

ROSELLE PARK SCHOOL DISTRICT

Office of the Superintendent

December 23, 2016

TO: Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR REORGANIZATION/PUBLIC MEETING – **January 3, 2017**

Notice of Meeting

This meeting, held in the Roselle Park Middle School auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website.

Roll Call

Alexander Balaban	_____	Christopher Miller	_____
Rodric Bowman	_____	Scott Nelson	_____
Kevin Cancino	_____	Sundjata Sekou	_____
Troy Gerten	_____	Jeofrey Vita	_____
Loren Harms	_____		
Pedro Garrido, Superintendent of Schools			_____
Susan Guercio, School Business Administrator/Board Secretary			_____
Jennifer Osborne, Board Attorney			_____

Flag Salute

Results of School Board Elections

Kimberly Powers	1167	Scott Nelson	556
Matthew Leingang	1038	Loren Harms	1095
Jeff Reagan	701	Joseph Signorello, Jr.	2010
Agron Meshi	249		

Administration of Oath to Newly Elected Board Members

Loren Harms, Joseph Signorello, Jr., and Kimberly Powers for (3) three year terms.

Roll Call of Newly Elected Board

Rodric Bowman	_____	Kimberly Powers	_____
Kevin Cancino	_____	Sundjata Sekou	_____
Troy Gerten	_____	Joseph Signorello, Jr.	_____
Loren Harms	_____	Jeofrey Vita	_____
Christopher Miller	_____		

ELECTION OF OFFICERS

A motion was made by _____ and seconded by _____
to approve ***agenda item 1.***

1. Board President

To appoint _____ as President of the Roselle Park Board of Education.

Motion _____

A motion was made by _____ and seconded by _____
to approve ***agenda item 2.***

2. Vice President

To appoint _____ as Vice President of the Roselle Park Board of Education

Motion _____

Public Participation – Reorganization Agenda Items Only (#3 - #19)

REORGANIZATION

A motion was made by _____ and seconded by _____
to approve the following ***agenda items 3 through 19.***

3. *Appointments*

To appoint the following staff:

- A. Attendance Officer, Sarah Costa
- B. Issuing Officer, Sarah Costa
- C. Employee Insurance Broker, Brown and Brown Benefit Advisors, Inc.
- D. Property, Casualty, Liability Insurance Broker, Judy Davies
- E. School Physicians: Richard Bezozo
- F. Treasurer of School Monies, Gregory Mayers
- G. Affirmative Action Officer, Paula Sicignano
- H. Section #504/ADA Compliance Officer, Susan Carlstrom
- I. Superintendent, Pedro Garrido (6/30/17)
- J. School Business Administrator/Board Secretary, Susan Guercio (6/30/17)
- K. Investment /Purchasing Officer, Susan Guercio
- L. Substance Awareness Coordinator, Angela Longo
- M. Asbestos/Health and Safety/Air Quality/AHERA Officer, Assunta Padavano
- N. Integrated Pest Management Coordinator, Assunta Padavano
- O. Right to Know, Chemical Hygiene, Officer, Assunta Padavano
- P. Custodian of Records, Susan Guercio
- Q. Anti-bullying Coordinator, Ellen Bachert
- R. Missing/Homeless Children Liaison, Susan Carlstrom
- S. Public Agency Compliance Officer, Susan Guercio

4. *District Policies*

To approve the adoption of the Roselle Park Board of Education Policies,
Code of Ethics, By-Laws and Rules and Regulations currently in effect.
(copy on file in board office and online @ www.rpsd.org)

5. *Appointment of Board Attorney*

WHEREAS, there exists from time to time a need for legal services for the Board of Education, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-5) provides for the award of contracts for this type of professional service without competitive bidding, and

WHEREAS, Anthony P. Sciarrillo of the firm Sciarrillo Cornell, Merlino, McKeever & Osborne, LLC., Westfield, NJ is well qualified and capable of providing these services,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Roselle Park, that Anthony P. Sciarrillo of the firm Sciarrillo Cornell, Merlino, McKeever & Osborne, LLC., Westfield, NJ is hereby appointed Board attorney (1/1/17 – 12/31/17). All legal fees will be billed at \$165 per hour.

6. *Appointment of Auditor*

WHEREAS, there exists a need for an annual audit of school accounts, and

WHEREAS, the firm of Robert A. Hulsart & Company, Wall, NJ is licensed as Public School Accountants and is fully capable of providing this service, and

WHEREAS, Robert A. Hulsart & Company satisfactorily conducted the school audit in 2016, and will be performing the school audit for the 2016-2017 school year, and

WHEREAS, the Public School Contracts Law (N.J.S.A. 18A:18A-5) provides for the award of contracts for this type of professional service without competitive bidding, and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Roselle Park, NJ as follows:

1. The firm of Robert A. Hulsart & Company, Wall, NJ is hereby appointed auditors for the accounts of the Board of Education (1/1/17 – 12/31/17) at a fee of \$18,500. (no change in fee since 2005-2006)

2. This contract is awarded without competitive bidding as a professional service under the provisions of the Public School Contracts law.

7. *Appointment of Architect*

WHEREAS, there exists a need for the services of an architect, and

WHEREAS, the Musial Group, P.A., Mountainside, NJ is a licensed architectural firm that has previously performed architectural services for the school district, including, but not limited to, design work for the district’s capital projects,

WHEREAS, the Board of Education desires that the services of the Musial Group, P.A. continue, and

WHEREAS, the Board, assisted by its attorney, and the Musial Group, P.A. have reached mutually agreeable contract terms for these services, now therefore be it

RESOLVED, that the Board of Education of the Borough of Roselle Park approves the appointment of the Musial Group, P.A., Mountainside, NJ as district architect,

BE IT FURTHER RESOLVED, that this contract is awarded without competitive bidding as a professional service under the provisions of the Public School Contracts law (NJSA 18A: 18A-5).

8. *Annual Meeting Dates*

To establish monthly meeting dates for the period January 2017 through December 2017. Closed meetings shall start at *6:00 P.M. and will be held as noted below. The public session of the meeting will start at 7:00 P.M*. It may be necessary for the Board of Education to hold a closed session following each meeting to discuss a personnel matter or other exception to the sunshine law. Action may be taken in any open session. (subject to change) (*unless otherwise noted)

Middle School	January	3	January	17
Aldene	February	7	February	28
Sherman	March	7	March	21
RPHS	April	4	April	25
RPMS	May	9	May	23
RPMS	June	13	*June	27
			(closed session/no action/location TBA)	
RPMS	July		July	25
RPMS	August	8 (if necessary)	August	22
RPMS	September	5	September	19
Aldene	October	3	October	17
Sherman	November	7	November	21
RPHS	December	5	December	19 (if necessary)
RPMS	January	2	2018	

9. Organizational Chart

To approve the Roselle Park School District Organizational Chart.
(copy on file in board office)

10. Official District Newspapers

To establish the Star Ledger, the Home News Tribune, and the LocalSource as the Board's official newspapers.

11. Authorization to Advertise for Bids, Solicit Quotations or Purchase by State Contract

To authorize the Secretary/Business Administrator to advertise for bids, solicit quotations, purchase by State Contract or recommend for contract renewal the following items/services:

Air conditioners	Custodial uniforms	Office paper
Alarm system service/install	Electrical supplies	Paint
Athletic supplies & equip.	Electrical work	Periodical subscriptions
Auditorium seating	Floor repair/floor tile installation	Photocopiers
Boiler repair	Grounds supplies/equipment	Ventilating equipment
Boiler water treatment	Gym/classroom floor restoration	Replacement doors/hardware
Building materials	Hand and power tools	Roofing work
Calculators	Heating plant modifications	School furniture
Chalkboards/bulletin boards	Industrial arts supplies/equipment	School health supplies
Commercial printing	Internet service provider	School supplies
Computers & accessories	Janitorial supplies	Science supplies/equipment
Computer hardware maint.	Locker refinishing	Sidewalk and paving work
Computer networking	HVAC controls	Solid waste disposal
Carpeting	Audio visual equipment	Communications equipment
Stage drapery		

12. Use of Facilities Fees

To approve the following use of facility fees: (same since 2010-2011)

	<u>Elem/Middle/Academy</u>	<u>High School</u>
	Rate per hour/ 2 hour minimum	Rate per hour 2 hour minimum
Auditorium & Stage	\$75	\$95
Gymnasium	\$75	\$95
Special Rooms	\$30	\$35
Kitchen	\$50 *	\$75 *
Classrooms	\$25	\$25
Cafeteria	\$50	\$75
Custodial Over-Time**	Rate per hour	
Saturday	\$45	
Sunday	\$60	

* Must have food service company representative on duty.

** Custodial fees to be charged a minimum of ½ hour before and ½ hour after event subject to set-up and clean-up times.

13. Financial Investments/Board Operations

To approve the following:

- A. Establish the following depositories and authorize the School Business Administrator/ Board Secretary to invest idle funds in legal securities. The details of all investments shall be communicated to the Treasurer of School Monies forthwith and authorize the President, Treasurer and Secretary to transfer funds from Savings Accounts to Checking Accounts:

Wells Fargo Bank, Roselle	Business Administrator/Board Office Administrative Assistant for Payroll
Bank of America, Roselle	Business Administrator/Board Office Administrative Assistant for Payroll
TD Bank, NA	Business Administrator/Board Office Administrative Assistant for Payroll
State of NJ/Cash Management Fund (Bankers Trust)	Business Administrator/Board Office Administrative Assistant for Payroll
Municipal Bond Insurers Assurance (MBIA)	Business Administrator/Board Office Administrative Assistant for Payroll

Financial Investments/Board Operations continued

B. Approval of the following district financial accounts:

<u>Bank</u>	<u>Account Name</u>	<u>#of Signatures</u>	<u>Signatory Title</u>
TD Bank, NA	Retirement Account	1	Board Secretary or Superintendent
TD Bank, NA	Summer Camp	2	Director, Assistant to Director or SBA
TD Bank, NA	Warrant	3	Either Board President or Vice President Bd Secretary/Treasurer School Monies
TD Bank, NA	Payroll Agency	1	Superintendent of Schools or SBA
TD Bank, NA	Payroll	2	Treasurer School Monies & SBA
TD Bank, NA	Special Agency	1	Board Secretary or Superintendent
TD Bank, NA	Capital Reserve	2	Board Secretary & Superintendent
TD Bank, NA	Std. Act. Funds Elem/MS	2	Principal & Secretary
TD Bank, NA	HS General Association	2	Either Principal or Assistant Principal HS Bookkeeper
Wells Fargo-Norman	Howard Scholarship	2	Principal & MS Secretary
TD Bank, NA	Unemployment Trust	1	Board Secretary or Superintendent
TD Bank, NA	RPBOE Scholarship	1	Board Secretary or Superintendent
TD Bank, NA	HS Faculty	2	Bookkeeper & Secretary
Bank of America-RP	Vito Scarpelli Svc Awd	2	Principal & MS Secretary

C. Establishment of imprest petty cash accounts in the following amounts: (effective 7 /1/11)

Central Office	\$150.	Aldene School	\$50.
High School	\$125.	Sherman School	\$50.
Middle School	\$50.	Robert Gordon	\$50.
Special Services	\$50.	Curriculum Office	\$50.
Roselle Park Academy	\$50.	Early Childhood Center	\$50.

Funds are to be used for emergencies and small purchases only and not to subvert the intent of the regular purchasing procedures or for routine expenditures. No single expenditure shall exceed \$25.00

The principal of each school is responsible for proper disposition and accounting for funds in his/her charge; and the Board Secretary shall be responsible for the central office account.

All disbursements from petty cash shall be reported at the next regular monthly meeting of the Board. All petty cash funds shall be established by Board approved voucher and all unused money is to be returned to the depository at the close of each fiscal year.

14. Board Committees

To approve the following committees (President to select members in January):

<u>Facilities (includes)</u> Buildings & Grounds Renovations Use of Facilities	<u>School Board Operations (includes)</u> Policies Legislation NJSBA UCSBA
<u>Curriculum</u>	<u>Technology (includes)</u> Computers Networking RPTV
<u>Finance</u> Budget	<u>Committee of the Whole Board (includes)</u> Board Self Evaluation Superintendent's Evaluation
<u>Personnel (includes)</u> Contract Negotiations Central Office Reviews Enterprise Pay Scales	
<u>Liaisons/Contacts</u>	
EJF-Aldene PTA Robert Gordon PTA Sherman School PTA Middle School PTA High School PTSA High School Student Council	Citizens Educational Advisory Committee Recreation Mayor/Council NJSIAA Dads Club Union County Educational Services Morris/Union Jointure Union County Chamber of Commerce

15. Substitute Salaries

To approve the following substitute/home instruction salaries for the 2016-2017 school year:

<u>Substitutes</u>	
Secretaries	\$75.00/day
Paraprofessionals	\$13.00/hr.
Aides	\$10.50 /hr.
Lunch Aides	\$ 9.00/hr.
Maintenance Workers	\$17.00/hr.
Custodians	\$13.00/hr.
<u>Teachers:</u>	
Substitute Certified	\$95.00/day
NJ Teacher Certified	\$100.00/day
Nurse (NJ school nurse certified only)	\$150.00/day
Home Instruction	\$34.83/hr.

16. Standard Field Trips

To approve the following district field trips:

7 President's Park	NJ State Museum, Trenton
Acme, Kenilworth	Newark Museum
Applebee's, Union	Nomahegan Park, Cranford
Art & Soul Galleries, RP	NYC Financial District
Assumption Church, RP	Panera Bread, Springfield
Burger King, RP	Pizza Hut, Berkley Heights
Casano Center, RP	Prudential Center, Newark
Cheesequake Farms, Old Bridge	Pump It Up, RP
Chestnut Hardware, RP	Rahway Rec Center
Chestnut Hill, RP	Rita Pharmacy, RP
Chevy's Restaurant, Linden	Robert Gordon
Chiego Canter, RP	Roselle Park High School
College Of NJ, Ewing	Roselle Park Historical Society
Community Food Bank, Hillside	Roselle Park Library
Cornell Hall Nursing Home, Union	Roselle Park Middle School
Crayola Factory, Easton, PA	Roselle Park Police Department
Doyle's Unami Farm, Hillsborough	Roselle Park Post Office
Dunkin Donuts, RP	Sandy Hook State Park
EJF -Aldene	Shakespeare Theater of NJ, Madison
Elks Lodge, Union	Sherman
Family Dollar, RP	Six Flags Great Adventure, Jackson
Five Below, Springfield	Somerset Patriot Baseball
Froehlich Safety Center, Westfield	South Brunswick High School
Green Meadows Farm, Hazlet	St. John's University, Staten Island
Grounds For Sculpture, Hamilton	Sterling Mines
Holmdel Park & Activity Center	Suburban Golf Club, Union
Imagine That, Florham Park	Sun Tavern, RP
Jenkinson's Aquarium, Point Pleasant	Sunrise Diner, RP
Jersey Gardens Mall. Elizabeth	Terence Reilly #7, Elizabeth
Johnsonburg Camp Conv Center, Johnsonburg	Tommy's Joint, RP
JP Morgan Library & Museum, NYC	Trailside Museum, Mountainside
Junior Achievement PARK	Turtle Back Zoo, West Orange
Kean University, Union	UC Magnet School, Scotch Plains
Kent Place School, Summit	Union County College, Cranford
Kidz Village, Kennilworth	Union County Courthouse, Elizabeth
Liberty Science Center, Jersey City	Utopia Salon, Westfield
Manasquan Reservoir Enviromental Center, Howell	Vocational School, Scotch Plains
Martin Guitar Factory, Nazareth, PA	Warinanco Park, Roselle

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McDonald's RP
Metropolitan Museum
National Museum of Natural History, NY
NJ Carpenters Apprentice Training, Kenilworth

Washington Cross State Park, Titusville
Watchung Reservation, Mountainside
Winakung at Waterloo, Byram Twsp.

17. Travel and Related Expense Reimbursement

To approve the following resolution:

WHEREAS, the Roselle Park Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operations of the school district; and

WHEREAS, N.J.A.c.6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$250 per staff member where prior Board approval shall not be required unless this Annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C.6A:23B-1.1 et seq.; but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C.6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the Approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A. C. 6A:23B-1.2(b), to a maximum expenditure of \$25,000 for all staff and board members. (same since 2011-2012)

18. Interdistrict Public School Choice

To approve the following conditions in its Interdistrict Public School Choice policy Pursuant to N.J.A.C. 6:12-3.3(b)(1): A maximum of 2% per grade level per year subject to a total maximum of 7% of the total number of students enrolled in the district.

19. Continuing Disclosure Agent

To approve Phoenix Advisors, LLC as the district Continuing Disclosure Agent (1/1/17-12/31/17) at an annual fee of \$850

Motion _____

Public Participation – Agenda Items Only (#20 - #34)

Committee Reports

Superintendent’s Report

POLICY

A motion was made by _____ and seconded by _____
to approve **agenda items 20 and 21.**

20. District Policy – Second Reading

To approve the following BOARD OF EDUCATION MEETINGS revised district policy: (second reading)

1120 BOARD OF EDUCATION MEETINGS

21. District Policy – Second Reading

To approve the following PARTICIPATION BY THE PUBLIC revised district policy: (second reading)

1200 PARTICIPATION BY THE PUBLIC

Vice President	_____		
Rodric Bowman	_____	Kimberly Powers	_____
Kevin Cancino	_____	Sundjata Sekou	_____
Troy Gerten	_____	Joseph Signorello, Jr.	_____
Loren Harms	_____	Jeofrey Vita	_____
Christopher Miller	_____	President	_____

On roll call, motion _____

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by _____ seconded by _____
to approve the following ***agenda items 22 through 32.***

22. District Substitutes

Approval of additions to the district wide substitute list. (as recommended by the Superintendent) NJ Certified Teachers-\$100/day, Sub Certified-\$95/day, Secretary-\$75/day

TEACHERS

Kristin Gamba	438 Myrtle Ave., RP	Trintas/UCC AA '14	Nurse
Victoria Lago	300 Hemlock St., RP	Montclair BA '16	K-8
Dominick Silva	126 E. Colfax Ave., RP	Kean (attending)	6-12
Kayla White	29 Sunset Pl., Millington	Kean (attending)	6-12

SECRETARY

Nora DeNike	302 Newark Ave., Union
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23. Staff Retirement

To approve the following staff retirement effective July 1, 2017:
(as recommended by the Superintendent)

Mary Lou Gugger, Aldene, Elementary Teacher

24. Staff Resignations

To accept the following staff resignation: (as recommended by the Superintendent)

- a. Sarah Kanach, Aldene, Special Education Teacher, effective January 9, 2017
- b. Cielo Maria Cunha, Sherman, Lunch Aide, effective December 22, 2016

25. High School Extra-Curricular Advisors

Approval of the following high school extra-curricular advisors for the 2016-2017 school year: (as recommended by the Superintendent) (as per RPEA contract)

Vocal Director	Eric Witkowski	B	\$4,234
Orchestra Director	Andrew Williamson	A	\$4,028
Choreographer	Anya Warburg	A	\$3,792
Tech. Director	Valentina Arango	A	\$3,809
Set Director	Ray Tucci (50%)	A	\$2,107.50
	Joseph Charles (50%)	A	\$2,107.50
Winter Weight Rm	Nick Agoglia	B	\$2,600
Winter Head Cheer	Michelle Howell	B	\$2,927

26. Middle School Extra-Curricular Assignments

To approve the following 2016-2017 extra-curricular assignments: (as recommended by the Superintendent)

MS Athletic Proctors - \$40/event or MS Activity Chaperones - \$32.26/hr.

Staci Hartzler	Daniel Kessler	Brian Weingart
Kim Belford	Patricia Mawer	Cathy Pons
Tatiana Paredes	Daiana Permison	Joanna Ollinick
	Antonette Signorello	

27. *Medical Leave of Absence Extension - Judith Nese (Aldene, Elementary Teacher)*

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the extension of the medical leave of Judith Nese commencing on January 2, 2017 through February 3, 2017. The employee's health benefits shall be maintained during this leave of absence.

28. *Change of Assignment*

To approve the following change of assignment for the 2016-2017 school year: (as recommended by the Superintendent) (as per RPEA contract)

	<u>From:</u>	<u>To:</u>
a. Lauren Amoroso	HS English 9/1/16 to 2/3/17 M2 \$59,627	HS English 9/1/16 to 6/30/17
b. Maria DeOliveira	RG Paraprofessional PT 4.75 hrs./day, \$14.89/hr	RG Paraprofessional FT 6 hrs./day, \$14.89/hr effective 1/3/2017
c. Anthony Onorato	Aldene Paraprofessional 6.5 hrs./day +toileting	MS Paraprofessional 6 hrs./day effective 1/3/2017
d. Meghan Gibson	Aldene Paraprofessional 5.5 hrs./day	Aldene Paraprofessional 6.5 hrs./day effective 12/5/2016
e. Mary Kessler	Aldene Paraprofessional 6.75 hrs./day +toileting	Aldene Paraprofessional 6.25 hrs./day effective 1/3/2017
f. Andrea Cruz	Aldene Teacher 9/26/2016-11/18/2016	Aldene Teacher 9/26/2016-2/3/2017 B12 \$59,406 (repl. J. Nese)

29. Additional Lunch Supervisor Personnel

To approve the following lunchroom supervisors for the 2016-2017 school year as recommended by the Superintendent: (as per RPEA contract) (lunch supervisors - \$25/day)

	<u>EJF -Aldene</u>	
Gina Faria		Susanna McNamara

30. Professional Development

To approve the following personnel to prepare and present professional development at \$34.83/hr.: (as recommended by the Superintendent) (as per RPEA contract)

<u>Small Group Guided Reading Instruction - November 22 & 30, 2016</u>	
Alexandra Swirz	1.5 hours

31. Sick Day Bank

To approve an agreement between the Roselle Park Board of Education and the Roselle Park Education Association to permit RPEA members to donate one (1) sick day each on a volunteer basis to Lisa Guarnaccio, Robert Gordon paraprofessional. (to include administrators, custodian/maintenance and full time non-unit personnel)

32. Sick Day Bank

To approve an agreement between the Roselle Park Board of Education and the Roselle Park Education Association to permit RPEA members to donate one (1) sick day each on a volunteer basis to Kathy Cure, High School Teacher. (to include administrators, custodian/maintenance and full time non-unit personnel)

Vice President	_____		
Rodric Bowman	_____	Kimberly Powers	_____
Kevin Cancino	_____	Sundjata Sekou	_____
Troy Gerten	_____	Joseph Signorello, Jr.	_____
Loren Harms	_____	Jeofrey Vita	_____
Christopher Miller	_____	President	_____

On roll call, motion _____

EDUCATION

A motion was made by _____ seconded by _____
to approve the following ***agenda item numbered 33 through 35.***

33. *Education Program*

To approve the following education program(s) for the 2016-2017 school year:

Home Instruction

#78 1 hr./wk/per subj. 12/19/16 – TBD \$34.83/hr.

Psychiatric Evaluation

#79 Dr. R. Christopher Stucky \$400

Bedside Instruction

#80 1 hr. per subj. Robert Wood 12/14/16 – approx. 2 wks. \$47/hr.

34. *Harassment/ Intimidation/Bullying Incidents*

To affirm the Superintendent’s recommendation on the following harassment/
intimidation/bullying incident:

#16008 #16009 #16010

35. *ESL/Title 1 Summer Enrichment Program*

Approval to operate a Summer ESL/Title I Program, 17 total days, Tuesday-Wednesday
Thursday each week at Robert Gordon Elementary School, 9:00 AM -12:00 PM,
effective June 27 – August 3, 2017. (funded through NCLB/ESSA Grant)

Motion _____

BUSINESS

A motion was made by _____ seconded by _____
to approve the following **agenda items 36 through 38.**

36. Approval of Bills

To approve the following bills for the month of December 2016:

General Current Expense	\$457,988.13
Special Revenue Funds	\$ 25,421.25
Enterprise Fund	\$ 45,058.34
Summer Camp	<u>\$ 1,215.76</u>
Total	\$529,683.48

37. Comprehensive Annual Financial Report (CAFR)

To accept the 2016 Comprehensive Annual Financial Report (CAFR/Audit) and Auditor's Management Report on Administration Findings, prepared by Robert A. Hulsart and Company. There are no recommendations per the CAFR and AMR.

38. Use of Buildings and Grounds

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Recreational Wrestling - Practice
Roselle Park High School – students' cafeteria
Friday, Wednesday, December 14, 2016
5:00 PM – 8:00 PM
- b. Roselle Park Youth Cheerleading – Practices
Robert Gordon – gymnasium
Mondays – Thursdays, January – April 2017
6:00PM – 9:00PM

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Use of Buildings and Grounds continued

- c. Roselle Park Recreational Basketball – Practices
Sherman – gymnasium
December 20, 21, 22, 2016, January 10, 11, 12, 13, 17, 18, 19, 20, 24, 25, 26, 27,
31, February 1, 2, 3, 7, 8, 9, 10, 14, 15, 16, 17, 22, 23, 24, 28, March 1, 3, 7, 8, 9,
10, 14, 15, 16, 17, 21, 22, 23, 24, 2017
6:00PM – 9:00PM

Continuing Business

New Business

Public Participation

Resolution – Executive Session (if required)

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:_____

It is anticipated that the executive session will take approximately_____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Closed Session

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved	Seconded	
AYE	NAY	Time

Motion to return to open session.		
Moved	Seconded	
AYE	NAY	Time

Adjournment

A motion was made by _____seconded by _____
to adjourn the meeting at _____ p.m.

Motion _____

Next scheduled board meeting: Tuesday, Middle School auditorium January 17, 2017