

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

February 16, 2018

TO: Loren Harms, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **February 20, 2018**

Notice of Meeting

This meeting, held in Aldene School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call

President Harms	Matthew Leingang
Vice President Miller	Sundjata Sekou
Kevin Cancino	Joseph Signorello, Jr
Chad Hemenway	
<i>Troy Gerten & Kimberly Powers were absent from this meeting</i>	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Attorney/Client Privilege/Personnel Matters – the Superintendent provided the Board with an update regarding a personnel matter and the Board attorney provided legal guidance on same.
2. School Security – the Superintendent provided the Board with an update on school security.

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Mr. Cancino	Seconded: Mr. Signorello	Time: 6:35PM
AYE: 7	NAY: 0	
Motion to return to public session (to be moved in public session)		
Moved: Mr. Signorello	Seconded: Vice President Miller	Time: 7:15PM
AYE: 7	NAY: 0	

Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Andrea Kozodoy, Social Worker, employed by the district, addressed the 2018-2019 calendar requesting consideration be given to having 2 days off for the Jewish holidays. President Harms responded.

Committee Reports

Vice President Miller reported on the Tech Committee arranging a meeting with the Chief Technology Officer.

The Finance Committee reports that the STEAM Wing Project has received state approval and requests a decision be made on funding. The committee’s recommendation is to use the additional state aid along with Capital Reserve. The consensus of the board is in agreement.

The Curriculum Committee reports on Envision Math workshops and future training. Administration will be exploring specialization at the elementary level.

President Harms suggests a new board committee to review our school security. Mr. Cancino, Mr. Hemenway, and Mr. Signorello will be assigned to this committee.

Principal’s Report

Ms. Scully reports on recent Aldene’s events: Math Energizer Program, Black History Month, Zero the Hero – 100th day celebration, the charity fund drive, the grant received by the Autism Program, Character Education training, Senior Citizen volunteers, a tee shirt contest, and Read Across America.

Student Recognition

The following students will be recognized for being selected to the Morris Union Jointure Music Festival Chorus:

Shiloh Abud	Brooke Gallo	Angela Leonardis
Pallavi Maysuria	Hannah Foy	

The following students will be recognized for being selected to the Morris Union Jointure Band:

Damian Mazewski	Kamila Castro-Dworzynska
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The following students will be recognized for being selected for their artwork to be displayed at NJPAC:

Richard Luna	Annabelle Villa	Kylie McCall
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Student Recognition continued

The following student is being recognized for his artwork being selected for the 2018 Art Educators of NJ State Calendar:

Richard Luna

The following students will be recognized as being finalists in the 2018 Youth Art Month Design Contest:

Anthony Santiago
Kamila Castro-Dworzynska
Mariah Ortega

Liliana Negrón
Gracie Booth
Callen Mahoney

Superintendent's Report

Superintendent Garrido reported on the STEAM wing initiative, school security, Black History Month, Read Across America, the PARCC testing, and recommendations from the CDC regarding the flu.

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by Vice President Miller seconded by Mr. Sekou to approve the following agenda items 1 through 7.

1. District Substitutes

Approval of additional district substitutes. (as recommended by the Superintendent)
NJ Certified Teachers-\$100/day, Sub Certified-\$95/day, Paraprofessionals-\$13/hr.

TEACHER

Lillian Melendez 219 New Jersey Ave., Union Trinity Univ. '08 K-12 & English

PARAPROFESSIONAL

Lillian Melendez 219 New Jersey Ave., Union

2. Staff Termination

To terminate the following staff employment effective December 18, 2017 as per the notice provision in 2017-2018 Employment Contract and as recommended by the Superintendent:

Martha Booker, Aldene, Paraprofessional

3. *Staff Retirements*

To approve the following retirements for the 2017-2018 school year: (as recommended by the Superintendent) (as per RPAA contract)

- a. Kathleen Carlin, Middle School, Principal, effective August 1, 2018.
- b. Fran Kenny, Robert Gordon, Principal, effective July 1, 2018.
- c. Assunta Padovano, Director of Plant Operations, effective September 1, 2018.

4. *Staff Resignations*

To accept the following resignation: (as recommended by the Superintendent)

- a. Domenica Pascarella, Aldene, Lunch Aide effective March 3, 2018.
- b. Lillian Melendez, Robert Gordon, Paraprofessional, effective February 10, 2018.

5. *Staff Appointment*

To approve the following staff appointment (as recommended by the Superintendent)

- a. Jacquelyn Rocha, Sherman, Special Education Teacher, effective February 21, 2018 through June 30, 2018 at B1 \$55,873 (pro-rated) (mat. leave) (repl. R. Riley)
- b. Rosangela Perez, Sherman, Paraprofessional, effective February 21, 2018 through June 30, 2018 6 hrs./day, 5 days/week at \$15.28/hr. + \$1.00 for toileting (repl. J. Romano)

6. *Additional MS Extra-Curricular Proctors/Chaperones 2017-2018*

To approve the following middle school extra-curricular proctors/chaperones for the 2017-2018 school year: (as recommended by the Superintendent)

Athletic Proctors \$40/event

Activity Chaperones \$32.26/hr.

Antonette Signorello

Kimberly Belford

7. 2018 Roselle Park Summer Camp Salaries

To approve the following 2018 Roselle Park Summer Camp salaries:

	Step 1	Step 2	Step 3	Step 4
HS Student Counselors/Custodians:	\$7.00	\$7.50	\$7.75	
College Counselors:	\$9.25	\$9.75	\$10.25	\$11.00
Adult Counselors:	\$16.00	\$16.75	\$17.50	\$18.25
HS Student Life Guard:	\$8.00	\$8.75	\$9.50	\$10.25
Office Manager:	\$20.75	\$21.25	\$21.75	\$22.25
Pool Manager/CPO	\$20.75	\$21.25	\$21.75	\$22.25
Theatre/Cafeteria/Athletics:	\$20.75	\$21.25	\$21.75	\$22.25
Sports Clinic Coaches/Instructors:	\$20.75	\$21.25	\$21.75	\$22.25

Mr. Signorello abstains from item #6

On roll call, motion carries

EDUCATION

A motion was made by Mr. Signorello seconded by Mr. Sekou to approve the following agenda items numbered 8 through 11.

8. Education Programs

To approve the following education program(s) for the 2017-2018 school year:

<u>Mental Health Assessment</u>			
#106	Family Resource Center		\$225
#107	Family Resource Center		\$225
<u>Psychiatric Evaluation</u>			
#108	Dr. Stucky		\$400
<u>Home Instruction</u>			
#109	2 hrs./wk./per subj.	2/8/18 – TBD	\$34.83/hr.

9. Educational Trip Requests

To approve the following district educational trip requests:

- a. Cherry Hill High School February 24, 2018 Grades 9-12
 Students will compete in a Robotics Competition

BUSINESS

A motion was made by Mr. Cancino seconded by Mr. Hemenway to approve the following agenda items 12 through 16.

12. Monthly Certification

A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of January 31, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

 Board Secretary

 Date

B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of January 31, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

13. Approval of Transfers

To approve the following transfers for the month of January 2018:

OTHER PURCHASE SERV	11-000-211-500	\$9,500.00	\$1,020.00	\$10,520.00
PURCH PROF SERVICES	11-000-213-300	\$11,000.00	\$358.00	\$11,358.00
OTHER PURCHASE PROF SER	11-000-218-390	\$3,300.00	\$1,098.00	\$4,398.00
OTHER PURCHASED SERV	11-000-240-500	\$2,500.00	\$3,795.00	\$6,295.00
OTHER TRANSPORT SALARIES	11-000-270-108	\$20,000.00	\$10,000.00	\$30,000.00
PURCH PROF SERVICES	11-150-100-320	\$5,500.00	\$586.00	\$6,086.00
OTHER PURCHASED SERV	11-000-230-590	\$145,000.00	-\$1,020.00	\$143,980.00
SUPPLIES & MATERIALS	11-000-213-600	\$12,318.00	-\$358.00	\$11,960.00
SUPPLIES & MATERIALS	11-000-218-600	\$5,075.00	-\$1,098.00	\$3,977.00
OTHER OBJECTS	11-190-100-800	\$5,104.96	-\$3,795.00	\$1,309.96
CONTRACTED SERV OTHER	11-000-270-512	\$35,083.50	-\$10,000.00	\$25,083.50
PURCH PROF SERVICES	11-000-216-320	\$54,582.50	-\$586.00	\$53,996.50
		\$308,963.96	\$0.00	\$308,963.96

14. Secretary/Treasurers Report

To approve the secretary/treasurer reports for the period ending December 31, 2017.

15. Use of Buildings and Grounds

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Union County Firemen's Association - Meeting
Roselle Park High School – students' cafeteria
Thursday, March 8, 2018
6:00PM – 10:00PM
- b. Roselle Park High School – Musical Preview
Story Time with Belle
Roselle Park High School – library
Sunday, March 11, 2018
10:00AM – 3:00PM
- c. Work Family Connection – Spelling Bee
Roselle Park Middle School – auditorium, stage, sound equipment
Friday, May 4, 2018
6:00PM – 9:00PM
- d. Future Business Leaders of America – Mothers Market
Roselle Park High School – student cafeteria
Saturday, April 28, 2018
8:00AM – 2:00PM
- e. Roselle Park Recreational Basketball – Games
Roselle Park Middle School – gymnasium
Saturday, February 10, 2018, 2:00PM - 4:00PM
Sunday, February 11, 2018, 10:30AM – 12:30PM
Saturday, February 17, 2018, 10:30AM – 1:30PM
Sunday, February 18, 2018, 1:00PM – 3:00PM
- f. Roselle Park Youth Baseball & Softball League – Clinic
Roselle Park High School – gymnasium
Monday, Friday, February 8, 12, 2018
7:30PM – 9:30PM

Use of Buildings and Grounds continued

- g. Roselle Park Recreational Basketball – Games
Roselle Park High School – gymnasium
Sunday, February 25, March 4, 2018
6:30PM – 9:00PM

16. Approval of Bills

To approve the following bills for the month of February 2018:

General Current Expense	\$349,355.59
Capital Outlay	\$ 40,294.45
Special Revenue Funds	\$ 7,206.81
Enterprise Fund	\$ 18,705.86
Summer Camp	<u>\$ 2,280.11</u>
Total	\$417,842.82

Motion carries

New Business

Mr. Leingang asked for volunteers for the Girl Scouts Pancake Breakfast to be held on March 10, 2018 at 9:00am-12:00pm.

Public Participation

Each member of the public may speak a maximum of three minutes.

Brian Downey, E. Webster Ave., suggested using the 48 hour rule after the flu.

Jeanine Goodis, questioned the STEAM wing project. Superintendent Garrido clarified that there would be a renovations to 3 existing classrooms.

Resolution – Executive Session (if required)

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: _____

It is anticipated that the executive session will take approximately _____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Closed Session

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved	Seconded	
AYE	NAY	Time

Motion to return to open session.		
Moved	Seconded	
AYE	NAY	Time

Adjournment

A motion was made by Mr. Sekou seconded by Vice President Miller to adjourn the meeting at 8:02PM.

Motion carries

Minutes
February 20, 2018
Open Session

Respectfully submitted,

Susan Guercio
School Business Administrator
Board Secretary

Next scheduled board meeting: March 6, 2018 – Sherman gymnasium/auditorium - 7:00 PM