

# ROSELLE PARK SCHOOL DISTRICT

## Office of the Superintendent

February 2, 2018

**TO:** Loren Harms, President  
Members of the Board of Education  
**FROM:** Pedro Garrido, Superintendent  
**SUBJECT:** AGENDA FOR BOARD MEETING – February 6, 2018

### *Notice of Meeting*

This meeting, held in the Aldene School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

### *Roll Call*

President Harms	Matthew Leingang
Vice President Miller	Kimberly Powers
Kevin Cancino	Sundjata Sekou
Troy Gerten	Joseph Signorello, Jr
Chad Hemenway	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

### *Flag Salute*

### *Resolution – Executive Session*

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Attorney/Client Privilege – Personnel Matters – the Board attorney provided legal guidance on a District matter.

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Mr. Cancino	Seconded: Mr. Hemenway	Time: 6:35PM
AYE: 9	NAY: 0	
Motion to return to public session (to be moved in public session)		
Moved: Mr. Gerten	Seconded: Vice President Miller	Time: 7:10PM
AYE: 9	NAY: 0	

***Public Participation – 7:00 PM – Agenda Items Only***  
***Each member of the public may speak a maximum of three minutes.***

Jacob Magiera, 612 Sheridan Ave., questioned agenda item #9. Superintendent Garrido responded.

Saul Qersdyn, questioned agenda item #7. Superintendent Garrido responded.

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***Committee Reports***

Vice President Miller reported on the Technology Committee and its upcoming meeting with the Chief Technology Officer.

The Finance Committee reported on the tentative budget timeline and the exploration of the various ways to fund the STEAM Wing.

Mr. Signorello reported on the Special Education and ESL meeting at the Middle School.

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***Superintendent’s Report:***

The superintendent reported on the unannounced visit by the NJDOE security team which toured three buildings and conducted active shooter drills at each. The NJDOE Security Team will send a report to the Superintendent.

The High School had an orientation for 8<sup>th</sup> grade students and their parents to explain the current programs at the high school.

The entire School Performance Report will be presented in the spring.

On February 27 and February 28, 2018 the UCDOE will visit our district for QSAC monitoring.

The Superintendent is putting together volunteers for the next Strategic Planning committee.

Superintendent Garrido thanked the Board Operations Committee for the very lengthy project which updated board policies.

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***POLICY***

A motion was made by Mr. Cancino and seconded by Mr. Signorello to approve agenda items 1 through 2.

***1. District Policy – Adopt 6140***

To approve the following CURRICULUM ADOPTION revised district policy:

6140 CURRICULUM ADOPTION

**2. District Policy – Adopt 6141**

To approve the following CURRICULUM DESIGN/DEVELOPMENT revised district policy:

6141 CURRICULUM DESIGN/DEVELOPMENT

On roll call, motion carries

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**PERSONNEL**

**Consent Agenda Motion – Personnel**

A motion was made by Mr. Gerten seconded by Mr. Signorello to approve the following agenda items 3 through 11.

**3. District Substitutes**

Approval of additional district substitutes. (as recommended by the Superintendent)  
NJ Certified Teachers-\$100/day, Sub Certified-\$95/day, Paraprofessionals-\$13/hr.,  
Secretaries-\$75/day.

**TEACHERS**

Katheryn Ayala	7 Charles St., RP	Kean '14	PK-12
Benjamin Hamilton	1 Lincoln Plaza, Westfield	Univ of Toledo (attending)	K-12
Assia Moran	2209 Greenside Pk., SP	U of Tel-Aviv	K-8
Christina Petruzzella	1 Via Vitale, Kenilworth	Seton Hall '18	PK-8
Alejandra Zapata	416 Spruce St., RP	NJ Inst Tech '00	K-5

**PARAPROFESSIONALS**

Katheryn Ayala	7 Charles St., RP
Christina Petruzzella	1 Via Vitale, Kenilworth

**SECRETARY**

Christina Petruzzella	1 Via Vitale, Kenilworth
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**4. Degree Change**

To approve the following staff member degree change as recommended by the Superintendent effective February 1, 2018 to June 30, 2018: (as per RPEA contract)

	From	To
Kristen Battaglia	M7 \$ 63,402	MT7 \$68,301 (pro-rated)

**5. *Staff Resignations***

To accept the following resignation: (as recommended by the Superintendent)

- a. Joanna Romano, Sherman, Paraprofessional effective January 31, 2018.
- b. Mariam Hassan, Aldene, Paraprofessional, effective January 31, 2018.

**6. *Staff Retirements***

To approve the following retirements for the 2017-2018 school year: (as recommended by the Superintendent) (as per RPEA contract)

- a. Mary Reagan, Sherman, Speech/Language Specialist, effective June 30, 2018.
- b. Ann Moore, High School, Guidance Counselor, effective June 30, 2018.
- c. Susan Carlstrom, Director of Guidance and Testing, effective June 30, 2018.

**7. *Staff Appointment***

To approve the following staff appointment (as recommended by the Superintendent)

John Ranieri, 2018 Summer Camp Director, \$18,000, effective January 1, 2018.

**8. *Additional WISE “Energize with Math” Personnel***

To appoint the additional WISE “Energize with Math” personnel (as recommended by the Superintendent) (as per RPEA contract) (January – April 2018)

Teacher (substitute) \$34.83/hr.  
Robert Gordon – Lynn Matthews

**9. Medical Leave of Absence Extension Request**

To approve the following leave of absence extension request (as recommended by the Superintendent)

	<u>From</u>	<u>To</u>
July Bennett T & G Teacher	December 18, 2017 through February 16, 2018	December 18, 2017 through April 6, 2018

**10. Maternity Leave of Absence Request (Joanna Zaraza, Middle School, Guidance Counselor)**

**RESOLVED**, that the Board, upon recommendation of the Superintendent, hereby approves the pre-birth disability leave of Joanna Zaraza commencing on April 30, 2018 and extending through May 18, 2018. Joanna Zaraza will use accumulated sick leave days during this pre-birth temporary disability period to continue to receive salary and health benefits from April 30, 2018 through May 18, 2018. The employee's pre-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

**RESOLVED**, that the Board, upon recommendation of the Superintendent, approves the post-birth disability period of Joanna Zaraza following the birth of her child. Joanna Zaraza will use the remainder of her accumulated sick leave days during this post-disability period, and continue to receive salary from May 21, 2018 through June 20, 2018. The employee shall continue to receive health benefits from May 21, 2018 through June 20, 2018. The employee will also receive health benefits during this period. The employee's post-birth disability leave shall run concurrent to her leave under the Family Medical leave Act (FMLA). The employee shall return to district on June 21, 2018.

**11. Curriculum Writing 2018**

To approve the following staff to do Curriculum Writing at \$34.83/hr. (as recommended by the Superintendent)(as per RPEA contract)

Lisa Klemens – Math – 8 hours	Michelle Lynch – S.S., Sci., ELA – 8 hours
Jennifer Durkin – Reading – 5 hours	Denise Matarante – Math – 5 hours
Jill Bury – Math – 5 hours	Dennis Dagounis – Science – 6 hours
Thomas Eisner – Soc. Studies – 6 hours	Carol Brandyberry – T & G – 3 hours
Karen Carey-Lynch – ELA – 3 hours	Katie Chierico – Math – 1 hour
Charlene Durniak Soc. Studies – 1 hour	Terry Scutro – Art – 1 hour
Steven Lahullier – STEM – 1 hour	Wendy Ozeri – ESL – 1 hour

Mr. Signorello abstains from item 6c  
On roll call, motion carries

## ***EDUCATION***

A motion was made by Mr. Sekou seconded by Mr. Hemenway to approve the following agenda items numbered 12 through 17.

### ***12. 2018 Roselle Park Summer Camp***

Approval to operate the 2018 Roselle Park Summer Camp effective June 25, 2018 – August 17, 2018.

### ***13. Education Programs***

To approve the following education program(s) for the 2017-2018 school year:

Bedside Instruction

#99	UCESC	5/hrs./wk.	1/17/18 – TBD	\$66/hr.
#100	UCESC	10/hrs./wk.	1/25/18 – TBD	\$66/hr.

Fit To Return & Mental Health Assessment

#101	Family Resource Center			\$225
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Tuition - Terminated

#102	South Orange/Maplewood			\$31,255
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Tuition (Incoming)

#103	West Orange			\$31,255
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Mental Health Assessment

#104	Family Resource Center			\$225
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Fit To Return

#105	Family Resource Center			\$175
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### ***14. Educational Trip Requests***

To approve the following district educational trip requests:

- a. Harry Show, NYC                      February 14, 2018                      HS RPTV Students  
Students will see the taping of a talk show & learn about behind the scenes & careers in video & broadcasting
  
- b. New Amsterdam Theater      March 4, 2018                      Self-Contained Autism Classes  
Students will be exposed to the performing arts in an inclusive setting by attending an autism friendly performance of Aladdin.
  
- c. Cherry Hill East High School      February 24, 2018                      Grades 9-12  
Students will compete in a Robotics Competition

**15. Workshop Attendance Request**

To approve the following staff workshop attendance request:

Raymond Bangs Vernier Technology Workshop, Newark April 21, 2018 \$340.25

**16. ESY Program 2018**

Approval to operate an Extended School Year Program 2018(ESY) (as per students' IEP's)

Effective: June 25-July 26, 2018 4 days/wk, 4.0 hrs/day (Mon.-Thur.)  
(8:30AM-12:30PM) (no program July 4 & 5)  
June 25-July 26, 2018 4 days/wk, 2.5 hrs/day (Mon.-Thur.)  
(8:30AM-11:00AM) (no program July 4 & 5)

**17. ESL/Title 1 Summer Enrichment Program**

Approval to operate a Summer ESL/Title I Program, 17 total days, Tuesday-Wednesday Thursday each week at Roselle Park Middle School, 9:00 AM -12:00 PM, effective June 26 – August 2, 2018. (funded through NCLB/ESSA Grant)

Motion carries

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**BUSINESS**

A motion was made by Mr. Leingang seconded by Vice President Miller to approve the following agenda items 18 through 22.

**18. Approval of Bills**

To approve the following bills for the month of February 2018:

General Current Expense	\$1,166,513.15
Capital Outlay	\$ 27,201.33
Special Revenue Funds	\$ 1,968.69
Enterprise Fund	\$ 41,058.73
Summer Camp	\$ 3,672.16
Total	\$1,240,414.06

**19. *Donation***

To accept a donation from Friends of Roselle Park in the amount of \$1400.00. This donation will be used for the Middle School music program.

**20. *Approval of Minutes***

To approve the following minutes:

January 2, 2018

January 16, 2018

**21. *Secretary/Treasurer Report***

To approve the secretary/treasurer report for the period ending November 30, 2017.

**22. *Use of Buildings and Grounds***

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Recreational Basketball – Pictures  
Roselle Park High School – students’ cafeteria  
Saturday, January 27, 2018  
8:00AM – 4:00PM
- b. Roselle Park Recreational Basketball – Games  
Roselle Park Middle School – gymnasium  
Saturday, Sunday, January 20, 27, 28, 2018  
12:00PM – 2:00PM  
Saturday, February 3, 2018  
11:30 am – 1:30 pm  
Sunday, February 4, 2018  
10:30 am – 12:30 pm
- c. Roselle Park Recreational Wrestling – Practice  
Roselle Park High School – gymnasium  
Saturday, February 17, 2018  
10:00AM – 12:00PM



*Use of Buildings and Grounds continued*

- d. Aldene PTO – Family Night  
Aldene – gymnasium, teachers’ cafeteria  
Friday, February, February 9, 2018  
6:00PM -9:30PM
  
- e. Robert Gordon PTA – Vendor Fair  
Roselle Park High School – students’ cafeteria  
Friday, April 13, 2018  
7:00PM – 9:00PM
  
- f. Roselle Park Soccer Club – Spring Registration  
Sherman – students’ cafeteria  
Thursday, Monday, February 8, 12, 2018  
7:00PM - 8:30PM
  
- g. Roselle Park Recreational Wrestling – Pictures  
Roselle Park High School – students’ cafeteria  
Saturday, February 10, 2018  
8:00AM – 12:00PM
  
- h. Roselle Park Recreation – Recreation Meetings  
Anthony Signorello Youth Center  
Wednesdays, February 14, March 14, April 11, May 9, June 13, 2018  
7:00PM – 9:30PM

Mr. Cancino & Ms. Powers abstain from item #20.

Motion carries

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***Continuing Business***

Mr. Sekou questioned a recent petition being adopted by other schools. Board Attorney Osbourne and Superintendent Garrido responded.

Mr. Gerten questioned if the next board meeting date will be moved. The Superintendent responded our custodial/maintenance staff will be working so the meeting date will remain as is.

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***New Business***

Mr. Signorello and President Harms suggested the wrestling team be honored for its 1000<sup>th</sup> win.

Board Attorney Osbourne and President Harms discussed possible future action on a board resolution.

Minutes  
February 6, 2018  
Open Session  
*New Business continued*

Vice President Miller stated that the calendar committee has a draft of the 2018-2019 school calendar which will be presented to the board for approval at the next board meeting.

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***Public Participation***

***Each member of the public may speak a maximum of three minutes***

Jacob Magiera, questioned budget.

He also stated that former board member, Nancy Kinloch had passed away.

Keith Hyman, suggested the board purchase an upgraded camera to tape its meetings for viewing on TV34.

Jamie Negron, commented on TV34, the new math curriculum, and a future dispensary in Roselle Park.

Saul Qersdyn asked about school generators. Mr. Signorello said he would inquire and report to the facilities committee.

Mr. Signorello also reminded everyone about fire prevention.

***Resolution – Executive Session (if required)***

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Attorney/Client Privilege - the Board attorney provided legal guidance on a District matter.
2. Personnel - the Superintendent advised the Board of an employee matter.
3. School Security – the Superintendent provided the Board with an update on school security.

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

***Closed Session***

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved: Mr. Signorello  
AYE 9

Seconded: Mr. Hemenway  
NAY 0                      Time: 8:25PM

Motion to return to open session.

Moved: Mr. Sekou  
AYE: 9

Seconded: Mr. Gerten  
NAY: 0                      Time: 8:44PM

Minutes  
February 6, 2018  
Open Session

***Adjournment***

A motion was made by Mr. Cancino seconded by Vice President Miller to adjourn the meeting at 8:45PM

Motion carries

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Respectfully submitted,

Susan Guercio  
School Business Administrator  
Board Secretary

Next scheduled board meeting: Tuesday, February 20, 2018 at the Aldene auditorium/gymnasium