

**ROSELLE PARK SCHOOL DISTRICT**  
**Office of the Superintendent**

March 2, 2018

**TO:** Loren Harms, President  
Members of the Board of Education  
**FROM:** Pedro Garrido, Superintendent  
**SUBJECT:** AGENDA FOR BOARD MEETING – **March 6, 2018**

***Notice of Meeting***

This meeting, held in Sherman School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

***Roll Call***

President Harms	Matthew Leingang
Vice President Miller	Sundjata Sekou
Kevin Cancino	Joseph Signorello, Jr
Matthew Leingang (arrived 6:17)	
<i>Troy Gerten, Chad Hemenway, Kimberly Powers were absent from this meeting.</i>	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

***Flag Salute***

***Resolution – Executive Session***

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Security – the Superintendent provided the Board with an update on school security.
2. Student Matters - the Superintendent provided the Board with an update on a student matter.
3. Student Matters - the Superintendent provided the Board with an update on a student matter.
4. Student Matters - the Superintendent provided the Board with an update on a student matter.

It is anticipated that the executive session will take approximately 60 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Mr. Cancino	Seconded: Mr. Signorello	Time: 6:00PM
AYE: 5	NAY: 0	
Motion to return to public session (to be moved in public session)		
Moved: Mr. Sekou	Seconded: Mr. Signorello	Time: 7:02PM
AYE: 6	NAY: 0	

***Public Participation – 7:00 PM – Agenda Items Only***  
***Each member of the public may speak a maximum of three minutes.***

Jacob Magiera, 612 Sheridan Ave., questioned agenda item #12. Board Secretary Guercio responded.

Derek Czernikowski, questioned agenda item #8. Board Secretary Guercio responded.

Saul Qersdyn, questioned agenda items #5, #10, #11. Board Secretary Guercio responded.

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***Committee Reports***

Mr. Signorello reported on the School Security Committee meeting and the variety of measures being researched for possible implementation.

Mr. Leingang spoke about the Sherman’s PTA meeting and the parents’ concerns for security. Mr. Signorello attended the Middle School PTA meeting where there were similar concerns.

Vice President Miller reported on the Finance Committee meeting. He announced important dates including a Public Budget Workshop being held at the high school library media center on March 15, 2018 at 7 pm. The tentative budget must be adopted at the next board meeting.

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***Superintendent’s Report***

Superintendent Garrido reported on the QSAC visit, PARCC testing, Future Ready School certification and all the PTA meetings scheduled for the upcoming weeks.

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***PERSONNEL***

***Consent Agenda Motion – Personnel***

A motion was made by Mr. Sekou seconded by Mr. Cancino to approve the following agenda items 1 through 4.

***1. Medical/Maternity Leave of Absence Extension Requests***

To approve the following leave of absence extension requests (as recommended by the Superintendent)

	<u>From</u>	<u>To</u>
a. July Bennett T & G Teacher	December 18, 2017 through April 6, 2018	December 18, 2017 through May 8, 2018
b. Rachelle Langevin Speech Therapist	January 2, 2018 through March 26, 2018	January 2, 2018 through April 30, 2018

**2. Medical Leave of Absence Request – Robert Glomb (MS Social Studies)**

**RESOLVED**, that the board upon recommendation of the Superintendent, hereby approves the medical leave of Robert Glomb commencing on January 30, 2018 through May 31, 2018. The employee’s health benefits shall be maintained during this leave of absence.

**3. Change of Assignment**

To approve the following change of assignment for the 2017 – 2018 school year (as recommended by the Superintendent) (as per RPEA contract)

	<u>From</u>	<u>To</u>
a. Lisa Pedi Speech Therapist M1 \$60,124	January 2, 2018 through March 26, 2018 (mat. leave replacement)	January 2, 2018 through April 30, 2018 (R. Langevin) (pro-rated)
b. Charles Neri	Aldene Paraprofessional 4.75 hrs/day \$15.28/hr.	Aldene Paraprofessional 5.5 hrs day \$15.28/hr. (eff. 2/21/2018)
c. Faryn Evans	Sherman Paraprofessional 6 hrs/day \$15.28/hr. + \$1.00 toileting	Sherman Paraprofessional 5.5 hrs/day \$15.28/hr. + \$1.00 toileting (eff. 3/5/2018)

**4. Additional MS Extra-Curricular Proctors/Chaperones 2017 – 2018**

To approve the following middle school extra-curricular proctors/chaperones for the 2017 – 2018 school year: (as recommended by the Superintendent)

Athletic Proctors \$ 40/event

Activity Chaperones \$32.26/hr.

Annamarie Morrison  
Cristin Sedelmaier

Kristen Battaglia  
Jamie Carlson

On roll call, motion carries

**EDUCATION**

A motion was made by Mr. Cancino seconded by Mr. Sekou to approve the following agenda items number 5 through 6.

**5. Education Programs**

To approve the following education program(s) for the 2017-2018 school year:

Home Instruction

#110	5 hrs./wk./per subj.	2/23/18 – TBD	\$34.83/hr.
#111	10 hrs./wk./per subj.	2/20/18 – TBD	\$34.83/hr.

Mental Health Assessment

#112	The Family Resource Center	\$175
#113	The Family Resource Center	\$225

Home Instruction

#114	1 hr./wk./per subj.	2/21/18 – TBD	\$34.83/hr.
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Tuition (Incoming)

#115	West Orange	2/27/18 – 6/30/18	\$31,255(pro-rated)
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Cancellation of Tuition & Transportation (Outgoing)

#117	The Honor Ridge Academy	as of 2/27/18
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**6. Educational Trip Requests**

To approve the following district educational trip requests:

- a. Overlook Hospital, Summit                      March 13, 2018                      Grades 9-12  
Students will attend the career field & have exposure to many health professions
  
- b. NJSIAA Individual State Wrestling Tournament, Boardwalk Hall, Atlantic City  
March 2 – 4, 2018                      Grades 9 – 12  
Wrestlers who were regional qualifiers will compete at the state level.

Motion carries

**BUSINESS**

A motion was made by Mr. Signorello seconded by Vice President Miller to approve the following agenda items 7 through 12.

## 7. *Monthly Certification*

### A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of February 28, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

### B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of February 28, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

## 8. *Use of Buildings and Grounds*

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Soccer Club – Games & Practices  
Roselle Park Middle School – fields  
Monday through Friday, March 24 – June 24, 2018  
\*6:00PM – 8:00PM (\*provided no extra innings in school games)  
Saturday, Sunday, March 24 – June 24, 2018  
9:00AM – 8:00PM  
Roselle Park Middle School – Students' Cafeteria  
Thursday, March 8, 2018  
7:00PM – 9:00PM

*Use of Buildings and Grounds continued*

- b. Roselle Park Soccer Club – Games & Practices  
Roselle Park High School – Lower Colfax Fields  
Wednesdays, Thursdays, March 12 – June 24, 2018  
6:00PM – 8:00PM  
Saturdays, Sundays, March 12 – June 24, 2018  
9:00AM – 5:30PM  
(exceptions per J. Foy – HS Baseball/Softball schedule)
  
- c. Roselle Park Youth Baseball/Softball League – Games & Practices  
Roselle Park High School – Colfax & Webster fields  
Mondays, Tuesdays, Fridays, Saturdays, Sundays, March 12 –June 24, 2018  
6:00PM – 8:00PM – Colfax  
Mondays – Fridays, March 12 –June 24, 2018  
6:00PM – 8:00PM – Webster  
Saturdays, Sundays, March 12 –June 24, 2018  
9:00AM – 8:00PM – Webster
  
- d. Roselle Park Recreational Basketball – Practices  
Anthony Signorello Youth Center –gymnasium  
Mondays, Fridays, March 3, 9, 12, 16, 19, 23, 26, 2018  
6:30PM – 8:30PM
  
- e. Borough of Roselle Park – USO 5K Walk/Run  
Roselle Park High School - Herm Shaw Field  
Saturday, May 5, 2018  
8:00AM – 3:00PM
  
- f. Roselle Park PTSA – Zumba Fundraiser  
Roselle Park High School – students’ cafeteria  
Tuesday, April 17, 2018  
6:00PM – 8:00PM
  
- g. Roselle Park Class of 2020 – Pro-Wrestling Fundraiser  
Roselle Park High School – gymnasium  
Friday, April 20, 2018  
6:00PM – 10:30PM
  
- h. Roselle Park Youth Baseball/Softball League – Pictures  
Roselle Park High School – students’ cafeteria  
Saturday, May 12, 2018  
8:00AM – 1:00PM
  
- i. Panther Soccer Club – Practice  
Roselle Park High School – Upper Colfax fields  
Wednesdays, March 7 – June 13, 2018  
\*6:00PM – 8:00PM (\*provided no extra innings in school games)

**9. Approval of Bills**

To approve the following bills for the month of March 2018:

General Current Expense	\$92,995.97
Capital Outlay	\$15,674.67
Enterprise Fund	<u>\$35,215.41</u>
Total	\$143,886.05

**10. Public Budget Hearing**

To establish Tuesday, April 24, 2018 at 7:00 PM as the Public Budget Hearing, to be held in the High School Auditorium, 185 West Webster Avenue.

**11. Approval of Minutes**

To approve the following minutes:

February 6, 2018

February 20, 2018

**12. Approval of Transfers**

To approve the following transfers for the month of February 2018:

OTHER PURCHASE SERV	11-000-211-500	\$10,520.00	\$1,150.00	\$11,670.00
PURCH PROF SERVICES	11-000-213-300	\$11,358.00	\$67.00	\$11,425.00
SUPPLIES & MATERIALS	11-000-218-600	\$3,977.00	\$780.00	\$4,757.00
MISC EXPENDITURES	11-000-270-890	\$3,000.00	\$24.00	\$3,024.00
DCRP CONTRIBUTION	11-000-291-249	\$15,548.91	\$10,000.00	\$25,548.91
RENTAL OF LAND & BUILD	11-000-262-441	\$211,000.00	-\$1,930.00	\$209,070.00
SUPPLIES & MATERIALS	11-000-213-600	\$11,960.00	-\$67.00	\$11,893.00
TRANSPORTATION SUPPLIES	11-000-270-615	\$1,000.00	-\$24.00	\$976.00
HEALTH BENEFITS	11-000-291-270	\$6,040,669.10	-\$10,000.00	\$6,030,669.10
		\$6,309,033.01	\$0.00	\$6,309,033.01

Mr. Cancino abstains from item #8i

Minutes  
March 6, 2018  
Open Session  
Motion carries

***New Business***

The RPBOE meeting on March 20, 2018 has been rescheduled for March 27, 2018

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***Public Participation***

***Each member of the public may speak a maximum of three minutes.***

Jacob Magiera, questioned the budget process and health benefit costs.

Saul Qersdyn, questioned if BOE members gave notice of their absence. He also asked about funding for the wrestling competition in Atlantic City and gave a suggestion for contract negotiations. He inquired about considering a policy of arming teachers to which Mr. Garrido and Mr. Harms responded in the negative.

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***Resolution – Executive Session (if required)***

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:\_\_\_\_\_

It is anticipated that the executive session will take approximately\_\_\_\_\_; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

***Closed Session***

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved	Seconded	
AYE	NAY	Time

Motion to return to open session.		
Moved	Seconded	
AYE	NAY	Time



Minutes  
March 6, 2018  
Open Session

***Adjournment***

A motion was made by Mr. Leingang seconded by Mr. Signorello to adjourn the meeting at 7:38PM.

Motion carries

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Respectfully submitted,

Susan Guercio  
School Business Administrator  
Board Secretary

Next scheduled board meeting: March 27, 2018 – Sherman gymnasium/auditorium - 7:00 PM