

**ROSELLE PARK SCHOOL DISTRICT**  
**Office of the Superintendent**

February 22, 2019

**TO:** Loren Harms, President  
Members of the Board of Education  
**FROM:** Pedro Garrido, Superintendent  
**SUBJECT:** AGENDA FOR BOARD MEETING – **February 26, 2019**

***Notice of Meeting***

This meeting, held in Aldene School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and district website.

***Roll Call***

President Harms	Chad Hemenway
Vice President Signorello	Matthew Leingang
Susan Carlstrom	Christopher Miller ( <i>left at 7:26</i> )
Marissa Falcon	Paul Santangelo
<i>Kimberly Powers was absent from this meeting</i>	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

***Flag Salute***

***Committee Reports***

Mr. Hemenway reported on the Strategic Planning Committee, the Technology Committee and the Finance Committee meetings. He announced changes to board meeting dates for budget purposes.

Mr. Miller spoke on the Curriculum Meeting.

Mr. Leingang spoke on the Personnel Committee.

Vice President Signorello spoke on the Board Operations Meeting, the approval of new policies and the High School PTA meeting.

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***Principal's Report***

Ms. Scully reported on Aldene School's numerous current student activities.

***Student Recognition***

The following students will be recognized for artwork in the Union County Youth Art Month exhibit:

Victoria Serrano

Johan Umana

Juliana Luciano

The following students will be recognized for artwork in the Late Winter Exhibit at the NJPAC:

Shiv Patel

Sarah Ramirez

The following students will be recognized for participating in the Morris Union Jointure Music Festival Chorus:

Irina Gheroghe

Mia Ramos

Jessica Kaszubowski

Suhani Patel

Arianna Negron

Julia Penn

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***Superintendent's Report***

Superintendent Garrido reported on Black History Month, Read- Across America, PARCC, the two new policies, and High School Graduation requirements.

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***Comprehensive Annual Financial Report (CAFR) for the year ending 6/30/18***

Robert Hulsart, Jr. gave a CAFR report and stated that the results are very good.

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***POLICY***

A motion was made by Mr. Hemenway and seconded by Vice President Signorello to approve agenda items 1 and 2.

***1. District Policy – First Reading 5118***

To approve the following NONRESIDENTS district policy: (first reading)

5118 NONRESIDENTS

***2. District Policy – First Reading 5142.2***

To approve the following PHYSICAL RESTRAINT district policy: (first reading)

5142.2 PHYSICAL RESTRAINT

On roll call, motion carries

***PERSONNEL***

***Consent Agenda Motion – Personnel***

A motion was made by Mr. Hemenway seconded by Vice President Signorello to approve the following agenda items 3 through 10.

**3. *Staff Retirements***

To approve the following retirements for the 2018-2019 school year: (as recommended by the Superintendent) (as per RPAA contract)

- a. Terry Nechuta, Sherman, Custodian, effective April 1, 2019
- b. Kevin Carroll, Sherman, Physical Education Teacher, effective July 1, 2019

**4. *Medical Leave of Absence Request – Angela Berrian (Aldene, Pre-School)***

**RESOLVED**, that the board upon recommendation of the Superintendent, hereby approves the medical leave of Angela Berrian commencing on January 24, 2019 through April 4, 2019. The employee’s health benefits shall be maintained during this leave of absence.

**5. *Staff Transfer***

To approve the following change of staff transfer: (as recommended by the Superintendent) (as per RPEA contract)

	<u>From:</u>	<u>To:</u>
Megan Ripka	Aldene Special Education Teacher	Aldene Preschool Teacher
	\$65,142	\$65,142
		(effective 2/11/19 - 6/30/19)

**6. Staff Appointment**

To approve the following staff appointment (as recommended by the Superintendent)

- a. Nida Abdulla, Aldene, Special Education Resource Room Teacher, effective February 27, 2019 through April 4, 2019 at B1 \$56,663 (repl M. Ripka) (pro-rated)
- b. Lorraine Loza, Aldene, School Nurse, effective February 21, 2019 through June 10, 2019 at M1 \$60,914 (mat leave repl) (repl E. Hussey) (pro-rated)
- c. Carolina Baluarte, Aldene, Paraprofessional, effective February 11, 2019 through June 30, 2019, 6 hrs./day at \$15.74/hr. (repl M. Alvarez)
- d. Ashley Speers, Robert Gordon, Paraprofessional, effective February 27, 2019 through June 30, 2019, 5.5 hrs./day at \$15.74/hr. (repl W. Martinez)

**7. Degree Changes**

To approve the following staff member degree changes effective February 1, 2019 to June 30, 2019. (as recommended by the Superintendent) (as per RPEA contract)

	<u>From</u>	<u>To</u>
a. Andrew Williamson	B5 \$57,980	M5 \$62,371
b. Jacqueline Rocchio	B1 \$56,663	M1 \$60,914

**8. 2019 Roselle Park Summer Camp Salaries**

To approve the following 2019 Roselle Park Summer Camp salaries:

	Step 1	Step 2	Step 3	Step 4
HS Student Counselors/Custodians:	\$7.00	\$7.50	\$7.75	
College Counselors:	\$9.25	\$9.75	\$10.25	\$11.00
Adult Counselors:	\$16.00	\$16.75	\$17.50	\$18.25
HS Student Life Guard:	\$8.00	\$8.75	\$9.50	\$10.25
Office Manager:	\$20.75	\$21.25	\$21.75	\$22.25
Pool Manager/CPO	\$20.75	\$21.25	\$21.75	\$22.25
Theatre/Cafeteria/Athletics:	\$20.75	\$21.25	\$21.75	\$22.25
Sports Clinic Coaches/Instructors:	\$20.75	\$21.25	\$21.75	\$22.25

**9. Sick Day Bank**

To approve an agreement between the Roselle Park Board of Education and the Roselle Park Education Association to permit RPEA members to donate one (1) sick day each on a volunteer basis to Linda Samolewicz, Sherman, Paraprofessional. (to include administrators, custodian/maintenance and full time non-unit personnel)

**10. Additional High School/Middle School Athletic Coaches 2018-2019**

To approve the following additional high school/middle school athletic coaches for the 2018-2019 school year: (as recommended by the Superintendent) (as per RPEA contract)

a. Boys Tennis Asst. Coach	Melissa Rinaldi-Hahn	1-2	\$2,880
b. MS Girls Softball	Katheryn Morrison		Volunteer

On roll call, motion carries



**13. Harassment/ Intimidation/Bullying Incidents**

To affirm the Superintendent’s recommendation on the following harassment/ intimidation/bullying incidents:

#18004, #18005, #18006

**14. 2019-2020 School Calendar Adoption**

To approve the proposed 2019-2020 district school calendar.

**15. Workshop Attendance Request**

To approve the following staff workshop attendance request:

Michele Thorn, Special Education Teacher, Bureau of Education & Research, Increase Your Success As A Special Education Resource Teacher, West Orange, April 9, 2019, \$269.00

Motion carries

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***BUSINESS***

A motion was made by Ms. Carlstrom seconded by Mr. Santangelo to approve the following agenda items 16 through 23.

**16. Secretary/Treasurers Report**

To approve the secretary/treasurer reports for the period ending December 31, 2018.

**17. *Approval of Minutes***

To approve the following minutes:

February 5, 2019

**18. *Use of Buildings and Grounds***

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Youth Baseball Softball League – Pocketbook Bingo Fundraiser  
Roselle Park High School – gymnasium  
Saturday, April 27, 2019  
5:00PM – 9:00PM
- b. Roselle Park Youth Baseball Softball League – Players Warm-Up  
Roselle Park High School – gymnasium  
Monday –Thursday, February 20, 21, 25, 28, 2019  
7:00PM – 9:00PM
- c. Roselle Park Girl Scouts Troop #40239 – Meetings  
Aldene School – art room  
Tuesdays, February 26, March 26, April 9, 30, May 14, June 11, 2019  
6:00PM – 7:00PM
- d. Roselle Park 5<sup>th</sup> Grade Luncheon Committee – Fundraiser  
Sherman School – students’ cafeteria  
Friday, March 29, 2019  
6:00PM – 9:30PM
- e. Roselle Park Girl Scouts Troop #40998 – Eco-Fest  
Roselle Park High School – students’ cafeteria  
Saturday, May 11, 2019  
10:00AM – 3:00PM
- f. Roselle Park Girl Scouts Troop #40399 – Meetings  
Sherman School – students’ cafeteria  
Wednesdays, February 13, March 13, 2019  
6:15PM – 8:00PM



*Use of Buildings and Grounds continued*

- g. Roselle Park Police Department – East West Basketball Game  
Roselle Park High School – gymnasium, teachers’ cafeteria  
Friday, March 22, 2019  
5:30PM – 9:00PM
- h. Borough of Roselle Park – USO 5K Walk/Run  
Herm Shaw Field  
Saturday, September 21, 2019  
6:00AM – 2:00PM
- i. Roselle Park Soccer Club – Practices  
Anthony Signorello Youth Center – gymnasium  
Mondays, Wednesdays, Thursdays, 3/11/2019 – 6/20/2019  
6:00PM – 9:00PM
- j. Roselle Park High School Marching Band – Color Guard Practice  
Aldene School – gymnasium  
Thursday, February 28, 2019  
7:00PM – 8:30PM

**19. *Approval of Bills***

To approve the following bills for the month of February 2019:

General Current Expense	\$264,188.15
Special Revenue Funds	\$ 21,490.81
Enterprise Fund	<u>\$ 42,219.69</u>
Total	\$327,898.65

**20. *Donation***

To accept a donation from the Roselle Park Cabaret Company in the amount of \$1,164 to enhance the Middle School Music Program.

**21. Comprehensive Annual Financial Report (CAFR)**

To accept the 2018 Comprehensive Annual Financial Report (CAFR)/Audit and Auditor's Management Report on Administrative Findings, prepared by Robert A. Hulsart and Company.

**22. Corrective Action Plan**

To approve the Corrective Action Plan for the fiscal year ending June 30, 2018.

**23. Grant Application**

To approve to apply for the Preschool Education Expansion Aid for the 2019-2020 school year in the amount of \$768,960.

On roll call, motion carries

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***Public Participation***

***Each member of the public may speak a maximum of three minutes.***

Brenda Frasia, questioned the sick policy for high school seniors. Superintendent Garrido responded.

Joseph DiIorio, spoke of a meeting with RPBOE and borough representatives as well as the borough library activities.

**Resolution – Executive Session (if required)**

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: \_\_\_\_\_

It is anticipated that the executive session will take approximately \_\_\_\_\_; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

**Closed Session**

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved	Seconded	
AYE	NAY	Time
Motion to return to open session.		
Moved	Seconded	
AYE	NAY	Time

**Adjournment**

A motion was made by Mr. Hemenway seconded by Mr. Leingang to adjourn the meeting at 7:53p.m.

Motion carries

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Respectfully submitted,

Susan Guercio  
School Business Administrator  
Board Secretary

Next scheduled board meeting: March 19, 2019 – Sherman gymnasium/auditorium - 7:00 PM