

# ROSELLE PARK SCHOOL DISTRICT

## Office of the Superintendent

December 22, 2017

**TO:** Members of the Board of Education  
**FROM:** Pedro Garrido, Superintendent  
**SUBJECT:** AGENDA FOR REORGANIZATION/PUBLIC MEETING – **January 2, 2018**

### *Notice of Meeting*

This meeting, held in the Roselle Park Middle School auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website.

### *Roll Call*

Kevin Cancino	Kimberly Powers
Troy Gerten	Sundjata Sekou
Loren Harms	Joseph Signorello, Jr.
Christopher Miller	

*Rodric Bowman, Jeofrey Vita were absent from this meeting*  
Pedro Garrido, Superintendent of Schools  
Susan Guercio, School Business Administrator/Board Secretary  
Jennifer Osborne, Board Attorney

### *Flag Salute*

### *Happy New Year*

### *Results of School Board Elections*

Chad Hemenway	867
Matthew Leingang	910
Christopher Miller	872

### *Administration of Oath to Newly Elected Board Members*

Chad Hemenway, Matthew Leingang, and Christopher Miller for (3) three year terms.

***Roll Call of Newly Elected Board***

Kevin Cancino  
Troy Gerten  
Loren Harms  
Chad Hemenway  
Matthew Leingang

Christopher Miller  
Kimberly Powers  
Sundjata Sekou  
Joseph Signorello, Jr

Ms. Guercio called the roll of the newly elected Board members. All are present.

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***ELECTION OF OFFICERS***

***1. Board President***

Mrs. Guercio asked for nominations for the position of Board of Education President.

- a. Mr. Miller motioned to nominate Loren Harms as President of the Roselle Park Board of Education which was then seconded by Joseph Signorello.
- b. Mr. Sekou motioned to nominate Troy Gerten as President of the Roselle Park Board of Education which was then seconded by Matthew Leingang.
- c. Mr. Gerten motioned to rescind his nomination for President which was then seconded by Mr. Harms.

No further nominations for President were made. Then the full board voted to approve the appointment of Mr. Harms as President.

***2. Vice President***

- a. A motion to nominate Christopher Miller as Vice President of the Roselle Park Board of Education was moved by Mr. Signorello and seconded by Mr. Leingang.
- b. A motion to nominate Troy Gerten as Vice President of the Roselle Park Board of Education was moved by Mr. Cancino and seconded by Mr. Sekou.

No further nominations for Vice President were made. With a roll call vote, Mr. Miller was appointed by the majority: 6 – 3.

***Public Participation – Reorganization Agenda Items Only (#3 - #19)***  
***Each member of the public may speak a maximum of three minutes.***

Saul Qersdyn, questioned reorganization items. Board Attorney Osborne responded.

Jacob Magiera, questioned future reorganization meeting date. Board Attorney Osborne responded.

Matthew Leingang, questioned previous reorganization meetings. Board Secretary Guercio responded.

Mr. Sekou & Vice President Miller questioned agenda item #18. Board Secretary Guercio responded.

President Harms & Mr. Gerten spoke of their concerns with agenda item #7.

Mr. Gerten makes a motion to table item # 7 and Mr. Signorello seconded the motion. The full board was in agreement so motion carries.

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**REORGANIZATION**

A motion was made by Vice President Miller and seconded by Mr. Hemenway to approve the following agenda items 3 through 19. ( Agenda item # 7 was tabled).

**3. *Appointments***

To appoint the following staff:

- A. Attendance Officer, Sarah Costa
- B. Issuing Officer, Sarah Costa
- C. Employee Insurance Broker, Brown and Brown Benefit Advisors, Inc.
- D. Property, Casualty, Liability Insurance Broker, Judy Davies
- E. School Physicians: Richard Bezozo
- F. Treasurer of School Monies, Gregory Mayers
- G. Affirmative Action Officer, Paula Sicignano
- H. Section #504/ADA Compliance Officer, Susan Carlstrom
- I. Superintendent, Pedro Garrido (6/30/18)
- J. School Business Administrator/Board Secretary, Susan Guercio (6/30/18)
- K. Investment /Purchasing Officer, Susan Guercio
- L. Substance Awareness Coordinator, Angela Longo
- M. Asbestos/Health and Safety/Air Quality/AHERA Officer, Assunta Padavano
- N. Integrated Pest Management Coordinator, Assunta Padavano
- O. Right to Know, Chemical Hygiene, Officer, Assunta Padavano
- P. Custodian of Records, Susan Guercio
- Q. Anti-bullying Coordinator, Ellen Bachert
- R. Missing/Homeless Children Liaison, Susan Carlstrom
- S. Public Agency Compliance Officer, Susan Guercio

**4. *District Policies***

To approve the adoption of the Roselle Park Board of Education Policies, Code of Ethics, By-Laws and Rules and Regulations currently in effect. (copy on file in board office and online @ www.rpsd.org)

**5. *Appointment of Board Attorney***

WHEREAS, there exists from time to time a need for legal services for the Board of Education, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-5) provides for the award of contracts for this type of professional service without competitive bidding, and

WHEREAS, Anthony P. Sciarrillo of the firm Sciarrillo Cornell, Merlino, McKeever & Osborne, LLC., Westfield, NJ is well qualified and capable of providing these services,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Roselle Park, that Anthony P. Sciarrillo of the firm Sciarrillo Cornell, Merlino, McKeever & Osborne, LLC., Westfield, NJ is hereby appointed Board attorney (1/1/18 – 12/31/18). All legal fees will be billed at \$165 per hour.

**6. *Appointment of Auditor***

WHEREAS, there exists a need for an annual audit of school accounts, and

WHEREAS, the firm of Robert A. Hulsart & Company, Wall, NJ is licensed as Public School Accountants and is fully capable of providing this service, and

WHEREAS, Robert A. Hulsart & Company satisfactorily conducted the school audit in 2017, and will be performing the school audit for the 2017-2018 school year, and

WHEREAS, the Public School Contracts Law (N.J.S.A. 18A:18A-5) provides for the award of contracts for this type of professional service without competitive bidding, and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Roselle Park, NJ as follows:

1. The firm of Robert A. Hulsart & Company, Wall, NJ is hereby appointed auditors for the accounts of the Board of Education (1/1/18 – 12/31/18) at a fee of \$18,500. (no change in fee since 2005-2006)

2. This contract is awarded without competitive bidding as a professional service under the provisions of the Public School Contracts law.

**7. *Appointment of Architect - TABLED***

WHEREAS, there exists a need for the services of an architect, and

WHEREAS, Di Cara Rubino Architects, Wayne, NJ is a licensed architectural firm that has previously performed architectural services for the school district, including, but not limited to, design work for the district's capital projects,

WHEREAS, the Board of Education desires that the services Di Cara Rubino Architects continue, and

WHEREAS, the Board, assisted by its attorney, and Di Cara Rubino Architects have reached mutually agreeable contract terms for these services, now therefore be it

RESOLVED, that the Board of Education of the Borough of Roselle Park approves the appointment of Di Cara Rubino Architects, Wayne, NJ as district architect,

BE IT FURTHER RESOLVED, that this contract is awarded without competitive bidding as a professional service under the provisions of the Public School Contracts law (NJSA 18A: 18A-5).

**8. *Annual Meeting Dates***

To establish monthly meeting dates for the period January 2018 through December 2018. Closed meetings shall start at \*6:00 P.M. and will be held as noted below. The public session of the meeting will start at 7:00 P.M\*. It may be necessary for the Board of Education to hold a closed session following each meeting to discuss a personnel matter or other exception to the sunshine law. Action may be taken in any open session. (subject to change) (\*unless otherwise noted)

Middle School	January	2	January	16
Aldene	February	6	February	20
Sherman	March	6	March	20
RPHS	April	10	April	24
RPMS	May	8	May	22
RPMS	June	12	*June	26
			(closed session/no action/location TBA)	
RPMS	July		July	24
RPMS	August	7 (if necessary)	August	21
RPMS	September	4	September	18
Aldene	October	2	October	16
Sherman	November	6	November	20
RPHS	December	4	December	18 (if necessary)
RPMS	January	8	2019	

**9. Organizational Chart**

To approve the Roselle Park School District Organizational Chart.  
(copy on file in board office)

**10. Official District Newspapers**

To establish the Star Ledger, the Home News Tribune, and the LocalSource as the Board's official newspapers.

**11. Authorization to Advertise for Bids, Solicit Quotations or Purchase by State Contract**

To authorize the Secretary/Business Administrator to advertise for bids, solicit quotations, purchase by State Contract or recommend for contract renewal the following items/services:

Air conditioners	Custodial uniforms	Office paper
Alarm system service/install	Electrical supplies	Paint
Athletic supplies & equip.	Electrical work	Periodical subscriptions
Auditorium seating	Floor repair/floor tile installation	Photocopiers
Boiler repair	Grounds supplies/equipment	Ventilating equipment
Boiler water treatment	Gym/classroom floor restoration	Replacement doors/hardware
Building materials	Hand and power tools	Roofing work
Calculators	Heating plant modifications	School furniture
Chalkboards/bulletin boards	Industrial arts supplies/equipment	School health supplies
Commercial printing	Internet service provider	School supplies
Computers & accessories	Janitorial supplies	Science supplies/equipment
Computer hardware maint.	Locker refinishing	Sidewalk and paving work
Computer networking	HVAC controls	Solid waste disposal
Carpeting	Audio visual equipment	Communications equipment
Stage drapery		

**12. Use of Facilities Fees**

To approve the following use of facility fees: (same since 2010-2011)

	<u>Elem/Middle/Academy</u> Rate per hour/ 2 hour minimum	<u>High School</u> Rate per hour 2 hour minimum
Auditorium & Stage	\$75	\$95
Gymnasium	\$75	\$95
Special Rooms	\$30	\$35
Kitchen	\$50 *	\$75 *
Classrooms	\$25	\$25
Cafeteria	\$50	\$75
Custodial Over-Time**	Rate per hour	
Saturday	\$45	
Sunday	\$60	

\* Must have food service company representative on duty.

\*\* Custodial fees to be charged a minimum of ½ hour before and ½ hour after event subject to set-up and clean-up times.

**13. Financial Investments/Board Operations**

To approve the following:

- A. Establish the following depositories and authorize the School Business Administrator/ Board Secretary to invest idle funds in legal securities. The details of all investments shall be communicated to the Treasurer of School Monies forthwith and authorize the President, Treasurer and Secretary to transfer funds from Savings Accounts to Checking Accounts:

Wells Fargo Bank, Roselle	Business Administrator/Board Office Administrative Assistant for Payroll
Bank of America, Roselle	Business Administrator/Board Office Administrative Assistant for Payroll
TD Bank, NA	Business Administrator/Board Office Administrative Assistant for Payroll
State of NJ/Cash Management Fund (Bankers Trust)	Business Administrator/Board Office Administrative Assistant for Payroll
Municipal Bond Insurers Assurance (MBIA)	Business Administrator/Board Office Administrative Assistant for Payroll

B. Approval of the following district financial accounts:

<u>Bank</u>	<u>Account Name</u>	<u>#of Signatures</u>	<u>Signatory Title</u>
TD Bank, NA	Retirement Account	1	Board Secretary or Superintendent
TD Bank, NA	Summer Camp	2	Director, Assistant to Director or SBA
TD Bank, NA	Warrant	3	Either Board President or Vice President Bd Secretary/Treasurer School Monies
TD Bank, NA	Payroll Agency	1	Superintendent of Schools or SBA
TD Bank, NA	Payroll	2	Treasurer School Monies & SBA
TD Bank, NA	Special Agency	1	Board Secretary or Superintendent
TD Bank, NA	Capital Reserve	2	Board Secretary & Superintendent
TD Bank, NA	Std. Act. Funds Elem/MS	2	Principal & Secretary
TD Bank, NA	HS General Association	2	Either Principal or Assistant Principal HS Bookkeeper
Wells Fargo-Norman	Howard Scholarship	2	Principal & MS Secretary
TD Bank, NA	Unemployment Trust	1	Board Secretary or Superintendent
TD Bank, NA	RPBOE Scholarship	1	Board Secretary or Superintendent
TD Bank, NA	HS Faculty	2	Bookkeeper & Secretary
Bank of America-RP	Vito Scarpelli Svc Awd	2	Principal & MS Secretary

C. Establishment of imprest petty cash accounts in the following amounts: (effective 7 /1/11)

Central Office	\$150.	Aldene School	\$50.
High School	\$125.	Sherman School	\$50.
Middle School	\$50.	Robert Gordon	\$50.
Special Services	\$50.	Curriculum Office	\$50.
Roselle Park Academy	\$50.	Early Childhood Center	\$50.

Funds are to be used for emergencies and small purchases only and not to subvert the intent of the regular purchasing procedures or for routine expenditures. No single expenditure shall exceed \$25.00

The principal of each school is responsible for proper disposition and accounting for funds in his/her charge; and the Board Secretary shall be responsible for the central office account.

All disbursements from petty cash shall be reported at the next regular monthly meeting of the Board. All petty cash funds shall be established by Board approved voucher and all unused money is to be returned to the depository at the close of each fiscal year.



**14. Board Committees**

To approve the following committees (President to select members in January):

<u>Facilities (includes)</u>	<u>School Board Operations (includes)</u>
Buildings & Grounds	Policies
Renovations	Legislation
Use of Facilities	NJSBA
<u>Curriculum</u>	UCSBA
<u>Finance</u>	<u>Technology (includes)</u>
Budget	Computers
	Networking
	RPTV
<u>Personnel (includes)</u>	<u>Committee of the Whole Board (includes)</u>
Contract Negotiations	Board Self Evaluation
Central Office Reviews	Superintendent's Evaluation
Enterprise Pay Scales	
	<u>Liaisons/Contacts</u>
EJF-Aldene PTA	Citizens Educational Advisory Committee
Robert Gordon PTA	Recreation
Sherman School PTA	Mayor/Council
Middle School PTA	NJSIAA
High School PTSA	Dads Club
High School Student Council	Union County Educational Services
	Morris/Union Jointure
	Union County Chamber of Commerce

**15. Substitute Salaries**

To approve the following substitute/home instruction salaries for the 2017-2018 school year:

<u>Substitutes</u>	
Secretaries	\$75.00/day
Paraprofessionals	\$13.00/hr.
Aides	\$10.50 /hr.
Lunch Aides	\$ 9.00/hr.
Maintenance Workers	\$17.00/hr.
Custodians	\$13.00/hr.
<u>Teachers:</u>	
Substitute Certified	\$95.00/day
NJ Teacher Certified	\$100.00/day
Nurse (NJ school nurse certified only)	\$150.00/day
Home Instruction	\$34.83/hr.

## **16. *Standard Field Trips***

To approve the following district field trips:

7 President's Park	NJ State Museum, Trenton
Acme, Kenilworth	Newark Museum
Applebee's, Union	Nomahegan Park, Cranford
Art & Soul Galleries, RP	NY Aquarium
Assumption Church, RP	NYC Financial District
Bounce Factory, Warren	Ocean Institute, Sandy Hook
Burger King, RP	Panera Bread, Springfield
Casano Center, RP	Pizza Hut, Berkley Heights
Cheesequake Farms, Old Bridge	Prudential Center, Newark
Chestnut Hardware, RP	Pump It Up, RP
Chestnut Hill Grocery Store, RP	Rahway Rec Center
Chevy's Restaurant, Linden	Rita Pharmacy, RP
Chiego Canter, RP	Robert Gordon
Chili's, Clark	Roselle Park High School
Clark Commons, Clark	Roselle Park Historical Society
Clark Recreation Center, Clark	Roselle Park Library
College Of NJ, Ewing	Roselle Park Middle School
Community Food Bank, Hillside	Roselle Park Police Department
Cornell Hall Nursing Home, Union	Roselle Park Post Office
Crayola Factory, Easton, PA	Roselle Park Veteran's Memorial Library
Doyle's Unami Farm, Hillsborough	Sandy Hook State Park
Dunkin Donuts, RP	Shakespeare Theater of NJ, Madison
EJF -Aldene	Sherman
Elks Lodge, Union	Six Flags Great Adventure, Jackson
Family Dollar, RP	Somerset Patriot Baseball
Five Below, Springfield	South Brunswick High School
Froehlich Safety Center, Westfield	St. John's University, Staten Island
Green Meadows Farm, Hazlet	Sterling Mines
Grounds For Sculpture, Hamilton	Suburban Golf Club, Union
Holmdel Park & Activity Center	Sun Tavern, RP
Imagine That, Florham Park	Sunrise Diner, RP
Jenkinson's Aquarium, Point Pleasant	Terence Reilly #7, Elizabeth
Jersey Gardens Mall. Elizabeth	Tommy's Joint, RP
Johnsonburg Camp Conv Center, Johnsonburg	Trailside Museum, Mountainside
JP Morgan Library & Museum, NYC	Turtle Back Zoo, West Orange
	Twin Lights Historic Sight & Highlands, Atlantic Highlands
Junior Achievement Park	UC Magnet School, Scotch Plains
Kean University, Union	Union County College, Cranford
Kent Place School, Summit	Union County Courthouse, Elizabeth
Kidz Village, Kenilworth	

Reorganization/  
Minutes  
January 2, 2018

Liberty Science Center, Jersey City  
Locust Deli, RP  
Manasquan Reservoir Environmental Center, Howell  
Martin Guitar Factory, Nazareth, PA  
McDonald's RP  
Metropolitan Museum  
National Museum of Natural History, NY  
NJ Carpenters Apprentice Training, Kenilworth

Utopia Salon, Westfield  
Vocational School, Scotch Plains  
Warinanco Park, Roselle  
Washington Cross State Park, Titusville  
Watchung Reservation, Mountainside  
Winakung at Waterloo, Byram Township

**17. *Travel and Related Expense Reimbursement***

To approve the following resolution:

WHEREAS, the Roselle Park Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operations of the school district; and

WHEREAS, N.J.A.c.6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$250 per staff member where prior Board approval shall not be required unless this Annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C.6A:23B-1.1 et seq.; but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C.6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the Approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A. C. 6A:23B-1.2(b), to a maximum expenditure of \$25,000 for all staff and board members. (same since 2011-2012)

**18. *Interdistrict Public School Choice***

To approve the following conditions in its Interdistrict Public School Choice policy Pursuant to N.J.A.C. 6:12-3.3(b)(1): A maximum of 2% per grade level per year subject to a total maximum of 7% of the total number of students enrolled in the district.

**19. *Continuing Disclosure Agent***

To approve Phoenix Advisors, LLC as the district Continuing Disclosure Agent (1/1/18-12/31/18) at an annual fee of \$850

Agenda item #7 tabled  
Mr. Signorello abstains from agenda items #3H, #3R  
Motion carries

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***Public Participation – Agenda Items Only (#20 - #34)***  
***Each member of the public may speak a maximum of three minutes.***

Saul Qersdyn, questioned agenda item #33. Board Secretary Guercio responded.

Jacob Magiera, questioned agenda item #7. Board Secretary Guercio responded.

***Superintendent’s Report***

Superintendent Garrido wishes everyone a Happy New Year. He then congratulates the new board members on their appointment as well as Mr. Harms on his board presidency. Mr. Garrido spoke about the architect changes, the future School Performance report, the upcoming site visit by QSAC, and the proposed High School STEAM lab project with the initial need for state approval.

Ms. Powers questioned the estimated amount of the project. President Harms responded with \$700,000.

Mr. Sekou questioned the funding source. President Harms responded.

Mr. Signorello voiced his support of the project and our deserving students.

Mr. Gerten questioned agenda item #40c. Superintendent Garrido responded same as last year.

***POLICY***

A motion was made by Sekou and seconded by Mr. Cancino to approve agenda items 20 through 28.

**20. *District Policy – Adopt 9200***

To approve the following ORIENTATION AND TRAINING OF BOARD MEMBERS revised district policy:

9200 ORIENTATION AND TRAINING OF BOARD MEMBERS

**21. *District Policy – Second Reading 1600***

To approve the following RELATIONS BETWEEN OTHER ENTITIES AND THE DISTRICT revised district policy: (second reading)

1600 RELATIONS BETWEEN OTHER ENTITIES AND THE DISTRICT

**22. *District Policy – Second Reading 3100***

To approve the following BUDGET PLANNING, PREPARATION AND ADOPTION revised district policy: (second reading)

3100 BUDGET PLANNING, PREPARATION AND ADOPTION

**23. *District Policy – Second Reading 3440***

To approve the following INVENTORIES revised district policy: (second reading)

3440 INVENTORIES

**24. *District Policy – Second Reading 3514***

To approve the following EQUIPMENT revised district policy: (second reading)

3514 EQUIPMENT

**25. *District Policy – Second Reading 5141.4***

To approve the following CHILD ABUSE AND NEGLECT revised district policy:  
(second reading)

5141.4 CHILD ABUSE AND NEGLECT

**26. *District Policy – Second Reading 6114***

To approve the following EMERGENCIES AND DISASTER PREPAREDNESS revised  
district policy: (second reading)

6114 EMERGENCIES AND DISASTER PREPAREDNESS

**27. *District Policy – First Reading 6140***

To approve the following CURRICULUM ADOPTION revised district policy: (first  
reading)

6140 CURRICULUM ADOPTION

**28. *District Policy – First Reading 6141***

To approve the following CURRICULUM DESIGN/DEVELOPMENT revised district  
policy: (first reading)

6141 CURRICULUM DESIGN/DEVELOPMENT

Mr. Hemenway & Mr. Leingang abstain from agenda items #20 - #26  
On roll call, motion carries

**PERSONNEL**

***Consent Agenda Motion – Personnel***

A motion was made by Mr. Signorello seconded by Vice President Miller to approve the following agenda items 29 through 33.

**29. *District Substitutes***

Approval of additions to the district wide substitute list. (as recommended by the Superintendent) NJ Certified Teachers-\$100/day, Sub Certified-\$95/day,

**TEACHER**

Craig Keaveney      174 Maple St., RP      Kean '84      Grades K-12

**30. *Additional High School Extra-Curricular Coach 2017-2018***

To approve the following high school extra-curricular coach for the 2017-2018 school year: (as recommended by the Superintendent) (as per RPEA contract)

Connor Gabriel      HS Asst. Wrestling Coach      Volunteer

**31. *Elementary Activity Proctors***

To approve the following 2017-2018 elementary activity proctors: (as recommended by the Superintendent)

Elementary Activity Proctors - \$30/event

Robert Gordon  
Megan Carr  
Lynn Matthews  
Gina Cesaro

Aldene  
Melissa Malone  
Judy Nese  
Becky Antonelli  
Alex Martinho  
Christine Beaver  
Chris Dimakos  
Gina Faria  
Nicole Quaglia

Sherman  
Karina DiLillo  
Christina Shaute

**32. *Medical Leave of Absence - July Bennett (T & G Teacher)***

**RESOLVED**, that the Board, upon recommendation of the Superintendent, hereby approves the medical leave of July Bennett commencing on December 18, 2017 through February 16, 2018. The employee's health benefits shall be maintained during this leave of absence.

**33. *Change of Assignment***

To approve the following change of assignment for the 2017-2018 school year: (as recommended by the Superintendent) (as per RPEA contract)

Lillian Melendez	<u>From:</u> Sherman Paraprofessional 4.75hrs/day, \$15.28/hr.	<u>To:</u> RG Paraprofessional 4.75hrs/day, \$15.28/hr. (effective 1/2/18)
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On roll call, motion carries

***EDUCATION***

A motion was made by Mr. Sekou seconded by Mr. Signorello to approve the following agenda item numbered 34 through 37.

**34. *Education Program***

To approve the following education program(s) for the 2017-2018 school year:

<u>Bedside Instruction</u>				
#89	5/hrs/wk.	UCESC	12/5/17 – apx. 28 days.	\$66/hr.
<u>Fit to Return &amp; Mental Health Assessment</u>				
#90	The Family Resource Center			\$225
<u>Home Instruction</u>				
#91	1/hr./wk./per subj.		12/18/17 – TBD	\$34.83/hr.
<u>Psychiatric Evaluation</u>				
#92	Dr. Stucky			\$400
#93	Dr. Stucky			\$400



**35. *Educational Trip Requests***

To approve the following district educational trip requests:

- |   |                   |             |
|---|-------------------|-------------|
| a. Clark Recreational Center, Clark<br>Students will attend a Christmas Social  | December 21, 2017 | HS MD Class |
| b. Sky Zone, South Plainfield<br>Students will work on team building and bonding experiences                                      | January 19, 2018  | Grade 10    |
| c. Rutgers Busch Campus Center, New Brunswick<br>Students will compete in the Robotics Competition                                | January 27, 2018  | Grades 9-12 |
| d. State Theater of NJ, New Brunswick<br>Students will see a production of Shakespeare's Macbeth, which is part of the curriculum | March 5, 2018     | HS English  |

**36. *Harassment/ Intimidation/Bullying Incidents***

To affirm the Superintendent's recommendation on the following harassment/ intimidation/bullying incident:

#17004 #17005 #17006 #17007 #17008

**37. *Establish A Special Education Program***

Approval to establish an Autism Program at the Middle School as per the New Jersey State Department of Education, and in accordance with New Jersey Administrative Code (N.J.A.C.) 6A:14, Special Education and N.J.A.C. 6A:26, Educational Facilities.

Mr. Hemenway & Mr. Leingang abstain from agenda item #36

Motion carries

## ***BUSINESS***

A motion was made by Mr. Cancino seconded by Mr. Hemenway to approve the following agenda items 38 through 42.

### ***38. Approval of Bills***

To approve the following bills for the month of December 2017:

General Current Expense	\$474,871.26
Capital Outlay	\$ 11,650.00
Special Revenue Funds	\$ 1,705.00
Enterprise Fund	\$ 54,713.76
Summer Camp	<u>\$ 197.54</u>
Total	\$543,137.56

### ***39. Secretary/Treasurer Report***

To approve the Secretary/Treasurer report for the period ending September 30, 2017

### ***40. Use of Buildings and Grounds***

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Recreational Basketball – Game  
Roselle Park Middle School – gymnasium  
Saturday, December 16, 2017  
10:00PM – 6:00PM
- b. Roselle Park Recreational Wrestling – Practices  
Roselle Park High School – gymnasium  
Monday – Wednesday, Friday, Saturday, December 2017 – March 2018  
6:00PM – 9:00PM
- c. Lentz & Lentz SAT Prep – SAT Prep Course  
Roselle Park High School - classroom  
Monday, March 5 – April 30, 2018  
6:00PM – 9:00PM

**41. District Contracts/Agreements**

To approve the following contract with:

Staff Development Workshops, Inc. to provide staff development on Math Workshop for grades 2 – 5 for four full days during the period of January – March 2018 for \$6,000.

**42. Approval of Minutes**

To approve the following minutes:

December 5, 2017

Mr. Hemenway & Mr. Leingang abstain from agenda item #42

Motion carries

***Continuing Business***

Mr. Sekou questioned about the Board Doc training. Superintendent Garrido responded it should begin the end of January.

Mr. Gerten requested an update on Future Ready Schools. Superintendent Garrido responded.

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***New Business***

Mr. Leingang spoke of his gratitude for the warm reception he has received as a new board member.

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***Public Participation***  
***Each member of the public may speak a maximum of three minutes.***

Jacob Magiera commented on poor public attendance.

President Harms announced that agenda item #7 will be reviewed.

Vice President Miller congratulated the new board members and President Harms on his board presidency.

Mr. Signorello thanked Mr. Qersdyn for his kind words and restates his support of STEAM wing project in the HS.

***Resolution – Executive Session (if required)***

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: \_\_\_\_\_

It is anticipated that the executive session will take approximately \_\_\_\_\_; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

***Closed Session***

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved	Seconded	
AYE	NAY	Time

Motion to return to open session.		
Moved	Seconded	
AYE	NAY	Time

Reorganization/  
Minutes  
January 2, 2018

***Adjournment***

A motion was made by Mr. Sekou seconded by Mr. Signorello to adjourn the meeting at 9:20 p.m.

Motion carries

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Respectfully submitted,

Susan Guercio  
School Business Administrator  
Board Secretary

Next scheduled board meeting: Tuesday, Middle School auditorium January 16, 2018