

**ROSELLE PARK SCHOOL DISTRICT**  
**Office of the Superintendent**

March 31, 2016

**TO:** Christopher Miller, President  
Members of the Board of Education  
**FROM:** Pedro Garrido, Superintendent  
**SUBJECT:** AGENDA FOR BOARD MEETING – April 5, 2016

***Notice of Meeting***

This meeting, held in Robert Gordon gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

***Roll Call***

President Miller	Troy Gerten (arrived 6:33)
Vice President Harms	Scott Nelson
Alexander Balaban (arrived 6:49, leaves 9:43)	Sundjata Sekou
Rodric Bowman	Jeofrey Vita (leaves 9:30)
Kevin Cancino was absent from this meeting	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

***Flag Salute***

***Resolution – Executive Session***

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Personnel Matter – The Superintendent advised the Board that the employee approved for a psychiatric examination attended the exam but the physician had not yet completed the report.
2. Personnel Matter – The Board discussed salary increases for non-affiliated support staff.
3. Personnel Matter – The Board discussed the possible reassignment of an administrative employee.

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Vice President Harms	Seconded: Mr. Vita	Time: 6:33PM
AYE: 6	NAY: 0	
Motion to return to public session (to be moved in public session)		
Moved: Vice President Harms	Seconded: Mr. Nelson	Time: 7:10PM
AYE: 8	NAY: 0	

***Public Participation – 7:00 PM – Agenda Items Only***

Kristen Crawford, Maplewood Ave., questioned agenda item #2. Superintendent Garrido responded.

Joe Signoriello, questioned agenda item #2. Superintendent Garrido responded.

Jen Jaskula, stated a correction in the Wrestling Dinner date as April 21, 2016

Jacob Magiera, Sheridan Ave., questioned agenda items #1, #2, #3, #5, #9, #10 & #6. Board Attorney Osborne & Superintendent Garrido responded.

\*\*\*\*\*

***Committee Reports***

Vice President Harms reported on the Facility Committee. Mr. Harms reported that all activities on high school fields are cancelled due to safety reasons.

\*\*\*\*\*

***Superintendent’s Report***

Superintendent Garrido speaks of Autism Awareness Month. The ECC will have activities including Family Friday honoring the week of the young child.

Board members question agenda item #2. Mr. Balaban questioned item #6 and Mr. Sekou questioned item #11. Superintendent Garrido responded.

.....

***PERSONNEL***

***Consent Agenda Motion – Personnel***

A motion was made by Mr. Gerten seconded by Mr. Nelson to table agenda item # 2.

On roll call motion carries.

A motion was made by Mr. Gerten seconded by Mr. Sekou to approve the following agenda items 1, 3, and 4.

**1. Staff Resignation**

To approve the following staff resignation (as recommended by the Superintendent):

- a. Julianne Bello, Aldene School, Principal, effective June 30, 2016
- b. Jean DeLuca, Aldene, Paraprofessional, effective April 15, 2016

**2. Staff Transfer 2016-2017 - TABLED**

Approval of the following staff transfer for the 2016-2017 school year:  
(as recommended by the Superintendent) (as per RPAA contract) effective September 1, 2016  
\*(pending negotiations)

Hipolita Sicignano	ECC Director/Literacy Coach	Aldene Principal
	\$80,164	\$99,300*

**3. Non-Union Staffing List**

To approve the attached non-union staffing list for the 2015-2016 school year, effective April 1, 2016 to June 30, 2016.

**4. Salary Adjustment**

To approve a one-time \$300 increase in salary for obtaining a boiler license for Berkys Bartolo and Rustem Djokic, custodians. (as recommended by the Superintendent) (as per RPEA contract)

On roll call, motion carries

\*\*\*\*\*

**EDUCATION**

A motion was made by Mr. Gerten seconded by Vice President Harms to approve the following agenda items numbered 5 through 6.

**5. Educational Trip Requests**

To approve the following district 2016 educational trip requests:

- a. Featherbed Lane School. Clark                      March 24, 2016                      HS Self-Contained  
Students will be educated on class pet, guinea pig

- b. Josten’s Cover Workshop, Eatontown May 4, 2016 HS Yearbook  
 The yearbook staff will work with a graphic artist to create the 2017 yearbook cover
- c. Montclair State University, Montclair June 7, 2016 Grades 7 & 8  
 To provide leadership opportunities for future teachers in the Middle School settings.

**6. Education Programs**

To approve the following education program(s) for the 2015-2016 school year:

<u>Bedside Instruction</u>				
#100	2/hrs./day	Professional Education Services, Inc.	3/28/16 – TBD	\$34.83/hr.
<u>Incoming Tuition</u>				
#101		Hillside		\$16,249
				+ related services

Motion all aye

\*\*\*\*\*

**BUSINESS**

A motion was made by Vice President Harms seconded by Mr. Vita to approve the following agenda items 7 through 12.

**7. Contract – Staff Development**

To approve the following contract for a staff development workshop with:

Staff Development Workshops, Inc. for a presentation on “Co-Teaching” given by Meredith Alvaro, on June 3, 2016 at a cost of \$1,500.

**8. Approval of Bills**

To approve the following bills for the month of April 2016:

General Current Expense	\$644,119.98
Capital Outlay	\$ 2,716.75
Special Revenue Funds	\$ 156.41
Enterprise Fund	\$ 46,694.44
Total	\$693,687.58

**9. Approval of Minutes - Revision**

To approve the following minutes:

February 2, 2016	open session	February 2, 2016	closed session (revised)
February 23, 2016	open session	February 23, 2016	closed session (revised)

**10. Approval of District Medical Service Agreement**

To approve the following agreement:

Dr. Richard Bezozo and his care station staff will provide medical services to the school district for the 2016-2017 school year from July 1, 2016 through June 30, 2017 at a cost of \$19,000.

**11. Donation**

To accept a donation of an air-conditioner for room 204 at Robert Gordon from the Cifelli/Forstenhasuler Family

**12. Use of Buildings and Grounds**

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Soccer Club – opening night  
Roselle Park High School – field  
Friday, April 1, 2016  
5:30PM – 9:00PM
- b. Roselle Park Recreational Wrestling – dinner  
Roselle Park High School – students’ cafeteria  
Thursday, April 21, 2016  
5:00PM – 9:00PM
- c. Roselle Park Recreational Wrestling  
Roselle Park High School – gymnasium, wrestling room  
Monday – Thursday, April, May, June 2016  
5:00PM – 8:30PM

- d. Sherman School PTA – Zumba fundraiser  
Sherman School – auditorium  
Friday, April 22, 2016  
6:00PM – 9:30PM

Mr. Balaban abstains from item #9  
Motion all aye

\*\*\*\*\*

***Continuing Business***

Students identified as not residing in Roselle Park/removed from school:

October 20	1 student
November 3	0 students
November 17	0 students
December 1	0 students
January 5	0 students
January 19	0 students
February 2	1 student
February 23	2 students
March 8	0 students
March 22	0 students
April 5	<u>0 students</u>
Total	4 students

***New Business***

***Public Participation***

***Resolution – Executive Session (if required)***

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: Personnel Attorney/Client Privilege

It is anticipated that the executive session will take approximately 60 minutes; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

***Executive Session***

Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/client privilege.

Moved: Mr. Vita  
AYE: 8

Seconded: Vice President Harms      Time: 8:30PM  
NAY: 0

1. Personnel Matter – The Board discussed the possible reassignment of administrative employees.
2. Personnel/Attorney Client Privilege: The Board discussed employee involvement in a District contract. The Board attorney provided legal guidance on the issue. The Board discussed the appointment of independent legal counsel to conduct a special District investigation.

Motion to return to open session (to be moved in public session)

Moved: Vice President Harms      Seconded: Mr. Gerten      Time: 11:11 PM  
AYE: 6      NAY:0

Minutes  
April 5, 2016  
Open Session

Board attorney read Hand Carried Resolution # 13 into the record:

The Board appoints Peter B. Fallon, Esq. for the purpose of conducting a special District investigation.

Moved: Vice President Harms      Second: Mr. Gerten

On roll call, motion carries.

### ***Adjournment***

A motion was made by Vice President Harms, seconded by Mr. Sekou to adjourn the meeting at 11:13 p.m.

Motion: all aye

Next scheduled board meeting: April 26, 2016 – Robert Gordon gymnasium/auditorium – 7:00PM.