

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

May 5, 2017

TO: Christopher Miller, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **May 9, 2017**

Notice of Meeting

This meeting, held in the Roselle Park Middle School auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call

President Miller	_____	Kimberly Powers	_____
Vice President Harms	_____	Sundjata Sekou	_____
Rodric Bowman	_____	Joseph Signorello, Jr.	_____
Kevin Cancino	_____	Jeofrey Vita	_____
Troy Gerten	_____		
Pedro Garrido, Superintendent of Schools			_____
Susan Guercio, School Business Administrator/Board Secretary			_____
Jennifer Osborne, Board Attorney			_____

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Personnel Matters – Non-tenured renewals/non-renewals
2. Students Matter -

It is anticipated that the executive session will take approximately 60 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved	Seconded	Time
AYE	NAY	
Motion to return to public session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Committee Reports

Superintendent’s Report

POLICY

A motion was made by _____ and seconded by _____
to approve ***agenda items 1 through 20.***

1. District Policy – Adopt 5131.1

To approve the following HARASSMENT, INTIMIDATION AND BULLYING revised district policy:

5131.1 HARASSMENT, INTIMIDATION AND BULLYING

2. District Policy – Adopt 5131.5

To approve the following VANDALISM/VIOLENCE revised district policy:

5131.5 VANDALISM/VIOLENCE

3. District Policy – Adopt 5131.7

To approve the following WEAPONS AND DANGEROUS INSTRUMENTS revised district policy:

5131.7 WEAPONS AND DANGEROUS INSTRUMENTS

POLICY continues

4. *District Policy – Adopt 6142.4*

To approve the following PHYSICAL EDUCATION AND HEALTH revised district policy:

6142.4 PHYSICAL EDUCATION AND HEALTH

5. *District Policy – Second Reading 2210*

To approve the following ADMINISTRATIVE LEEWAY IN ABSENCE OF BOARD POLICY revised district policy: (second reading)

2210 ADMINISTRATIVE LEEWAY IN ABSENCE OF BOARD POLICY

6. *District Policy – Second Reading 2240*

To approve the following RESEARCH, EVALUATION AND PLANNING revised district policy: (second reading)

2240 RESEARCH, EVALUATION AND PLANNING

7. *District Policy – Second Reading 2255*

To approve the following action planning for STATE MONITORING NJQSAC NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM revised district policy: (second reading)

2255 STATE MONITORING NJQSAC NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

8. *District Policy – Second Reading 3000/3010*

To approve the following CONCEPTS AND ROLES IN BUSINESS AND NONINSTRUCTIONAL OPERATIONS; GOALS AND OBJECTIVES revised district policy: (second reading)

3000-3010 CONCEPTS AND ROLES IN BUSINESS AND
NONINSTRUCTIONAL OPERATIONS; GOALS AND
OBJECTIVES

9. *District Policy – Second Reading 3280*

To approve the following GIFTS, GRANTS AND BEQUESTS revised district policy: (second reading)

3280 GIFTS, GRANTS AND BEQUESTS

10. *District Policy – Second Reading 3320*

To approve the following PURCHASING PROCEDURES revised district policy: (second reading)

3320 PURCHASING PROCEDURES

11. *District Policy – Second Reading 3451*

To approve the following PETTY CASH FUNDS revised district policy: (second reading)

3451 PETTY CASH FUNDS

12. District Policy – Second Reading 4112.2

To approve the following CERTIFICATION revised district policy: (second reading)

4112.2 CERTIFICATION

13. District Policy – First Reading 4111.1/4211.1

To approve the following NONDISCRIMINATION/AFFIRMATIVE ACTION revised district policy: (first reading)

4111.1/4211.1 NONDISCRIMINATION/AFFIRMATIVE ACTION

14. District Policy – First Reading 4112.6/4212.6

To approve the following PERSONNEL RECORDS revised district policy: (first reading)

4112.6/4212.6 PERSONNEL RECORDS

15. District Policy – First Reading 4112.8/4212.8

To approve the following NEPOTISM revised district policy: (first reading)

4112.8/4212.8 NEPOTISM

16. District Policy – First Reading 4119.21/4219.21

To approve the following CONFLICT OF INTEREST revised district policy: (first reading)

4119.21/4219.21 CONFLICT OF INTEREST

17. District Policy – First Reading 4121

To approve the following SUBSTITUTE TEACHERS revised district policy: (first reading)

4121 SUBSTITUTE TEACHERS

18. District Policy – First Reading 4123

To approve the following CLASSROOM AIDES (PARAPROFESSIONALS) revised district policy: (first reading)

4123 CLASSROOM AIDES (PARAPROFESSIONALS)

19. District Policy – First Reading 4131/4131.1

To approve the following STAFF DEVELOPMENT; INSERVICE EDUCATION/VISITATIONS/CONFERENCES revised district policy: (first reading)

4131/4131.1 STAFF DEVELOPMENT; INSERVICE
EDUCATION/VISITATIONS/CONFERENCES

20. District Policy – First Reading 4222

To approve the following NONINSTRUCTIONAL AIDES revised district policy: (first reading)

4222 NONINSTRUCTIONAL AIDES

Vice President Harms	_____	Ms. Powers	_____
Mr. Bowman	_____	Mr. Sekou	_____
Mr. Cancino	_____	Mr. Signorello	_____
Mr. Gerten	_____	Mr. Vita	_____
		President Miller	_____

On roll call, motion _____

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by _____ seconded by _____
to approve the following ***agenda items 21 through 24.***

21. Staff Resignations

To accept the following resignations: (as recommended by the Superintendent)

Nancy Merwede, Sherman School, Nurse, effective June 22, 2017.

22. Staff Appointment

To approve the following staff appointments (as recommended by the Superintendent):

Nicole Honrath, 2017 Summer Camp Director, \$18,000

23. District Substitutes

Approval of additional district substitutes. (as recommended by the Superintendent)

Paraprofessionals-\$13/hr.

TEACHER

Katheryn Morrison 67 Maple Ave., Berkeley Heights attending Moravian Pre K-8

PARAPROFESSIONAL

Mariam Rehman 133 Charlotte Terrace, RP

Gladys Savino 734 East Scott Avenue, Rahway

Katheryn Morrison 67 Maple Avenue, Berkeley Heights

24. Fall 2017 Sports Physical Personnel

To authorize the following personnel to conduct physicals for the 2017 fall sports season under the direction of the Athletic Director at the contractual hourly rate, \$34.83/hr. or *comp time (as recommended by the Superintendent) (as per RPEA contract)

June 23, 26, 27, and 28, 2017

Brenda Litterer – 4 days*

Janice Haddad – 3 days

Tatiana Neri – 4 days

Karla Manchester - 2 days

Vice President Harms	_____	Ms. Powers	_____
Mr. Bowman	_____	Mr. Sekou	_____
Mr. Cancino	_____	Mr. Signorello	_____
Mr. Gerten	_____	Mr. Vita	_____
		President Miller	_____

On roll call, motion _____

EDUCATION

A motion was made by _____ seconded by _____
to approve the following ***agenda items 25 through 28.***

25. Education Programs

To approve the following education program(s) for the 2016-2017 school year:

Home Instruction

#113 1/hr./wk./per subj. 4/26/17 – TBD \$34.83/hr.

26. Educational Trip Request

To approve the following district 2017 educational trip request:

- a) Harold's Deli, Edison & Hirshfeld Theater, NY June 13, 2017 AP History
Students will have lunch and see a play.

- b) Allaire Historic Village, Farmingdale June 8, 2017 Grade 3
Students will explore 19th century classrooms & village, daily colonial life.

27. 2017-2018 District First Aid Procedures/Physician's Standing Orders

To approve the Roselle Park School District 2017-2018 First Aid Procedures/Physician's Standing Orders.

30. Approval of Bills

To approve the following bills for the month of April 2017:

General Current Expense	\$689,399.57
Enterprise Fund	\$ 11,797.72
Summer Camp	<u>\$ 1,275.00</u>
Total	\$702,472.29

31. Secretary/Treasurer Report

To approve the secretary/treasurer report for the period ending February 28, 2017.

32. Use of Buildings and Grounds

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a) Roselle Park Wrestling Club – Practices
Roselle Park High School – gymnasium
Tuesdays, May 2, 9, 16,23,30, June 6, 13, 20, 2017
6:00PM – 8:30PM
- b) Roselle Park Recreational Wrestling – Match
Roselle Park High School – gymnasium
Saturday, May 6, 2017
9:30AM – 12:30PM
- c) Roselle Park Girl Scouts – Awards Ceremony
Roselle Park Middle School – auditorium, stage, sound equipment
Monday, June 12, 2017
6:30PM – 8:00PM

33. Approval of Minutes

To approve the following minutes:

April 4, 2017 open session	April 4, 2017 closed session
April 25, 2017 open session	April 25, 2017 closed session

34. *District Contract*

To approve a contract with Staff Development Workshops, Inc. to provide three days of professional development for staff:

May 17, 2017 – STEAM/Science training and curriculum writing support K-5.

June 1, 2017 – Reading Units of Study training for Kindergarten teachers

May 23, 2017 – Writing Units of Study training for Middle School Language Arts

Total fee: \$4,700

Motion _____

A motion was made by _____ seconded by _____
to approve the following ***agenda item 35.***

35. Adoption of the 2017-2018 School Year Budget And Tax Levy

To approve the following resolution:

WHEREAS, the Roselle Park Board of Education adopted a tentative budget on March 16, 2017 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on March 31, 2017; and

WHEREAS, the tentative budget was advertised in the legal section of the Union County Local Source on April 20, 2017; and

WHEREAS, the tentative budget was presented to the public during a public hearing on April 25, 2017; and

WHEREAS, the total amount of the budget for General Fund Expenses shall be \$33,780,538, of which \$21,537,847 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Special Revenue Fund Expense shall be \$752,082, of which \$0.00 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Debt Service Expense shall be \$703,100 of which \$703,100 shall be raised by tax levy.

NOW THEREFORE, BE IT RESOLVED that the Roselle Park Board of Education hereby adopts the 2017-2018 School Year budget and,

BE IT RESOLVED that there should be raised for the General Funds \$33,780,538 for the ensuing School Year (2017-2018) and

BE IT RESOLVED that there should be raised for Debt Service Funds, \$703,100 for the ensuing School Year (2017-2018).

Vice President Harms	_____	Ms. Powers	_____
Mr. Bowman	_____	Mr. Sekou	_____
Mr. Cancino	_____	Mr. Signorello	_____
Mr. Gerten	_____	Mr. Vita	_____
		President Miller	_____

On roll call, motion _____

New Business

Public Participation

Each member of the public may speak a maximum of three minutes.

Resolution – Executive Session (if required)

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: _____

It is anticipated that the executive session will take approximately ____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Executive Session

Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/client privilege.

Moved	Seconded	Time
AYE	NAY	

Motion to return to open session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

Agenda
May 9, 2017
Open Session

Adjournment

A motion was made by _____ seconded by _____ to
adjourn the meeting at _____PM.

Motion _____

Next scheduled board meeting: May 23, 2017 – Roselle Park Middle School Auditorium –
7:00pm