

**ROSELLE PARK SCHOOL DISTRICT**  
**Office of the Superintendent**

August 16, 2019

**TO:** Loren Harms, President  
Members of the Board of Education  
**FROM:** Pedro Garrido, Superintendent  
**SUBJECT:** AGENDA FOR BOARD MEETING – August 20, 2019

***Notice of Meeting***

This meeting, held in the Middle School Auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website.

***Roll Call***

President Harms	Chad Hemenway
Vice President Signorello	Matthew Leingang
Susan Carlstrom	Christopher Miller
Marissa Falcon	
<i>Khamele McLeod-Cato &amp; Kimberly Powers were absent from this meeting</i>	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

***Flag Salute***

***Public Participation – 7:00 PM – Agenda Items Only***  
***Each member of the public may speak a maximum of three minutes.***

***Committee Reports***

***Superintendent's Report***

The Superintendent reported on the ESL and ESY summer programs, summer camp and the district projects at the Middle School. Also, Mr. Garrido spoke of the orientation and workshops for teachers and their return for the upcoming school year.

***POLICY***

A motion was made by Mr. Hemenway and seconded by Vice President Signorello to approve agenda item 1 through 2.

***1. District Policy – First Reading***

To approve the following: USE OF ELECTRONIC COMMUNICATION AND RECORDING DEVICES (ECD) revised district policy: (first reading)

5132 USE OF ELECTRONIC COMMUNICATION AND RECORDING DEVICES (ECD)

***2. District Policy – First Reading***

To approve the following: TEACHING STAFF MEMBERS' USE OF PERSONAL CELLULAR TELEPHONES revised district policy: (first reading)

4119.3 TEACHING STAFF MEMBERS' USE OF PERSONAL CELLULAR TELEPHONES

President Harms questioned district policies. Superintendent Garrido responded.

Mr. Miller wished teachers & administration the best in the new year.

Vice President Signorello-yes  
Ms. Carlstrom-yes  
Ms. Falcon-yes  
Mr. Hemenway-yes

Mr. Leingang-yes  
Mr. Miller-yes  
President Harms-yes

On roll call, motion carries

## ***PERSONNEL***

### ***Consent Agenda Motion – Personnel***

A motion was made by Mr. Hemenway seconded by Vice President Signorello to approve the following agenda items 3 through 9.

#### ***3. Maternity Leave of Absence Extension Request***

To approve the following maternity leave of absence extension request:

Jamie Nevitt	From:	To:
Middle School Math Teacher	9/1/18 to 6/30/19	9/1/18 to 3/1/20

#### ***4. Staff Appointments***

To appoint the following staff: (as recommended by the Superintendent) (as per RPEA contract)

- a. Tara Pisano, Robert Gordon, Elementary Teacher, effective September 1, 2019 through June 30, 2020 at B8 \$60,961 (repl. K. Kulbaba)
- b. Daniel Angeles, District, Computer Technician, effective August 21, 2019 through June 30, 2020 at \$33,500 (pro-rated)
- c. Sarah Megan Quinty, MS, Math Teacher, effective September 1, 2019 through March 1, 2020 at B2 \$57,654 (pro-rated) (mat leave) (repl. J. Nevitt)
- d. Jennifer Dreifuss, Aldene, Special Education Teacher, effective September 1, 2019 through June 30, 2020 at B3 \$57,865 (repl. M. Ripka)
- e. Ashley Huljack, Robert Gordon, Elementary Teacher, effective September 1, 2019 through December 20, 2019 at B1 \$57,443 (mat leave) (repl. J. Erbeck)
- f. Morgan Etlinger, Robert Gordon, Paraprofessional, effective September 1, 2019 through December 13, 2019 6 hrs./day at \$16.19/hr.

**5. Professional Development/Presentations**

To approve the following staff to prepare and present staff development for the 2019-2020 school year at \$34.83/hr.

- a. Vincent Fucci – 2.25 hrs.
- b. Jessica Gilchrist – 4.5 hrs.
- c. Amy Pasternack – 4.5 hrs.
- d. Michelle Lynch – 6.5 hrs.
- e. Jane Garretson – 2.5 hrs.
- f. Sabrina Casale – 3.75 hrs.
- g. Grace Lopez – 3.75 hrs.

**6. Maternity Leave of Absence Request (Stephanie Klein, Aldene, Speech Teacher)**

**RESOLVED**, that the Board, upon recommendation of the Superintendent, hereby approves the pre-birth disability leave of Stephanie Klein commencing on November 16, 2019 and extending through December 8, 2019. Stephanie Klein will use accumulated sick leave days during this pre-birth temporary disability period to continue to receive salary and health benefits from November 16, 2019 through December 8, 2019. The employee's pre-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

**RESOLVED**, that the Board, upon recommendation of the Superintendent, approves the post-birth disability period of Stephanie Klein following the birth of her child. Stephanie Klein will use 10 accumulated sick leave days during this post-disability period, and continue to receive salary during a portion of this leave period. The employee shall continue to receive health benefits from December 9, 2019 through January 8, 2020. The employee's post-birth disability leave shall run concurrent to her leave under the Family Medical leave Act (FMLA).

**RESOLVED**, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Stephanie Klein commencing January 10, 2020 and extending through April 2, 2020. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits. The employee shall return to the District on April 3, 2020.

**7. *Maternity Leave of Absence Request (Colleen Bodek, Director of Guidance/Testing)***

**RESOLVED**, that the Board, upon recommendation of the Superintendent, hereby approves the pre-birth disability leave of Colleen Bodek commencing on October 30, 2019 and extending through November 30, 2019. Colleen Bodek will use accumulated sick leave days during this pre-birth temporary disability period to continue to receive salary and health benefits from October 30, 2019 through November 30, 2019. The employee's pre-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

**RESOLVED**, that the Board, upon recommendation of the Superintendent, approves the post-birth disability period of Colleen Bodek following the birth of her child. Colleen Bodek will use the remainder of her accumulated sick leave days and vacation days during this post-disability period, and continue to receive salary from December 2, 2019 through January 3, 2020. The employee will also receive health benefits during this period. The employee's post-birth disability leave shall run concurrent to her leave under the Family Medical leave Act (FMLA).

**RESOLVED**, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Colleen Bodek commencing January 6, 2020 and extending through January 31, 2020. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits. The employee shall return to the District on February 3, 2020.

**8. *Retirement Compensation***

Approval to pay the following retirement compensation as recommended by the Superintendent: (in accordance with respective CBAs.)

<b>Administrator</b>		
Susan Guercio	\$135 x 365.5 sick days \$645.65 x 25 vacation days	\$25,000.00 (max) \$16,141.25

**9. High School & Middle School Extra-Curricular Coaches 2019-2020**

To approve the following high school extra-curricular coaches for the 2019-2020 school year:  
 (as recommended by the Superintendent) (as per RPEA contract except where noted  
 \*volunteer)

Head Football Coach	Terry Hanratty	7-2	\$9,706
Assistant Coaches	Greg Dunkerton	7-10	\$6,943
	Robert Salamanca	2-1	\$5,212
	Ryan Rooney	3-2	\$5,430
	John Mahon	3-2	\$5,430
Head Girls Tennis	Richard Greco	1-1	\$4,409
JV Girls Tennis	Staci Hartzler	1-1	\$2,763
Head Girls Soccer	Anthony Trezza	7-8	\$7,316
JV Girls Soccer	John Flecca	7-4	\$5,120
Middle School Soccer	Alexandra Swirz	3-2	\$3,964
Girls Soccer	Eric Witkowski		Volunteer
Head Boys Soccer	Patrick Santo Pietro	7-6	\$7,316
JV Boys Soccer	Brian Lowe	7-2	\$5,120
Middle School Soccer	Tom Galuppo	1-1	\$3,653
Boys Soccer	Jorge Arias		Volunteer
Volleyball Coach	Dennis Dagounis	3-2	\$6,427
Volleyball Asst.	Jill Bury	3-2	\$4,499
Head Wrestling Coach	Ryan Rooney	4-2	\$8,257
Assistant HS Wrestling	Keith Appello	7-1	\$6,095
	Rich Greco	4-2	\$5,578
	Michael Goff		Volunteer
Wrestling	Craig Frost		Volunteer
Head Boys Basketball	John Bergbauer	6-1	\$8,760
JV Boys Basketball	Matt Talbot	3-1	\$5,355
Volunteer Basketball	Dominick Silva		Volunteer
MS Boys Basketball	Brian Lowe	7-1	\$4,917
Head Girls Basketball	Ian Matten	5-1	\$8,504
JV Girls Basketball	Jason Kaulfers	2-2	\$5,143
MS Girls Basketball	Charlene Durniak	7-6	\$4,917
Head Bowling	Vince Fucci	7-1	\$3,982
Head Baseball Coach	Nick Agolia	7-4	\$7,316
JV Baseball Coach	Peter Dercole	3-2	\$4,499

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Boys Baseball Asst.	Steve Matthews		Volunteer
Head Softball	Francis Maggio	7-10	\$7,316
JV Softball	Rob Salamanca	2-1	\$4,318
Middle School Softball	Ann Morrison	6-1	\$4,380
Middle School Baseball	Patrick Rock	2-2	\$3,805
Head Boys Tennis	Rich Greco	1-2	\$4,409
Head Golf Coach	Ryan Flatley	2-1	\$3,358
Head Track Coach	Glenn Grieco	7-4	\$7,316
Asst Track Coaches	John Flecca	7-6	\$5,120
	Shannon Martinez	6-2	\$4,972
	Pete Pascarella	6-1	\$4,972
Middle School Track	Staci Hartzler	1-1	\$3,653
Asst. MS Track	Doug Metzger	1-1	\$2,763
Videographer	Jonathan Silberlight		\$120/game

2019/2020 Proctors/Site Managers/Scoreboard

<u>Site Manager:</u>	<u>Scoreboard:</u>	<u>Proctors:</u>	
John Ranieri	Jonathan Silberlight	Geraldine Gura	Nick Agolia
Nicole Honrath	Nicole Honrath	Jamie O'Connell	Nicole Honrath
Nick Agolia	Anthony Trezza	Brian Lowe	Wendy Battaglia
Kathleen MacDonald	Patrick Santo Pietro	Shannon Martinez	Linda Califano
Shannon Smith	Nick Agolia	Jodi Foy	Tom Eisner
Ryan Flatley		Linda Califano	Robert Salamanca
Dennis Dagounis		Merlin Almanzar	Ryan Rooney
Jason Kaulfers		Valentina Arango	Kara Dowling
		Jason Kaulfers	Staci Hartzler
		Fran Maggio	Dennis Dagounis
		Teresa Rose	Ian Matten
		John Ranieri	
		Jonathan Silberlight – Announcer	

<u>Rates:</u> (per event)	Site Manager	\$55.00
	Proctor	\$45.00
	Scoreboard Varsity	\$55.00
	Scoreboard JV	\$45.00

Mr. Hemenway questioned about a varsity football team. Superintendent Garrido responded.

- |                               |                     |
|-------------------------------|---------------------|
| Vice President Signorello-yes | Mr. Leingang-yes    |
| Ms. Carlstrom-yes             | Mr. Miller-yes      |
| Ms. Falcon-yes                | President Harms-yes |
| Mr. Hemenway-yes              |                     |

On roll call, motion carries

## ***EDUCATION***

A motion was made by Ms. Carlstrom seconded by Mr. Miller to approve the following agenda items 10 through 15.

### ***10. The Academy***

To approve The Academy (alternative High School) to operate for the 2019-2020 school year. The Academy will be housed at the Anthony Signorello Youth Center

### ***11. High School Athletic Schedules***

To approve the 2019-2020 High School fall sports schedules. (copy on file in Athletic office)

### ***12. Curriculum Adoption***

To approve the following for the 2019-2020 school year:

- K-12 curriculum/programs
- Textbook in Use list

### ***13. Title I Parental Involvement Policies and Parent Compacts 2019-2020***

To approve the 2019-2020 district and school Title I Parental Involvement Policies and the Title I Parent Compacts.

### ***14. Professional Development Plan***

To approve the 2019-2020 Professional Development Plan for submission to the county office.

### ***15. Mentoring Plan***

To approve the 2019-2020 District Mentoring Plan for submission to the county office.

Motion carries



## ***BUSINESS***

A motion was made by Mr. Miller seconded by Ms. Carlstrom to approve the following agenda items 16 through 24.

### ***16. Use of Buildings and Grounds***

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Borough of Roselle Park – Festival of India  
Roselle Park High School – kitchen, stage, gymnasium, teachers’ & students’ cafeteria  
Saturday, October 5, 2019  
4:00PM – 12:00AM
- b. Victory Cathedral – Group Walking Event  
Herm Shaw Field  
Saturday, August 10, 2019  
11:00AM – 1:00PM
- c. Roselle Park Soccer Club – Practices & Games  
Herm Shaw Field – (when field is vacant)  
Saturdays, Sundays, September 3 – November 16, 2019  
9:00AM – 6:00PM
- d. Roselle Park Soccer Club – Practices & Games  
Webster Field  
September 3 – November 16, 2019  
Mondays – 6:00PM – 9:00PM  
Wednesdays – 6:00PM – 8:30PM  
Thursdays – 7:40PM – 9:10PM  
Fridays – 6:00PM – 9:00PM  
Saturdays – 9:00AM – 5:00PM  
Sundays – 12:30PM – 6:00PM
- e. Panther Soccer Club – Practices & Games  
Roselle Park High School – Webster Field  
Sundays, September 1, 8, 15, 22, 29, October 6, 13, 20, 27, 2019 – 10:00AM – 12:00PM  
Tuesday, September 3, 10, 17, 24, October 1, 8, 15, 22, 29, 2019 – 6:00PM – 9:00PM  
Thursdays, September 5, 12, 19, 26, October 3, 10, 17, 24, 31, 2019 – 6:00PM – 7:30PM

- f. Roselle Park Soccer Club – Practices & Games  
Roselle Park Middle School – field  
Monday – Friday, September 3 – November 16, 2019  
5:30PM – 8:30PM  
Saturdays, 9:00AM – 6:00PM  
Sundays, 11:00AM – 6:00PM

**17. Approval of Bills**

To approve the following bills for the month of July 2018:

General Current Expense	\$228,399.51
Special Revenue Funds	\$ 13,200.31
Summer Camp	\$ 18,085.85
Total	\$259,685.67

**18. Approval of Minutes**

To approve the following minutes:

July 23, 2019

**19. Monthly Certification**

A. Board Secretary's Monthly Certification, Budgetary Line Item Status  
Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of July 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status  
Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of July 31, 2019 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.



***Public Participation***  
***Each member of the public may speak a maximum of three minutes***

Jackie Garcia, Laurel Ave., questioned agenda items #1 and #13. Board Attorney Osbourne and Superintendent Garrido responded.

President Harms thanked School Board Administrator/Board Secretary Susan Guercio for her years of service.

***Resolution – Executive Session (if required)***

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: \_\_\_\_\_

It is anticipated that the executive session will take approximately \_\_\_\_; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

***Executive Session***

Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/client privilege.

Moved	Seconded	Time
AYE	NAY	

Motion to return to open session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

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***Adjournment***

A motion was made by Mr. Hemenway seconded by Mr. Leingang to adjourn the meeting at 7:30 p.m.

Motion carries

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Respectfully submitted,

Susan Guercio  
School Business Administrator  
Board Secretary

Next scheduled board meeting: September 3, 2019 – Roselle Park Middle School Auditorium at 7:00PM