ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

January 18, 2019

TO:       Loren Harms, President
         Members of the Board of Education
FROM:    Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – January 22, 2019

Notice of Meeting
This meeting, held in the Middle School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website.

Roll Call
President Harms ______ Matthew Leingang ______
Vice President Signorello ______ Christopher Miller ______
Susan Carlstrom ______ Kimberly Powers ______
Marissa Falcon ______ Paul Santangelo ______
Chad Hemenway ______
Pedro Garrido, Superintendent of Schools ______
Susan Guercio, School Business Administrator/Board Secretary ______
Jennifer Osborne, Board Attorney ______

Flag Salute

Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Committee Reports

Principal’s Report
Student Recognition

The following students are being recognized for their continuous commitment to ensure Kindness all year round as well as involvement with:

National Junior Honor Society – Sensory Garden Fundraiser
Sylvia Altman                  Michelina Muscaritolo
Amparo Sanchez                Samantha Ryan
Jamie Stefanski               Josephine Taglialavore
Isabella Valdes               Julia Tribiano
Sarah Wenskoski               Ava Zdanowicz
Andrew Batista

Aedan Gayanilo – Sensory Garden   Richard Luna – Sensory Garden
Jacob Piakowski – Fire Drill Assistant Cooper Crawford – Essay Contest
Jake Swirz – Chess Club Initiative

Superintendent’s Report

POLICY

A motion was made by _______________ and seconded by _______________ to approve agenda item 1.

1. **District Policy – Adopt 5330**

To approve the following ADMINISTERING AN OPIOID ANTIDOTE district policy:

5330 ADMINISTERING AN OPIOID ANTIDOTE

Vice President Signorello    Mr. Leingang
Ms. Carlstrom                Mr. Miller
Ms. Falcon                   Ms. Powers
Mr. Hemenway                 Mr. Santangelo
President Harms              

On roll call, motion _____
PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by ________________________seconded by __________________ to approve the following agenda items 2 through 11.

2. **Staff Appointments**

To approve the following staff appointments: (as recommended by the Superintendent) (as per RPEA contract)

b. Ivy Lam, District Bookkeeper, effective February 4, 2019 through June 30, 2019, at $48,162 (pro-rated)

3. **High/Middle School Extra-Curricular Advisors/Coaches 2018-2019**

To approve the following high/middle school extra-curricular advisors/coaches for the 2018-2019 school year: (as recommended by the Superintendent) (as per RPEA contract except where noted *volunteer)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Step</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doug Panetta</td>
<td>Musical Director</td>
<td>B</td>
<td>$4,687</td>
</tr>
<tr>
<td>Eric Witkowski</td>
<td>Vocal Director</td>
<td>B</td>
<td>$4,234</td>
</tr>
<tr>
<td>Andrew Williamson</td>
<td>Orchestra Director</td>
<td>B</td>
<td>$4,234</td>
</tr>
<tr>
<td>Tammy Dombrowski</td>
<td>Choreographer</td>
<td>B</td>
<td>$3,988</td>
</tr>
<tr>
<td>Ray Tucci</td>
<td>Co-Set Director</td>
<td>B</td>
<td>$2215.50</td>
</tr>
<tr>
<td>Arthur Henn</td>
<td>Co-Set Director</td>
<td>A</td>
<td>$2,157.50</td>
</tr>
<tr>
<td>Valentina Arango</td>
<td>Technical Director</td>
<td>B</td>
<td>$4,006</td>
</tr>
<tr>
<td>Richard Greco</td>
<td>HS Boys Tennis Coach</td>
<td>1-1</td>
<td>$4,409</td>
</tr>
<tr>
<td>Robert Harms</td>
<td>MS Asst. Baseball Coach</td>
<td></td>
<td>Volunteer</td>
</tr>
<tr>
<td>Jessica Weingart</td>
<td>Winter Cheerleading Advisor</td>
<td></td>
<td>$2,927 (pro-rated)</td>
</tr>
</tbody>
</table>

4. **Sick Day Bank**

To approve an agreement between the Roselle Park Board of Education and the Roselle Park Education Association to permit RPEA members to donate one (1) sick day each on a volunteer basis to Melanie Canter, District Enterprise Clerk/Data Specialist. (to include administrators, custodian/maintenance and full time non-unit personnel)
5.  **Anthony Signorello Youth Program Lead Counselor/Front Desk**

To approve the following Anthony Signorello Youth Program afterschool lead counselor/front desk effective for the 2018-2019 school year: (as recommended by the Superintendent) (to be paid through borough funds)

David O’Connor - $20/hr.

6.  **Change of Assignment**

To approve the following change of assignment: (as recommended by the Superintendent) (as per RPEA contract)

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sarah Quinty</td>
<td>MS Math Teacher</td>
</tr>
<tr>
<td>9/1/18 to 3/4/19</td>
<td>9/1/18 to 6/30/19</td>
</tr>
<tr>
<td>B1 $56,663 (pro-rated)</td>
<td>B1 $56,663</td>
</tr>
<tr>
<td>a.  MS Student, Council Advisor</td>
<td>Jessica Weingart</td>
</tr>
<tr>
<td>9/1/18 to 6/30/19</td>
<td>12/21/18 to 6/30/19</td>
</tr>
<tr>
<td>$1,696</td>
<td>Emily Brewster</td>
</tr>
<tr>
<td></td>
<td>11/5/18 to 12/20/18</td>
</tr>
<tr>
<td></td>
<td>$1,696 (pro-rated)</td>
</tr>
</tbody>
</table>

7.  **Staff Resignation**

To accept the following resignation (as recommended by the Superintendent)

Rebecca Riley, Aldene, Kindergarten Teacher, effective March 11, 2019
8. **WISE “Energize with Math” Personnel**

To appoint the following WISE “Energize with Math” personnel at $34.83 per hour: (as recommended by the Superintendent) (as per RPEA contract) (January – April 2019)

(26 sessions) 6 teachers per session

**Robert Gordon Teachers**
Gina Cesaro  Lisa Guarnaccio
Josephine Marino  Kristen Kulbaba
Carol Rickert  Lynn Matthews

**Substitutes**
Veronica Hernandez
Brooke Provino

(26 sessions) 6 teachers per session

**EJF-Aldene Teachers**
Andrea Cruz  Lisa Irizarry
Jodi Foy  Rebecca Lataweic
Judy Nese  Nicole Quaglia
Alexandra Martinho  Jessica Rozewski
Rebecca Antonelli

(26 sessions) 9 teachers per session

**Sherman School Teachers**
Jennifer Burgos, Denise Matarante, Katie Chierico, Michelle Cholankeril, Karina DiLillo
Lorraine Mazzeo, Randi Sheps, Jane Garretson, Dena Wilds

**Substitutes:** B. Scholz, W. Ozeri, Nicole Stevens, C. Dimakos, N. Stevens

9. **Additional Sections**

To approve the following teachers to teach an additional class for the 2018-2019 school year: (as recommended by the Superintendent) (mat leave) (repl. D. Nocciolo) (as per RPEA contract salary)

| High School  | Subject | 1/80  | $764.06  
eff. 1/16/19-1/30/19 |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Sergio Salas</td>
<td>MPS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Melissa Rinaldi-Hahn</td>
<td>MPS</td>
<td>1/160</td>
<td>$515.58 eff. 1/16/19-1/30/19</td>
</tr>
</tbody>
</table>
10. **Elementary Reading/Math Intervention**

   To approve the following staff to provide before/after school instruction in Reading or Math Intervention at the contractual rate of $34.83/hour (as recommended by the Superintendent)

   24 sessions total - January 2019 until April 2019  
   Katherine Parsons  Karina DiLillo  Denise Matarante

11. **Professional Development/Curriculum Support**

   To approve the following staff to provide professional development at the contractual rate of $34.83/hour (as recommended by the Superintendent)

   Michelle Lynch – 20 hours  Tamara Pires – 20 hours  
   Christine Beaver – 5 hours  Jamie O’Connell – 80 hours

   Vice President Signorello  Mr. Leingang  
   Ms. Carlstrom  Mr. Miller  
   Ms. Falcon  Ms. Powers  
   Mr. Hemenway  Mr. Santangelo  
   President Harms

On roll call, motion _____
EDUCATION

A motion was made by ________________________ seconded by ___________________ to approve the following agenda items numbered 12 through 15.

12. Education Programs

To approve the following education program(s) for the 2018-2019 school year:

**Bedside Instruction**
#195 GenPysch Adolescent Program 5 hrs./wk. 1/4/19 – TBD $34.83/hr.

**Fit to Return**
#196 The Family Resource Center $175

**Bilingual Child Study Team Psychological Evaluation**
#197 Sylvia Martins-Neno – Psychological $450

**Home Instruction**
#198 2 hrs./wk./per subj. 1/16/18 – TBD $34.83/hr.

**Tuition (incoming)**
#199 West Orange $33,267

13. Educational Trip Requests

To approve the following district educational trip requests:

a. MCC Theater, New York February 20, 2019 Grade 9-12, Chorus
   Students will gain a better understanding of plot development, related vocabulary, professional musicality and stage etiquette.

b. Biz Town, Edison March 4, 2019 Grade 6 T&G
   Students in the T&G program will be attending the Junior Achievement event

14. Workshop Attendance Request

To approve the following staff workshop attendance request:

Brian Lowe, Physical Education Teacher, 101 Strategies for Strengthening Your Physical Education Program K-8, New Brunswick, February 6, 2019, $259.00
15. **Harassment/ Intimidation/Bullying Incidents**

To affirm the Superintendent’s recommendation on the following harassment/ intimidation/bullying incident:

#18002, #18003

Motion ____

**BUSINESS**

A motion was made by ________________________seconded by ___________________ to approve the following agenda items 16 through 23.

16. **Donation**

To accept a donation from The Work-Family Connection in the amount of $150.00. This donation will be used for school activities.

17. **Secretary/Treasurer Report**

To approve the secretary/treasurer report for the period ending October 31, 2018

18. **Approval of Bills**

To approve the following bills for the month of January 2019:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Current Expense</td>
<td>$384,855.70</td>
</tr>
<tr>
<td>Special Revenue Funds</td>
<td>$ 71,986.78</td>
</tr>
<tr>
<td>Enterprise Funds</td>
<td>$ 36,771.94</td>
</tr>
<tr>
<td>Total</td>
<td>$493,614.42</td>
</tr>
</tbody>
</table>
### 19. Federal Programs Salary Allocations for 2018-2019

To approve the following salary allocations for Federal programs for the 2018-2019 school year: (these salaries to be paid through Federal Grant monies)

<table>
<thead>
<tr>
<th>Teacher's Name</th>
<th>Total Salary</th>
<th>Program</th>
<th>%</th>
<th>Program Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>L. Amoroso</td>
<td>$61,547.00</td>
<td>Title I</td>
<td>20</td>
<td>$12,309.40</td>
</tr>
<tr>
<td>V. Arango-Correa</td>
<td>$61,547.00</td>
<td>Title I</td>
<td>20</td>
<td>$12,309.40</td>
</tr>
<tr>
<td>J. Gilchrist</td>
<td>$67,163.00</td>
<td>Title I</td>
<td>100</td>
<td>$67,163.00</td>
</tr>
<tr>
<td>K. Kowalski</td>
<td>$74,173.00</td>
<td>Title I</td>
<td>20</td>
<td>$14,834.60</td>
</tr>
<tr>
<td>K. Mooney</td>
<td>$90,147.00</td>
<td>Title I</td>
<td>20</td>
<td>$18,029.40</td>
</tr>
<tr>
<td>D. Nocciolo</td>
<td>$69,091.00</td>
<td>Title I</td>
<td>30</td>
<td>$20,727.30</td>
</tr>
<tr>
<td>G. Pelaez</td>
<td>$33,682.00</td>
<td>Title I</td>
<td>100</td>
<td>$33,682.00</td>
</tr>
<tr>
<td>C. Norton</td>
<td>$38,000.00</td>
<td>Title I</td>
<td>100</td>
<td>$38,000.00</td>
</tr>
<tr>
<td>M. Rinaldi-Hahn</td>
<td>$82,493.00</td>
<td>Title I</td>
<td>20</td>
<td>$16,498.60</td>
</tr>
<tr>
<td>K. Rusert</td>
<td>$33,023.00</td>
<td>Title I</td>
<td>100</td>
<td>$33,023.00</td>
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<tr>
<td>J. Weingart</td>
<td>$74,173.00</td>
<td>Title IIA</td>
<td>30</td>
<td>$22,251.90</td>
</tr>
<tr>
<td>I. Guarino</td>
<td>$87,615.00</td>
<td>Title III</td>
<td>22</td>
<td>$19,275.30</td>
</tr>
<tr>
<td>Aide's Name</td>
<td>Total Salary</td>
<td>Program</td>
<td>%</td>
<td>Program Salary</td>
</tr>
<tr>
<td>S. Califano</td>
<td>$19,653.00</td>
<td>IDEA B</td>
<td>100</td>
<td>$19,653.00</td>
</tr>
<tr>
<td>C. Gabriel</td>
<td>$8,184.00</td>
<td>IDEA B</td>
<td>100</td>
<td>$8,184.00</td>
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<tr>
<td>L. Heim</td>
<td>$21,420.00</td>
<td>IDEA B</td>
<td>100</td>
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<tr>
<td>L. Heinrich</td>
<td>$15,928.00</td>
<td>IDEA B</td>
<td>100</td>
<td>$15,928.00</td>
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<tr>
<td>D. Italiano</td>
<td>$17,376.00</td>
<td>IDEA B</td>
<td>100</td>
<td>$17,376.00</td>
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<tr>
<td>M. Kessler</td>
<td>$20,021.00</td>
<td>IDEA B</td>
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<td>$20,021.00</td>
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<tr>
<td>F. Lamroscchino</td>
<td>$17,376.00</td>
<td>IDEA B</td>
<td>100</td>
<td>$17,376.00</td>
</tr>
<tr>
<td>M. Leinberger</td>
<td>$15,929.00</td>
<td>IDEA B</td>
<td>100</td>
<td>$15,929.00</td>
</tr>
<tr>
<td>L. Matthews</td>
<td>$17,376.00</td>
<td>IDEA B</td>
<td>100</td>
<td>$17,376.00</td>
</tr>
<tr>
<td>S. McNamara</td>
<td>$7,444.00</td>
<td>IDEA B</td>
<td>100</td>
<td>$7,444.00</td>
</tr>
<tr>
<td>S. Mercaldi</td>
<td>$13,084.00</td>
<td>IDEA B</td>
<td>100</td>
<td>$13,084.00</td>
</tr>
<tr>
<td>M. Paterno</td>
<td>$19,549.00</td>
<td>IDEA B</td>
<td>100</td>
<td>$19,549.00</td>
</tr>
<tr>
<td>A. Riggi</td>
<td>$16,647.00</td>
<td>IDEA B</td>
<td>100</td>
<td>$16,647.00</td>
</tr>
<tr>
<td>Y. Rocha</td>
<td>$16,647.00</td>
<td>IDEA B</td>
<td>100</td>
<td>$16,647.00</td>
</tr>
<tr>
<td>V. Rocha-Sanchez</td>
<td>$15,929.00</td>
<td>IDEA B</td>
<td>100</td>
<td>$15,929.00</td>
</tr>
<tr>
<td>L. Samolewicz</td>
<td>$15,929.00</td>
<td>IDEA B</td>
<td>100</td>
<td>$15,929.00</td>
</tr>
<tr>
<td>M. Assuncao</td>
<td>$9,695.00</td>
<td>IDEA PS</td>
<td>88</td>
<td>$8,531.60</td>
</tr>
<tr>
<td>J. Siconolfi</td>
<td>$5,852.00</td>
<td>IDEA PS</td>
<td>100</td>
<td>$5,852.00</td>
</tr>
</tbody>
</table>
20. **Use of Buildings and Grounds**

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

a. Roselle Park Girl Scouts Troop 40033 – Kidness Event
   Anthony Signorello Youth Center – gymnasium, classroom
   Friday, February 22, 2019

b. Grade 5 Luncheon – Meetings
   Sherman School – students’ cafeteria
   Thursdays, February 21, March 14, April 25, May 9, 30, June 6, 2019
   7:30PM – 9:00PM

c. Roselle Park Recreational Basketball – Game
   Roselle Park Middle School – gymnasium
   Saturday, January 12, 2019
   8:15PM – 10:00PM

d. Roselle Park Recreational Basketball – Pictures
   Anthony Signorello Youth Center – gymnasium
   Saturday, January 26, 2019
   8:00AM – 3:00PM

21. **District Contracts**

To approve the following district contracts: (copies on file in business office)

a. With Staff Development Workshops, Inc. to provide preschool standards/literacy training and instructional planning support on January 31, 2019, as outlined by Preschool Grant requirements at a cost of $1,700 (funded by Preschool Education Expansion Aid)

b. With Data Warehousing Analytics Assessment Solutions to provide professional development training on Analyzing Growth Reports and Custom Reporting in Link-It on January 30, 2019 at a cost of $1,200 (funded by the ESEA Grant)
22. **NJSIG Indemnity and Trust and Agreement Resolution**

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Roselle Park Board of Education, herein after referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

1) This agreement is made by and between NJSIG and the Educational Institution;

2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2018, and ending July 1, 2021 at 12:01 a.m.;

3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;

4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;

6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;

7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;

8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG’s Plan of Risk Management;

9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;

10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney’s fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;

11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,

12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

23. Approval of Minutes

To approve the following minutes:

January 4, 2019
Continuing Business

New Business

Public Participation
Each member of the public may speak a maximum of three minutes.

Resolution – Executive Session (if required)
RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:___________________________

It is anticipated that the executive session will take approximately___________; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Closed Session
Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.

Moved
AYE

Seconded
NAY

AYE

NAY

Motion to return to open session.

Moved
Seconded

AYE

NAY

Time
Adjournment

A motion was made by ___________________________ seconded by __________________
to adjourn the meeting at ________ p.m.

Motion _____

Next scheduled board meeting: Tuesday, February 5, 2019 at the Aldene auditorium/gymnasium