

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

May 4, 2018

TO: Christopher Miller, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **May 8, 2018**

Notice of Meeting

This meeting, held in the Roselle Park Middle School auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call

President Harms	_____	Matthew Leingang	_____
Vice President Miller	_____	Kimberly Powers	_____
Kevin Cancino	_____	Sundjata Sekou	_____
Troy Gerten	_____	Joseph Signorello, Jr	_____
Chad Hemenway	_____		
Pedro Garrido, Superintendent of Schools			_____
Susan Guercio, School Business Administrator/Board Secretary			_____
Jennifer Osborne, Board Attorney			_____

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Personnel

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved	Seconded	Time
AYE	NAY	
Motion to return to public session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Committee Reports

Superintendent’s Report

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by _____ seconded by _____
to approve the following **agenda items 1 through 6.**

1. District Substitutes

Approval of additional district substitutes. (as recommended by the Superintendent)
NJ certified teachers=\$100/dy; Sub Certified=\$95/dy; Paraprofessionals=\$13/hr.

TEACHERS

Gabriel Rios 159 Jerome St., RP Col of NJ BA '18 Grades K-8

PARAPROFESSIONALS

Gabriel Rios 159 Jerome St., RP

2. Staff Appointments

To approve the following staff appointments (as recommended by the Superintendent)
(per RPEA contract):

- a. Cheyenne Borkowski, High School, Guidance Counselor, effective September 1, 2018 through June 30, 2019 at M1 *\$60,124 (repl. A. Moore) plus \$5788.50 for extra responsibilities and time *(pending negotiations)

3. PARCC Portfolio Instruction

To approve Hilton Seibert, High School, Mathematics, to provide instruction after school for the PARCC portfolio, 1 hr./day, 5 days/week, at \$ 34.83/hr. effective March 22, 2018 through April 25, 2018. (as recommended by the Superintendent)(per RPEA contract)

4. Medical Leave of Absence Extension Request

July Bennett	<u>From:</u>	<u>To:</u>
	December 18, 2017 through May 8, 2018	December 18, 2017 through June 30, 2018

5. Change of Assignment

To approve the following change of assignment for the 2017 – 2018 school year (as recommended by the Superintendent) (as per RPEA contract)

a. Charles Neri	<u>From</u>	<u>To</u>
	Aldene Paraprofessional 5.5 hrs/day \$15.28/hr.	Aldene Paraprofessional 6 hrs/day \$15.28/hr. (eff. 4/16/18 – 6/30/18)

6. Sick Day Bank

To approve an agreement between the Roselle Park Board of Education and the Roselle Park Education Association to permit RPEA members to donate one (1) sick day each on a volunteer basis to Ann Nitche, Robert Gordon, Special Education. (to include administrators, custodian/maintenance and full time non-unit personnel)

Vice President Miller	_____	Mr. Leingang	_____
Mr. Cancino	_____	Ms. Powers	_____
Mr. Gerten	_____	Mr. Sekou	_____
Mr. Hemenway	_____	Mr. Signorello	_____
		President Harms	_____

On roll call, motion _____

EDUCATION

A motion was made by _____ seconded by _____
to approve the following ***agenda items 7 through 9.***

7. Education Programs

To approve the following education program(s) for the 2017-2018 school year:

Bedside Instruction

#135	RPMS	10/hrs./wk.	4/23/18 – TBD	\$34.83/hr.
#136	UCESC	5/hrs./wk.	4/18/18 – TBD	\$66/hr.

Home Instruction

#137	2 hrs./wk./per subj.	4/24/18 – TBD	\$34.83/hr.
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Cancellation of Transportation

#138	Union County Ed Services Commission	effective 4/25/2018
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8. NJIT's Secondary Partnership Program 2018 - 2019

To approve Roselle Park High School's participation in NJIT's Secondary Partnership Program during the 2018 – 2019 academic year.

The purpose of this program is to provide qualified high school students from Roselle Park High School with the opportunity to take college credited courses at their school during the regular academic year.

9. Workshop Attendance Request

To approve the following staff workshop attendance request:

Raymond Bangs	Vernier Technology, Kenilworth	July 20, 2018	\$351
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Motion _____

12. Approval of Transfers

To approve the following transfers for the month of April 2018:

TUIT TO COUNTY SPEC SERV	11-000-100-565	\$613,904.00	\$10,408.00	\$624,312.00
OTHER PURCHASE SERV	11-000-211-500	\$16,105.00	\$550.00	\$16,655.00
CLEANING,REPAIR,MAINT SER	11-000-270-420	\$17,562.00	\$2,280.00	\$19,842.00
MISC EXPENDITURES	11-000-270-890	\$3,024.00	\$336.00	\$3,360.00
OTHER RETIRE CONTRIB	11-000-291-240	\$385,702.19	\$2,181.00	\$387,883.19
TUIT TO PRIVATE SCH HANDI	20-250-100-566	\$88,783.00	\$1,858.69	\$90,641.69
TUIT CTY VOC SCH-SPEC	11-000-100-564	\$49,277.00	-\$10,408.00	\$38,869.00
TRANSPORTATION	11-000-270-517	\$10,480.00	-\$2,280.00	\$8,200.00
TRANSPORTATION SUPPLIES	11-000-270-615	\$976.00	-\$336.00	\$640.00
HEALTH BENEFITS	11-000-291-270	\$6,019,974.10	-\$2,731.00	\$6,017,243.10
SUPPLIES & MATERIALS	20-250-100-600	\$13,000.00	-\$1,858.69	\$11,141.31
		\$7,218,787.29	\$0.00	\$7,218,787.29

13. Secretary/Treasurer Report

To approve the secretary/treasurer report for the period ending February 28, 2018.

14. Use of Buildings and Grounds

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Borough of Roselle Park – Memorial Day Parade
 Sherman – playground & school front
 Monday, May 28, 2018
 8:00AM – 3:00PM
- b. Roselle Park High School Band – Car Wash
 Roselle Park High School – front apron of school
 Saturday, August 4, 2018
 9:00AM – 3:00PM
- c. Roselle Park High School Band – Car Wash
 Roselle Park High School – front apron of school
 Saturday, May 12, 2018
 9:00AM – 3:00PM

Agenda
May 8, 2018
Open Session
Use of Buildings and Grounds continued

- d. Roselle Park Soccer Club – Pictures
Roselle Park High School – auditorium
Saturday, May 12, 2018
9:00M – 3:00PM

- e. Roselle Park Summer Camp – Theater Camp
Aldene – stage, gymnasium, art/music room
Monday, June 25, 2018
9:00AM – 3:00PM

- f. Roselle Park Class of 2018 – Mr. Roselle Park Practice
Roselle Park High School – auditorium, gymnasium, students’ cafeteria
Mondays - Thursdays, May 1, 3, 8, 10, 15, 17, 22, 24, 28, 29, 30, 31, 2018
7:00PM – 8:30PM

- g. Relay for Life - Sylvia 2018 Production
Roselle Park High School – auditorium & stage
Sunday, June 3, 2018 5:30 PM – 7:30 PM
Saturday, June 9, 2018 6:30 PM – 9:00 PM

15. *Approval of Minutes*

To approve the following minutes:

April 10, 2018

16. 2018-2019 Food Nutrition Program Contract

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$.0734 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$.0734 will be multiplied by total meals.

The FSMC guarantees the SFA a minimum profit of seven thousand seven hundred and sixty-one dollars (\$7,761.00) for school year 2018-2019.

17. Grant Application

To apply for the following grant:

Clubs Fund Grant for Girls Who Code Club in the following amounts:

December 1, 2017 - \$300.00 and May 1, 2018 - \$300.00

Motion _____

A motion was made by _____ seconded by _____
to approve the following ***agenda item 18.***

18. Adoption of the 2018-2019 School Year Budget And Tax Levy

To approve the following resolution:

WHEREAS, the Roselle Park Board of Education adopted a tentative budget on March 27, 2018 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 9, 2018; and

WHEREAS, the tentative budget was advertised in the legal section of the Union County Local Source on April 19, 2018; and

WHEREAS, the tentative budget was presented to the public during a public hearing on April 24, 2018; and

WHEREAS, the total amount of the budget for General Fund Expenses shall be \$34,350,227, of which \$21,754,978 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Special Revenue Fund Expense shall be \$754,422, of which \$0.00 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Debt Service Expense shall be \$691,900 of which \$691,900 shall be raised by tax levy.

NOW THEREFORE, BE IT RESOLVED that the Roselle Park Board of Education hereby adopts the 2018-2019 School Year budget and,

BE IT RESOLVED that there should be raised for the General Funds \$34,350,227 for the ensuing School Year (2018-2019) and

BE IT RESOLVED that there should be raised for Debt Service Funds, \$691,900 for the ensuing School Year (2018-2019).

Vice President Miller	_____	Mr. Leingang	_____
Mr. Cancino	_____	Ms. Powers	_____
Mr. Gerten	_____	Mr. Sekou	_____
Mr. Hemenway	_____	Mr. Signorello	_____
		President Harms	_____

On roll call, motion _____

New Business

Public Participation

Each member of the public may speak a maximum of three minutes.

Resolution – Executive Session (if required)

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: _____

It is anticipated that the executive session will take approximately ____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Executive Session

Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/client privilege.

Moved	Seconded	Time
AYE	NAY	

Motion to return to open session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

Agenda
May 8, 2018
Open Session

Adjournment

A motion was made by _____ seconded by _____ to
adjourn the meeting at _____PM.

Motion _____

Next scheduled board meeting: May 22, 2018 – Roselle Park Middle School Auditorium – 7:00pm