

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

December 1, 2017

TO: Christopher Miller, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **December 5, 2017**

This meeting, held in the Roselle Park High School auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call

President Miller	Kimberly Powers
Vice President Harms	Sundjata Sekou
Rodric Bowman	Joseph Signorello, Jr.
Kevin Cancino	Jeofrey Vita
Troy Gerten	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Student Matters/Attorney Client Privilege – The Board attorney provide legal guidance with respect to the residency matter.

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Mr. Cancino	Seconded: Mr. Signorello	Time: 6:35
AYE: 9	NAY: 0	

Motion to return to public session (to be moved in public session)		
Moved: Mr. Gerten	Seconded: Mr. Signorello	Time: 7:10
AYE: 9	NAY:0	

Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Jacob Magiera, 612 Sheridan Ave., questioned agenda item #3. President Miller responded.

Committee Reports

Mr. Signorello reported on the Middle School’s PTA meeting, the numerous holiday festivities, the Bonfire, and our Thanksgiving football victory.

Principal’s Report

Sarah Costa reported on the many activities at high school.

Mrs. Hreczny and her students gave a presentation about the STEAM Wing project that they worked on and designed this summer.

President Miller & Vice President Harms congratulated and thanked the students for a job well done.

Student Recognition

The following students are being recognized for their summer participation in the STEAM Wing Initiative:

Tais Carrasquillo
Jonathan Mejia
Juan Morales
Axel Moreno
Dylan Camilo
Raymond Arocha
Casey Crown
Sabrina LaSalle
Beatriz Limon

Anthony Devito
Lucas Miranda
Aib Acob
Nicole Badillo
Isaiah Gray
Jai Uppal
Emily Peres
Nikolle Moncada

Beatriz Matos
Juliana Chaverra
Amina Meky
Elena Pejovska
David Munera
Gianna Fernandes
Vitor Costa
Jorge Meza

The following teacher is recognized for overseeing this initiative:

Mrs. Angelena Hreczny

Superintendent's Report

Superintendent Garrido introduced Ellen Bachert, Anti-bullying Coordinator.

Mrs. Bachert then presented the summary report of Harassment, Intimidation or Bullying (HIB) Investigations, Training and Programs for the district.

Mr. Garrido reported on QSAC and the various PTA meetings that were all well attended.

POLICY

A motion was made by Mr. Signorello and seconded by Mr. Sekou to approve agenda items 1 through 12.

1. District Policy – Adopt 9270

To approve the following CONFLICT OF INTEREST revised district policy:

9270 CONFLICT OF INTEREST

2. District Policy – Adopt 9130

To approve the following COMMITTEES revised district policy:

9130 COMMITTEES

3. District Policy – Second Reading 9200

To approve the following ORIENTATION AND TRAINING OF BOARD MEMBERS revised district policy: (second reading)

9200 ORIENTATION AND TRAINING OF BOARD MEMBERS

4. District Policy – Adopt 9250

To approve the following EXPENSES AND REIMBURSEMENTS revised district policy:

9250 EXPENSES AND REIMBURSEMENTS

5. *District Policy – Adopt 9314*

To approve the following SUSPENSION OF POLICIES, BYLAWS AND REGULATIONS revised district policy:

9314 SUSPENSION OF POLICIES, BYLAWS AND REGULATIONS

6. *District Policy – Adopt 9322*

To approve the following PUBLIC AND EXECUTIVE SESSIONS revised district policy:

9322 PUBLIC AND EXECUTIVE SESSIONS

7. *District Policy – First Reading 1600*

To approve the following RELATIONS BETWEEN OTHER ENTITIES AND THE DISTRICT revised district policy: (first reading)

1600 RELATIONS BETWEEN OTHER ENTITIES AND THE DISTRICT

8. *District Policy – First Reading 3100*

To approve the following BUDGET PLANNING, PREPARATION AND ADOPTION revised district policy: (first reading)

3100 BUDGET PLANNING, PREPARATION AND ADOPTION

9. *District Policy – First Reading 3440*

To approve the following INVENTORIES revised district policy: (first reading)

3440 INVENTORIES

POLICY continued

10. District Policy – First Reading 3514

To approve the following EQUIPMENT revised district policy: (first reading)

3514 EQUIPMENT

11. District Policy – First Reading 5141.4

To approve the following CHILD ABUSE AND NEGLECT revised district policy: (first reading)

5141.4 CHILD ABUSE AND NEGLECT

12. District Policy – First Reading 6114

To approve the following EMERGENCIES AND DISASTER PREPAREDNESS revised district policy: (first reading)

6114 EMERGENCIES AND DISASTER PREPAREDNESS

On roll call, motion carries

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by Mr. Bowman seconded by Mr. Gerten to approve the following agenda items 13 through 19.

13. District Substitutes

Approval of additions to the district wide substitute list. (as recommended by the Superintendent) NJ certified teachers=\$100/day; Sub Certified=\$95/day;

TEACHER

Christopher Helwig 14 Woodland Dr., Roselle Kean '17 K-12, Phys Ed/Health

14. *Staff Appointments*

To approve the following staff appointments: (as recommended by the Superintendent)
(as per RPEA contract)

- a. Lori Mazzeo, Sherman, Paraprofessional, effective December 6, 2017 through June 30, 2018, 4.75 hrs./day, 5 days/week at \$15.28/hr. (repl. D. Owens)
- b. Jacquelyn Rocha, Aldene, Paraprofessional, effective December 18, 2017 through June 30, 2018, 5.5 hrs/day, 5 days/week at \$15.28/hr. (repl. M. DeOliviera)
- c. Brenda Rivera, Aldene, Paraprofessional, effective December 6, 2017 through June 30, 2018, 4.75hrs./day, 5 day/week at \$15.28/hr. (repl. M. Ayala)

15. *Change of Assignment*

To approve the following change of assignment for the 2017-2018 school year: (as recommended by the Superintendent)(as per RPEA contract)

	<u>From:</u>	<u>To:</u>
Andres Cordoba	MS Paraprofessional	MS Paraprofessional
	6 hrs/day	7 hrs/day
	\$15.28/hr	\$15.28/hr
		(effective 11/28/17)

16. *Anthony Signorello Youth Program Counselor*

To approve the following Anthony Signorello Youth Program afterschool counselors effective for the 2017-2018 school year: (as recommended by the Superintendent) (to be paid through borough funds)

<u>Student Counselors</u>		<u>Substitute College Counselors</u>	
Sebastian Gonzalez	\$8.50/hr.	Julia Califano	\$10.00/hr.
Sarah Lance	\$8.50/hr.	Colleen MacDonald	\$10.00/hr.

17. *Additional HS Extra-Curricular Advisors 2017-2018*

To approve the following high school extra-curricular advisor for the 2017-2018 school year: (as recommended by the Superintendent) (as per RPEA contract)

Stacey Feszchak	Color Guard Instructor	Step A	\$5,291
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18. *Maternity Leave of Absence Request (Rebecca Riley, Sherman, Special Education Teacher)*

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the pre-birth disability leave of Rebecca Riley commencing on March 5, 2018 and extending through April 4, 2018. Rebecca Riley will use accumulated sick leave days during this pre-birth temporary disability period to continue to receive salary and health benefits from March 5, 2018 through April 4, 2018. The employee's pre-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the post-birth disability period of Rebecca Riley following the birth of her child. Rebecca Riley will use the remainder of her accumulated sick leave days during this post-disability period, and continue to receive salary from April 5, 2018 through May 5, 2018. The employee shall continue to receive health benefits from January 5, 2018 through February 5, 2018. The employee will also receive health benefits during this period. The employee's post-birth disability leave shall run concurrent to her leave under the Family Medical leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Rebecca Riley commencing May 7, 2018 and extending through June 30, 2018. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits. The employee shall return to the District on September 1, 2018.

19. *Sick Day Bank*

To approve an agreement between the Roselle Park Board of Education and the Roselle Park Education Association to permit RPEA members to donate one (1) sick day each on a volunteer basis to Cheryl Trapani, Robert Gordon, Special Education Teacher. (to include administrators, custodian/maintenance and full time non-unit personnel)

BUSINESS

A motion was made by Mr. Gerten seconded by Mr. Vita to approve the following agenda items 22 through 29.

22. *Monthly Certification*

A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of October 31, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

 Board Secretary

 Date

B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of October 31, 2017 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

23. *Monthly Transfers*

To approve the transfers for the month of November 2017:

RENTAL EQUIPMENT	11-402-100-440	\$20,929.00	\$150.00	\$21,079.00
ATHLETIC SUPPLIES	11-402-100-600	\$59,161.51	-\$150.00	\$59,011.51
TUITION VOTECH SP ED	11-000-100-564	\$53,347.00	-\$4,070.00	\$49,277.00
TUITION CSSD SP. ED	11-000-100-565	\$609,834.00	\$4,070.00	\$613,904.00
STAFF DEV PURCH SVC	11-000-223-320	\$16,500.00	-\$11,000.00	\$5,500.00
STAFF DEV SUPPLIES	11-000-223-600	\$3,000.02	\$11,000.00	\$14,000.02
		\$80,090.51	\$0.00	\$80,090.51

24. *Approval of Bills*

To approve the following bills for the month of December 2017:

General Current Expense	\$589,562.88
Capital Outlay	\$ 9,050.00
Special Revenue Funds	\$ 1,785.50
Enterprise Fund	<u>\$ 48,619.24</u>
Total	\$649,017.62

25. *Use of Buildings and Grounds*

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Dad's Club – Wrestling Tournament
Roselle Park High School – gymnasium
Saturday, Sunday, December 9, 2017, January 6, 7, 2018
8:00AM – 2:00PM
- b. Roselle Park Youth Football & Cheer – Cheer Expo
Roselle Park High School – gymnasium
Saturday, December 2, 2017
3:00PM – 9:00PM
- c. Roselle Park Girl Scouts – Pajama Bingo
Sherman – students' cafeteria
Friday, January 26, 2018
7:00PM – 9:00PM
- d. Roselle Park Recreational Basketball – Practices, Games
Roselle Park Middle School – gymnasium
Monday – Friday, December 4, 2017 – March 29, 2018
6:00PM – 9:00PM
- e. Roselle Park Recreational Wrestling – Meets
Roselle Park High School – students' cafeteria
Tuesday, Wednesday, Thursday, Saturday, December 6, 12, 21, 2017, January 20,
February 8, 2018
6:00PM – 9:00PM

26. Winter Sports Schedules

To approve the Roselle Park High School & Roselle Park Middle School winter sports schedules for the 2017-2018 school year (copy on file in Board Office and at www.rpsd.org)

27. Secretary/Treasurer Report

To approve the secretary/treasurer report for the period ending August 31, 2017.

28. Approval of Minutes

To approve the following minutes:

- | | | | | |
|----|-------------------|--------------|-------------------|----------------|
| a. | November 7, 2017 | open session | November 7, 2017 | closed session |
| b. | November 21, 2017 | open session | November 21, 2017 | closed session |

29. Grant Acceptance

To accept the following grant in the amount of \$500.00 from PSE&G - Power of Giving Campaign

Mr. Cancino, Mr. Gerten , Mr. Miller abstain from 28a. Mr. Vita abstains from 28b. Mr. Signorello & Mr. Gerten abstain from 29.

Motion carries

New Business

Vice President Harms stated there would be a Facility Committee meeting on December 7 at 5:30 pm.

President Miller suggested cancelling the December 19th meeting and the board was in agreement.

Public Participation

Each member of the public may speak a maximum of three minutes.

Jacob Magiera, questioned the lack of location notification of the board meeting on the electronic sign at the High School and if the bleachers are insured. Board Secretary Guercio responded.

President Miller thanked Mr. Vita and Mr. Bowman for their service to the board as their terms come to an end.

Resolution – Executive Session (if required)

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: Attorney/Client Privilege – the Board attorney provided legal guidance on a District matter.

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Closed Session

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved: Mr. Vita
AYE: 9

Seconded: Mr. Gerten
NAY: 0

Time: 8:12

Motion to return to open session.

Moved: Vice President Harms
AYE: 9

Seconded: Mr. Gerten
NAY: 0

Time: 8:58

Minutes
Open Session
December 5, 2017

Adjournment

A motion was made by Mr. Vita seconded by Mr. Bowman to adjourn the meeting at 8:59PM

Motion carries

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Respectfully submitted,

Susan Guercio
School Business Administrator
Board Secretary

Next scheduled board meeting: Tuesday, January 2, 2018, in the Middle School auditorium
at 7 PM.