

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

August 18, 2017

TO: Christopher Miller, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – August 22, 2017

Notice of Meeting

This meeting, held in the Middle School Auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call

President Miller	Sundjata Sekou
Vice President Harms (left 7:53)	Joseph Signorello, Jr.
Rodric Bowman	Jeofrey Vita
<i>Kevin Cancino, Troy Gerten, Kimberly Powers were absent from this meeting</i>	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Personnel – the Board discussed an employee’s resignation from the District

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Vice President Harms	Seconded: Mr. Bowman	Time: 6:33pm
AYE: 6	NAY: 0	

Motion to return to public session (to be moved in public session)

Moved: Vice President Harms	Seconded: Mr. Signorello	Time: 7:10pm
AYE: 6	NAY: 0	

Public Hearing on Resolution 1 pursuant to N.J.S.A. 18A:11-11

A motion was made by Mr. Signorello and seconded by Mr. Vita to approve agenda item 1.

1. Addendum to Contract of Employment – Superintendent of Schools

To approve the Addendum to the Contract of Employment between the Board and the Superintendent of Schools effective September 1, 2017. The Addendum received the prior approval of the Executive County Superintendent of Schools. Public Notice in accordance with N.J.S.A. 18A:11-11 was provided in accordance with law on July 7, 2017, and copies of the Addendum and Contract of Employment are available at the Board Meeting of August 22, 2017 as well as in the District Business Office.

Motion carries

Public Participation – 7:00 PM – Agenda Items Only

Each member of the public may speak a maximum of three minutes.

Matthew Leingang, requested a copy of agenda item #1 which was immediately given to him.

Saul Qersdyn, questioned agenda item #1. Board Attorney Osborne responded.

Jacob Magiera, question agenda items #16, #22, #25. Board Secretary responded.

Saul Qersdyn, questioned if board members gave notice of their absence. Superintendent Garrido responded yes. Also, Mr. Qersdyn questioned agenda items #8, #13, and #16d.

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Committee/Liaison Reports

Mr. Signorello requested updated information about the STEAM Project. Superintendent Garrido responded.

Superintendent's Report

Ellen Bachert spoke about the NJDOE School Self-Assessment for Determining Grades Summary Report.

Superintendent Garrido reported on the improved Niche School Ranking that Roselle Park received: 93rd out of approximately 600 school districts. He also spoke about PARCC scores and the report that Mr. Salvo will give in October.

POLICY

A motion was made by Mr. Sekou and seconded by Mr. Signorello to approve agenda items 2 through 15.

2. *District Policy – Adopt 5131.6*

To approve the following DRUGS, ALCOHOL, STEROIDS, TOBACCO revised district policy:

5131.6 DRUGS, ALCOHOL, STEROIDS, TOBACCO

3. *District Policy – Adopt 5145.4*

To approve the following EQUAL EDUCATIONAL OPPORTUNITY revised district policy:

5145.4 EQUAL EDUCATIONAL OPPORTUNITY

4. *District Policy – Adopt 6142.2*

To approve the following ENGLISH AS A SECOND LANGUAGE; BILINGUAL PROGRAMS revised district policy:

6142.2 ENGLISH AS A SECOND LANGUAGE; BILINGUAL PROGRAMS

5. *District Policy – Adopt 6142.12*

To approve the following CAREER AND TECHNICAL EDUCATION revised district policy:

6142.12 CAREER AND TECHNICAL EDUCATION

6. *District Policy – Adopt 6142.13*

To approve the following HIV PREVENTION EDUCATION revised district policy:

6142.13 HIV PREVENTION EDUCATION

7. *District Policy – Adopt 6144*

To approve the following CONTROVERSIAL ISSUES revised district policy:

6144 CONTROVERSIAL ISSUES

8. *District Policy – First Reading 6145*

To approve the following EXTRACURRICULAR ACTIVITIES revised district policy:
(first reading)

6145 EXTRACURRICULAR ACTIVITIES

9. *District Policy – First Reading 6145.1/6145.2*

To approve the following INTRAMURAL COMPETITION; INTERSCHOLASTIC
COMPETITION revised district policy: (first reading)

6145.1/6145.2 INTRAMURAL COMPETITION; INTERSCHOLASTIC COMPETITION

10. *District Policy – First Reading 6146*

To approve the following GRADUATION REQUIREMENTS revised district policy:
(first reading)

6146 GRADUATION REQUIREMENTS

11. District Policy – First Reading 6147.1

To approve the following EVALUATION OF INDIVIDUAL STUDENT PERFORMANCE revised district policy: (first reading)

6147.1 EVALUATION OF INDIVIDUAL STUDENT PERFORMANCE

12. District Policy – First Reading 6164.1

To approve the following INTERVENTION AND REFERRAL SERVICES FOR GENERAL EDUCATION PUPILS revised district policy: (first reading)

6164.1 INTERVENTION AND REFERRAL SERVICES FOR GENERAL EDUCATION PUPILS

13. District Policy – First Reading 6172

To approve the following ALTERNATIVE EDUCATIONAL PROGRAMS revised district policy: (first reading)

6172 ALTERNATIVE EDUCATIONAL PROGRAMS

14. District Policy – First Reading 6173

To approve the following HOME INSTRUCTION revised district policy: (first reading)

6173 HOME INSTRUCTION

15. District Policy – First Reading 6178

To approve the following EARLY CHILDHOOD EDUCATION/PRESCHOOL revised district policy: (first reading)

6178 EARLY CHILDHOOD EDUCATION/PRESCHOOL

On roll call, motion carries

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by Vice President Harms seconded by Mr. Harms to approve the following agenda items 16 through 21.

16. Staff Resignations

To approve the resignation of the following staff:

- a. Kianna Settle, Aldene, Paraprofesional, effective September 1, 2017
- b. Lynneanne Heinrich, Sherman, Paraprofessional, effective September 1, 2017
- c. Jennifer Buscaino, Sherman, Paraprofessional, effective September 1, 2017
- d. Nicole Honrath, Director of Summer Camp, effective July 13, 2017 at the close of business.

17. Change of Assignment

To approve the following change of assignments and transfers: (as recommended by the Superintendent) (as per RPEA contract)

	<u>From:</u>	<u>To:</u>
a. Summer Weight Room Supervisor	John Ranieri \$2,600	John Ranieri \$1,444.44 Robert Salamanca \$277.78 Ryan Rooney \$694.44
b. Yolanda Pascarella	Aldene Paraprofessional 2:1, \$15.28/hr.	Aldene Paraprofessional 2:1, \$15.28/hr. + toileting
c. Meghan Gibson	Aldene Paraprofessional 1:1, \$15.28/hr.	Aldene Paraprofessional 1:1, \$15.28/hr. + toileting
d. Emilie Gallagher	Aldene, Paraprofessional 6/hrs./day, \$15.28/hr.	Aldene Paraprofessional 6.5/hrs./day, \$15.28/hr. + toileting
e. Linda Samolewicz	Sherman Paraprofessional 6/hrs./day + toileting	Sherman Paraprofessional 5.5/hrs./day
f. Lillian Pontoriero	Sherman Paraprofessional 5.5/hrs./day, \$15.28	MS Paraprofesional 6/hrs./day, \$15.28
g. Jeffery MacLeod	HS Paraprofessional 2:1, 6.5/hrs./day, \$15.28/hr.	HS Paraprofessional 2:1, 6.5/hrs./day, \$15.28 + toileting

18. Staff Appointments

To appoint the following staff: (as recommended by the Superintendent) (as per RPEA contract)

- a. Elissa Hussey, Aldene, School Nurse, effective date September 1, 2017 through June 30, 2018, at B1 \$55,873 (repl. T. Neri)
- b. Veronica Hernandez, Robert Gordon, ESL Teacher, effective date September 1, 2017 through June 30, 2018, at B3 \$56,295 (repl. D. Suarez Ganguzza)
- c. Ana Cuellar-Pereira, Robert Gordon, School Nurse, effective date September 1, 2017 through June 30, 2018, at B6 \$58,637 (repl. K. Manchester)
- d. James Decker, Custodian, effective September 1, 2017 through June 30, 2018, at \$39,028 (pro-rated) (repl. B. Cohen)
- e. Jennifer Lemke, High School, Library Media Specialist, effective September 1, 2017 through June 30, 2018 at M3 \$60,546 (repl. D. Schiano)
- f. Charles Neri, Aldene, Paraprofessional, effective September 1, 2017 through June 30, 2018, 4.75 hrs./day, 5 days/week at \$15.28/hr.
- g. Eulalia Moreno Wisniewski, Sherman, Paraprofessional, effective September 1, 2017 through June 30, 2018, 6 hrs./day, 5 days/week at \$15.28/hr. + toileting
- h. Shianne Chasidee Martinez, Aldene, Paraprofessional, effective September 1, 2017 through June 30, 2018, 4.75 hrs./day, 5 days/week at \$15.28/hr.
- i. Lisa Marie Palacio, Sherman, Paraprofessional, effective September 1, 2017 through June 30, 2018, 4.75 hrs./day, 5 days/week at \$15.28/hr.
- j. Faryn Evans, Sherman, Paraprofessional, effective September 1, 2017 through June 30, 2018, 6 hrs./day, 5 days/week at \$15.28/hr. + toileting
- k. Lillian Melendez, Sherman, Paraprofessional, effective September 1, 2017 through June 30, 2018, 4.75 hrs./day, 5 days/week at \$15.28/hr.

19. Curriculum Writing

To approve the following staff to do Curriculum Writing at \$34.83/hr
(as recommended by the Superintendent) (as per RPEA contract)

Natalie Basile – Science/Math – 22 hrs.	Katie Parsons – Phonics/Reading 12 hrs.
Jennifer Durkin – Science – 16 hrs.	Angelena Hreczny - STEM - 22 hrs.
Amanda Batista – Science -12 hrs.	Jamison Chin – STEM– 20 hrs.
Kelly Hardman – Science- 8 hrs.	Cristin Sedelmaier – STEM – 20 hrs.
Denise Matarante – Science 12 hrs.	Christine Dougherty – STEM – 20 hrs.
Christina Shaute – Science - 8 hrs.	Christine Beaver – STEM – 20 hrs.
Michelle Pfeiffer – Reading/Math - 8 hrs.	Jamie Carlson – Language Arts – 12 hrs.

20. Professional Development/Presentations

To approve the following staff to prepare and present staff development for the 2017-18 school year at \$34.83/hr. (as recommended by the Superintendent) (as per RPEA contract) (to be paid through Title IIA grant)

Jennifer Durkin – 6.25 hrs.	Denise Matarante – 1.5 hrs.
Natalie Basile – 3.75 hrs.	Christina Shaute – 1.5 hrs.
Katherine Parsons – 5 hrs.	Jamie Carlson – 1.5 hrs.
Amanda Batista – 1.5 hrs.	Lisa Klemens – 4 hrs.
Kelly Hardman – 1.5 hrs.	Jan Haddad – 11 hrs.
Brenda Litterer – 5 hrs.	

21. *Maternity Leave of Absence Request (Sabrina Casale, Sherman, Pre School Teacher)*

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the pre-birth disability leave of Sabrina Casale commencing on October 30, 2017 and extending through November 8, 2017. Sabrina Casale will use accumulated sick leave days during this pre-birth temporary disability period to continue to receive salary and health benefits from October 30, 2017 through November 8, 2017. The employee's pre-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the post-birth disability leave of Sabrina Casale following the birth of her child. Sabrina Casale will use the remainder of her accumulated sick leave days during this post-disability period, and continue to receive salary from November 9, 2017 through December 8, 2017. The employee will also receive health benefits during this period. The employee's post-birth disability leave shall run concurrent to her leave under the Family Medical leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Sabrina Casale commencing December 9, 2017 and extending through January 28, 2018. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits. The employee shall return to the District on January 29, 2018.

On roll call, motion carries

EDUCATION

A motion was made by Vice President Harms seconded by Mr. Signorello to approve the following agenda items 22 through 24.

22. 2017-2018 Education Program(s)

To approve the following education program(s) for the 2017-2018 school year:

Teacher of the Deaf

#45	Summit Speech School	9/2017-6/2018	\$155/hr
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Wilson Reading Intervention – Individual Intervention

#46	Literacy and Learning Solutions	9/1/2017-6/30/2018	\$7,680
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Tuition & Transportation (outgoing) – Terminated

#47	Mount Carmel Guild School		
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#48	Mount Carmel Guild School		
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Bedside Instruction

#49	CarePoint Health	12/hrs	5/5/17-5/17-17	\$45/hr.
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Tuition & Transportation (outgoing)

#50	Flex School Tuition			\$37,000 +trans
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#51	Passaic County Technical Institute Tuition			\$21,347 +trans
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#52	Deron, Union	½ day tuition only		\$28,359 +trans
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23. The Academy

To approve The Academy (alternative High School) to operate for the 2017-2018 school year. The Academy will be housed at the Anthony Signorello Youth Center

24. High School Athletic Schedules

To approve the 2017-2018 High School fall sports schedules. (copy on file in Athletic office)

Motion carries

BUSINESS

A motion was made by Mr. Vita seconded by Mr. Sekou to approve the following agenda items 25 through 31.

25. Use of Buildings and Grounds

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Borough of Roselle Park – Indian Festival
Roselle Park High School, Herm Shaw Field – sound equipment, gymnasium, stage, students’ cafeteria
Saturday, September 16, 2017
5:00 PM – 11:00 PM
- b. Roselle Park Soccer Club – Games & Practices
Roselle Park Middle School – fields
September 1, 2017 – November 19, 2017
Monday – Friday, 5:00PM – 7:30PM, Saturday, Sunday, 8:30AM – 5:00PM
- c. Roselle Park Soccer Club – Games & Practices
Roselle Park High School – Webster Ave., fields
September 1, 2017 – November 19, 2017
Monday – Friday, 5:30PM – 8:30PM, Saturday, Sunday, 8:30AM – 7:00PM
- d. Roselle Park Soccer Club – Games & Practices
Roselle Park High School – Herm Shaw field
September 1, 2017 – November 19, 2017 (except October 7, 2017)
Fridays, 5:30PM – 9:00PM, Saturday, Sunday, 8:30AM – 7:00PM
- e. Roselle Park Soccer Club – Soccer Pictures
Roselle Park High School – gymnasium
Saturday, September 23, 2017
8:00AM – 2:00PM
- f. Football Pre-Game Dinner
Roselle Park High School – students’ cafeteria
Wednesday, Thursday, Friday, September 10, 20, 28, October 5, 12, 20, November 12, 2017
4:00PM – 7:00PM
- g. Roselle Park Quarterback Club – Snack Stand
Herm Shaw Field
Friday, September 8, 15, 29, October 13, November 3, 23, 2017
8:30AM – 5:00PM

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Use of Buildings and Grounds continued

- h. Roselle Park Youth Football – Pictures
Roselle Park High School Gymnasium
Saturday, September 23, 2017
2:00 PM – 4:00 PM

- i. Roselle Park Youth Football & Cheer – Practice and Games
Herm Shaw Field
September & October 2017
Monday, Tuesday, Wednesday, Thursday, and Friday: 6:00 PM – 8:00 PM
Sundays, September 10, 17, 24 and October 22, 2017: 8:00 AM – 4 PM

26. *Approval of Bills*

To approve the following bills for the month of July 2017:

General Current Expense	\$780,602.30
Special Revenue Funds	\$ 18,144.51
Enterprise Funds	\$ 40,671.63
Summer Camp	<u>\$ 7,446.19</u>
Total	\$846,864.63

27. *Approval of Minutes*

To approve the following minutes:

July 25, 2017

28. Monthly Certification

A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of July 31, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

 Board Secretary

 Date

B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of July 31, 2017 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

29. Approval of Transfers

To approve the following transfers for the month of July 30, 2017:

RENTAL EQUIPMENT	11-402-100-440	\$17,500.00	\$3,429.00	\$20,929.00
ATHLETIC SUPPLIES	11-402-100-600	\$59,000.00	-\$3,429.00	\$55,571.00
		\$76,500.00	\$0.00	\$76,500.00

30. Secretary/Treasurer Report

To approve the secretary/treasurer report for the periods ending June 30, 2017

31. District Contracts

To approve the following contracts with:

- a. Staff Development Workshops, Inc. to provide staff development on focused Sheltered Instruction Observation Protocol (SIOP): methods & best practices for lesson planning & preparation for \$3200.00 on August 31, 2017 & November 7, 2017 (to be paid using ESEA funds)
- b. Staff Development Workshops, Inc. to provide staff development on the implementation of the Writing Units of Study (WUOS) for \$3200.00 on September 26, 2017 & October 16, 2017 (to be paid using ESEA funds)
- c. Flemington-Raritan Regional School District, to provide professional development for the Reading Recovery Teachers for \$2,700.00

President Miller abstained from agenda items #25, b, c, d, e

Motion carries

Continuing Business

Superintendent Garrido spoke about the proposal for Board Docs.
President Miller & Vice President Harms requested more information.

President Miller commented on the Middle School field.

Public Participation

Each member of the public may speak a maximum of three minutes

Jacob Magiera questioned the trimming of trees in the grove, the additional State Aid, and handicap access to the bleachers. Also, Mr. Magiera suggested a sign for handicap access to those seats.

Saul Qersdyn, questioned the new Pre-K playgrounds , the summer camp salary, and the board policy regarding electronic devices.

President Miller thanked Superintendent Garrido for posting the class lists on the doors at the elementary schools prior to the first day of school.

Resolution – Executive Session (if required)

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: _____

It is anticipated that the executive session will take approximately ____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Executive Session

Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/client privilege.

Moved	Seconded	Time
AYE	NAY	

Motion to return to open session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

Adjournment

A motion was made by Mr. Vita and seconded by Mr. Sekou to adjourn the meeting at 8:05 p.m.

Motion carries

Next scheduled board meeting: September 5, 2017 – Roselle Park Middle School Auditorium at 7:00PM