-100-106	\$61,141.00	-\$20,852.00	\$40,289.00

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PSD PT TEACHER	11-215-100-101	\$129,841.00	-\$43,829.00	\$86,012.00
PSD PT AIDES	11-215-100-106	\$13,514.00	-\$11,517.00	\$1,997.00
PSD PT SUPPLIES	11-215-100-610	\$4,396.17	\$129.00	\$4,525.17
PSD FT TEACHER	11-216-100-101	\$205,779.00	-\$2,000.00	\$203,779.00
BASIC SKILLS TEACHER	11-230-100-101	\$344,271.00	-\$3,808.00	\$340,463.00
BILINGUAL TEACHER	11-240-100-101	\$564,785.00	-\$76,565.00	\$488,220.00
SALARIES COCURRICULAR	11-401-100-100	\$125,000.00	\$49,168.00	\$174,168.00
COCURRICULAR MISC	11-401-100-890	\$1,800.00	-\$1,800.00	\$0.00
SALARIES COACHES	11-402-100-100	\$327,450.00	-\$46,173.00	\$281,277.00
ATHLETIC REPAIR EQUIP	11-402-100-420	\$21,683.20	-\$1,700.00	\$19,983.20
ATHLETIC SUPPLIES	11-402-100-600	\$60,857.80	\$388.00	\$61,245.80
ACADEMY SALARIES	11-425-100-101	\$98,521.00	\$117,444.00	\$215,965.00
ACADEMY AIDE	11-425-100-106	\$13,014.00	\$2,055.00	\$15,069.00
ACADEMY OTHER PROF	11-425-100-104	\$92,123.00	-\$56,598.00	\$35,525.00
ACADEMY SUPPLIES	11-425-100-610	\$1,698.76	\$256.00	\$1,954.76
COMMUNITY SERV SALARY	11-800-330-100	\$137,333.00	-\$551.00	\$136,782.00
IDEA BASIC AIDES SALARY	20-250-100-106	\$301,854.00	\$3,518.47	\$305,372.47
IDEA BASIC SUPPLIES	20-250-100-600	\$17,209.00	-\$1,730.00	\$15,479.00
IDEA BASIC BENEFITS	20-250-200-200	\$23,092.00	\$268.99	\$23,360.99
IDEA BASIC PUR PROF SVC	20-250-200-300	\$31,588.00	-\$2,068.55	\$29,519.45
IDEA BASIC PURCH SVC	20-250-200-500	\$2,612.00	\$11.09	\$2,623.09
IDEA PS AIDE SALARY	20-251-100-106	\$14,357.00	\$444.28	\$14,801.28
IDEA PS BENEFITS	20-251-200-200	\$1,098.00	-\$444.28	\$653.72
		\$30,214,862.85	\$0.00	\$30,214,862.85

25. *Secretary/Treasurer Report*

To approve the secretary/treasurer report for the periods ending May 31, 2017

26. *Use of Buildings and Grounds*

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

Roselle Park Youth Baseball & Softball League – Practices & Games
 Roselle Park Middle School, Herm Shaw Field
 Friday - Sunday, July 28 - 30, 2017
 9:00AM – 9:00PM

27. Grant/Aid Acceptance

To accept the following grant/aid:

a. Individuals with Disabilities Education Act (IDEA) FY18 in the following amount:

Basic:	\$468,266
Preschool:	\$ 15,411

b. Extraordinary Aid FY17 in the amount of \$323,289

28. Grant Application

To apply for the following grant:

a. Elementary and Secondary Education Act (ESEA) FY18 in the following amounts:

Title I	\$ 365,819
Title II Part A	\$ 54,881
Title III	\$ 24,849
Title III Immigrant	\$ 3,806
Title IV	\$ 10,000

29. Student Assistance Program

To approve the district Student Assistance program for the 2017-2018 school year.

Mr. Gerten votes no on item 24.

Motion carries

New Business

Mr. Gerten commented on the Board Docs presentation and encourages adoption.

Superintendent Garrido discussed additional state aid.

A motion was made by Mr. Gerten and seconded by Mr. Cancino to approve hand-held item 30.

30. Board Docs

To approve moving forward with the possible adoption of Board Docs.

Motion carries

A motion was made by Mr. Gerten and seconded by Mr. Sekou to approve hand-held item 31.

31. Cancellation of Meeting

To approve the cancellation of the board meeting scheduled for August 8, 2017

Motion carries

Public Participation

Each member of the public may speak a maximum of three minutes.

Jacob Magiera, questioned the additional state aid and the name of the board treasurer.

Saul Qersdyn, questioned the additional state aid. Board attorney Osborne responded.

Resolution – Executive Session (if required)

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: _____

It is anticipated that the executive session will take approximately ____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Executive Session

Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/client privilege.

Moved	Seconded	Time
AYE	NAY	

Motion to return to open session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

Adjournment

A motion was made by Mr. Vita seconded by Mr. Cancino to adjourn the meeting at 9:13PM.

Motion carries

Respectfully submitted,

Susan Guercio
School Business Administrator
Board Secretary

Next scheduled board meeting: August 22, 2017 - Roselle Park Middle School auditorium at 7:00PM