ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

June 21, 2019

TO: Loren Harms, President
Members of the Board of Education

FROM: Pedro Garrido, Superintendent

SUBJECT: AGENDA FOR BOARD MEETING – June 25, 2019

Notice of Meeting
This meeting, held in the Roselle Park Middle School auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call
President Harms ______ Matthew Leingang ______
Vice President Signorello ______ Christopher Miller ______
Susan Carlstrom ______ Kimberly Powers ______
Marissa Falcon ______
Chad Hemenway ______
Pedro Garrido, Superintendent of Schools ______
Susan Guercio, School Business Administrator/Board Secretary ______
Jennifer Osborne, Board Attorney ______

Flag Salute

Resolution – Executive Session
RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Matters of Attorney/Client Privilege

It is anticipated that the executive session will take approximately 60 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved Seconded Time
AYE NAY

Motion to return to public session (to be moved in public session)

Moved Seconded Time
AYE NAY
Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Committee/Liaison Reports

Superintendent’s Report

NJDOE School Self-Assessment for Determining Grades – District & School Grade Report 2016-2017

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by ________________________seconded by ________________________to approve the following agenda items 1 through 11.

1. District Substitutes
   Approval of additional district substitutes. (as recommended by the Superintendent)
   Custodians=$13/hr., Bus Drivers-$31/hr.

<table>
<thead>
<tr>
<th>CUSTODIAN</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Connor Mc Donough</td>
<td>624 Roosevelt St., RP</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BUS DRIVER</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joan Alexiades</td>
<td>124 Walnut St., RP</td>
</tr>
</tbody>
</table>

2. Staff Resignations

   To approve the following staff resignations: (as recommended by the Superintendent)
   
a. Steven Lahullier, Robert Gordon, Technology Teacher, effective June 21, 2019
3. **Change of Assignment  2019-2020**

To approve the following change of assignments for the 2019-2020 school year effective September 1, 2019 through June 30, 2020: (as recommended by the Superintendent)

a. Kelley Slater  
   **From:** Sherman LLD Teacher  
   B6 $59,489  
   **To:** Sherman Resource Room  
   B6 $59,489

b. Nicole Stevens  
   **From:** Sherman Resource Room  
   M17 $81,516  
   **To:** Sherman LLD Teacher  
   M17 $81,516

c. Dena Wilds  
   **From:** Sherman Grade 4 Teacher  
   M15 $81,374  
   **To:** Sherman Reading Intervention  
   M15 $81,374

d. Mari C. Lordi  
   **From:** Middle School SS Teacher (leave replacement)  
   B2 $57,654  
   **To:** Middle School SS Teacher (full time)(repl. R. Glomb)  
   B2 $57,654

e. Megan Ripka  
   **From:** Aldene School Resource Room Teacher M9 $66,840  
   **To:** Preschool Master Teacher M9 $66,840

f. Jill Afarian  
   **From:** Preschool PIRT  
   M10 $68,474  
   **To:** Sherman Preschool Teacher M10 $68,474

4. **Staff Appointments**

To approve the following staff appointments: (as recommended by the Superintendent)

a. Melissa Szoc-Cruz, Aldene, Pre-School Teacher, effective September 1, 2019 through June 30, 2020 at B1 $57,443 (repl. A. Berrian)

b. Jeanette Garcia, Robert Gordon, ESL Teacher, effective September 1, 2019 through June 30, 2020 at B3 $57,865 (repl. V. Hernandez)

c. Marina Nezius, High School, French Teacher, effective September 1, 2019 through June 30, 2020 at M19 $86,070 (repl. K. Cure)

d. Nancy Murray, Aldene, Cafeteria Aide, effective September 1, 2019 at $11/hr. (repl. D. Lastra)
Agenda
June 25, 2019
Open Session

Staff Appointments Continued:

e. Jacqueline Rocchio, Robert Gordon, Basic Skills Teacher, effective September 1, 2019 through June 30, 2020 at M2 $61,905 (repl. G. Pelaez)

f. Gina Cesaro, Part-Time Preschool Secretary, effective September 1, 2019 through June 30, 2020 at Step 1 $28,460 (new position through Preschool Grant)

g. Jared Foy, Summer Technology Helper, effective July 1, 2019 to September 1, 2019 at $11/hr.

5. **Staffing List**

To approve of the attached Roselle Park Education Association /Roselle Park Administrator Association staffing list for the 2019-2020 school year.
(as recommended by the Superintendent)

6. **2019 Summer Credit Recovery Program Staff**

To approve the following staff to monitor the Summer Credit Recovery Program at $34.83/hr. (no cost to the district)

Anna Maria Matarredona    Mary Baumann

7. **Non-Union Staffing List**

To approve the attached non-union staffing list for the 2019-2020 school year.
(as recommended by the Superintendent)

8. **Summer Studio Program Personnel**

To approve the personnel for the summer program in Architectural Design called Summer Studio, 6hrs./day, Monday-Friday, July 9-26, 2019 at $34.83/hr.

Angelena Hreczny
9. **Retirement Compensation**

Approval to pay the following retirement compensation as recommended by the Superintendent: (in accordance with respective CBAs.)

<table>
<thead>
<tr>
<th>Paraprofessionals</th>
<th>Teachers</th>
<th>Secretaries</th>
<th>Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Susana McNamara</td>
<td>James Ragucci</td>
<td>James Ragucci</td>
<td>Assunta Padovano</td>
</tr>
<tr>
<td>$30 X 11.5 sick days</td>
<td>$100 X 173.5 sick day</td>
<td>$100 X 168.5 sick days</td>
<td>$135 X 187 sick days</td>
</tr>
<tr>
<td>$345</td>
<td>$17,350</td>
<td>$16,850</td>
<td>$25,000 max.</td>
</tr>
<tr>
<td>Gina Faria</td>
<td>Gina Faria</td>
<td>Irene Baran</td>
<td>Jane Fuzo</td>
</tr>
<tr>
<td>$100 X 25.5 sick days</td>
<td>$100 X 183.5 sick days</td>
<td>$100 X 290 sick days</td>
<td>$45 X 34 sick days</td>
</tr>
<tr>
<td>$2,550</td>
<td>$18,350</td>
<td>$22,400 max.</td>
<td>$1,530</td>
</tr>
<tr>
<td>Joanne Carbotti</td>
<td>Diane Appleby</td>
<td>Judy Kurz</td>
<td>Administration</td>
</tr>
<tr>
<td>$100 X 183.5 sick days</td>
<td>$100 X 168.5 sick days</td>
<td>$100 X 239 sick days</td>
<td>Assunta Padovano</td>
</tr>
<tr>
<td>$18,350</td>
<td>$16,850</td>
<td>$22,400 max.</td>
<td>$25,000 max.</td>
</tr>
<tr>
<td>Diane Appleby</td>
<td>Irene Baran</td>
<td>Kathy MacDonald</td>
<td></td>
</tr>
<tr>
<td>$100 X 168.5 sick days</td>
<td>$100 X 290 sick days</td>
<td>$100 X 280 sick days</td>
<td></td>
</tr>
<tr>
<td>$16,850</td>
<td>$22,400 max.</td>
<td>$22,400 max.</td>
<td></td>
</tr>
<tr>
<td>Irene Baran</td>
<td>Judy Kurz</td>
<td>Kathy MacDonald</td>
<td></td>
</tr>
<tr>
<td>$100 X 239 sick days</td>
<td>$100 X 280 sick days</td>
<td>$100 X 8 sick days</td>
<td></td>
</tr>
<tr>
<td>$22,400 max.</td>
<td>$22,400 max.</td>
<td>$800</td>
<td></td>
</tr>
<tr>
<td>Kathy Cure</td>
<td>Kathy Cure</td>
<td>Kathy Cure</td>
<td></td>
</tr>
<tr>
<td>$100 X 8 sick days</td>
<td>$100 X 280 sick days</td>
<td>$100 X 8 sick days</td>
<td></td>
</tr>
<tr>
<td>$800</td>
<td>$22,400 max.</td>
<td>$800</td>
<td></td>
</tr>
</tbody>
</table>

10. **Additional 2019 Extended School Year Staff**

Approval of the following additional/revised 2019 Extended School Year Staff: (as recommended by the Superintendent)

<table>
<thead>
<tr>
<th>Name</th>
<th>Days/Weeks</th>
<th>Position</th>
<th>Hrs./Day</th>
<th>Salary/Hr.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lorraine Loza</td>
<td>4</td>
<td>Nurse</td>
<td>4hrs.</td>
<td>$34.83</td>
</tr>
<tr>
<td>Nicole Stevens</td>
<td>4</td>
<td>Special Ed Teacher</td>
<td>4hrs.</td>
<td>$34.83</td>
</tr>
<tr>
<td>Maria Alvarez</td>
<td></td>
<td>Paraprofessional (sub)</td>
<td>4 hrs</td>
<td>$15.74</td>
</tr>
<tr>
<td>Zaida Lopez</td>
<td></td>
<td>Paraprofessional (sub)</td>
<td>4 hrs</td>
<td>$15.74</td>
</tr>
</tbody>
</table>
11. **Additional Special Services Summer Child Study Team Personnel**

To appoint the following Special Services 2019 Summer Personnel:
(as recommended by the Superintendent) (as needed)

Physical Therapist (eval only)  Maria Samadjopoulos
Speech Language  Marissa Manzi
Case Manager  Andrea Kozodoy
Special Ed Teacher  Emily Brewster

<table>
<thead>
<tr>
<th>Service</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Case Management</td>
<td>$204.00/case</td>
</tr>
<tr>
<td>Child Study Team Evaluations</td>
<td>$420.00/case</td>
</tr>
<tr>
<td>Required CST Meeting</td>
<td>$100/case</td>
</tr>
<tr>
<td>Teacher</td>
<td>$34.83/hr.</td>
</tr>
</tbody>
</table>

Vice President Signorello _____  Mr. Leingang  ____
Ms. Carlstrom  ____  Mr. Miller  ____
Ms. Falcon  ____  Ms. Powers  ____
Mr. Hemenway  ____  President Harms  ____

On roll call, motion  ______

---

**EDUCATION**

A motion was made by ____________________ seconded by ____________________
to approve the following *agenda items numbered 12 and 15.*

12. **Education Programs 2018 – 2019**

To approve the following education program(s) for the 2018-2019 school year:

- **Bedside Instruction**
  - #251  Summit Oaks Hospital  5/hrs./wk.  6/10/19 – TBD  $47.47/hr.

- **Bilingual Child Study Team Psychological Evaluation (Spanish)**
  - #252  Sylvia Martins-Neno  $450
13. **Education Programs 2019 – 2020**

To approve the following education program(s) for the 2019-2020 school year:

**Direct Instructional TVI**
#28  Monique Coleman  Vistas Educational Partners  4 hrs./wk.  $160/hr.

**Distance Braille Transcription**
#29  Monique Coleman  Vistas Educational Partners  20 hrs./wk.  $55/hr.

14. **Comprehensive Equity Plan**

To approve the Roselle Park Public Schools Comprehensive Equity Plan for the Academic Years 2019-2020 through 2021-2022 for submission to the county office.

15. **Educational Trip Requests**

To approve the following 2019 district educational trip requests:

Cornell Wrestling Camp  6/28/19 - 7/1/19  RPHS Wrestling Team

Wrestlers will be instructed in the Cornell technique to improve their wrestling ability.

**Motion _____**

**BUSINESS**

A motion was made by ____________________seconded by ____________________
to approve the following *agenda items 16. through 24.*

16. **Approval of Bills**

To approve the following bills for the month of June 2019:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Current Expense</td>
<td>$276,520.66</td>
</tr>
<tr>
<td>Special Revenue Funds</td>
<td>$9,150.50</td>
</tr>
<tr>
<td>Enterprise Fund</td>
<td>$12,312.17</td>
</tr>
<tr>
<td>Summer Camp</td>
<td>$22,400.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$320,383.33</strong></td>
</tr>
</tbody>
</table>
17. **Use of Buildings and Grounds Requests**

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

a. Roselle Park Youth Baseball & Softball League – Tournaments
   Roselle Park High School – Colfax & Webster Fields
   Thursday – Sunday, July 18–21, 25-28, 2019
   Thursday, Friday, 6:00PM – 9:00PM
   Saturday, Sunday, 8:00AM – 9:00PM

b. Roselle Park Recreational Volleyball/Basketball – Open Gyms
   Anthony Signorello Youth Center – gymnasium
   Friday, June 14, 2019
   6:30PM – 8:30PM

c. Class of 1969 Reunion Tour
   Roselle Park High School
   Friday, June 28, 2019
   7:00 PM - 11:00 PM

d. Roselle Park Soccer Club – Practices & Games
   Roselle Park High School – Webster Field
   Monday, Tuesday, Wednesday & Friday, 5:00 PM – 8:30 PM
   July, 8,9,10,12,15,16,17,22, 23, 24, 29,30, and 31, 2019
   August 2, 5, 6,7,9,12,13,14,16,19,20,21,23,26,27,28,30, 2019
   Saturday, 9:00 AM – 4:30 PM
   July 9, 2019 & August 3 & 10, 2019
   Saturday, 12 noon – 4:30 PM
   August 17, 24, & 31, 2019
   Roselle Park High School – Colfax Field
   Monday, Wednesday, & Thursday, 5:00 PM – 8:30 PM
   July, 8,10,11,15,17,22,24,29, & 31, 2019
   Saturday, 9:00 AM – 4:30 PM
   July 6, and August 3, & 10, 2019
   Saturday, 12 noon – 4:30 PM
   August 17, 24, & 31, 2019

e. Roselle Park Youth Baseball Softball League Games
   Roselle Park High School – Colfax & Webster Fields
   Thursday, June 27, Monday July 1, Friday July 5,
   Wednesday, July 10 and Thursday, July 11, 2019
   6:00 PM – 9:00 PM
18. **District Contracts**

To approve the following district contracts: (copies on file in business office)

a. J and J Gym Floors, LLC, recoating of high school gym floor, $3,290  
b. FX Home Remodeling,  
c. Triad Protective Services, Inc., security monitoring and maintenance charge, $5,440  
d. Federal Fire Protection, required annual testing and inspection of all fire extinguishers and sprinkler systems in the district, $5,390.  
f. Genesis Educational Services, Computerized Student Information System and annual maintenance fee, $14,043.  
g. Educational Data Services, Inc., License and maintenance 2019-2020 cooperative purchasing and bidding services, $9,330.  
h. Care Station, P.A., Medical services for the 2019-2020 school year, $19,950  
i. Computer Solutions, Inc., Budgetary Accounting and Personnel software support system agreement, $11,760.  
j. Cicariello Brothers, Annual trash removal for all district buildings, $20,028.  
k. Reynolds Plumbing and Heating, replace radiators at Robert Gordon, $6,457.  
l. Electrical Applications, Inc., electrical work for Sherman school generator, $33,700.  
m. Xerox Corporation, Copiers and printers throughout the district, $79,169.  
n. Turn-Key Technologies, Inc., technology service contract, $15,077.

19. **Approval of Minutes**

To approve the following minutes:

June 11, 2019

20. **Authorization of Offer Contracts**

To authorize the Superintendent of Schools to offer contracts in the absence of board meetings during the months of July and August to candidates to fill vacant positions for the start of school in September 2019.
21. **2019-2020 Lunch Prices**

To approve the following breakfast/lunch prices for the 2019-2020 school year:

<table>
<thead>
<tr>
<th></th>
<th>High</th>
<th>Middle</th>
<th>EJF-Aldene</th>
<th>Robert Gordon</th>
<th>Sherman</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>student</td>
<td>$1.85</td>
<td>$1.60</td>
<td>$1.60</td>
<td>$1.60</td>
<td>$1.60</td>
</tr>
<tr>
<td>adult</td>
<td>$2.50</td>
<td>$2.50</td>
<td>$2.50</td>
<td>$2.50</td>
<td>$2.50</td>
</tr>
<tr>
<td>reduced</td>
<td>$ .30</td>
<td>$ .30</td>
<td>$ .30</td>
<td>$ .30</td>
<td>$ .30</td>
</tr>
<tr>
<td>Lunch</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>student</td>
<td>$3.25</td>
<td>$3.25</td>
<td>$3.00</td>
<td>$3.00</td>
<td>$3.00</td>
</tr>
<tr>
<td>adult</td>
<td>$4.00</td>
<td>$4.00</td>
<td>$4.00</td>
<td>$4.00</td>
<td>$4.00</td>
</tr>
<tr>
<td>reduced</td>
<td>$ .40</td>
<td>$ .40</td>
<td>$ .40</td>
<td>$ .40</td>
<td>$ .40</td>
</tr>
<tr>
<td>Milk Unflavored/Flavored</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>student</td>
<td>$ .80</td>
<td>$ .80</td>
<td>$ .80</td>
<td>$ .80</td>
<td>$ .80</td>
</tr>
<tr>
<td>adult</td>
<td>$ .80</td>
<td>$ .80</td>
<td>$ .80</td>
<td>$ .80</td>
<td>$ .80</td>
</tr>
</tbody>
</table>

22. **Substitute Salaries**

To approve the following substitute/home instruction salaries for the 2019-2020 school year:

|                |        |        |            |                |         |
|----------------|--------|--------|------------|                |         |
| Substitutes    |        |        |            |                |         |
| Secretaries    |        |        |            |                | $75.00/day |
| Paraprofessionals |        |        |            |                | $13.00/hr  |
| Clerical Aides |        |        |            |                | $11.00/hr  |
| Lunch Aides    |        |        |            |                | $11.00/hr  |
| Maintenance Workers |        |        |            |                | $17.00/hr  |
| Custodians     |        |        |            |                | $13.00/hr  |
| Teachers       |        |        |            |                |         |
| Substitute Certified |        |        |            |                | $ 95.00/day |
| NJ Teacher Certified |        |        |            |                | $100.00/day |
| Nurse (NJ school nurse certified only) |        |        |            |                | $150.00/day |
| Home Instruction |        |        |            |                | $ 34.83/hr  |
23. **Secretary/Treasurer Report**

   To approve the attached secretary/treasurer report for the period ending May 31, 2019

24. **Line Item Transfers/Bill Pay Authorization**

   To approve the following:

   1. Direct the Business Administrator to make line item transfers within the 2018-2019 budget or to transfer funds from fund balance as needed to close out the 2018-2019 school year.

   2. Direct the Business Administrator to pay all bills through August 2019.

Motion _____

A motion was made by ______________________ seconded by ______________________ to approve the following **agenda item 25.**

25. **Capital Reserve**

   WHEREAS, NJAC 6A:23A-14.4 et seq. permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

   WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution and

   WHEREAS, the Roselle Park Board of Education wishes to deposit current year surplus up to $500,000.00 into a Capital Reserve account at year end, and

   WHEREAS, the Roselle Park Board of Education has determined that up to $500,000 is available for such purpose of transfer;

   NOW THEREFORE BE IT RESOLVED by the Roselle Park Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.
Vice President Signorello    Mr. Leingang
Ms. Carlstrom                Mr. Miller
Ms. Falcon                    Ms. Powers
Mr. Hemenway                  President Harms

On roll call, motion ______

A motion was made by ____________________ seconded by ____________________
to approve the following agenda item 26.

26. Roselle Park Administrators’ Association Contract Resolution

BE IT RESOLVED, that the Roselle Park Board of Education, upon recommendation of
the Negotiations Committee, hereby approves the Memorandum of Agreement, signed
tentative Agreement(s) and Salary Guides, and the terms contained therein, that have
been approved by the Roselle Park Administrators’ Association for the years 2019-2022,
based upon proofreading and correction of any typographical errors and other incidental
omissions and errors as agreed upon by the parties.

Vice President Signorello    Mr. Leingang
Ms. Carlstrom                Mr. Miller
Ms. Falcon                    Ms. Powers
Mr. Hemenway                  President Harms

On roll call, motion ______

Continuing Business

New Business

Public Participation
Each member of the public may speak a maximum of three minutes.
Resolution – Executive Session (if required)

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: Matters of Attorney/Client Privilege.

It is anticipated that the executive session will take approximately 90 minutes; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Executive Session

Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;

Moved

Seconded

Time

AYE

NAY

Motion to return to open session (to be moved in public session)

Moved

Seconded

Time

AYE

NAY

Adjournment

A motion was made by _______________ seconded by _______________ to adjourn the meeting at _____ p.m.

Motion ______

Next scheduled board meeting: July 23, 2019 – Middle School Auditorium at 7:00PM