ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

March 2, 2018

TO:        Loren Harms, President
           Members of the Board of Education
FROM:      Pedro Garrido, Superintendent
SUBJECT:   AGENDA FOR BOARD MEETING – March 6, 2018

Notice of Meeting
This meeting, held in Sherman School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call
President Harms                        Matthew Leingang
Vice President Miller                 Sundjata Sekou
Kevin Cancino                         Joseph Signorello, Jr
Matthew Leingang (arrived 6:17)
Troy Gerten, Chad Hemenway, Kimberly Powers were absent from this meeting.
Pedro Garrido, Superintendent of Schools
Susan Guercio, School Business Administrator/Board Secretary
Jennifer Osborne, Board Attorney

Flag Salute

Resolution – Executive Session
RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Security – the Superintendent provided the Board with an update on school security.
2. Student Matters - the Superintendent provided the Board with an update on a student matter.
3. Student Matters - the Superintendent provided the Board with an update on a student matter.
4. Student Matters - the Superintendent provided the Board with an update on a student matter.

It is anticipated that the executive session will take approximately 60 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Mr. Cancino                      Seconded: Mr. Signorello                   Time: 6:00PM
AYE: 5                                  NAY: 0

Motion to return to public session (to be moved in public session)
Moved: Mr. Sekou                        Seconded: Mr. Signorello                   Time: 7:02PM
AYE: 6                                  NAY: 0
Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Jacob Magiera, 612 Sheridan Ave., questioned agenda item #12. Board Secretary Guercio responded.

Derek Czernikowski, questioned agenda item #8. Board Secretary Guercio responded.

Saul Qersdyn, questioned agenda items #5, #10, #11. Board Secretary Guercio responded.

Committee Reports

Mr. Signorello reported on the School Security Committee meeting and the variety of measures being researched for possible implementation.

Mr. Leingang spoke about the Sherman’s PTA meeting and the parents’ concerns for security. Mr. Signorello attended the Middle School PTA meeting where there were similar concerns.

Vice President Miller reported on the Finance Committee meeting. He announced important dates including a Public Budget Workshop being held at the high school library media center on March 15, 2018 at 7 pm. The tentative budget must be adopted at the next board meeting.

Superintendent’s Report

Superintendent Garrido reported on the QSAC visit, PARCC testing, Future Ready School certification and all the PTA meetings scheduled for the upcoming weeks.

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by Mr. Sekou seconded by Mr. Cancino to approve the following agenda items 1 through 4.

1. Medical/Maternity Leave of Absence Extension Requests

To approve the following leave of absence extension requests (as recommended by the Superintendent)

a. July Bennett
   T & G Teacher
   From December 18, 2017 through April 6, 2018
   To December 18, 2017 through May 8, 2018

b. Rachelle Langevin
   Speech Therapist
   From January 2, 2018 through March 26, 2018
   To January 2, 2018 through April 30, 2018
2. **Medical Leave of Absence Request – Robert Glomb (MS Social Studies)**

RESOLVED, that the board upon recommendation of the Superintendent, hereby approves the medical leave of Robert Glomb commencing on January 30, 2018 through May 31, 2018. The employee’s health benefits shall be maintained during this leave of absence.

3. **Change of Assignment**

To approve the following change of assignment for the 2017 – 2018 school year (as recommended by the Superintendent) (as per RPEA contract)

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 2, 2018 through March 26, 2018 (mat. leave replacement)</td>
<td>January 2, 2018 through April 30, 2018 (R. Langevin) (pro-rated)</td>
</tr>
</tbody>
</table>

b. Charles Neri
   - Aldene Paraprofessional 4.75 hrs/day $15.28/hr.
   - Aldene Paraprofessional 5.5 hrs/day $15.28/hr.
   - (eff. 2/21/2018)

c. Faryn Evans
   - Sherman Paraprofessional 6 hrs/day $15.28/hr. + $1.00 toileting
   - Sherman Paraprofessional 5.5 hrs/day $15.28/hr. + $1.00 toileting
   - (eff. 3/5/2018)

4. **Additional MS Extra-Curricular Proctors/Chaperones 2017 – 2018**

To approve the following middle school extra-curricular proctors/chaperones for the 2017 – 2018 school year: (as recommended by the Superintendent)

- Athletic Proctors $ 40/event
- Activity Chaperones $32.26/hr.
- Annamarie Morrison
- Kristen Battaglia
- Cristin Sedelmaier
- Jamie Carlson

On roll call, motion carries
EDUCATION

A motion was made by Mr. Cancino seconded by Mr. Sekou to approve the following agenda items number 5 through 6.

5. **Education Programs**

To approve the following education program(s) for the 2017-2018 school year:

**Home Instruction**

<table>
<thead>
<tr>
<th>#</th>
<th>Hours/week/subj.</th>
<th>Start Date</th>
<th>End Date</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>#110</td>
<td>5 hrs./wk./subj.</td>
<td>2/23/18</td>
<td>TBD</td>
<td>$34.83/hr.</td>
</tr>
<tr>
<td>#111</td>
<td>10 hrs./wk./subj.</td>
<td>2/20/18</td>
<td>TBD</td>
<td>$34.83/hr.</td>
</tr>
</tbody>
</table>

**Mental Health Assessment**

<table>
<thead>
<tr>
<th>#</th>
<th>Provider</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>#112</td>
<td>The Family Resource Center</td>
<td>$175</td>
</tr>
<tr>
<td>#113</td>
<td>The Family Resource Center</td>
<td>$225</td>
</tr>
</tbody>
</table>

**Home Instruction**

<table>
<thead>
<tr>
<th>#</th>
<th>Hours/week/subj.</th>
<th>Start Date</th>
<th>End Date</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>#114</td>
<td>1 hr./wk./subj.</td>
<td>2/21/18</td>
<td>TBD</td>
<td>$34.83/hr.</td>
</tr>
</tbody>
</table>

**Tuition (Incoming)**

<table>
<thead>
<tr>
<th>#</th>
<th>School</th>
<th>Dates</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>#115</td>
<td>West Orange</td>
<td>2/27/18 – 6/30/18</td>
<td>$31,255 (pro-rated)</td>
</tr>
</tbody>
</table>

**Cancellation of Tuition & Transportation (Outgoing)**

<table>
<thead>
<tr>
<th>#</th>
<th>School</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>#117</td>
<td>The Honor Ridge Academy</td>
<td>as of 2/27/18</td>
</tr>
</tbody>
</table>

6. **Educational Trip Requests**

To approve the following district educational trip requests:

a. Overlook Hospital, Summit       March 13, 2018 Grades 9-12
Students will attend the career field & have exposure to many health professions

b. NJSIAA Individual State Wrestling Tournament, Boardwalk Hall, Atlantic City
March 2 – 4, 2018 Grades 9 – 12
Wrestlers who were regional qualifiers will compete at the state level.

Motion carries

BUSINESS
A motion was made by Mr. Signorello seconded by Vice President Miller to approve the following agenda items 7 through 12.

7. **Monthly Certification**

A. **Board Secretary's Monthly Certification, Budgetary Line Item Status**

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of February 28, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

____________________________  ___________________
Board Secretary               Date

B. **Board of Education's Monthly Certification, Budgetary Major Account/Fund Status**

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of February 28, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

8. **Use of Buildings and Grounds**

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

a. Roselle Park Soccer Club – Games & Practices  
   Roselle Park Middle School – fields  
   Monday through Friday, March 24 – June 24, 2018  
   *6:00PM – 8:00PM (*provided no extra innings in school games)  
   Saturday, Sunday, March 24 – June 24, 2018  
   9:00AM – 8:00PM  
   Roselle Park Middle School – Students’ Cafeteria  
   Thursday, March 8, 2018  
   7:00PM – 9:00PM
b. Roselle Park Soccer Club – Games & Practices
   Roselle Park High School – Lower Colfax Fields
   Wednesdays, Thursdays, March 12 – June 24, 2018
   6:00PM – 8:00PM
   Saturdays, Sundays, March 12 – June 24, 2018
   9:00AM – 5:30PM
   (exceptions per J. Foy – HS Baseball/Softball schedule)

c. Roselle Park Youth Baseball/Softball League – Games & Practices
   Roselle Park High School – Colfax & Webster fields
   Mondays, Tuesdays, Fridays, Saturdays, Sundays, March 12 – June 24, 2018
   6:00PM – 8:00PM – Colfax
   Mondays – Fridays, March 12 – June 24, 2018
   6:00PM – 8:00PM – Webster
   Saturdays, Sundays, March 12 – June 24, 2018
   9:00AM – 8:00PM – Webster

d. Roselle Park Recreational Basketball – Practices
   Anthony Signorello Youth Center – gymnasium
   Mondays, Fridays, March 3, 9, 12, 16, 19, 23, 26, 2018
   6:30PM – 8:30PM

e. Borough of Roselle Park – USO 5K Walk/Run
   Roselle Park High School - Herm Shaw Field
   Saturday, May 5, 2018
   8:00AM – 3:00PM

f. Roselle Park PTSA – Zumba Fundraiser
   Roselle Park High School – students’ cafeteria
   Tuesday, April 17, 2018
   6:00PM – 8:00PM

g. Roselle Park Class of 2020 – Pro-Wrestling Fundraiser
   Roselle Park High School – gymnasium
   Friday, April 20, 2018
   6:00PM – 10:30PM

h. Roselle Park Youth Baseball/Softball League – Pictures
   Roselle Park High School – students’ cafeteria
   Saturday, May 12, 2018
   8:00AM – 1:00PM

i. Panther Soccer Club – Practice
   Roselle Park High School – Upper Colfax fields
   Wednesdays, March 7 – June 13, 2018
   *6:00PM – 8:00PM (*provided no extra innings in school games)
9. **Approval of Bills**

To approve the following bills for the month of March 2018:

- General Current Expense: $92,995.97
- Capital Outlay: $15,674.67
- Enterprise Fund: $35,215.41
- Total: $143,886.05

10. **Public Budget Hearing**

To establish Tuesday, April 24, 2018 at 7:00 PM as the Public Budget Hearing, to be held in the High School Auditorium, 185 West Webster Avenue.

11. **Approval of Minutes**

To approve the following minutes:

- February 6, 2018
- February 20, 2018

12. **Approval of Transfers**

To approve the following transfers for the month of February 2018:

<table>
<thead>
<tr>
<th>Category</th>
<th>Code</th>
<th>Amount 1</th>
<th>Amount 2</th>
<th>Amount 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Purchase Serv</td>
<td>11-000-211-500</td>
<td>$10,520.00</td>
<td>$1,150.00</td>
<td>$11,670.00</td>
</tr>
<tr>
<td>Purch Prof Services</td>
<td>11-000-213-300</td>
<td>$11,358.00</td>
<td>$67.00</td>
<td>$11,425.00</td>
</tr>
<tr>
<td>Supplies &amp; Materials</td>
<td>11-000-218-600</td>
<td>$3,977.00</td>
<td>$780.00</td>
<td>$4,757.00</td>
</tr>
<tr>
<td>Misc Expenditures</td>
<td>11-000-270-890</td>
<td>$3,000.00</td>
<td>$24.00</td>
<td>$3,024.00</td>
</tr>
<tr>
<td>DCRP Contribution</td>
<td>11-000-291-249</td>
<td>$15,548.91</td>
<td>$10,000.00</td>
<td>$25,548.91</td>
</tr>
<tr>
<td>Rental of Land &amp; Build</td>
<td>11-000-262-441</td>
<td>$211,000.00</td>
<td>-$1,930.00</td>
<td>$209,070.00</td>
</tr>
<tr>
<td>Supplies &amp; Materials</td>
<td>11-000-213-600</td>
<td>$11,960.00</td>
<td>-$67.00</td>
<td>$11,893.00</td>
</tr>
<tr>
<td>Transportation Supplies</td>
<td>11-000-270-615</td>
<td>$1,000.00</td>
<td>-$24.00</td>
<td>$976.00</td>
</tr>
<tr>
<td>Health Benefits</td>
<td>11-000-291-270</td>
<td>$6,040,669.10</td>
<td>-$10,000.00</td>
<td>$6,030,669.10</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$6,309,033.01</td>
<td>$0.00</td>
<td>$6,309,033.01</td>
</tr>
</tbody>
</table>

Mr. Cancino abstains from item #8i
Minutes
March 6, 2018
Open Session
Motion carries

New Business

The RPBOE meeting on March 20, 2018 has been rescheduled for March 27, 2018

********************************************************************************

Public Participation

Each member of the public may speak a maximum of three minutes.

Jacob Magiera, questioned the budget process and health benefit costs.

Saul Qersdyn, questioned if BOE members gave notice of their absence. He also asked about funding for the wrestling competition in Atlantic City and gave a suggestion for contract negotiations. He inquired about considering a policy of arming teachers to which Mr. Garrido and Mr. Harms responded in the negative.

********************************************************************************

Resolution – Executive Session (if required)

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:___________________________

It is anticipated that the executive session will take approximately___________; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Closed Session

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.

Moved  Seconded
AYE  NAY  Time

Motion to return to open session.

Moved  Seconded
AYE  NAY  Time
Adjournment

A motion was made by Mr. Leingang seconded by Mr. Signorello to adjourn the meeting at 7:38PM.

Motion carries

Respectfully submitted,

Susan Guercio
School Business Administrator
Board Secretary

Next scheduled board meeting: March 27, 2018 – Sherman gymnasium/auditorium - 7:00 PM