TO:    Christopher Miller, President
       Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – March 22, 2016

Notice of Meeting
This meeting, held in Sherman gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call
President Miller ______   Troy Gerten ______
Vice President Harms ______ Scott Nelson ______
Alexander Balaban ______ Sundjata Sekou ______
Rodric Bowman ______   Jeofrey Vita ______
Kevin Cancino ______
Pedro Garrido, Superintendent of Schools ______
Susan Guercio, School Business Administrator/Board Secretary ______
Jennifer Osborne, Board Attorney ______

Flag Salute

Resolution – Executive Session
RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Matters of Attorney – Client privilege
2. Personnel

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved    Seconded    Time
AYE      NAY
Motion to return to public session (to be moved in public session)
Moved    Seconded    Time
AYE      NAY
Public Participation – 7:00 PM – Agenda Items Only

Principal’s Report

Student Recognition

Roselle Park Historical Society 1st place essay contest winner:

Phoebe Roche

The following students are recognized - T&G Mental Marathon Winners:

Kaitlyn Landaverde
Julia Tribiano
Charles Levine
Miguel Ortiz

The following students are recognized - PTA Reflections Program Winners:

Noah Cunha
Ethan Cunha
Ying Chow
Sylvia Altman

The following students are recognized as school representatives at the county Youth Art Month show:

Logan Vita
Audrey Miller
Naima Toro

The following students are recognized - Design Contest Winners for Youth Art Month:

Ying Chow
Sofia Ortiz
Grace Vita

The following students are recognized for NJPAC State Art Exhibit:

Tessa Dunkerton
Andrea Cruz
Ny-Aiziah Valle
Kathryn Fischer
Joseph Kinney
Nate Albarron
Adrian Chacon
Dannica Solomatin

Superintendent’s Report

Committee Reports
PERSONNEL

Consent Agenda Motion – Personnel
A motion was made by ________________________________ seconded by ________________________________
to approve the following agenda items 1 through 7.

1. Staff Resignations
   To accept the following staff resignation: (as recommended by the Superintendent)

   Teresa Sacca, Robert Gordon, School Nurse, effective on June 30, 2016

2. Additional Sections
   To approve the following teachers to teach an additional class:
   (as recommended by the Superintendent) (as per RPEA contract)

<table>
<thead>
<tr>
<th>High School</th>
<th>PARCC ELA Appeal Class</th>
<th>1/40</th>
<th>$2132.58</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kathy Mooney</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jessica Clausi</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3. Degree Change
   To approve the following staff member degree change as recommended by the Superintendent effective February 22, 2016 through June 30, 2016 (as per RPEA contract)

   Tania Seibert
   From B1 $54,300 To M1 $58,551

4. Medical Leave of Absence Request
   To approve a medical leave of absence request for the following: (as recommended by the Superintendent) (as per RPEA contract)

   Karen Carey-Lynch, MS Language Arts Teacher, effective April 18, 2016 to May 27, 2016
5. **Custodial Re-Appointment**

To reappoint the following custodial staff: (as recommended by the Superintendent) (as per RPEA contract)

Berkys Bartolo, Middle School custodian, effective January 1, 2016 through June 30, 2016 (probationary status completed)

Rustem Djokic, Aldene Custodian, effective March 1, 2016 through June 30, 2016 (probationary status completed)

6. **Additional WISE “Energize with Math” Personnel**

To appoint the following additional WISE “Energize with Math” personnel at $34.83 per hour: (as recommended by the Superintendent) (as per RPEA contract)

(16 sessions)
Robert Gordon Teachers
Kristen Kulbaba – sub

7. **Additional Middle School & High School Extra-Curricular Advisors & Coaches for 2015-2016**

To approve the following additional middle and high school extra-curricular coaches and advisors for the 2015-2016 school year: (as recommended by the Superintendent) (as per RPEA contract)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Hours</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jill Bury</td>
<td>Asst. Softball</td>
<td>1-1</td>
<td>$4,146</td>
</tr>
<tr>
<td>Ann Morrison</td>
<td>MS Softball</td>
<td>1-1</td>
<td>$3,653</td>
</tr>
<tr>
<td>Pat Rock</td>
<td>Volunteer MS Baseball</td>
<td></td>
<td>$1</td>
</tr>
<tr>
<td>John Ranieri</td>
<td>Spring Weight Room</td>
<td>B</td>
<td>$2,600</td>
</tr>
</tbody>
</table>

Vice President Harms ________ Mr. Gerten ________
Mr. Balaban ________ Mr. Nelson ________
Mr. Bowman ________ Mr. Sekou ________
Mr. Cancino ________ Mr. Vita ________
 President Miller ________

On roll call, motion ________
A motion was made by ________________________ seconded by ____________________
to approve the following agenda items numbered 8 through 12.

8. **Education Program(s)**

To approve the following education program(s) for the 2015-2016 school year:

<table>
<thead>
<tr>
<th>Program</th>
<th>Provider</th>
<th>Services</th>
<th>Dates</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bedside Instruction #98</td>
<td>Professional Education Services, Inc.</td>
<td>1/hr./subject</td>
<td>3/3/16 – TBD</td>
<td>$34.83/hr.</td>
</tr>
<tr>
<td>Developmental Vision Services</td>
<td>State of NJ – Commission for the Blind</td>
<td></td>
<td>2/19/16 – 6/30/16</td>
<td>$1,969</td>
</tr>
</tbody>
</table>

9. **Educational Trip Requests**

To approve the following 2016 district educational trip requests:

a. Union Elks, Union  
   June 10, 2016  
   Grade 5  
   Students will have a graduation luncheon

10. **Workshop Attendance Request**

To approve the following staff workshop attendance requests:

NJAAP Annual Conference & Exhibition, Somerset Park,  
   May 11, 2016,  
   $260.00  
   Nancy Merwede

11. **Harassment/Intimidation/Bullying Incidents**

To affirm the Superintendent’s recommendation on the following harassment/intimidation/bullying incidents:

   #15013, #15014, #15015, #15016, #15017, #15018, #15019

12. **Comprehensive Equity Plan**

To approve the Roselle Park Public Schools Comprehensive Equity Plan for the Academic Years 2016-2017, 2017-2018 and 2018-2019 for submission to the county office.

Motion ____
BUSINESS

A motion was made by ________________ seconded by ________________
to approve the following agenda items 13 through 20.

13. Monthly Certification

A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of February 29, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

____________________________  __________________________
Board Secretary Date

B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of February 29, 2016 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

14. Approval of Transfers

To approve the following transfers for the month of February 2016:

<table>
<thead>
<tr>
<th>Category</th>
<th>Code</th>
<th>Amount</th>
<th>Debt 1</th>
<th>Debt 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>LEGAL SERVICES</td>
<td>11-000-230-331</td>
<td>$103,056.00</td>
<td>$6,056.00</td>
<td>$109,112.00</td>
</tr>
<tr>
<td>HEALTH BENEFITS</td>
<td>11-000-291-270</td>
<td>$5,798,453.00</td>
<td>$200,000.00</td>
<td>$5,998,453.00</td>
</tr>
<tr>
<td>PURCHASED PROF SERV</td>
<td>11-190-100-320</td>
<td>$2,000.00</td>
<td>$420.00</td>
<td>$2,420.00</td>
</tr>
<tr>
<td>MISCELLANEOUS EXPENDITURES</td>
<td>11-215-100-890</td>
<td>$500.00</td>
<td>$200.00</td>
<td>$700.00</td>
</tr>
<tr>
<td>MISCELLANEOUS EXPENDITURES</td>
<td>11-402-100-890</td>
<td>$16,500.00</td>
<td>$2,512.00</td>
<td>$19,012.00</td>
</tr>
<tr>
<td>SUPPLIES &amp; MATERIALS</td>
<td>20-250-100-600</td>
<td>$25,000.00</td>
<td>$26,489.00</td>
<td>$51,489.00</td>
</tr>
<tr>
<td>OTHER PURCH SERV</td>
<td>11-000-230-590</td>
<td>$185,000.00</td>
<td>-$50,000.00</td>
<td>$135,000.00</td>
</tr>
<tr>
<td>SAL OF PRINC/ASST</td>
<td>11-000-240-103</td>
<td>$985,910.00</td>
<td>-$105,000.00</td>
<td>$880,910.00</td>
</tr>
<tr>
<td>SALARIES</td>
<td>11-000-251-100</td>
<td>$357,318.00</td>
<td>-$45,000.00</td>
<td>$312,318.00</td>
</tr>
<tr>
<td>WORKMAN COMP</td>
<td>11-000-291-260</td>
<td>$158,985.00</td>
<td>-$4,506.00</td>
<td>$154,479.00</td>
</tr>
<tr>
<td>OTHER EMPLOYEE BENEFITS</td>
<td>11-000-291-290</td>
<td>$20,000.00</td>
<td>-$1,970.00</td>
<td>$18,030.00</td>
</tr>
<tr>
<td>GENERAL SUPPLIES</td>
<td>11-215-100-610</td>
<td>$4,572.54</td>
<td>-$200.00</td>
<td>$4,372.54</td>
</tr>
<tr>
<td>SUPPLIES &amp; MATERIALS</td>
<td>11-402-100-600</td>
<td>$54,949.93</td>
<td>-$2,512.00</td>
<td>$52,437.93</td>
</tr>
<tr>
<td>TUIT TO PRIVATE SCH HAND</td>
<td>20-250-100-566</td>
<td>$83,283.00</td>
<td>-$4,499.00</td>
<td>$78,784.00</td>
</tr>
<tr>
<td>PURCHASED PROF SERV</td>
<td>20-250-200-300</td>
<td>$36,000.00</td>
<td>-$21,990.00</td>
<td>$14,010.00</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td><strong>$7,831,527.47</strong></td>
<td><strong>$0.00</strong></td>
<td><strong>$7,831,527.47</strong></td>
</tr>
</tbody>
</table>
15. **Approval of Bills**

To approve the following bills for the month of March:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Current Expense</td>
<td>$227,344.10</td>
</tr>
<tr>
<td>Special Revenue Funds</td>
<td>$8,097.93</td>
</tr>
<tr>
<td>Enterprise Fund</td>
<td>$48,806.95</td>
</tr>
<tr>
<td>Total</td>
<td>$284,248.98</td>
</tr>
</tbody>
</table>

16. **Approval of Minutes**

To approve the following minutes:

- February 2, 2016 open session
- February 2, 2016 closed session
- February 23, 2016 open session
- February 23, 2016 closed session

17. **Secretary/Treasurer’s Report**

To approve the secretary/treasurer’s report for the period ending January 2016.

18. **Donation**

To accept a donation of $651.46 from DonorsChoose.org for a classroom project called, “Alternative Seating” received by Lisa Lugara, Robert Gordon, Special Education Teacher.

19. **Grant Application**

To approve the grant application by Robert Masucci, Band Director to the Fender Music Foundation to enable the band to receive new instruments.
20. **Use of Buildings and Grounds**

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

a. Roselle Park Sherman School PTA – movie night  
Sherman School – gymnasium  
Friday, April 29, 2016  
6:00PM – 9:00PM

b. Roselle Park Soccer Club – practice  
Herm Shaw Field  
Wednesday, Thursday, March 9 – June 17, 2016, 5:30PM – 9:00PM  
March 9 – June 17, 2016, Saturday 9:00AM – 4:30PM, Sunday 9:00AM – 4:30PM

c. Roselle Park Soccer Club – practice  
Middle School Field  
Monday - Friday, March 9 – June 17, 2016, 6:00PM – 8:00PM  
March 9 – June 17, 2016, Saturday 9:00AM – 5:00PM, Sunday 9:00AM – 6:00PM

d. Roselle Park PTSA – fundraiser  
Roselle Park High School – auditorium, stage, teachers’ cafeteria  
Friday, May 20, 2016  
4:00PM – 11:00PM

e. Roselle Park PTSA – rehearsals  
Roselle Park High School – auditorium  
Monday – Thursday, May 16 – 19, 2016  
6:00PM – 9:00PM

f. Roselle Park Youth Baseball/Softball League – practice & games  
Herm Shaw Field  
Monday, Tuesday, Friday, March 21 – June 17, 2016, 5:30PM – 10:00PM  
March 21 – June 17, 2016, Saturday 5:00PM – 8:00PM, Sunday 5:00PM – 8:00PM

g. Roselle Park Youth Baseball/Softball League – practice & games  
Middle School Field  
March 21 – June 17, 2016  
Saturday 5:00PM – 8:00PM, Sunday 6:00PM – 8:00PM

h. Roselle Park Youth Baseball/Softball League – practice & games  
RPHS Webster Field  
Monday - Friday, March 21 – June 17, 2016, 5:30PM – 10:00PM  
March 21 – June 17, 2016, Saturday & Sunday 9:00AM – 8:00PM

On roll call, motion ____
A motion was made by ________________________ seconded by __________________ to approve the following agenda item 21.

21. **Tentative Budget**

To approve the following resolution:

BE IT RESOLVED that the Roselle Park Board of Education includes in the proposed budget the adjustment for enrollment in the amount of $188,385. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

BE IT RESOLVED that the tentative budget be approved for the 2016-2017 School Year using the 2016-2017 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

<table>
<thead>
<tr>
<th>General Fund</th>
<th>Special Revenues</th>
<th>Debt Service</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016-2017 Expenditures</td>
<td>$32,409,907</td>
<td>$790,948</td>
<td>$703,550</td>
</tr>
<tr>
<td>Less: Anticipated Revenues</td>
<td>$11,353,993</td>
<td>$790,948</td>
<td>$0</td>
</tr>
<tr>
<td>Taxes to be Raised</td>
<td>$21,055,914</td>
<td>$0</td>
<td>$703,550</td>
</tr>
</tbody>
</table>

And to advertise said tentative budget in the Union County Local Source in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Robert Gordon gymnasium, 59 W. Grant Avenue, on Tuesday, April 26, 2016 at 7:00 PM for the purpose of conducting a public hearing on the budget for the 2016-2017 School Year.

Vice President Harms
Mr. Balaban
Mr. Bowman
Mr. Cancino
Mr. Gerten
Mr. Nelson
Mr. Sekou
Mr. Vita
President Miller

On roll call, motion _____
Committee/Liaison Reports

Continuing Business

Students identified as not residing in Roselle Park/removed from school:

<table>
<thead>
<tr>
<th>Date</th>
<th>Students Removed</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 20</td>
<td>1 student</td>
</tr>
<tr>
<td>November 3</td>
<td>0 students</td>
</tr>
<tr>
<td>November 17</td>
<td>0 students</td>
</tr>
<tr>
<td>December 1</td>
<td>0 students</td>
</tr>
<tr>
<td>January 5</td>
<td>0 students</td>
</tr>
<tr>
<td>January 19</td>
<td>0 students</td>
</tr>
<tr>
<td>February 2</td>
<td>1 student</td>
</tr>
<tr>
<td>February 23</td>
<td>2 students</td>
</tr>
<tr>
<td>March 8</td>
<td>0 students</td>
</tr>
<tr>
<td>March 22</td>
<td>0 students</td>
</tr>
<tr>
<td>Total</td>
<td>4 students</td>
</tr>
</tbody>
</table>

New Business

Public Participation
Resolution – Executive Session (if required)
RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: __________

It is anticipated that the executive session will take approximately _____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Executive Session
Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;

Moved
AYE
Seconded
NAY

Motion to return to open session (to be moved in public session)
Moved
AYE
Seconded
NAY

Adjournment

A motion was made by ____________________ seconded by ____________________ to adjourn the meeting at _____PM

Motion _____

Next scheduled board meeting: April 5, 2016 – Robert Gordon Auditorium/Gymnasium – 7:00pm