

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

March 23, 2018

TO: Loren Harms, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **March 27, 2018**

Notice of Meeting

This meeting, held in Sherman School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and district website.

Roll Call

President Harms	_____	Matthew Leingang	_____
Vice President Miller	_____	Kimberly Powers	_____
Kevin Cancino	_____	Sundjata Sekou	_____
Troy Gerten	_____	Joseph Signorello, Jr	_____
Chad Hemenway	_____		
Pedro Garrido, Superintendent of Schools			_____
Susan Guercio, School Business Administrator/Board Secretary			_____
Jennifer Osborne, Board Attorney			_____

Flag Salute

Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Committee Reports

Principal's Report

Student Recognition

The following students will be recognized as NJPAC Artists:

Evan Birmingham

Josephine Chatelain

Samara Frias

The following students will be recognized as Youth Art Month Design Finalists:

Ying Chow

Sofia Ortiz

Gianna Qiu

The following students will be recognized for their art work at the Union County Youth Art Month Exhibit:

Jacquelin George

Gianna Qiu

Yasmin Santos

The following student will be recognized as the Art Educators of NJ's Youth Art Month Design Contest Winner:

Ying Chow

The following student will be recognized as the Union County YAM Artwork representative for the Trenton State House:

Gianna Qiu

The following students will be recognized as participants in the Morris Union Jointure Music Festival Band:

Madison O'Connell Felix Leingang

The following students will be recognized as participants in the Morris Union Jointure Music Festival Choral:

Lauren Donnelly

Shourya Chhabra

Noah Orlando

Sofia Ortiz

Arya Chhabra

Isabelle Latorre

Ying Chow

Audrey Miller

Superintendent's Report – Tentative Budget Presentation

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by _____ seconded by _____
to approve the following ***agenda items 1 through 8.***

1. District Substitutes

Approval of additional district substitutes. (as recommended by the Superintendent)
NJ Certified Teachers-\$100/day, Sub Certified-\$95/day, Paraprofessionals-\$13/hr.

TEACHER

David Heim	819 Pine St., RP	Seton Hall '16	Grades K-12
Kurt Liebegott	921 North Ave., Cranford	Purdue'10	Grades 3-12
Ashley Spears	315 E. Colfax Ave., RP	Kean attending	PK-12
Brian Van Brunt	46 North Ave., Fanwood	Kean '17	Elementary

PARAPROFESSIONALS

David Heim	819 Pine St., RP
Kurt Liebegott	921 North Ave., Cranford
Ashley Spears	315 E. Colfax Ave., RP
Raquel Rives	417 Orchard St., Cranford

SECRETARY

Raquel Rives	417 Orchard St., Cranford
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CUSTODIAN

Gerald Pashaj	432 Willow Ave., RP
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2. a. Medical Leave of Absence Request – Kathy Cure (HS/MS French Teacher)

RESOLVED, that the board upon recommendation of the Superintendent, hereby approves the medical leave of Kathy Cure commencing on March 5, 2018 through April 30, 2018. The employee's health benefits shall be maintained during this leave of absence.

b. Medical Leave of Absence Request – Danielle Pallotta (RG 5th Grade Teacher)

RESOLVED, that the board upon recommendation of the Superintendent, hereby approves the medical leave of Danielle Pallotta commencing on March 19, 2018 through June 30, 2018. The employee's health benefits shall be maintained during this leave of absence.

3. *Staff Appointments*

To approve the following staff appointments: (as recommended by the Superintendent)

- a. Scott Attlesey, Robert Gordon, Elementary Teacher, effective March 19, 2018 through June 30, 2018 at B1 \$55,873 (pro-rated) (med. leave repl. D. Pallotta)
- b. Mary Claire Lordi, Middle School, Social Studies Teacher, effective March 19, 2018 through June 30, 2018 at B1 \$55,873 (pro-rated) (med. leave repl. R. Glomb)
- c. Theresa Cannone, Middle School, Guidance Counselor, effective April 30, 2018 through June 20, 2018 at M1 \$60,124 (pro-rated) (mat. leave repl. J. Zaraza)

4. *Staff Retirement*

To approve the following retirement for the 2017-2018 school year: (as recommended by the Superintendent) (as per RPEA contract)

- a. Margaret Pucci, Robert Gordon, Paraprofessional effective June 30, 2018.
- b. Paul Plesnik, Aldene, Custodian, effective June 30, 2018.

5. *Staff Resignation*

To accept the following resignation: (as recommended by the Superintendent)

- a. James Decker, Robert Gordon, Custodian, effective March 27, 2018.

6. *Change of Assignment*

To approve the following change of assignment for the 2017 – 2018 school year (as recommended by the Superintendent) (as per RPEA contract)

	<u>From</u>	<u>To</u>
a. Valdete Zherka	Aldene Paraprofessional 6.5 hrs/day \$15.28/hr. + \$1.00 toileting	Aldene Paraprofessional 6.75 hrs/day \$15.28/hr. + \$1.00 toileting (eff. 3/15/2018)
b. Mary Kessler	Aldene Paraprofessional 7 hrs/day \$15.28/hr. + \$1.00 toileting	Aldene Paraprofessional 6.75 hrs/day \$15.28/hr. + \$1.00 toileting (eff. 3/15/2018)

7. Additional WISE “Energize with Math” Personnel

To appoint the additional WISE “Energize with Math” personnel (as recommended by the Superintendent) (as per RPEA contract)

Teacher \$34.83/hr.
Aldene – Jennifer Durkin

8. Additional Sections

To approve the following teachers to teach an additional class for the 2017-2018 school Year effective March 27, 2018 through June 30, 2018: (as recommended by the Superintendent) (as per RPEA contract salary)

Academy	Subject		
Jessica Clausi	Mathematics	1/8	\$ 3,012.23

Vice President Miller _____
Mr. Cancino _____
Mr. Gerten _____
Mr. Hemenway _____

Mr. Leingang _____
Ms. Powers _____
Mr. Sekou _____
Mr. Signorello _____
President Harms _____

On roll call, motion _____

EDUCATION

A motion was made by _____ seconded by _____
to approve the following ***agenda items numbered 9 through 13.***

9. Education Program(s)

To approve the following education program(s) for the 2017-2018 school year:

Bedside Instruction

#118	Kids Peace	5 hrs./wk.	3/3/18 – 3/10/18	\$40/hr.
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Home Instruction

#119	1 hr./wk./per subj.	3/5/18 – TBD	\$34.83/hr.
#120	1 hr./wk./per subj.	3/3/18 – 3/16/18	\$34.83/hr.
#121	1 hr./wk./per subj.	3/3/18 – 3/16/18	\$34.83/hr.
#122	1 hr./wk./per subj.	3/5/18 – TBD	\$34.83/hr.

Psychiatric Evaluation

#123	Dr. Fennelly		\$715
#124	Dr. Stucky		\$400
#125	Dr. Stucky		\$400

Fit to Return & Mental Health Assessment

#126	Family Resource Center		\$225
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Tuition & Transportation

#127	Piscataway Regional Day School		\$41,760+trans
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Tuition Change

#128	Deron	0.7 to Full Day 3/19/18-6/30/18	\$18,402.40
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Cancellation of Transportation

#129	Union County Ed Services Commission		
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10. Educational Trip Requests

To approve the following 2018 district educational trip requests:

- a. NJ Sea Grant Consortium, Fort Hancock May 16, 2018 Grade 2
Students will see the structure, function & importance of salt water habitat.

- b. Adventure Aquarium, Camden May 22, 2018 Grade 1
Students will be able to explore sea life through a hands on experience.

- c. Pax Amicus Theater, Budd Lake May 17, 2018 Grade 9
Students will see a production of Romeo & Juliet.

11. 2018-2019 District First Aid Procedures/Physician's Standing Orders

To approve the Roselle Park School District 2018-2019 First Aid Procedures/Physician's Standing Orders.

12. Harassment/ Intimidation/Bullying Incidents

To affirm the Superintendent's recommendation on the following harassment/intimidation/bullying incidents:

#17015, #17016, #17017, #17018, #17019, #17020, #17021

13. Workshop Attendance Request

To approve the following staff workshop attendance request:

NGSS Practical Strategies, west Orange May 21, 2018 \$259.00

Kristen Hickman

Motion _____

BUSINESS

A motion was made by _____ seconded by _____
to approve the following **agenda items 14 through 18.**

14. Approval of Bills

To approve the following bills for the month of March 2018:

General Current Expense	\$ 388,287.99
Capital Outlay	\$ 7,550.00
Special Revenue Funds	\$ 1,627.50
Enterprise Fund	\$ 64,651.61
Summer Camp	\$ 3,465.46
Total	\$ 465,582.56

15. *Secretary/Treasurers Report*

To approve the secretary/treasurer reports for the period ending January 31, 2018.

16. *Approval of Minutes*

To approve the following minutes:

March 6, 2018

17. *Use of Buildings and Grounds*

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. The Work Family Connection - WFC Staff CPR & First Aid Training
Sherman – students’ cafeteria
Wednesday, Thursday, March 28, 29, 2018
6:00PM - 8:30PM
- b. Sherman PTA – Variety Show & Practices
Sherman – sound equipment, stage, gymnasium, students’ cafeteria
Monday, Wednesday, Thursday, Friday, March 26, 28, 29, April 9, 11, 12, 13, 2018
6:00PM – 8:30PM
- c. Union County Firemen’s Association - Meeting
Roselle Park High School – students’ cafeteria
Thursday, April 12, 2018
6:00PM – 10:00PM
- d. Roselle Park Recreational Wrestling – Practices
Roselle Park High School – gymnasium
Mondays, Tuesdays, Wednesdays, Thursdays, March 26 – June 16, 2018
6:00PM – 9:00PM
Saturdays, March 26 – June 16, 2018
8:00AM – 12:00PM
- e. Borough of Roselle Park – Hispanic Heritage Festival
Roselle Park High School – stage, gymnasium, students’ cafeteria
Saturday, May 19, 2018
5:00PM – 11:00PM

Use of Buildings and Grounds continued

- f. Borough of Roselle Park – July 4 Fireworks
Roselle Park High School, Herm Shaw Field – electrical supply & restrooms
Saturday, June 30, 2018 (rain date July 7, 2018)
12:00PM – 11:00PM

- g. Borough of Roselle Park – Festival of Color
Herm Shaw Field - electrical supply & restrooms
Saturday, June 2, 2018
5:00PM – 8:00PM

18. *District Contract*

To approve the following district contract with The Master Teacher, for Para Educator On-Line Training, \$1,499.00

Motion _____

A motion was made by _____ seconded by _____
to approve the following *agenda item 19*.

19. Tentative Budget

To approve the following resolution:

BE IT RESOLVED that the Roselle Park Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$60,078. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

BE IT RESOLVED that the Roselle Park Board of Education includes in the proposed budget the adjustment for increased costs of health benefits in the amount of \$85,321. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits..

BE IT RESOLVED that the tentative budget be approved for the 2018-2019 School Year using the 2018-2019 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
2018-2019 Expenditures	\$34,350,227	\$754,422	\$691,900	\$35,796,549
Less: Anticipated Revenues	\$12,595,249	\$754,422	\$ 0	\$12,994,773
Taxes to be Raised	\$21,754,978	\$ 0	\$691,900	\$22,446,878

And to advertise said tentative budget in the Union County Local Source in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the High School auditorium, 185 W. Webster Avenue, on Tuesday, April 24, 2018 at 7:00 PM for the purpose of conducting a public hearing on the budget for the 2018-2019 School Year.

Vice President Miller	_____	Mr. Leingang	_____
Mr. Cancino	_____	Ms. Powers	_____
Mr. Gerten	_____	Mr. Sekou	_____
Mr. Hemenway	_____	Mr. Signorello	_____
		President Harms	_____

On roll call, motion _____

A motion was made by _____ seconded by _____
to approve the following ***agenda item 20.***

20. 2017-2018 Calendar Revision

The Board, upon recommendatiopn of the Superintendent, approves a 4 hour session on Friday, April 6, 2018.

Vice President Miller	_____	Mr. Leingang	_____
Mr. Cancino	_____	Ms. Powers	_____
Mr. Gerten	_____	Mr. Sekou	_____
Mr. Hemenway	_____	Mr. Signorello	_____
		President Harms	_____

On roll call, motion _____

Continuing Business

New Business

Public Participation

Each member of the public may speak a maximum of three minutes.

Resolution – Executive Session (if required)

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: _____

It is anticipated that the executive session will take approximately ____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Executive Session

Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/client privilege.

Moved	Seconded	Time
AYE	NAY	

Motion to return to open session (to be moved in public session)

Moved	Seconded	Time
AYE	NAY	

Adjournment

A motion was made by _____ seconded by _____ to adjourn the meeting at ____PM

Motion _____

Next scheduled board meeting: April 10, 2018 – High School Auditorium – 7:00pm