TO: Members of the Board of Education  
FROM: Pedro Garrido, Superintendent  
SUBJECT: AGENDA FOR REORGANIZATION/PUBLIC MEETING – January 2, 2018

Notice of Meeting
This meeting, held in the Roselle Park Middle School auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website.

Roll Call
Kevin Cancino  
Troy Gerten  
Loren Harms  
Christopher Miller  
Kimberly Powers  
Sundjata Sekou  
Joseph Signorello, Jr.

Rodric Bowman, Jeofrey Vita were absent from this meeting

Pedro Garrido, Superintendent of Schools  
Susan Guercio, School Business Administrator/Board Secretary  
Jennifer Osborne, Board Attorney

Flag Salute

Happy New Year

Results of School Board Elections
Chad Hemenway  867  
Matthew Leingang  910  
Christopher Miller  872

Administration of Oath to Newly Elected Board Members
Chad Hemenway, Matthew Leingang, and Christopher Miller for (3) three year terms.
Roll Call of Newly Elected Board

Kevin Cancino  Christopher Miller  
Troy Gerten       Kimberly Powers  
Loren Harms       Sundjata Sekou  
Chad Hemenway   Joseph Signorello, Jr   
Matthew Leingang

Ms. Guercio called the roll of the newly elected Board members. All are present.

ELECTION OF OFFICERS

1. Board President

Mrs. Guercio asked for nominations for the position of Board of Education President.

a. Mr. Miller motioned to nominate Loren Harms as President of the Roselle Park Board of Education which was then seconded by Joseph Signorello.

b. Mr. Sekou motioned to nominate Troy Gerten as President of the Roselle Park Board of Education which was then seconded by Matthew Leingang.

c. Mr. Gerten motioned to rescind his nomination for President which was then seconded by Mr. Harms.

No further nominations for President were made. Then the full board voted to approve the appointment of Mr. Harms as President.

2. Vice President

a. A motion to nominate Christopher Miller as Vice President of the Roselle Park Board of Education was moved by Mr. Signorello and seconded by Mr. Leingang.

b. A motion to nominate Troy Gerten as Vice President of the Roselle Park Board of Education was moved by Mr. Cancino and seconded by Mr. Sekou.

No further nominations for Vice President were made. With a roll call vote, Mr. Miller was appointed by the majority: 6 – 3.
Public Participation – Reorganization Agenda Items Only (#3 - #19)
Each member of the public may speak a maximum of three minutes.

Saul Qersdyn, questioned reorganization items. Board Attorney Osborne responded.

Jacob Magiera, questioned future reorganization meeting date. Board Attorney Osborne responded.

Matthew Leingang, questioned previous reorganization meetings. Board Secretary Guercio responded.

Mr. Sekou & Vice President Miller questioned agenda item #18. Board Secretary Guercio responded.

President Harms & Mr. Gerten spoke of their concerns with agenda item #7.

Mr. Gerten makes a motion to table item # 7 and Mr. Signorello seconded the motion. The full board was in agreement so motion carries.

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REORGANIZATION
*******************************************************************************

A motion was made by Vice President Miller and seconded by Mr. Hemenway to approve the following agenda items 3 through 19. (Agenda item # 7 was tabled).

3. Appointments

To appoint the following staff:
A. Attendance Officer, Sarah Costa
B. Issuing Officer, Sarah Costa
C. Employee Insurance Broker, Brown and Brown Benefit Advisors, Inc.
D. Property, Casualty, Liability Insurance Broker, Judy Davies
E. School Physicians: Richard Bezozo
F. Treasurer of School Monies, Gregory Mayers
G. Affirmative Action Officer, Paula Sicignano
H. Section #504/ADA Compliance Officer, Susan Carlstrom
I. Superintendent, Pedro Garrido (6/30/18)
J. School Business Administrator/Board Secretary, Susan Guercio (6/30/18)
K. Investment /Purchasing Officer, Susan Guercio
L. Substance Awareness Coordinator, Angela Longo
M. Asbestos/Health and Safety/Air Quality/AHERA Officer, Assunta Padavano
N. Integrated Pest Management Coordinator, Assunta Padavano
O. Right to Know, Chemical Hygiene, Officer, Assunta Padavano
P. Custodian of Records, Susan Guercio
Q. Anti-bullying Coordinator, Ellen Bachert
R. Missing/Homeless Children Liaison, Susan Carlstrom
S. Public Agency Compliance Officer, Susan Guercio
4. **District Policies**

To approve the adoption of the Roselle Park Board of Education Policies, Code of Ethics, By-Laws and Rules and Regulations currently in effect.  
(copy on file in board office and online @ www.rpsd.org)

5. **Appointment of Board Attorney**

WHEREAS, there exists from time to time a need for legal services for the Board of Education, and  
WHEREAS, funds are available for this purpose, and  
WHEREAS, the Public School Contracts Law (NJSA 18A:18A-5) provides for the award of contracts for this type of professional service without competitive bidding, and  
WHEREAS, Anthony P. Sciarrillo of the firm Sciarrillo Cornell, Merlino, McKeever & Osborne, LLC., Westfield, NJ is well qualified and capable of providing these services,  
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Roselle Park, that Anthony P. Sciarrillo of the firm Sciarrillo Cornell, Merlino, McKeever & Osborne, LLC., Westfield, NJ is hereby appointed Board attorney (1/1/18 – 12/31/18). All legal fees will be billed at $165 per hour.

6. **Appointment of Auditor**

WHEREAS, there exists a need for an annual audit of school accounts, and  
WHEREAS, the firm of Robert A. Hulsart & Company, Wall, NJ is licensed as Public School Accountants and is fully capable of providing this service, and  
WHEREAS, Robert A. Hulsart & Company satisfactorily conducted the school audit in 2017, and will be performing the school audit for the 2017-2018 school year, and  
WHEREAS, the Public School Contracts Law (N.J.S.A. 18A:18A-5) provides for the award of contracts for this type of professional service without competitive bidding, and  
WHEREAS, funds are available for this purpose,  
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Roselle Park, NJ as follows:  
1. The firm of Robert A. Hulsart & Company, Wall, NJ is hereby appointed auditors for the accounts of the Board of Education (1/1/18 – 12/31/18) at a fee of $18,500.  
(no change in fee since 2005-2006)  
2. This contract is awarded without competitive bidding as a professional service under the provisions of the Public School Contracts law.
7. **Appointment of Architect - TABLED**

WHEREAS, there exists a need for the services of an architect, and

WHEREAS, Di Cara Rubino Architects, Wayne, NJ is a licensed architectural firm that has previously performed architectural services for the school district, including, but not limited to, design work for the district’s capital projects,

WHEREAS, the Board of Education desires that the services Di Cara Rubino Architects continue, and

WHEREAS, the Board, assisted by its attorney, and Di Cara Rubino Architects have reached mutually agreeable contract terms for these services, now therefore be it

RESOLVED, that the Board of Education of the Borough of Roselle Park approves the appointment of Di Cara Rubino Architects, Wayne, NJ as district architect,

BE IT FURTHER RESOLVED, that this contract is awarded without competitive bidding as a professional service under the provisions of the Public School Contracts law (NJSA 18A: 18A-5).

8. **Annual Meeting Dates**

To establish monthly meeting dates for the period January 2018 through December 2018. Closed meetings shall start at *6:00 P.M.* and will be held as noted below. The public session of the meeting will start at *7:00 P.M.*. It may be necessary for the Board of Education to hold a closed session following each meeting to discuss a personnel matter or other exception to the sunshine law. Action may be taken in any open session. (subject to change) (*unless otherwise noted)

<table>
<thead>
<tr>
<th>Middle School</th>
<th>January 2</th>
<th>January 16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aldene</td>
<td>February 6</td>
<td>February 20</td>
</tr>
<tr>
<td>Sherman</td>
<td>March 6</td>
<td>March 20</td>
</tr>
<tr>
<td>RPHS</td>
<td>April 10</td>
<td>April 24</td>
</tr>
<tr>
<td>RPMS</td>
<td>May 8</td>
<td>May 22</td>
</tr>
<tr>
<td>RPMS</td>
<td>June 12</td>
<td>*June 26</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(closed session/no action/location TBA)</td>
</tr>
<tr>
<td>RPMS</td>
<td>July</td>
<td>July 24</td>
</tr>
<tr>
<td>RPMS</td>
<td>August 7</td>
<td>August 21</td>
</tr>
<tr>
<td>RPMS</td>
<td>September 4</td>
<td>September 18</td>
</tr>
<tr>
<td>Aldene</td>
<td>October 2</td>
<td>October 16</td>
</tr>
<tr>
<td>Sherman</td>
<td>November 6</td>
<td>November 20</td>
</tr>
<tr>
<td>RPHS</td>
<td>December 4</td>
<td>December 18 (if necessary)</td>
</tr>
<tr>
<td>RPMS</td>
<td>January 8</td>
<td>2019</td>
</tr>
</tbody>
</table>
9. **Organizational Chart**

To approve the Roselle Park School District Organizational Chart.
(copy on file in board office)

10. **Official District Newspapers**

To establish the Star Ledger, the Home News Tribune, and the LocalSource as the Board's official newspapers.

11. **Authorization to Advertise for Bids, Solicit Quotations or Purchase by State Contract**

To authorize the Secretary/Business Administrator to advertise for bids, solicit quotations, purchase by State Contract or recommend for contract renewal the following items/services:

- Air conditioners
- Alarm system service/install
- Athletic supplies & equip.
- Auditorium seating
- Boiler repair
- Boiler water treatment
- Building materials
- Calculators
- Chalkboards/bulletin boards
- Commercial printing
- Computers & accessories
- Computer hardware maint.
- Computer networking
- Carpeting
- Stage drapery
- Custodial uniforms
- Electrical supplies
- Electrical work
- Floor repair/floor tile installation
- Grounds supplies/equipment
- Gym/classroom floor restoration
- Hand and power tools
- Heating plant modifications
- Industrial arts supplies/equipment
- Internet service provider
- Janitorial supplies
- Locker refinishing
- HVAC controls
- Audio visual equipment
- Office paper
- Paint
- Periodical subscriptions
- Photocopiers
- Ventilating equipment
- Replacement doors/hardware
- Roofing work
- School furniture
- School health supplies
- School supplies
- Science supplies/equipment
- Sidewalk and paving work
- Solid waste disposal
- Communications equipment
12. **Use of Facilities Fees**

To approve the following use of facility fees: (same since 2010-2011)

<table>
<thead>
<tr>
<th></th>
<th>Elem/Middle/Academy</th>
<th>High School</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Rate per hour/</td>
<td>Rate per hour</td>
</tr>
<tr>
<td></td>
<td>2 hour minimum</td>
<td>2 hour minimum</td>
</tr>
<tr>
<td>Auditorium &amp; Stage</td>
<td>$75</td>
<td>$95</td>
</tr>
<tr>
<td>Gymnasium</td>
<td>$75</td>
<td>$95</td>
</tr>
<tr>
<td>Special Rooms</td>
<td>$30</td>
<td>$35</td>
</tr>
<tr>
<td>Kitchen</td>
<td>$50 *</td>
<td>$75 *</td>
</tr>
<tr>
<td>Classrooms</td>
<td>$25</td>
<td>$25</td>
</tr>
<tr>
<td>Cafeteria</td>
<td>$50</td>
<td>$75</td>
</tr>
<tr>
<td>Custodial Over-Time**</td>
<td>Rate per hour</td>
<td></td>
</tr>
<tr>
<td>Saturday</td>
<td>$45</td>
<td></td>
</tr>
<tr>
<td>Sunday</td>
<td>$60</td>
<td></td>
</tr>
</tbody>
</table>

* Must have food service company representative on duty.
** Custodial fees to be charged a minimum of ½ hour before and ½ hour after event subject to set-up and clean-up times.

13. **Financial Investments/Board Operations**

To approve the following:

A. Establish the following depositories and authorize the School Business Administrator/Board Secretary to invest idle funds in legal securities. The details of all investments shall be communicated to the Treasurer of School Monies forthwith and authorize the President, Treasurer and Secretary to transfer funds from Savings Accounts to Checking Accounts:

- Wells Fargo Bank, Roselle  
  Business Administrator/Board Office Administrative Assistant for Payroll
- Bank of America, Roselle  
  Business Administrator/Board Office Administrative Assistant for Payroll
- TD Bank, NA  
  Business Administrator/Board Office Administrative Assistant for Payroll
- State of NJ/Cash Management Fund (Bankers Trust)  
  Business Administrator/Board Office Administrative Assistant for Payroll
- Municipal Bond Insurers Assurance (MBIA)  
  Business Administrator/Board Office Administrative Assistant for Payroll
B. Approval of the following district financial accounts:

<table>
<thead>
<tr>
<th>Bank</th>
<th>Account Name</th>
<th>#of Signatures</th>
<th>Signatory Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>TD Bank, NA</td>
<td>Retirement Account</td>
<td>1</td>
<td>Board Secretary or Superintendent</td>
</tr>
<tr>
<td>TD Bank, NA</td>
<td>Summer Camp</td>
<td>2</td>
<td>Director, Assistant to Director or SBA</td>
</tr>
<tr>
<td>TD Bank, NA</td>
<td>Warrant</td>
<td>3</td>
<td>Either Board President or Vice President</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Bd Secretary/Treasurer School Monies</td>
</tr>
<tr>
<td>TD Bank, NA</td>
<td>Payroll Agency</td>
<td>1</td>
<td>Superintendent of Schools or SBA</td>
</tr>
<tr>
<td>TD Bank, NA</td>
<td>Payroll</td>
<td>2</td>
<td>Treasurer School Monies &amp; SBA</td>
</tr>
<tr>
<td>TD Bank, NA</td>
<td>Special Agency</td>
<td>1</td>
<td>Board Secretary or Superintendent</td>
</tr>
<tr>
<td>TD Bank, NA</td>
<td>Capital Reserve</td>
<td>2</td>
<td>Board Secretary &amp; Superintendent</td>
</tr>
<tr>
<td>TD Bank, NA</td>
<td>Std. Act. Funds Elem/MS</td>
<td>2</td>
<td>Principal &amp; Secretary</td>
</tr>
<tr>
<td></td>
<td>HS General Association</td>
<td>2</td>
<td>Either Principal or Assistant Principal</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>HS Bookkeeper</td>
</tr>
<tr>
<td>Wells Fargo-Norman Howard Scholarship</td>
<td>2</td>
<td></td>
<td>Principal &amp; MS Secretary</td>
</tr>
<tr>
<td>TD Bank, NA</td>
<td>Unemployment Trust</td>
<td>1</td>
<td>Board Secretary or Superintendent</td>
</tr>
<tr>
<td>TD Bank, NA</td>
<td>RPBOE Scholarship</td>
<td>1</td>
<td>Board Secretary or Superintendent</td>
</tr>
<tr>
<td>TD Bank, NA</td>
<td>HS Faculty</td>
<td>2</td>
<td>Bookkeeper &amp; Secretary</td>
</tr>
<tr>
<td>Bank of America-RP Vito ScarpelliSvc Awd</td>
<td>2</td>
<td></td>
<td>Principal &amp; MS Secretary</td>
</tr>
</tbody>
</table>

C. Establishment of imprest petty cash accounts in the following amounts: (effective 7/1/11)

| Central Office             | $150. | Aldene School | $50. |
| High School               | $125. | Sherman School | $50. |
| Middle School             | $50.  | Robert Gordon | $50. |
| Special Services          | $50.  | Curriculum Office | $50. |
| Roselle Park Academy     | $50.  | Early Childhood Center | $50. |

Funds are to be used for emergencies and small purchases only and not to subvert the intent of the regular purchasing procedures or for routine expenditures. No single expenditure shall exceed $25.00.

The principal of each school is responsible for proper disposition and accounting for funds in his/her charge; and the Board Secretary shall be responsible for the central office account.

All disbursements from petty cash shall be reported at the next regular monthly meeting of the Board. All petty cash funds shall be established by Board approved voucher and all unused money is to be returned to the depository at the close of each fiscal year.
14. **Board Committees**

To approve the following committees (President to select members in January):

- **Facilities (includes)**
  - Buildings & Grounds
  - Renovations
  - Use of Facilities
  - Curriculum

- **School Board Operations (includes)**
  - Policies
  - Legislation
  - NJSBA

- **Finance**
  - UCSBA

- **Technology (includes)**
  - Computers
  - Networking
  - RPTV

- **Personnel (includes)**
  - Contract Negotiations
  - Central Office Reviews
  - Enterprise Pay Scales

- **Committee of the Whole Board (includes)**
  - Board Self Evaluation
  - Superintendent’s Evaluation

- **Liaisons/Contacts**
  - EJF-Aldene PTA
  - Robert Gordon PTA
  - Sherman School PTA
  - Middle School PTA
  - High School PTA
  - High School Student Council

  - Citizens Educational Advisory Committee
  - Recreation
  - Mayor/Council
  - NJSIAA
  - Dads Club
  - Union County Educational Services
  - Morris/Union Jointure
  - Union County Chamber of Commerce

15. **Substitute Salaries**

To approve the following substitute/home instruction salaries for the 2017-2018 school year:

- **Substitutes**
  - Secretaries: $75.00/day
  - Paraprofessionals: $13.00/hr.
  - Aides: $10.50/hr.
  - Lunch Aides: $9.00/hr.
  - Maintenance Workers: $17.00/hr.
  - Custodians: $13.00/hr.

- **Teachers:**
  - Substitute Certified: $95.00/day
  - NJ Teacher Certified: $100.00/day
  - Nurse (NJ school nurse certified only): $150.00/day
  - Home Instruction: $34.83/hr.
16. **Standard Field Trips**

To approve the following district field trips:

7 President’s Park  
Acme, Kenilworth  
Applebee’s, Union  
Art & Soul Galleries, RP  
Assumption Church, RP  
Bounce Factory, Warren  
Burger King, RP  
Casano Center, RP  
Cheesequake Farms, Old Bridge  
Chestnut Hardware, RP  
Chestnut Hill Grocery Store, RP  
Chevy's Restaurant, Linden  
Chiego Canter, RP  
Chili’s, Clark  
Clark Commons, Clark  
Clark Recreation Center, Clark  
College Of NJ, Ewing  
Community Food Bank, Hillside  
Cornell Hall Nursing Home, Union  
Crayola Factory, Easton, PA  
Doyle’s Unami Farm, Hillsborough  
Dunkin Donuts, RP  
EJF -Aldene  
Elks Lodge, Union  
Family Dollar, RP  
Five Below, Springfield  
Froehlich Safety Center, Westfield  
Green Meadows Farm, Hazlet  
Grounds For Sculpture, Hamilton  
Holmdel Park & Activity Center  
Imagine That, Florham Park  
Jenkinson’s Aquarium, Point Pleasant  
Jersey Gardens Mall. Elizabeth  
Johnsonburg Camp Conv Center, Johnsonburg  
JP Morgan Library & Museum, NYC  
Junior Achievement Park  
Kean University, Union  
Kent Place School, Summit  
Kidz Village, Kenilworth  

NJ State Museum, Trenton  
Newark Museum  
Nomahhegan Park, Cranford  
NY Aquarium  
NYC Financial District  
Ocean Institute, Sandy Hook  
Panera Bread, Springfield  
Pizza Hut, Berkley Heights  
Prudential Center, Newark  
Pump It Up, RP  
Rahway Rec Center  
Rita Pharmacy, RP  
Robert Gordon  
Roselle Park High School  
Roselle Park Historical Society  
Roselle Park Library  
Roselle Park Middle School  
Roselle Park Police Department  
Roselle Park Post Office  
Roselle Park Veteran’s Memorial Library  
Sandy Hook State Park  
Shakespeare Theater of NJ, Madison  
Sherman  
Six Flags Great Adventure, Jackson  
Somerset Patriot Baseball  
South Brunswick High School  
St. John's University, Staten Island  
Sterling Mines  
Suburban Golf Club, Union  
Sun Tavern, RP  
Sunrise Diner, RP  
Terence Reilly #7, Elizabeth  
Tommy’s Joint, RP  
Trailside Museum, Mountainside  
Turtle Back Zoo, West Orange  
Twin Lights Historic Sight & Highlands, Atlantic Highlands  
UC Magnet School, Scotch Plains  
Union County College, Cranford  
Union County Courthouse, Elizabeth
17. **Travel and Related Expense Reimbursement**

To approve the following resolution:

WHEREAS, the Roselle Park Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operations of the school district; and

WHEREAS, N.J.A.c.6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of $250 per staff member where prior Board approval shall not be required unless this Annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C.6A:23B-1.1 et seq.; but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C.6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the Approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A. C. 6A:23B-1.2(b), to a maximum expenditure of $25,000 for all staff and board members. (same since 2011-2012)
18. **Interdistrict Public School Choice**

To approve the following conditions in its Interdistrict Public School Choice policy Pursuant to N.J.A.C. 6:12-3.3(b)(1): A maximum of 2% per grade level per year subject to a total maximum of 7% of the total number of students enrolled in the district.

19. **Continuing Disclosure Agent**

To approve Phoenix Advisors, LLC as the district Continuing Disclosure Agent (1/1/18-12/31/18) at an annual fee of $850

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Agenda item #7 tabled
Mr. Signorello abstains from agenda items #3H, #3R
Motion carries

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**Public Participation – Agenda Items Only (#20 - #34)**

*Each member of the public may speak a maximum of three minutes.*

Saul Qersdyn, questioned agenda item #33. Board Secretary Guercio responded.

Jacob Magiera, questioned agenda item #7. Board Secretary Guercio responded.

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**Superintendent’s Report**

Superintendent Garrido wishes everyone a Happy New Year. He then congratulates the new board members on their appointment as well as Mr. Harms on his board presidency. Mr. Garrido spoke about the architect changes, the future School Performance report, the upcoming site visit by QSAC, and the proposed High School STEAM lab project with the initial need for state approval.

Ms. Powers questioned the estimated amount of the project. President Harms responded with $700,000.

Mr. Sekou questioned the funding source. President Harms responded.

Mr. Signorello voiced his support of the project and our deserving students.

Mr. Gerten questioned agenda item #40c. Superintendent Garrido responded same as last year.
POLICY

A motion was made by Sekou and seconded by Mr. Cancino to approve agenda items 20 through 28.

20. District Policy – Adopt 9200

To approve the following ORIENTATION AND TRAINING OF BOARD MEMBERS revised district policy:

9200 ORIENTATION AND TRAINING OF BOARD MEMBERS

21. District Policy – Second Reading 1600

To approve the following RELATIONS BETWEEN OTHER ENTITIES AND THE DISTRICT revised district policy: (second reading)

1600 RELATIONS BETWEEN OTHER ENTITIES AND THE DISTRICT

22. District Policy – Second Reading 3100

To approve the following BUDGET PLANNING, PREPARATION AND ADOPTION revised district policy: (second reading)

3100 BUDGET PLANNING, PREPARATION AND ADOPTION

23. District Policy – Second Reading 3440

To approve the following INVENTORIES revised district policy: (second reading)

3440 INVENTORIES

24. District Policy – Second Reading 3514

To approve the following EQUIPMENT revised district policy: (second reading)

3514 EQUIPMENT
25. **District Policy – Second Reading 5141.4**

   To approve the following CHILD ABUSE AND NEGLECT revised district policy: (second reading)

   5141.4 CHILD ABUSE AND NEGLECT

26. **District Policy – Second Reading 6114**

   To approve the following EMERGENCIES AND DISASTER PREPAREDNESS revised district policy: (second reading)

   6114 EMERGENCIES AND DISASTER PREPAREDNESS

27. **District Policy – First Reading 6140**

   To approve the following CURRICULUM ADOPTION revised district policy: (first reading)

   6140 CURRICULUM ADOPTION

28. **District Policy – First Reading 6141**

   To approve the following CURRICULUM DESIGN/DEVELOPMENT revised district policy: (first reading)

   6141 CURRICULUM DESIGN/DEVELOPMENT

Mr. Hemenway & Mr. Leingang abstain from agenda items #20 - #26
On roll call, motion carries
PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by Mr. Signorello seconded by Vice President Miller to approve the following agenda items 29 through 33.

29. District Substitutes

Approval of additions to the district wide substitute list. (as recommended by the Superintendent) NJ Certified Teachers-$100/day, Sub Certified-$95/day.

<table>
<thead>
<tr>
<th>TEACHER</th>
<th>174 Maple St., RP</th>
<th>Kean ’84</th>
<th>Grades K-12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Craig Keaveney</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

30. Additional High School Extra-Curricular Coach 2017-2018

To approve the following high school extra-curricular coach for the 2017-2018 school year: (as recommended by the Superintendent) (as per RPEA contract)

Connor Gabriel HS Asst. Wrestling Coach Volunteer

31. Elementary Activity Proctors

To approve the following 2017-2018 elementary activity proctors: (as recommended by the Superintendent)

Elementary Activity Proctors - $30/event

<table>
<thead>
<tr>
<th>Robert Gordon</th>
<th>Aldene</th>
<th>Sherman</th>
</tr>
</thead>
<tbody>
<tr>
<td>Megan Carr</td>
<td>Melissa Malone</td>
<td>Karina DiLillo</td>
</tr>
<tr>
<td>Lynn Matthews</td>
<td>Judy Nese</td>
<td>Christina Shaute</td>
</tr>
<tr>
<td>Gina Cesaro</td>
<td>Becky Antonelli</td>
<td></td>
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<td></td>
<td>Alex Martinho</td>
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<td></td>
<td>Christine Beaver</td>
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<td></td>
<td>Chris Dimakos</td>
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<tr>
<td></td>
<td>Gina Faria</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Nicole Quaglia</td>
<td></td>
</tr>
</tbody>
</table>
32. **Medical Leave of Absence - July Bennett (T & G Teacher)**

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the medical leave of July Bennett commencing on December 18, 2017 through February 16, 2018. The employee’s health benefits shall be maintained during this leave of absence.

33. **Change of Assignment**

To approve the following change of assignment for the 2017-2018 school year: (as recommended by the Superintendent) (as per RPEA contract)

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lillian Melendez</td>
<td>Sherman Paraprofessional</td>
</tr>
<tr>
<td>4.75hrs/day, $15.28/hr.</td>
<td>4.75hrs/day, $15.28/hr.</td>
</tr>
</tbody>
</table>

(Effective 1/2/18)

On roll call, motion carries

**EDUCATION**

A motion was made by Mr. Sekou seconded by Mr. Signorello to approve the following agenda item numbered 34 through 37.

34. **Education Program**

To approve the following education program(s) for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>Program</th>
<th>Provider</th>
<th>Date/Duration</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bedside Instruction #89</td>
<td>UCESC</td>
<td>12/5/17 – apx. 28 days</td>
<td>$66/hr</td>
</tr>
<tr>
<td>Fit to Return &amp; Mental Health Assessment #90</td>
<td>The Family Resource Center</td>
<td></td>
<td>$225</td>
</tr>
<tr>
<td>Home Instruction #91</td>
<td></td>
<td>12/18/17 – TBD</td>
<td>$34.83/hr</td>
</tr>
<tr>
<td>Psychiatric Evaluation #92</td>
<td>Dr. Stucky</td>
<td></td>
<td>$400</td>
</tr>
<tr>
<td>#93</td>
<td>Dr. Stucky</td>
<td></td>
<td>$400</td>
</tr>
</tbody>
</table>
35. **Educational Trip Requests**

To approve the following district educational trip requests:

a. Clark Recreational Center, Clark December 21, 2017 HS MD Class
   Students will attend a Christmas Social

b. Sky Zone, South Plainfield January 19, 2018 Grade 10
   Students will work on team building and bonding experiences

c. Rutgers Busch Campus Center, New Brunswick January 27, 2018 Grades 9-12
   Students will compete in the Robotics Competition

d. State Theater of NJ, New Brunswick March 5, 2018 HS English
   Students will see a production of Shakespeare’s Macbeth, which is part of the curriculum

36. **Harassment/Intimidation/Bullying Incidents**

To affirm the Superintendent’s recommendation on the following harassment/intimidation/bullying incident:

#17004 #17005 #17006 #17007 #17008

37. **Establish A Special Education Program**

Approval to establish an Autism Program at the Middle School as per the New Jersey State Department of Education, and in accordance with New Jersey Administrative Code (N.J.A.C.) 6A:14, Special Education and N.J.A.C. 6A:26, Educational Facilities.

Mr. Hemenway & Mr. Leingang abstain from agenda item #36

Motion carries
BUSINESS

A motion was made by Mr. Cancino seconded by Mr. Hemenway to approve the following agenda items 38 through 42.

38. Approval of Bills

To approve the following bills for the month of December 2017:

- General Current Expense $474,871.26
- Capital Outlay $11,650.00
- Special Revenue Funds $1,705.00
- Enterprise Fund $54,713.76
- Summer Camp $197.54
- Total $543,137.56

39. Secretary/Treasurer Report

To approve the Secretary/Treasurer report for the period ending September 30, 2017

40. Use of Buildings and Grounds

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

a. Roselle Park Recreational Basketball – Game
   Roselle Park Middle School – gymnasium
   Saturday, December 16, 2017
   10:00PM – 6:00PM

b. Roselle Park Recreational Wrestling – Practices
   Roselle Park High School – gymnasium
   Monday – Wednesday, Friday, Saturday, December 2017 – March 2018
   6:00PM – 9:00PM

c. Lentz & Lentz SAT Prep – SAT Prep Course
   Roselle Park High School - classroom
   Monday, March 5 – April 30, 2018
   6:00PM – 9:00PM
41. **District Contracts/Agreements**

To approve the following contract with:

Staff Development Workshops, Inc. to provide staff development on Math Workshop for grades 2 – 5 for four full days during the period of January – March 2018 for $6,000.

42. **Approval of Minutes**

To approve the following minutes:

December 5, 2017

Mr. Hemenway & Mr. Leingang abstain from agenda item #42

Motion carries

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**Continuing Business**

Mr. Sekou questioned about the Board Doc training. Superintendent Garrido responded it should begin the end of January.

Mr. Gerten requested an update on Future Ready Schools. Superintendent Garrido responded.

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**New Business**

Mr. Leingang spoke of his gratitude for the warm reception he has received as a new board member.
Public Participation

Each member of the public may speak a maximum of three minutes.

Jacob Magiera commented on poor public attendance.

President Harms announced that agenda item #7 will be reviewed.

Vice President Miller congratulated the new board members and President Harms on his board presidency.

Mr. Signorello thanked Mr. Qersdyn for his kind words and restates his support of STEAM wing project in the HS.

Resolution – Executive Session (if required)
RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:___________________________

It is anticipated that the executive session will take approximately___________; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Closed Session
Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.

Moved Seconded
AYE NAY Time

Motion to return to open session.

Moved Seconded
AYE NAY Time
Adjournment

A motion was made by Mr. Sekou seconded by Mr. Signorello to adjourn the meeting at 9:20 p.m.

Motion carries

Respectfully submitted,

Susan Guercio
School Business Administrator
Board Secretary

Next scheduled board meeting: Tuesday, Middle School auditorium January 16, 2018