

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

July 19, 2019

TO: Loren Harms, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **July 23, 2019**

Notice of Meeting

This meeting, held in the Roselle Park Middle School auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call

President Harms	Matthew Leingang
Vice President Signorello	Christopher Miller
Susan Carlstrom	Kimberly Powers
Marissa Falcon	
Chad Hemenway	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Attorney/Client Privilege – the Superintendent updated and the Board attorney provided guidance regarding District communications, facilities and students.

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Vice President Signorello	Seconded: Mr. Hemenway	Time: 6:36
AYE: 8	NAY: 0	

Motion to return to public session (to be moved in public session)		
Moved: Vice President Signorello	Seconded: Ms. Carlstrom	Time: 7:04
AYE: 8	NAY:	

***Administration of Oath to Newly Elected Board Member
Khamele McLeod-Cato***

Roll Call of Full Board

President Harms	Matthew Leingang
Vice President Signorello	Khamele McLeod-Cato
Susan Carlstrom	Christopher Miller
Marissa Falcon	Kimberly Powers
Chad Hemenway	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

***Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.***

Councilman DeIorio stated that the use of the gymnasium mentioned in agenda item 16b was no longer needed.

Committee/Liaison Reports

Matthew Leingang reported on the conversation at the Mayor and Council meeting regarding the possible construction impact on the school population and the upcoming 5K race.

Superintendent's Report

Superintendent Garrido gave a power point presentation on the proposed 2019–2022 Strategic Plan

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by Mr. Hemenway seconded by Ms. Powers to approve the following agenda items 1 through 7.

1. Staff Resignation

To accept the resignation of the following staff:

Jacqueline Rocchio, Robert Gordon Elementary Teacher, effective July 12, 2019

2. *Staff Appointments*

To appoint the following staff: (as recommended by the Superintendent)
(as per RPEA contract)

- a. Danielle Cristiano, Aldene, Special Education Teacher, effective September 1, 2019 through June 30, 2020 at M2, \$61,905. (repl. M. Ripka)
- b. Tamara Dombrowski, District, Dance Teacher, effective September 1, 2019 through June 30, 2020 at M5 \$63,151.
- c. Stacey Bonavitacola, Sherman, Elementary Teacher, September 1, 2019 through June 30, 2020 at B2 \$57,654 (repl. D. Wilds)
- d. Erika Seale, District, School Psychologist, effective September 1, 2019 through June 30, 2020 at MT1, \$66,404.
- e. Jasmine Johnson, Robert Gordon, Paraprofessional, effective September 1, 2019 through June 30, 2020, 6 hrs./day at \$16.19/hr. (repl. N. Malave)
- f. Karen DuQue, Robert Gordon, Paraprofessional, effective September 1, 2019 through June 30, 2020, 6 hrs./day at \$16.19/hr. (repl. A. Speers)
- g. Andre Bernardes, Robert Gordon, Paraprofessional, effective September 1, 2019 through June 30, 2020, 6 hrs./day at \$16.19/hr. (repl. D. Italiano)
- h. Mario Restrepo-Taborda, Middle School, Paraprofessional, effective September 1, 2019 through June 30, 2020, 6 hrs./day at \$16.19/hr. (repl. F. Lambroschino)
- i. Sandra Marques, Aldene, Paraprofessional, effective September 1, 2019 through June 30, 2020, 6 hrs./day at \$16.19/hr. + toileting (new position)
- j. Katherine Jenkins, Aldene, Paraprofessional, effective September 1, 2019 through June 30, 2020, 6 hrs./day at \$16.19/hr. + toileting (new position)
- k. Christine Huxford, Aldene, Paraprofessional, effective September 1, 2019 through June 30, 2020, 5.5 hrs./day at \$16.19/hr. + toileting (repl. M. Assuncao)
- l. Stacey Vaugh-Spring, Sherman, Paraprofessional, effective September 1, 2019 through June 30, 2020, 4.75 hrs./day at \$16.19/hr. (repl. L. Mazzeo)
- m. Maureen Garbarini, Sherman, Paraprofessional, effective September 1, 2019 through June 30, 2020, 6 hrs./day at \$16.19/hr. + toileting (repl. K. Ryan)
- n. Sandra Suarez-Barlett, Sherman, Paraprofessional, effective September 1, 2019 through June 30, 2020, 6 hrs./day at \$16.19/hr. + toileting (repl. L. Palacio)

Staff Appointments continued

- o. Andrea Martinho, Sherman, Paraprofessional, effective September 1, 2019 through June 30, 2020, 6 hrs./day at \$16.19/hr. (repl. N. Bury)
- p. Shannon O'Reagan, District Part-time Behaviorist, effective September 1, 2019 through December 16, 2019 at MT10, \$36,677 (mat. leave)(repl. L. Gabriel)
- q. Bethany Goldman, Robert Gordon, Basic Skills Teacher, effective September 1, 2019 through June 30, 2019 at MT9, \$71,853. (repl. J. Rocchio)

3. Retirement Compensation

Approval to pay the following retirement compensation as recommended by the Superintendent: (in accordance with respective CBAs.)

Teacher		
Gail Pelaez	\$100 X 159.5 sick day	\$15,950

4. Change of Assignment/Transfer

To approve the following change of assignment/transfers for the 2019 – 2020 school year (as recommended by the Superintendent) (as per RPEA contract) (effective September 1, 2019)

	<u>From</u>	<u>To</u>
a. Deb Italiano	RG Paraprofessional 6 hrs/day \$16.19/hr.	MS Paraprofessional 6 hrs/day \$16.19/hr.
b. Kristen Kulbaba	Robert Gordon Grade 4 Teacher \$65,895	Robert Gordon Technology Teacher \$65,895

5. Additional Student Helper and ESY Staff

To appoint the following additional student custodial helper and ESY staff for the 2019 summer (as recommended by the Superintendent):

Student Helper:	William Hodge-Grissett	\$7.00/hr.
ESY Paraprofessional:	Lewis Mancine	\$15.74/hr.

6. Curriculum Writing

To approve the following staff for curriculum writing work at the hourly contractual rate, \$34.83/hr: (as recommended by the Superintendent)

Rebecca Latawiec – 2.5 hours
Katie Chierico – 2.5 hrs

Andrea Cruz – 2.5 hrs
Jodi Foy – 4.5 hrs

7. Professional Development

To approve the following staff to serve in professional development stipend roles, effective July 15, 2019 – June 30, 2020: (as recommended by the Superintendent) (funded by the ESEA Grant)

Lisa Klemens – Link It Team Leader	\$5,000
Christine Dougherty – Link It Lead Teacher	\$2,000
Lauren Bergeski – Professional Development Coordinator -	\$1,000

On roll call, motion carries

EDUCATION

A motion was made by Vice President Signorello seconded by Ms. Carlstrom to approve the following agenda items 8 through 11.

8. *Education Programs 2019-2020*

To approve the following education program for the 2019-2020 school year:

Developmental Vision Services

#30	State of NJ – Commission for the Blind	9/1/19-6/30/20	\$1,900
#31	State of NJ – Commission for the Blind	9/1/19-6/30/20	\$14,300

Teacher of the Visually Impaired (TVI)

#32	Monique Coleman		
	Distance Braille Transcription	9/1/19-6/30/20	\$55/hr.

Tuition Revision

#22	Deron (Montclair)	9/1/19-6/30/20	\$55,701+trans.
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Teacher of the Deaf

#33	Summit Speech School		
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Psychiatric Evaluation

#34	Dr. Stucky		\$400
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9. *Harassment/ Intimidation/Bullying Incident*

To affirm the Superintendent's recommendation on the following harassment/intimidation/bullying incident:

#180015

10. Roselle Park High School Marching Band

To approve the 2019-2020 High School Marching Band Competition schedule as follows:

September 14	Jefferson Township
September 21	Matawan
September 29	Madison
October 6	South Plainfield
October 12	Woodbridge
October 19	NJ States Championship, Bayville
October 20	Chapter 10 Championship, Union
October 26/27	Atlantic Coast Championship, Hershey, PA
November 3/4	Atlantic Coast Championship, Hershey, PA
November 11	RP Veterans Day Services
November 22	Thanksgiving Day Football Game
November 28	BonFire/Pep Rally
March	RP St. Patrick's Day Parade
May 25	RP Memorial Day Parade

11. Workshop Attendance Request

To approve the following staff workshop attendance request:

Marie Mormelo	NJPSA Fall Conference, Long Branch, NJ, October 17 & 18, 2019 \$292.00
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Motion carries

BUSINESS

A motion was made by Mr. Hemenway seconded by Ms. Carlstrom to approve the following agenda items 12 through 19.

12. Monthly Certification

A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of June 30, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

Board Secretary

Date

B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of June 30, 2019 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

13. Approval of Minutes

To approve the following minutes:

June 25, 2019

14. Approval of Bills

To approve the following bills for the month of July 2019:

General Current Expense:	\$ 266,200.75
Special Revenue Funds:	\$ 4,593.44
Summer Camp:	\$ <u>815.77</u>
Total:	\$ 271,609.96

15. *Approval of Transfers*

To approve the following transfers for the month of June 2019:

SALARIES	11-000-211-100	\$22,685.00	\$87.00	\$22,772.00
SALARIES	11-000-213-100	\$330,697.00	\$11,824.00	\$342,521.00
SUPPLIES & MATERIALS	11-000-213-600	\$9,967.97	\$804.00	\$10,771.97
SALARIES OF OTHER PROF	11-000-216-104	\$36,861.00	\$1,724.00	\$38,585.00
PURCHASED PROF SERV	11-000-216-320	\$40,559.93	\$7,743.00	\$48,302.93
OTHER SAL FOR INSTRUCT	11-000-217-106	\$424,225.00	\$50,259.00	\$474,484.00
SALARIES OF SEC ASST	11-000-218-105	\$122,582.00	\$995.00	\$123,577.00
SALARIES OF OTHER PROF	11-000-219-104	\$647,057.00	\$1,651.00	\$648,708.00
SALARIES OF SEC ASST	11-000-219-105	\$69,837.00	\$3,186.00	\$73,023.00
OTHER PURCH PROF SERV	11-000-219-390	\$35,025.00	\$3,060.00	\$38,085.00
SALARIES OF SEC ASST	11-000-221-105	\$60,167.00	\$397.00	\$60,564.00
SUPPLIES & MATERIALS	11-000-221-600	\$64,582.64	\$1,753.00	\$66,335.64
SALARIES	11-000-222-100	\$204,971.00	\$76.00	\$205,047.00
OTHER PURCHASED SERV	11-000-222-500	\$62,067.00	\$9,257.00	\$71,324.00
SALARIES	11-000-230-100	\$261,826.00	\$13,301.00	\$275,127.00
OTHER PURCH PROF SERV	11-000-230-339	\$20,074.81	\$1,401.00	\$21,475.81
UNUSED VACATION	11-000-240-199	\$0.00	\$12,623.00	\$12,623.00
OTHER PURCHASED SERV	11-000-240-500	\$3,090.00	\$2,239.00	\$5,329.00
SALARIES	11-000-251-100	\$327,141.00	\$13,669.00	\$340,810.00
SALARIES	11-000-252-100	\$65,101.00	\$4,070.00	\$69,171.00
SALARIES	11-000-261-100	\$224,044.00	\$20,469.00	\$244,513.00
CLEANING,REPAIR,MAINT SER	11-000-261-420	\$695,465.09	\$278,473.00	\$973,938.09
GENERAL SUPPLIES	11-000-261-610	\$128,927.72	\$8,017.00	\$136,944.72
UNUSED VACATION	11-000-262-199	\$0.00	\$3,270.00	\$3,270.00
SALARY BUS DRIVER SPEC ED	11-000-270-161	\$25,000.00	\$3,048.00	\$28,048.00
BUS DRIVER SALARY	11-000-270-162	\$120,000.00	\$17,422.00	\$137,422.00
TRANSPORTATION	11-000-270-517	\$14,800.00	\$1,160.00	\$15,960.00
OTHER RETIREMENT CONTRIB	11-000-291-240	\$377,303.00	\$1,704.00	\$379,007.00
DCRP CONTRIBUTION	11-000-291-249	\$25,000.00	\$182.00	\$25,182.00
RETIREMENT SICK PAYMENT	11-000-291-299	\$45,045.00	\$40,260.00	\$85,305.00
SALARIES OF TEACHERS	11-130-100-101	\$2,223,519.00	\$102,074.00	\$2,325,593.00
PURCHASED PROF SERV	11-150-100-320	\$13,402.84	\$4,354.00	\$17,756.84
OTHER PURCHASED SERV	11-190-100-500	\$362,746.59	\$195,847.00	\$558,593.59
GENERAL SUPPLIES	11-190-100-610	\$472,607.65	\$206,155.00	\$678,762.65
SALARIES OF TEACHERS	11-209-100-101	\$61,000.00	\$359.00	\$61,359.00
OTHER SAL FOR INSTRUCT	11-212-100-106	\$20,488.00	\$26.00	\$20,514.00
SALARIES OF TEACHERS	11-214-100-101	\$130,429.00	\$55,985.00	\$186,414.00
OTHER SAL FOR INSTRUCT	11-214-100-106	\$45,073.00	\$9,327.00	\$54,400.00
SALARIES OF TEACHERS	11-240-100-101	\$547,935.00	\$7,195.00	\$555,130.00
OTHER SAL FOR INSTRUCT	11-240-100-106	\$0.00	\$470.00	\$470.00
SALARIES	11-401-100-100	\$175,000.00	\$6,550.00	\$181,550.00
SALARIES	11-402-100-100	\$300,250.00	\$3,931.00	\$304,181.00

Minutes
 July 23, 2019
 Open Session

SUPPLIES & MATERIALS	11-402-100-600	\$92,914.95	\$1,384.00	\$94,298.95
SALARIES OF TEACHERS	11-425-100-101	\$203,662.00	\$1,632.00	\$205,294.00
SALARIES OF OTHER PROF	11-425-100-104	\$34,355.00	\$26,770.00	\$61,125.00
OTHER SAL FOR INSTRUCT	11-425-100-106	\$15,881.00	\$48.00	\$15,929.00
GENERAL SUPPLIES	11-425-100-610	\$4,577.92	\$537.00	\$5,114.92
SALARIES OF TEACHERS	11-110-100-101	\$439,366.00	-\$7,419.00	\$431,947.00
SALARIES OF TEACHERS	11-120-100-101	\$3,728,489.00	-\$94,670.00	\$3,633,819.00
SALARIES OF TEACHERS	11-140-100-101	\$3,545,190.00	\$145,000.00	\$3,400,190.00
SALARIES OF TEACHERS	11-150-100-101	\$12,000.00	-\$4,400.00	\$7,600.00
SALARIES	11-000-262-100	\$1,027,710.00	-\$43,000.00	\$984,710.00
OTHER SALARIES	11-000-262-110	\$92,000.00	-\$8,800.00	\$83,200.00
INSURANCE	11-000-262-520	\$151,249.33	-\$59,000.00	\$92,249.33
CLEANING,REPAIR,MAINT SER	11-000-262-420	\$112,228.97	-\$12,600.00	\$99,628.97
ENERGY	11-000-262-620	\$537,381.68	-\$80,100.00	\$457,281.68
LEGAL SERVICES	11-000-230-331	\$162,088.75	-\$24,000.00	\$138,088.75
SALARIES OF PRIN/ASST	11-000-240-103	\$915,839.00	-\$26,000.00	\$889,839.00
SUPPLIES & MATERIALS	11-000-251-600	\$6,000.00	-\$1,900.00	\$4,100.00
PURCH TECH SERV	11-000-252-340	\$39,936.00	-\$3,200.00	\$36,736.00
OTHER OBJECTS	11-000-252-800	\$4,635.01	-\$4,200.00	\$435.01
SALARIES OF TEACHERS	11-213-100-101	\$1,682,803.00	-\$56,000.00	\$1,626,803.00
SALARIES OF TEACHERS	11-215-100-101	\$130,511.00	-\$61,000.00	\$69,511.00
SALARIES OF TEACHERS	11-216-100-101	\$106,527.00	-\$87,000.00	\$19,527.00
SALARIES OF OTHER PROF	11-000-218-104	\$895,535.00	-\$30,000.00	\$865,535.00
HEALTH BENEFITS	11-000-291-270	\$5,593,572.00	\$388,479.00	\$5,205,093.00
SUPPLIES & MATERIALS	20-218-100-600	\$60,000.00	\$27,869.00	\$87,869.00
OTHER OBJECTS	20-218-100-800	\$60,000.00	\$5,713.00	\$65,713.00
PERSONAL SERVICES	20-218-200-200	\$45,463.00	\$10,964.00	\$56,427.00
SUPPLIES & MATERIALS	20-231-100-600	\$179.00	\$2,548.63	\$2,727.63
PERSONAL SERVICES	20-231-200-200	\$86,421.00	\$6,987.95	\$93,408.95
SAL OF OTHER PROF STAFF	20-240-100-104	\$13,500.00	\$517.21	\$14,017.21
PERSONAL SERVICES	20-240-200-200	\$6,960.00	\$403.79	\$7,363.79
SUPPLIES & MATERIALS	20-240-200-600	\$500.00	\$450.74	\$950.74
TUITION TO PRIV SCH HANDI	20-250-100-566	\$118,678.00	\$30,351.34	\$149,029.34
PURCHASED PROF SERV	20-260-200-300	\$21,130.00	\$5,052.46	\$26,182.46
SAL OF OTHER PROF STAFF	20-218-200-104	\$90,000.00	-\$43,758.00	\$46,242.00
OTHER SAL FOR INSTRUCT	20-218-100-106	\$80,000.00	-\$788.00	\$79,212.00
SALARIES OF TEACHERS	20-231-100-101	\$279,155.00	-\$9,536.58	\$269,618.42
SALARIES OF TEACHERS	20-240-100-101	\$18,996.00	-\$859.74	\$18,136.26
SUPPLIES & MATERIALS	20-240-100-600	\$544.00	-\$12.00	\$532.00
SALARIES	20-240-200-100	\$500.00	-\$500.00	\$0.00
OTHER SAL FOR INSTRUCT	20-250-100-106	\$282,220.00	-\$28,092.33	\$254,127.67
PERSONAL SERVICES	20-250-200-200	\$21,590.00	-\$2,149.23	\$19,440.77
PURCHASED PROF SERV	20-250-200-300	\$30,000.00	-\$109.78	\$29,890.22
SALARIES OF TEACHERS	20-260-100-101	\$22,503.00	-\$2,476.20	\$20,026.80
SALARIES	20-260-200-100	\$10,000.00	-\$2,366.52	\$7,633.48
PERSONAL SERVICES	20-260-200-200	\$7,741.00	-\$209.74	\$7,531.26
		\$29,607,085.85	\$0.00	\$29,607,085.85

16. Use of Buildings and Grounds

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Suburban Football- Practice
Roselle Park High School – Colfax Field
Monday – Friday, August 12 – November 1, 2019
6:00PM – 8:00PM

- b. J Tole Music/Borough of Roselle Park – Jazz Festival
ASYC/Roselle Park Middle School – parking lot
Saturday, July 27, 2019
11:00AM – 9:00PM

- c. Roselle Park Soccer Club – Soccer Practices
Roselle Park High School – Colfax Field
Tuesday, August 6, 2019 and Friday, August 9, 2019
5:30 PM – 8:30 PM
Roselle Park High School – Webster Field
Thursdays, August 8 and 15, 2019
5:30 – 8:30 PM

- d. Panthers Soccer Club
Roselle Park High School – Webster Field
Thursdays, August 22 and 29, 2019
6:00 PM – 9:00 PM

17. Grant Acceptance

To accept the following grants:

- a. Individuals with Disabilities Education Act FY20 (IDEA) grant in the following amount:

Basic \$465,163 and Preschool \$15,968

- b. Elementary and Secondary Education Act (ESEA) FY20 in the following amounts:

Title I	\$345,381
Title II A	\$57,748
Title III	\$41,000

18. Student Assistance Program

To approve the district Student Assistance program for the 2019-2020 school year.

19. Contracts

To approve contracts with:

- a. William Patterson University for a Professor in Residence effective September 1, 2019 through June 30, 2019 at \$10,000. (funded by Preschool Grant)
- b. Staff Development Workshops, Inc. for staff development training in literacy for Special Education teachers on September 4, October 8, and November 20, 2019 at \$5,100. (funded by ESEA Grant).
- c. Data Warehousing Analytics Assessment Solutions (Link It) which also includes two full days of professional development on using Link It at \$12,180.

Motion carries

Public Participation

Each member of the public may speak a maximum of three minutes.

Joe DeIorio, 824 Larch St., was impressed with the presentation. He questioned the impact of the housing complex on the number of additional students to the district. He was willing to engage in a conversation to help survey and research.

Jen Jaskula, W. Grant Ave., encouraged the district to build new buildings for our children.

Resolution – Executive Session (if required)

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: _____

It is anticipated that the executive session will take approximately ____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Executive Session

Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/client privilege.

Moved	Seconded	Time
AYE	NAY	
Motion to return to open session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

Adjournment

A motion was made by Mr. Miller seconded by Mr. Leingang to adjourn the meeting at 8:00 p.m.

Motion carries

Respectfully submitted,

Susan Guercio
School Business Administrator
Board Secretary

Next scheduled board meeting: August 20, 2019 – Roselle Park Middle School auditorium at 7:00PM