

**ROSELLE PARK SCHOOL DISTRICT**  
**Office of the Superintendent**

June 23, 2017

**TO:** Christopher Miller, President  
Members of the Board of Education  
**FROM:** Pedro Garrido, Superintendent  
**SUBJECT:** AGENDA FOR BOARD MEETING – **June 27, 2017**

***Notice of Meeting***

This meeting, held in the Roselle Park Middle School auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

***Roll Call***

President Miller	_____	Kimberly Powers	_____
Vice President Harms	_____	Sundjata Sekou	_____
Rodric Bowman	_____	Joseph Signorello, Jr.	_____
Kevin Cancino	_____	Jeofrey Vita	_____
Troy Gerten	_____		
Pedro Garrido, Superintendent of Schools			_____
Susan Guercio, School Business Administrator/Board Secretary			_____
Jennifer Osborne, Board Attorney			_____

***Flag Salute***

***Resolution – Executive Session***

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Attorney/Client Privilege
2. Personnel

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7:00p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved	Seconded	Time
AYE	NAY	
Motion to return to public session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

***Public Participation – 7:00 PM – Agenda Items Only***  
***Each member of the public may speak a maximum of three minutes.***

***Committee/Liaison Reports***

***Superintendent’s Report***

***POLICY***

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_  
to approve ***agenda items 1 through 15.***

***1. District Policy – Adopt 5118***

To approve the following NONRESIDENTS revised district policy:

5118 NONRESIDENTS

***2. District Policy – Adopt 5119***

To approve the following TRANSFERS revised district policy:

5119 TRANSFERS

***3. District Policy – Adopt 5125***

To approve the following STUDENT RECORDS revised district policy:

5125 STUDENT RECORDS

**4. *District Policy – Adopt 5127***

To approve the following COMMENCEMENT ACTIVITIES revised district policy:

5127 COMMENCEMENT ACTIVITIES

**5. *District Policy – Second Reading 5131.6***

To approve the following DRUGS, ALCOHOL, STEROIDS, TOBACCO revised district policy: (second reading)

5131.6 DRUGS, ALCOHOL, STEROIDS, TOBACCO

**6. *District Policy – Second Reading 5136***

To approve the following FUND-RAISING ACTIVITIES revised district policy: (second reading)

5136 FUND-RAISING ACTIVITIES

**7. *District Policy – Second Reading 5141***

To approve the following HEALTH revised district policy: (second reading)

5141 HEALTH

**8. *District Policy – Second Reading 5141.3***

To approve the following HEALTH EXAMINATIONS AND IMMUNIZATIONS revised district policy: (second reading)

5141.3 HEALTH EXAMINATIONS AND IMMUNIZATIONS

**9. *District Policy – Second Reading 5141.6***

To approve the following SUICIDE AND SELF-DESTRUCTIVE BEHAVIOR revised district policy: (second reading)

5141.6 SUICIDE AND SELF-DESTRUCTIVE BEHAVIOR

**10. *District Policy – Second Reading 5142***

To approve the following PUPIL SAFETY revised district policy: (second reading)

5142 PUPIL SAFETY

**11. *District Policy – First Reading 5145.4***

To approve the following EQUAL EDUCATIONAL OPPORTUNITY revised district policy: (first reading)

5145.4 EQUAL EDUCATIONAL OPPORTUNITY

**12. *District Policy – First Reading 6142.2***

To approve the following ENGLISH AS A SECOND LANGUAGE; BILINGUAL PROGRAMS revised district policy: (first reading)

6142.2 ENGLISH AS A SECOND LANGUAGE; BILINGUAL PROGRAMS

**13. *District Policy – First Reading 6142.12***

To approve the following CAREER AND TECHNICAL EDUCATION revised district policy: (first reading)

6142.12 CAREER AND TECHNICAL EDUCATION

**14. District Policy – First Reading 6142.13**

To approve the following HIV PREVENTION EDUCATION revised district policy: (first reading)

6142.13 HIV PREVENTION EDUCATION

**15. District Policy – First Reading 6144**

To approve the following CONTROVERSIAL ISSUES revised district policy: (first reading)

6144 CONTROVERSIAL ISSUES

Vice President Harms	_____	Ms. Powers	_____
Mr. Bowman	_____	Mr. Sekou	_____
Mr. Cancino	_____	Mr. Signorello	_____
Mr. Gerten	_____	Mr. Vita	_____
		President Miller	_____

On roll call, motion \_\_\_\_\_

## ***PERSONNEL***

### ***Consent Agenda Motion – Personnel***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the following ***agenda items 16 through 23.***

#### ***16. Staff Resignations***

To approve the following staff resignations: (as recommended by the Superintendent)

- a. Donna Perez, ECC, Paraprofessional, effective June 30, 2017.
- b. Melissa Szoc-Cruz, ECC, Paraprofessional, effective June 30, 2017
- c. Maria DeOliveira, Robert Gordon, Paraprofessional, effective June 30, 2017.
- d. Tatiana Neri, Aldene, School Nurse, effective June 30, 2017.
- e. Dan Kessler, High School, Paraprofessional, effective June 30, 2017.
- f. Angelica Yataco, Aldene Paraprofessional, effective June 30, 2017.
- g. Jason Kaulfers, High School Paraprofessional, effective June 30, 2017.

#### ***17. Staff Appointments***

To approve the following staff appointments: (as recommended by the Superintendent)  
(as per RPEA contract)

- a. Danielle Pallotta, Robert Gordon, Elementary Teacher, effective September 1, 2017 through December 15, 2017 at M1 \$60,124 (pro-rated) (mat. leave) (repl. J. Bennett)
- b. Patricia Difrancesco, Aldene, Paraprofessional, effective September 1, 2017 through June 30, 2018, at 5.5hrs/day, 5 days/week + Braille Transcriber for \$15.28/hr. (repl. O. Shoji-Jaworski)
- c. Jovan Siconolfi, Aldene, Paraprofessional, effective September 1, 2017 through June 30, 2018 at 4.75hrs./day, 5 days/week + toileting for \$15.28/hr. (repl. D. Perez)
- d. Kellie Grochocki, MS Math Teacher, effective September 1, 2017 through November 1, 2017 at B1 \$55,873 (pro-rated) (mat. leave) (repl. J. Nevitt)

**18. Staff Transfers/Change of Assignment 2017-2018**

To approve the following change of assignments for the 2017-2018 school year:  
 (as recommended by the Superintendent) (as per RPEA contract) (effective September 1, 2017)

	<u>From:</u>	<u>To:</u>
a. Loretta Smith-Hardy	0.5 ESL Teacher RG 0.5 T&G District	1.0 ESL Teacher Aldene
b. Arzot Gjakova	0.5 Custodian 0.5 Skilled Maintenance	1.0 Skilled Maintenance
c. Jill Bury	ECC Special Ed. Teacher	RG Special Ed. Teacher
d. Megan Ripka	ECC Special Ed. Teacher	Aldene Spec. Ed. Teacher
e. Sabrina Casale	ECC Special Ed. Teacher	Sherman Special Ed. Teacher
f. Kerri Cartnick	ECC School Nurse	Sherman School Nurse
g. Rebecca Mc Evoy	RG Special Ed. Teacher	Sherman Special Ed. Teacher
h. Vanessa Garaio	Robert Gordon ESL Teacher	Aldene ESL Teacher
i. Carol Rickert	RG PT Basic Skills Teacher \$31,701	RG Interventionist \$63,402 (pro-rated) (mat leave) (repl. J. Gilchrist) eff. 10/16/17 - 4/27/18
j. Isabel Guarino	Aldene ESL Teacher	RG Bilingual/ESL Teacher

**19. Additional 2017 Special Services Summer Child Study Team Personnel**

To approve the following additional staff for the summer of 2017:

Speech Therapists	Tara Mc Donald, Mary Reagan
Case Manager	Amy Giaccio
Special Education Teacher	Nicole Stevens

**20. *Additional/Revised 2017 Extended School Year Staff***

Approval of the following additional/revised 2017 Extended School Year Staff: (as recommended by the Superintendent)

<b>Name</b>	<b>Days/Weeks</b>	<b>Position</b>	<b>Hrs./Day</b>	<b>Salary/Hr.</b>
Karla Manchester		Nurse (sub)		\$34.83/hr.
Stephanie Gomez	2	Speech	4	\$34.83/hr.
Rachelle Langevin	2	Speech	4	\$34.83/hr.
Tara McDonald	2	Speech	4	\$34.83/hr.
Mary Reagan	2	Speech	4	\$34.83/hr.
Emilie Gallagher	4	Paraprofessional +toileting	4	\$14.89/hr.+\$1.00
Cheryl Gamba	4	Paraprofessional +toileting	4	\$14.89/hr.+\$1.00
Valdete Zherka	4	Paraprofessional +toileting	4	\$14.89/hr.+\$1.00
Fiona Henry	4	Paraprofessional	4	\$14.89/hr.
Michelle Paterno	4	Paraprofessional	2.5	\$14.89/hr.
Angelica Yataco	4	Paraprofessional +toileting	2.5	\$14.89/hr.+\$1.00
Lynn Matthews	4	Paraprofessional +toileting	4	\$14.89/hr.+\$1.00
Fiona Henry	2	Bus Aide	2	\$14.89/hr.
Norine Marando		Bus Aide (sub)		\$14.89/hr.
Joanna Ollinick		Bus Aide (sub)		\$14.89/hr.
Debbie Serafinas		Bus Aide (sub)		\$14.89/hr.

**21. *Employment Contract***

Approval to authorize the following employment contract: (copies on file in business office)

Susan Guercio, School Business Administrator/Board Secretary, effective July 1, 2017 to June 30, 2018.

**22. *Middle School Additional Extra-Curricular Assignments***

To approve the following additional 2016-2017 extra-curricular assignments: (as recommended by the Superintendent)

MS Activity Chaperones - \$32.26/hr.

Shaun Lacey Amy Balestrino



**23. *Salary Adjustment***

To approve a one-time \$300 increase in salary for obtaining a boiler license for Ray Parenteau, custodian. (as recommended by the Superintendent)  
(as per RPEA contract)

Vice President Harms	_____	Ms. Powers	_____
Mr. Bowman	_____	Mr. Sekou	_____
Mr. Cancino	_____	Mr. Signorello	_____
Mr. Gerten	_____	Mr. Vita	_____
		President Miller	_____

On roll call, motion \_\_\_\_\_

**EDUCATION**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the following ***agenda items numbered 24 and 26.***

**24. Education Programs 2016-2017**

To approve the following summer education program(s) for the 2016-2017 school year:

Fit to Return

#121 The Family Resource Center \$175

Bedside Instruction

#122 1/hr./wk. Trinitas – UCESC 6/9/17-TBD \$64/hr.

#128 1 hr./day Professional Education Services, Inc. 6/9/17-TBD \$34.83/hr.

Tuition Terminated

#123 Perth Amboy 6/2/17

#129 The Deron 1 School 6/14/17

Bilingual Child Study Team Psychological Evaluations

#124 Sylvia Martins-Neno \$450

#125 Sylvia Martins-Neno \$450

Bilingual Child Study Team Educational Evaluations

#126 Maria Alvarez \$450

#127 Maria Alvarez \$450

Home Instruction

#130 2 hrs./wk./per subject 6/15/17-TBD \$34.83/hr.

**25. Education Programs 2017-2018**

To approve the following summer education program(s) for the 2017-2018 school year:

<u>Tuition &amp; Transportation – Terminated</u>			
#33	The Deron 1 School		
<u>2017-2018 Extended School Year Tuition and Transportation – Terminated</u>			
#34	The Deron 1 School		
<u>Extended School Year Physical Therapy Services</u>			
#35	Therapy Source	6/26/17-7/27/17	\$88/hr.

**26. Harassment/ Intimidation/Bullying Incident**

To affirm the Superintendent’s recommendation on the following harassment/ intimidation/bullying incident:

#16029

Motion \_\_\_\_\_

**BUSINESS**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the following **agenda items 27 through 32.**

**27. Approval of Bills**

To approve the following bills for the month of June 2017:

General Current Expense	\$131,150.70
Special Revenue Funds	\$ 5,910.00
Enterprise Fund	\$ 39,350.88
Summer Camp	<u>\$ 3,883.09</u>
Total	\$180,294.67

## **28. Use of Buildings and Grounds Requests**

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a) Roselle Park Youth Cheerleading - Practice  
Robert Gordon – gymnasium  
Monday – Thursday, September – December 2017  
6:00PM – 9:00PM
- b) Roselle Park Summer Camp – Crisis Center Training  
Roselle Park High School – classroom  
Monday, Tuesday, June 26, 27, 2017  
8:00AM – 4:00PM
- c) Roselle Park Summer Camp  
Roselle Park High School – classrooms  
Monday – Friday, June 22 – August 18, 2017  
7:00AM – 6:00PM
- d) Roselle Park Arts Festival – Educator’s Art & Film Festival  
Anthony Signorello Youth Center  
Saturday, September 23, 2017  
9:00AM – 9:00PM
- e) Indo American Seniors Association  
Roselle Park Middle School – auditorium, students’ cafeteria  
Friday, July 14, 2017  
5:00PM – 11:00PM
- f) Roselle Park Youth Baseball/Softball League – Practices & Games  
Roselle Park High School, Herm Shaw Field  
Saturdays, Sundays, July 1-30, 2017, 9:00AM – 12:00PM  
Wednesdays, July 5 -26, 2017, 6:00PM – 8:30PM  
Friday, Saturday, Sunday, July 28 – 30, 2017 9:00AM -9:00PM  
Tuesday, Wednesday, Thursday, July 5, 11, 13, 19, 2017, 6:00PM – 8:30PM
- g) Roselle Park Youth Football League – Practices  
Herm Shaw Field  
Monday – Friday, July 31 – August 31, 2017  
6:00PM – 8:00PM

*Use of Buildings and Grounds Requests continued*

- h) Roselle Park Soccer Club – Practices  
Herm Shaw Field, Colfax Soccer Field  
Saturdays, July 2017, 9:00AM – 8:00PM (except July 1, 29, 2017)  
9:00AM – 8:00PM  
Monday – Friday, 6:00PM – 8:30PM (except July 28, 31, 2017)  
Saturdays, August 2017  
9:00AM – 8:00PM
  
- i) Roselle Park Soccer Club – Practices  
Roselle Park High School, Webster Ave. Soccer Field  
Monday – Friday, July 2017 (except July 5, 11, 13, 19, 2017)  
5:00PM – 8:30PM  
Saturdays, July 2017 (except July 1, 29, 2017)  
12:00PM – 8:00PM  
Monday – Friday, August 2017 (except August 21-25, 2017)  
5:00PM – 8:30PM  
Saturdays, August 2017  
9:00AM – 8:00PM
  
- j) Roselle Park High School Stem Program  
Roselle Park High School – classroom  
Thursdays, June 29 – July 27, 2017  
5:00PM – 8:00PM

**29. *District Contracts***

To approve the following district contracts: (copies on file in business office)

- a. Kaseya, annual maintenance contract, \$4,104
- b. Denbar Construction, concrete and paving work, \$6,275
- c. FX Home Remodeling, renovation for two new classrooms in Sherman School, \$17,050.
- d. Triad Protective Services, Inc., security monitoring and maintenance charge, \$5,095
- e. West Interactive Services Corp., School Messenger contract, \$8,373.
- f. Federal Fire Protection, required annual testing and inspection of all fire extinguishers and sprinkler systems in the district, \$5,755.
- g. CQI Water Treatment, annual water treatment for all boilers in district, \$5,900.
- h. Phoenix Advisors, LLC, Required Continuing Disclosure Agent for school year 2017-2018, \$850
- i. A & S Boiler & Burner, Annual boiler cleaning for the district for 2016-2017 school year, \$8,499.

*District Contracts continued*

- j. Genesis Educational Services, Computerized Student Information System and annual maintenance fee, \$11,600.
- k. Educational Data Services, Inc., License and maintenance 2017-2018 cooperative purchasing and bidding services, \$ 9,200.
- l. Care Station, P.A., Medical services for the 2017-2018 school year, \$ 19,950
- m. Computer Solutions, Inc., Budgetary Accounting and Personnel software support system agreement, \$ 8,040.
- n. Cicariello Brothers, Annual trash removal for all district buildings, \$20,028.
- o. F.A.S.T. – Fire and Security Technologies, Inspection and testing of all fire alarm systems in the district, \$ 4,418.

**30. *Authorization of Offer Contracts***

To authorize the Superintendent of Schools to offer contracts in the absence of board meetings during the months of July and August to candidates to fill vacant positions for the start of school in September 2017.

**31. *2017-2018 Lunch Prices***

To approve the following breakfast/lunch prices for the 2017-2018 school year:

	<u>High</u>	<u>Middle</u>	<u>EJF-Aldene</u>	<u>Robert Gordon</u>	<u>Sherman</u>
<u>Breakfast</u>					
student	\$1.75	\$1.50	\$1.50	\$1.50	\$1.50
adult	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50
reduced	\$ .30	\$ .30	\$ .30	\$ .30	\$ .30
<u>Lunch</u>					
student	\$2.95	\$2.95	\$2.75	\$2.75	\$2.75
adult	\$3.55	\$3.55	\$3.55	\$3.55	\$3.55
reduced	\$ .40	\$ .40	\$ .40	\$ .40	\$ .40
<u>Milk Unflavored/Flavored</u>					
student	\$ .60	\$ .60	\$ .60	\$ .60	\$ .60
adult	\$ .60	\$ .60	\$ .60	\$ .60	\$ .60

**32. *Substitute Salaries***

To approve the following substitute/home instruction salaries for the 2017-2018 school year: (same as last year)

<u>Substitutes</u>	
Secretaries	\$75.00/day
Paraprofessionals	\$11.50/hr
Aides	\$10.50 /hr
Lunch Aides	\$ 9.00/hr
Maintenance Workers	\$17.00/hr
Custodians	\$13.00/hr
<u>Teachers</u>	
Substitute Certified	\$ 95.00/day
NJ Teacher Certified	\$100.00/day
Nurse (NJ school nurse certified only)	\$150.00/day
<u>Home Instruction</u>	\$ 34.83/hr

Motion \_\_\_\_\_

***New Business***

***Public Participation – 7:00 PM – Agenda Items Only***  
***Each member of the public may speak a maximum of three minutes.***

***Resolution – Executive Session (if required)***

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: \_\_\_\_\_

It is anticipated that the executive session will take approximately \_\_\_\_; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

***Executive Session***

Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/client privilege.

Moved	Seconded	Time
AYE	NAY	

Motion to return to open session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

***Adjournment***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_ to adjourn the meeting at \_\_\_\_ p.m.

Motion \_\_\_\_\_

Next scheduled board meeting: July 25, 2017 – Middle School Auditorium 7:00PM