

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

January 12, 2016

TO: Christopher Miller, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **January 19, 2016**

Notice of Meeting

This meeting, held in the Middle School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call

President Miller	Scott Nelson
Vice President Harms	Sundjata Sekou
Kevin Cancino	Jeofrey Vita
Troy Gerten (arrived at 6:37)	
Alexander Balaban & Rodric Bowman were absent from this meeting	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

Attorney/Client Privilege – Discussion of need for policy update

Personnel – Update on Art Teacher Position- Superintendent discusses vacant art position.

Student matters – Superintendent discusses recent student situation

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Vice President Harms	Seconded: Mr. Nelson	Time: 6:35PM
AYE: 6	NAY: 0	

Motion to return to public session (to be moved in public session)		
Moved: Vice President Harms	Seconded: Mr. Nelson	Time: 7:15PM
AYE: 7	NAY: 0	

Committee Reports

Vice President Harms spoke of the Calendar Committee.

Mr. Cancino reported on the Senior Advisory Committee.

Principal's Report

Ms. Carlin reported on the Middle School activities, orientation, PARCC scores and the upcoming Superintendent Chat.

Student Recognition

The following students will be recognized for their achievements:

Winner of the March Youth Art Month Button Design - Olivia Qui, Grade 7

Art work displayed for the Youth Art Month Exhibit on April 8 at The Plaza, Liberty Hall, Union
Samuel Mendoza Julia Berlinski Iris Juanita Gonzalez

Students who Exceeded Expectations on the 2014-2015 PARCC in Math & Language Arts

Samuel Mendoza Allan Salazar Jason Chen

Superintendent's Report

Superintendent Garrido introduces Robert Hulsart, Sr. to speak about the Comprehensive Annual Financial Report (CAFR)/Audit Report. Mr. Hulsart reported that the records are in excellent condition with no findings.

Mr. Garrido reported changes in the Common Core Standards Task Force who will make recommendations. There is very little information at this time.

James Salvo, Director of Curriculum, Instruction and Funded Programs, gave a power point presentation on the 2014-2015 state test scores. This information is available on the website.

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by Mr. Gerten seconded by Mr. Vita to approve the following agenda items 1 through 6.

1. District Substitutes

Approval of additional district substitutes. (as recommended by the Superintendent)
NJ Certified Teachers-\$100/day, Sub Certified-\$95/day, Lunch Aides \$9

TEACHERS

Christina Masucci	274 W. Colfax Ave., RP	Kean attending	Grades K-5
Stephanie Taluba	143 Bridge St., RP	Stockton U attending	Grades K-5

LUNCH AIDE

Ana Celis	534 Mc Michael Pl., Hillside
-----------	------------------------------

1B. Staff Transfer 2015-2016

To approve the following staff transfer for the 2015-2016 school year: (as recommended by the Superintendent) (as per RPEA contract)

	<u>From:</u>	<u>To:</u>
Teresa Scutro (effective Feb. 17, 2016)	HS/RG Art Teacher	HS Art Teacher (repl. N. Florio)

2. Staff Appointments

To appoint the following staff: (as recommended by the Superintendent) (as per RPEA contract)

- a. Donna Perez, ECC, Paraprofessional, effective January 11, 2015 through June 30, 2016 at 4.75hrs/day, 5 days/week for \$14.52/hr.
- b. Kelly Ciarletta, Academy, Paraprofessional, effective January 20, 2016 through June 2016 at 4.75hrs/day, 5 days/week for \$14.52/hr. (repl. T. Onorato)
- c. Kimberly Lopes, Middle School, Paraprofessional, effective February 1, 2016 through June 30, 2016 at 6 hrs./day, 5 days/week for \$14.52/hr. (mat. leave repl. D. Permison)
- d. Andrew Williamson, High School, Jazz Band Director, effective January through June 2016, \$1,783 (pro-rated) (repl. A. Cogswell)

- e. Andrew Macirowski, High School, Musical Orchestra Director, effective January through June 2016, \$4,028 (repl. A. Cogswell)
- f. Joanna Penn, High School/Robert Gordon, Art Teacher, effective February 17, 2016 through June 30, 2016, B2 \$54,511 (pro-rated) (repl. T. Scutro)

3. *Maternity Leave of Absence Extension (Christine Sas. Aldene Counslar)*

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the contractual child care leave of absence of Christine Sas pursuant to the Collective Bargaining agreement between the Board and Roselle Park Education Association commencing January 11, 2016 and extending through February 29, 2016. The employee shall return to the District as of March 1, 2016. The employee shall not receive salary during this contractual leave period. The employee shall receive health benefits during this contractual leave period as provided by the existing Collective Bargaining Agreement between the Board and the Roselle Park Education Association.

4. *Change of Assignment*

To approve the following change of assignment: (as recommended by the Superintendent)
 (as per RPEA contract)

	<u>From:</u>	<u>To:</u>
Nancy Arvizzigno	Mat. Leave Replacement	Mat. Leave Replacement
Aldene Guidance	9/1/2015 – 1/11/2016	9/1/2015 – 3/1/2016
M1 \$58,551	(repl. C. Sas)	(repl. C. Sas)

5. *High School Extra-Curricular Advisors 2015-2016*

(as per RPEA contract)

Cheerleading-Asst. Winter	Jessica Weingart	B	\$2,446
Musical Volunteer	Samantha Nagengast		\$1
Musical Volunteer	Cassandra Lauer		\$1
Musical Volunteer	Douglass Panetta		\$1
Musical Volunteer	Carly Posyton		\$1

6. Additional Middle School Extra-Curricular Assignments

To approve the following 2015-2016 extra-curricular assignments: (as recommended by the Superintendent)

MS Athletic Proctors-substitutes-\$40/event
Kim Belford AnnaMarie Morrison Antonette Signorello

On roll call, motion carries

EDUCATION

A motion was made by Mr. Gerten seconded by Mr. Nelson to approve the following agenda items numbered 7 through 9.

7. Education Programs

To approve the following education program(s) for the 2015-2016 school year:

<u>Home Instruction</u>			
#84	2hrs./wk/per subj	1/4/16 – TBD	\$34.83/hr.
<u>Bedside Instruction</u>			
#85	2hrs./day	1/7/16 – TBD	\$34.83/hr.
<u>Teacher of the Visually Impaired</u>			
#86	Monique Coleman		\$155/hr.

8. Educational Trip Requests

To approve the following district educational trip requests:

- a. Ranney School, Tinton Falls January 16, 2016 Grades 9-12
Students will participate in a Robotics competition

- b. Seven Presidents Oceanfront Park, Long Branch May 20, 2016 Kindergarten
Students will learn about NJ oceanfront habitat & animals that live there

9. Workshop Attendance Request

To approve the following staff workshop attendance requests: (to be paid through NCLB & IDEA funds)

Julianne Bello, School HR Management/Evaluating Everyone Else at NJSPA, Monroe NJ,
March 15 & May 12, 2016, \$299

Motion all aye

BUSINESS

A motion was made by Vice President Harms seconded by Mr. Gerten to approve the following agenda items 10 through 14.

10. Monthly Certification

A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of December 30, 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

Board Secretary

Date

B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of December 30, 2015 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

11. Approval of Bills

To approve the following bills for the month of

General Current Expense	\$757,746.20
Special Revenue Funds	\$ 10,346.68
Enterprise Fund	<u>\$ 65,725.90</u>
Total	\$833,818.78

12. Approval of Transfers

To approve the following transfers for the month of December 2015:

OTHER PURCH SERVICES	11-000-211-500	\$5,000.00	\$1,015.00	\$6,015.00
OTHER PURCH SERVICES	11-000-262-590	\$5,820.00	\$3,656.00	\$9,476.00
OTHER OBJECTS	11-000-262-800	\$1,000.00	\$306.00	\$1,306.00
TRANSPORTATION-ESC	11-000-270-518	\$214,309.22	\$7,141.00	\$221,450.22
OTHER PURCH SERVICES	11-402-100-590	\$17,051.00	\$1,760.00	\$18,811.00
WORKMAN COMP	11-000-291-260	\$160,000.00	-\$1,015.00	\$158,985.00
GENERAL SUPPLIES	11-000-262-610	\$135,708.43	-\$3,962.00	\$131,746.43
TRANSPORTATION	11-000-270-517	\$70,620.16	-\$7,141.00	\$63,479.16
CLEAN,REPAIR,MAINT SERV	11-402-100-420	\$27,600.00	-\$1,760.00	\$25,840.00
		\$637,108.81	\$0.00	\$637,108.81

13. Annual Meeting Dates - REVISED

To establish monthly meeting dates for the period January 2016 through December 2016. Closed meetings shall start at *6:00 P.M. and will be held as noted below. The public session of the meeting will start at 7:00 P.M*. It may be necessary for the Board of Education to hold a closed session following each meeting to discuss a personnel matter or other exception to the sunshine law. Action may be taken in any open session.
 (subject to change) (*unless otherwise noted)

Middle School	January	5	January	19
Aldene	February	2	February	23
Sherman	March	8	March	22
Robert Gordon	April	5	April	26
Middle School	May	10	May	24
RPHS	June	14	*June	28
			(closed session/no action/ location TBA)	
RPHS	July		July	26 (if necessary)
RPMS	August	9 (if necessary)	August	23
RPHS	September	6	September	20
Aldene	October	4	October	18
Sherman	November	1	November	15
Robert Gordon	December	6	December	20 (if necessary)

14. Use of Buildings and Grounds

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Youth Cheerleading – practices
Robert Gordon – gymnasium
Monday, Wednesday, Thursday, February 22, 25, 29, March 3-31, April 4-28, 2016
6:00PM - 9:00PM
- b. Sherman School PTA – 100th Day
Roselle Park High School – gymnasium, teachers’ & students’ cafeteria
Friday, February 12, 2016
6:30PM – 8:30PM
- c. The Work Family Connection – staff meeting
Sherman School – students’ cafeteria
Thursday, February 4, 2016
6:00PM – 8:00PM
- d. The Work Family Connection – CPR training
Anthony Signorello Center
Tuesday, February 16, 2016
9:00AM - 4:00PM
- e. The Work Family Connection – spring break child care
Anthony Signorello Center – gymnasium
Monday – Friday, April 11-15, 2016
7:00AM – 6:00PM
- f. Girl Scouts of Roselle Park – Troop 40028 Meetings
Aldene School – classroom
Thursdays, February 25, March 26, 2016
3:30PM – 5:00PM

Motion all aye

Continuing Business

Students identified as not residing in Roselle Park/removed from school:

October 20	1 student
November 3	0 students
November 17	0 students
December 1	0 students
January 5	0 students
January 19	<u>0 students</u>
Total	1 student

Public Participation

Saul Qersdyn, 150 Berwyn St., questioned if board members not attending meeting gave notice. Superintendent Garrido responded yes. Mr. Qersdyn also questioned multiple items on the agenda. Mr. Garrido responded to all.

Closed Session

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

Present: President Miller Scott Nelson
 Vice President Harms Sundjata Sekou
 Kevin Cancino Jeofrey Vita
 Troy Gerten

Jennifer A. Osborne, Board Attorney

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: personnel.

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Mr. Vita Seconded: Vice President Harms
AYE: 7 NAY: 0 Abstentions: 0 Time: 8:40PM

Discussion: The Board discussed matters of personnel, including whether to renew the Superintendent of Schools and possible terms of a proposed contract of employment.

Motion to return to public session:

Moved: Vice President Harms Seconded: Mr. Vita
AYE: 7 NAY: 0 Abstentions: 0 Time: 9:57PM

Motion to adjourn the public meeting:

Moved: Mr. Gerten Seconded: Vice President Harms
AYE: 7 NAY: 0 Abstentions: 0 Time: 9:58PM

Next scheduled board meeting: Tuesday, February 2, 2016 at the Aldene auditorium/gymnasium

Respectfully submitted,

Susan Guercio
School Business Administrator
Board Secretary