

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

November 30, 2018

TO: Loren Harms, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **December 4, 2018**

This meeting, held in the Roselle Park High School auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website.

Roll Call

President Harms	Matthew Leingang
Vice President Miller	Kimberly Powers
Kevin Cancino	Sundjata Sekou
Troy Gerten	Joseph Signorello, Jr
Chad Hemenway	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

Flag Salute

Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Jacob Magiera, questioned agenda item #3. Superintendent Garrido responded.

Saul Qersdyn, questioned agenda items #3, #6b, #18. Superintendent Garrido and Business Administrator Guercio responded.

Committee Reports

Mr. Leingang gave a report on the Sherman PTA meeting.

Mr. Cancino spoke of the winter concert at the high school on December 12, 2018 and fund raising for the Marching Band and PTA.

Principal's Report

High School Principal Sarah Costa reported on recent activities, new AP classes and AP Scholars, the new media center Maker Space used recently by our elementary students, the revised Physical Education curriculum, and a donation to the STEAM wing from the Class of '68.

Student Recognition

The following students will be recognized as "Students of the Month":

October
Katie Donnelly

November
Natalie Tribiano

December
Parth Shah

A certification of recognition was given to Saul Qersdyn for his service to the Roselle Park School District.

Mr. Qersdyn thanked the district.

Superintendent's Report

Superintendent Garrido spoke about the QSAC interim review on December 12th, the open house for the Pre-K parents next Thursday, the ribbon cutting ceremony on January 10th for the STEAM wing, upcoming TSA competitions and Holiday Concerts.

Superintendent Garrido wished everyone Happy Holidays.

POLICY

A motion was made by Mr. Cancino and seconded by Mr. Signorello to approve agenda item 1.

1. District Policy – First Reading 5330

To approve the following ADMINISTERING AN OPIOID ANTIDOTE district policy: (first reading)

5330 ADMINISTERING AN OPIOID ANTIDOTE

On roll call, motion carries

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by Mr. Gerten seconded by Vice President Miller to approve the following agenda items 2 through 8.

2. District Substitutes

Approval of additions to the district wide substitute list. (as recommended by the Superintendent) Paraprofessionals=\$13/hr.

PARAPROFESSIONAL

Anthony Banks 23 Winding Wood Rd., Sayerville

3. Staff Retirement

To accept the following retirement: (as recommended by the Superintendent)

- a. Susan Guercio, School Business Administrator/Board Secretary, effective July 1, 2019
- b. Gail Pelaez, Robert Gordon, Basic Skills Teacher, effective January 1, 2019.

4. Staff Resignations

To accept the following resignations (as recommended by the Superintendent)

- a. Wensly Martinez, Robert Gordon, Paraprofessional, effective December 31, 2018
- b. Jovan Siconolfi, Aldene, Paraprofessional, effective December 31, 2018
- c. Katie Im, District, Physical Therapist, effective January 28, 2019

5. Staff Appointments

To approve the following staff appointments: (as recommended by the Superintendent)
(as per RPEA contract)

- a. Madison Mueller, Robert Gordon, Preschool Teacher, effective January 2, 2019 through June 30, 2019 at B1 \$56,663 (pro-rated)
- b. Jennifer Bates, Robert Gordon, Preschool Teacher, effective January 2, 2019 through June 30, 2019 at B1 \$56,663 (pro-rated)
- c. Brooke Provino, Robert Gordon, Preschool Teacher, effective January 2, 2019 through June 30, 2019 at B1 \$56,663 (pro-rated)
- d. Lori Mazzeo, Sherman, Elementary Teacher, effective January 2, 2019 through March 31, 2019 at B1 \$56,663 (pro-rated)(mat. leave) (repl. C. Shaute)

6. Additional HS Athletic Proctor and MS Club Advisor 2018-2019

To approve the following high school athletic proctor and MS Club Advisor for the 2018-2019 school year: (as recommended by the Superintendent)

- a. Connor Gabriel HS Athletic Proctor \$40/event
- b. Michelle Howell MS Chess Club Advisor Volunteer

7. Additional Elementary Lunch Proctor 2018-2019

To approve the following elementary lunch proctor for the 2018-2019 school year: (as recommended by the Superintendent)(as per RPEA contract)

Aldene Elementary Lunch Proctors \$25/day
Stefani Mercaldi

8. *Change of Assignments/Transfers*

To approve the following change of assignments/transfers: (as recommended by the Superintendent) (as per RPEA contract)

	<u>From:</u>	<u>To:</u>
a. Jill Bury	RG Pre-School Teacher M9 \$66,060 (funded by the Preschool Expansion Aid)	District PIRT Specialist M9 \$66,060 effective December 5, 2018
b. Stefania Mercaldi	Aldene Paraprofessional 4.75/hrs./day \$15.74/hr.	Aldene Paraprofessional 5.5/hrs./day \$15.74/hr. effective January 2, 2019
c. Maria Alvarez	RG Paraprofessional 6/hrs./day \$15.74/hr.	RG Paraprofessional 5.5/hrs./day \$15.74/hr. + toileting effective January 2, 2019
d. Adriana Quintana	MS Paraprofessional 6.5/hrs./day \$15.74/hr.	RG Paraprofessional 5.5/hrs./day \$15.74/hr. + toileting effective January 2, 2019

On roll call, motion carries

EDUCATION

A motion was made by Mr. Hemenway seconded by Mr. Cancino to approve the following agenda item numbered 9 through 12.

9. Education Program

To approve the following education program(s) for the 2016-2017 school year:

Tuition Student – Incoming

#179	Hillside – Academy	12/10/18 - TBD	\$32,267(pro-rated)
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Bedside Instruction

#180	UCESC	10/hrs./wk.	11/15/18 – TBD	\$67hr.
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#181	PESI	10/hrs./wk.	11/19/18 – TBD	\$34.83hr.
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Tuition Student – Outgoing

#182	Montgomery Academy	11/26/18 – 11/27/18	\$667.14
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#185	Mount Carmel Guild Academy	12/3/2018	\$53,100 (pro-rated)
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Bilingual Child Study Team Educational Evaluation

#183	Isabel Guarino	\$400
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Interpreter Assistance – Arabic

#184	Ambassador Translating Inc.	\$119/hr. + \$48/hr. travel
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10. Educational Trip Requests

To approve the following district educational trip requests:

University of Delaware, Newark, Delaware December 21 – 23, 2018
Beast of the East Wrestling Tournament – Four high school varsity wrestlers will
compete in this national tournament

11. Bus Evacuation Drills

To acknowledge bus evacuation drills were held in October in accordance with
NJAC 6A:27-11.2 on:

- a. September 18, 2018, 3:30PM, front of RPHS, route RP004, supervised by J. Foy – Asst. Principal
- b. October 5, 2018, 3:35 PM, front of RPHS, route RP001, supervised by J. Foy – Asst. Principal
- c. October 8, 2018, 3:27 PM, front of RPHS, route RP003, supervised by J. Foy – Asst. Principal
- d. November 13, 2018, 2:35 PM Larch St., route RP002, supervised by J. Foy – Asst. Principal

12. Workshop Attendance Request

To approve the following staff workshop attendance request:

Restructing RTI to Reach All Learners, Rockland, Mass. December 6 & 7, 2018

- a. James Salvo, Kristen Saunders, and Katherine Parsons -total \$2,139 + mileage (to be paid through Title IIA funds)
- b. Marie Mormelo and Dina Ortizio – total \$1,426 + mileage (to be paid through IDEA funds)

Motion carries

BUSINESS

A motion was made by Mr. Gerten seconded by Vice President Miller to approve the following agenda items 13 through 19.

13. Monthly Certification

A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of October 31, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

_____ Date

Board Secretary

B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of October 31, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

14. Monthly Transfers

To approve the transfers for the month of November 2018:

TRANSPORTATION	11-000-270-517	\$10,000.00	\$500.00	\$10,500.00
SALARIES OF TEACHERS	11-130-100-101	\$2,218,019.00	\$5,500.00	\$2,223,519.00
OTHER PURCHASED SERV	11-000-221-500	\$10,000.00	-\$5,500.00	\$4,500.00
TRANSPORTATION - ESC SPEC	11-000-270-518	\$258,919.22	-\$500.00	\$258,419.22
		\$2,496,938.22	\$0.00	\$2,496,938.22

15. Approval of Bills

To approve the following bills for the month of December 2018:

General Current Expense	\$528,135.92
Capital Outlay	\$128,151.00
Special Revenue Funds	\$ 14,450.90
Enterprise Fund	<u>\$ 12,745.98</u>
Total	\$683,483.80

16. Use of Buildings and Grounds

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Pop Warner – Meeting
Roselle Park High School – classroom
Thursday, December 6, 2018
6:00PM – 8:30PM
- b. Roselle Park Recreational Wrestling – County Tournament
Roselle Park High School – gymnasium
Sunday, January 20, 2019
8:00AM – 3:00PM
- c. Roselle Park Police Department – DARE Program
Roselle Park High School – auditorium, teachers' & students' cafeteria
Thursday, February 28, 2019
5:00PM – 10:00PM

Use of Buildings and Grounds continued

- d. Lentz & Lentz – SAT Prep Course
Roselle Park High School – classroom
Mondays – March 4, 11, 18, 25, April 1, 8, 29, 2019
Tuesday – April 23, 2019
6:00PM – 9:00PM

- e. Roselle Park Recreational Basketball – Practices
Roselle Park Middle School – gymnasium
Monday-Friday, November 26, 27, 28, 29, 30, December 3, 4, 5, 6, 7, 10, 20, 2018,
January 7, 9, 10, 14, 15, 16, 17, 18, 23, 24, 25, 28, 29, 30, 31, February 1, 4, 5, 6, 7, 11,
12, 13, 14, 15, 20, 21, 22, 25, 26, 27, 28, March 1, 4, 5, 6, 7, 8, 11, 12, 13, 14, 15, 2019
6:15PM -9:00PM

- f. Roselle Park Recreational Basketball - Practices
Roselle Park High School – gymnasium
Saturday, December 8, 2018, 6:00PM – 9:00PM, December 15, 6:00PM – 7:00PM,
January 12, 2019, 8:30PM – 10:30PM
Sunday, December 16, 6:00PM – 9:00PM, Saturday, December 22, 7:30PM – 9:00PM

- g. Roselle Park Recreational Basketball – Practices
Sherman School – gymnasium
December 7, 11, 12, 14, 18, 19, 2018, January 8, 9, 10, 11, 15, 16, 17, 18, 23, 24, 25, 29,
30, 32, February 1, 5, 6, 8, 12, 13, 14, 15, 20, 21, 27, 28, March 5, 6, 7, 8, 13, 14, 15, 2019
6:00PM – 9:00PM

17. *Winter Sports Schedules*

To approve the Roselle Park High School & Roselle Park Middle School winter sports schedules for the 2018-2019 school year (copy on file in Board Office and at www.rpsd.org)

18. *Secretary/Treasurer Report*

To approve the secretary/treasurer report for the period ending August 31, 2018.

19. Approval of Minutes

To approve the following minutes:

- a. November 6, 2018
- b. November 20, 2018

Ms. Powers, Mr. Gerten, Mr. Signorello, Mr. Cancino abstain from item # 19a
Mr. Leingang abstains from item #19b

Motion carries

New Business

President Harms suggested that the December 18, 2018 board meeting be cancelled.

Mr. Signorello makes the motion to cancel and Mr. Hemenway seconds the motion.

President Harms calls for vote and motion carries.

Public Participation

Each member of the public may speak a maximum of three minutes.

Mr. Sekou, Mr. Cancino and Mr. Gerten gave individual statements thanking their families, fellow board members, the administrative team, and the residents of Roselle Park for the rewarding opportunity to serve on the board as their final term comes to an end.

Mr. Signorello thanked Board Secretary Guercio for the handrails installed at the high school. Also, he thanked the three board members who will be leaving.

Monica Casale, commented on the seating on the bus to the Union County Vocational/Technical Schools. Superintendent Garrido responded.

Karen Donnelly, thanked everyone for honoring the students being recognized and asked about district chorus.

Sandra Bartlett, questioned student seating on the bus. Superintendent Garrido responded.

Jacob Magiera, asked that the time limit be extended and thanked Mr. Sekou and Mr. Qersdyn.

President Harms thanked the three outgoing board members and wished everyone a Happy Holiday.

Resolution – Executive Session (if required)

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:_____

It is anticipated that the executive session will take approximately_____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Closed Session

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved	Seconded	
AYE	NAY	Time

Motion to return to open session.		
Moved	Seconded	
AYE	NAY	Time

Adjournment

A motion was made by Mr. Hemenway seconded by Mr. Cancino to adjourn the meeting at 8:24 p.m.

Motion carries

Respectfully submitted,

Susan Guercio
School Business Administrator
Board Secretary

Next scheduled board meeting: Tuesday, January 8, 2019 in the Middle School auditorium at 7 PM.