

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

December 2, 2016

TO: Christopher Miller, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **December 6, 2016**

This meeting, held in the Roselle Park Middle School auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website.

Roll Call

President Miller	Kevin Cancino
Vice President Harms	Troy Gerten - arrived 7:08
Alexander Balaban	Sundjata Sekou
Rodric Bowman	Jeofrey Vita
Scott Nelson was absent from this meeting	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

Flag Salute

Public Participation – 7:00 PM – Agenda Items Only

President Miller extends his sympathy to the family of John Arietano, Assistant Band Director, who passed away last week.

Jacob Magiera, 612 Sheridan Ave., requested larger print on agendas.

Committee Reports

Mr. Balaban reported on the MUJC committee meeting

Principal's Report

Fran Kenny reported that Robert Gordon received 2 grants and was invited to participate in a STEM conference.

She also states that the Robert Gordon Walk-A-Thon raised \$1600 for school projects.

Student Recognition

The following students will receive a certificate of recognition for Exceeded Expectations – Level 5 on Math & ELA PARCC Spring 2016:

Sunjoon Padilla	Solan Adams	Amparo Sanchez
Karen Saavedra	Daniel Curry	

The following students will receive a certificate of recognition for Exceeded Expectations – Level 5 on ELA PARCC Spring 2016:

Adam Lakomy	Alondra Mejia	Nicholas Lopez
Armina Ardolic	Michelina Muscaritolo	Ivan Sanchez
Arlind Gjakova	Sebastian Saavedra	

The following students will receive a certificate of recognition for Exceeded Expectations – Level 5 on Math PARCC Spring 2016:

Nicholas Lopez	Alisha Persaud	Ivan Sanchez
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The following student will receive a certificate of recognition for a Perfect Score – 300 on the NJASK Science Spring 2016:

Michael Dolan

The following students will receive a certificate of recognition for Advanced Proficient - NJASK Science Spring 2016:

Savannah Alger	Christopher Claudio	Michelina Muscaritolo
Julian Alston	Alem Dukaj	Melina Ramirez
John Amato	Arlind Gjakova	Evelin Santamire-Tepox
Gia Battaglia	Ferdinand Koranteng Barnes	Samantha Stamboly
Nevaeh Boyd	Jada Makar	Avery Verdejo
Ashley Castillo	Alondra Mejia	Tamir Woodson

The following volunteer will receive a certificate of recognition for countless hours completing the map of the United States on the Robert Gordon playground:

Victoria Berlinski

Superintendent's Report

Superintendent Garrido followed up on the PARCC test scores. Roselle Park High School ranked 51 out of 371 high schools in NJ with the best Language Arts scores. Mr. Garrido stated he is proud of our students, teachers & administrators.

Mr. Garrido reported on the Holiday Season concerts.

Comprehensive Annual Financial Report (CAFR) Audit Report – presented by Robert Hulsart Jr., Robert A. Hulsart and Company. Mr. Hulsart reports that the 2016 results show the district to be in full compliance. He further states that there are no findings this year.

Summary report of Harassment, Intimidation or Bullying (HIB) Investigations, Training and Programs is given by Ellen Bachert, the district Anti-Bullying Coordinator.

POLICY

A motion was made by Mr. Balaban and seconded by Mr. Gerten to approve agenda items 1 and 2.

1. District Policy – First Reading

To approve the following BOARD OF EDUCATION MEETINGS revised district policy: (first reading)

1120 BOARD OF EDUCATION MEETINGS

2. District Policy – First Reading

To approve the following PARTICIPATION BY THE PUBLIC revised district policy: (first reading)

1200 PARTICIPATION BY THE PUBLIC

On roll call, motion carries

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by Mr. Cancino seconded by Mr. Sekou to approve the following agenda items 3 through 10.

3. *District Substitute*

Approval of additions to the district wide substitute list. (as recommended by the Superintendent) NJ certified teachers=\$100/dy; Sub Certified=\$95/dy; Paraprofessional=\$11.50/hr;

TEACHERS

Melissa Feliciano	814 S. Washington Ave., Piscataway	Felician BA 17	Grades 6-8
Sameerah Hartwell	1100 Dill Ave., Fl. 2, Linden	Fashion Inst. 12	Grades 2-12
Brian Van Brunt	465 North Ave., Fanwood	Kean BA 17	Grades K-12
Amanda Wichelns	375 E. Clay Ave., RP	Kean currently	Grades K-12
Christopher Helwig	14 Woodland Drive, RP	Kean currently	Grades K-12
Dana Karcher	230 W. Sumner Ave., RP	Kean BA '13	Grades PK-5
Afshan Owais	16 North 22 nd St., Kenilworth	Karachi Pakistan	Grades K-6

PARAPROFESSIONALS

Sameerah Hartwell	1100 Dill Ave., Fl. 2, Linden
Maria Ortega	205.5 Frank E. Rogers Blvd., Harrison
Amanda Wichelns	375 E. Clay Ave., RP
Joseph O'Reilly	1105 Greslin Terrace, Rahway

4. *Change of Assignment*

To approve the following change of assignment for the 2016-2017 school year: (as recommended by the Superintendent)(as per RPEA contract)

a. Carol Rickert	<u>From:</u> RG Basic Skills PT M6 \$30,892	<u>To:</u> Sherman Grade 3 FT M6 \$61,784 (pro-rated) effective 11/28/16-4/28/17 (mat leave repl. C. Parker)
	b. Nicole Alvarez	Sherman Grade 4 9/1/16 to 11/25/16 B1 \$55,165

5. Staff Appointment

To approve the following staff appointment: (as recommended by the Superintendent)
(as per RPEA contract)

- a. Theresa Mihansky, Middle School, Language Arts Teacher, effective December 16, 2016 through June 30, 2017 at B9 \$59,406 (repl. D.Otero) (pro-rated) + \$7,425.75 extra 1/8th
- b. Marta Michel, Middle School, Mathematics Teacher, effective December 16, 2016 through June 30, 2017 at M1 \$59,416 (mat. leave) (repl. J. Weingart) (pro-rated) +\$7427 1/8 extra
- c. Erin Sterenzcak, Robert Gordon, PT Basic Skills Teacher, effective December 5, 2016 through April 28, 2017 at M6 \$30,892 (mat. leave) (repl. C. Rickert) (pro-rated)

6. Professional Development

To approve the following personnel to prepare and present professional development at \$34.83/hr.: (as recommended by the Superintendent) (as per RPEA contract)

Small Group Guided Reading Instruction - November 22 & 30, 2016

Katherine Parsons	2.5 hours	Tara Lechner	1.5 hours
Diane Appleby	2.5 hours	Karen Kane	1.5 hours
Natalie Basile	2.5 hours	Kristen Kulbaba	1.5 hours
		Jennifer Durkin	1.5 hours

7. After School Instruction

To approve the following teachers to provide Title I instruction in Language Arts and Math, effective December 1, 2016 through June 2, 2017 at \$34.83 per hour, 26 sessions: (as recommended by the Superintendent) (as per RPEA contract) (paid with NCLB funds)

Kristen Kulbaba

Substitutes

Lisa Lugara

MaryBeth Connell

Rebecca McEvoy

8. *Maternity Leave of Absence Request (Dina Cashin, Aldene Elementary Teacher)*

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the pre-birth disability leave of Dina Cashin commencing on February 14, 2017 and extending through March 14, 2017. Dina Cashin will use accumulated sick leave days during this pre-birth temporary disability period to continue to receive salary and health benefits from February 14, 2017 through March 14, 2017. The employee's pre-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the post-birth disability period of Dina Cashin, following the birth of her child. Dina Cashin will use the remainder of her accumulated sick leave days during this post-birth disability period, and continue to receive salary from March 15, 2017 through April 14, 2017. The employee will also receive health benefits during this period. The employee's post-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Dina Cashin commencing April 17, 2017 and extending through June 9, 2017. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits. The employee shall return to the District on June 12, 2017.

9. *Additional High School Extra-Curricular Coach 2016-2017*

To approve the following high school extra-curricular coach for the 2016-2017 school year: (as recommended by the Superintendent) (as per RPEA contract)

Michael Goff

HS Wrestling Coach

Volunteer

10. *Anthony Signorello Youth Program Counselor*

To approve the following Anthony Signorello Youth Program afterschool counselor effective for the 2016-2017 school year: (as recommended by the Superintendent) (to be paid through borough funds)

Anthony Delaney - \$10/hr.

Minutes
Open Session
December 6, 2016
On roll call, motion carries

EDUCATION

A motion was made by Mr. Vita seconded by Mr. Sekou to approve the following agenda items 11 through 13.

11. Education Program

To approve the following education program(s) for the 2016-2017 school year:

Home Instruction

#75 2 hrs./wk/per subj. 11/15/16 – approx. 2 months \$34.83/hr.

Bedside Instruction

#76 5 hrs. per wk. Trinitas - UCESC 11/13/15 – TBD \$64/hr.

Tuition Outgoing

#77 Toms River BOE 9/28/16-6/16/17 \$12,515

12. Educational Trip Requests

To approve the following district educational trip requests:

- a. Art & Soul Gallery, Roselle Park January 25, 2017 Grade 5
Students will have the opportunity to paint in a gallery setting using easel, canvas & acrylics
- b. Art & Soul Gallery, Roselle Park January 18, 2017 Grade 4
Students will have the opportunity to paint in a gallery setting using easel, canvas & acrylics
- c. Buehler Challenge & Science Center, Paramus March 14, 2017 Grade 4
Students will learn how astronauts live & work in space, as well conduct experiments as scientists
- d. Menlo Park Mall, Edison December 5, 2016 MS Self-Contained
Students will use the mall directory to locate stores & do simulated shopping

13. Workshop Attendance Request

To approve the following staff workshop attendance requests:

Christopher Hyde Tech Spo '17, Harrahs's, Atlantic City, January 26-27, 2017
\$785.00

Minutes
Open Session
December 6, 2016
Motion aye

BUSINESS

A motion was made by Mr. Balaban seconded by Mr. Gerten to approve the following agenda items 14 through 20. – President Miller abstains on # 16 b, c, d, e, f, and k.

14. Monthly Transfers

To approve the transfers for the month of November 2016:

PURCH PROF SERV	11-000-216-320	\$25,050.00	\$1,277.00	\$26,327.00
SUPPLIES & MATERIALS	11-000-252-600	\$36,507.95	\$1,925.00	\$38,432.95
INSURANCE	11-000-262-520	\$134,309.00	\$21,455.00	\$155,764.00
RENTALS & LEASES	11-402-100-440	\$14,147.00	\$1,972.00	\$16,119.00
PURCH PROF SERV	11-000-217-320	\$5,000.00	-\$1,277.00	\$3,723.00
OTHER OBJECTS	11-000-252-800	\$6,000.01	-\$1,925.00	\$4,075.01
GENERAL SUPPLIES	11-190-100-610	\$457,202.35	-\$23,427.00	\$433,775.35
		\$678,216.31	\$0.00	\$678,216.31

15. Approval of Bills

To approve the following bills for the month of December 2016:

General Current Expense	\$1,209,810.68
Special Revenue Funds	\$ 10,805.89
Enterprise Fund	\$ 50,108.61
Summer Camp	<u>\$ 1,322.65</u>
Total	\$1,272,047.83

16. Use of Buildings and Grounds

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Girl Scouts - Pancake Fundraiser
Roselle Park High School – students’ cafeteria, kitchen
Saturday, March 11, 2017
8:00AM – 11:30AM

- b. Roselle Park Soccer Club – Certification Classes
Roselle Park Middle School
Friday, December 16, 2016 – 6:30PM – 9:30PM – cafeteria
Saturday, December 17, 2016 – 8:00AM – 2:30PM – field

- c. Roselle Park Soccer Club – Registration
Sherman – gymnasium
Tuesday, November 29, 2016
7:00PM – 8:30PM
- d. Roselle Park Soccer Club – Games
Roselle Park High School – gymnasium
Sundays, January 15, 22, 29, February 12, 19, 26, March 5, 2017
10:00AM – 8:00PM
- e. Roselle Park Soccer Club – Games
Roselle Park High School – gymnasium
Saturdays, January 14, 21, 28, February 4, 11, 18, 25, March 4, 2017
9:00AM -8:00PM
- f. Roselle Park Soccer Club – Registration
Roselle Park Middle School – students’ cafeteria
Monday, December 12, 2016
7:00PM – 8:30PM
- g. Roselle Park Dad’s Club – Wrestling Tournament
Roselle Park High School – gymnasium, teachers’ cafeteria, students’ cafeteria
Saturday, January 7, 2017 – 3:00PM – 6:00PM
Sunday, January 8, 2017 – 6:00AM – 5:00PM
- h. Roselle Park Recreational Wrestling – Practice
Roselle Park High School – gymnasium, auxiliary gym
Thursday, December 1, 2016
4:00PM – 9:00PM
- i. Roselle Park Recreational Wrestling – Grade School Wrestling Dual
Roselle Park High School – students’ cafeteria
Tuesday, January 10, 2017
4:00PM – 8:00PM
- j. Roselle Park Recreational Basketball – Game
Sherman – gymnasium
Wednesday, November 30, 2016
7:00PM – 8:00PM
- k. Roselle Park Soccer Club – Registration
Sherman – gymnasium
Tuesday, November 29, 2016
7:00PM – 8:30PM

- l. Roselle Park Recreational Basketball – Games & Practices
Aldene – gymnasium
December 5, 6, 7, 8, 12, 14, 15, 19, 20, 21, 22, 2016, January 9, 10, 11, 12, 13, 17, 18, 19, 20, 23, 24, 25, 26, 27, 30, 31, February 1, 2, 3, 6, 8, 9, 10, 13, 14, 15, 16, 17, 21, 22, 23, 24, March 1, 2, 3, 6, 7, 8, 9, 10, 13, 14, 15, 16, 17, 20, 21, 22, 23, 24, 27, 28, 29, 2017
6:00PM – 9:00PM
- m. Roselle Park Girl Scouts #40028 – Bingo Night
Roselle Park Middle School – students’ cafeteria
Friday, January 20, 2017
5:30PM – 8:00PM
- n. Roselle Park PTA – Holiday Cookie Exchange
Roselle Park High School – students’ cafeteria
Friday, December 16, 2016
5:30PM – 8:00PM
- o. Roselle Park Quarterback Club – End of Year Party
Roselle Park High School – students’ cafeteria
Friday, December 9, 2016
6:00PM – 9:30PM

17. *Winter Sports Schedules*

To approve the Roselle Park High School & Roselle Park Middle School winter sports schedules for the 2016-2017 school year (copy on file in Board Office and at www.rpsd.org)

18. *Contract – Staff Development*

To approve a contract with Staff Development Workshops, Inc. to provide staff training in the use of Writing Units of Study resources to facilitate student writing in grades 3-5 held on February 3, 2017 for \$1,700.

19. *Secretary/Treasurer Report*

To approve the secretary/treasurer report for the period ending August 31, 2016.

20. Approval of Minutes

To approve the following minutes:

November 1, 2016	open session	November 1, 2016	closed session
November 15, 2016	open session	November 15, 2016	closed session

Motion carries

New Business

Vice President Harms speaks about Election Day and suggests the possibility of closing the schools for the safety of the children.

Public Participation

Joseph Signorello thanked everyone with their help with the recent bonfire. Also, he thanked the public for their support in the Board of Education election.

Rupen Shah, Roselle Park Community Center, thanked Mr. Garrido and all the principals for their support in all the town activities that he coordinates. Mr. Shah reported that their donated food helped feed 50 families.

Jacob Magiera, 612 Sheridan Ave., questioned agenda item #15. Board Secretary Guercio responded.

Matthew Leingang, questioned PARCC report information. Superintendent Garrido responded.

President Miller announced that the December 20, 2016 board meeting is cancelled. The next board meeting will be on January 3, 2017 and is the Reorganization Meeting. Mr. Miller stated that there will be 2 new board members and that 2 board members will be leaving. He thanked Mr. Nelson & Mr. Balaban for their years of service.

Mr. Balaban read a statement and thanked a number of community members.

Resolution – Executive Session (if required)

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: Personnel Matter

It is anticipated that the executive session will take approximately 1 hour; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Closed Session

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved: Mr. Balaban
AYE: 8

Seconded: Vice president Harms
NAY: 0 Time: 8:28 PM

1. Personnel Matter – the Board discussed an employee’s professional improvement plan.

Mr. Vita left the meeting at 9:30 PM.

Motion to return to open session.

Moved: Mr. Cancino
AYE: 7

Seconded: Mr. Sekou
NAY: 0 Time: 10:00 PM

Minutes
Open Session
December 6, 2016

Adjournment

A motion was made by Mr. Gerten seconded by Mr. Balaban to adjourn the meeting at 10:01 PM.

Motion all aye

Next scheduled board meeting: January 3, 2017 Middle School auditorium

Respectfully submitted,

Susan Guercio
School Business Administrator
Board Secretary