TO: Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR REORGANIZATION/PUBLIC MEETING – January 3, 2017

Notice of Meeting
This meeting, held in the Roselle Park Middle School auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website.

Roll Call
Alexander Balaban _____  Christopher Miller _____
Rodric Bowman _____  Scott Nelson _____
Kevin Cancino _____  Sundjata Sekou _____
Troy Gerten _____  Jeofrey Vita _____
Loren Harms _____
Pedro Garrido, Superintendent of Schools _____
Susan Guercio, School Business Administrator/Board Secretary _____
Jennifer Osborne, Board Attorney _____

Flag Salute

Results of School Board Elections
Kimberly Powers 1167  Scott Nelson 556
Matthew Leingang 1038  Loren Harms 1095
Jeff Reagan 701  Joseph Signorello, Jr. 2010
Agron Meshi 249

Administration of Oath to Newly Elected Board Members
Loren Harms, Joseph Signorello, Jr., and Kimberly Powers for (3) three year terms.
Roll Call of Newly Elected Board

Rodric Bowman  ____  Kimberly Powers  ____
Kevin Cancino  ____  Sundjata Sekou  ____
Troy Gerten  ____  Joseph Signorello, Jr.  ____
Loren Harms  ____  Jeofrey Vita  ____
Christopher Miller  ____

ELECTION OF OFFICERS

A motion was made by ___________ and seconded by ___________ to approve agenda item 1.

1. **Board President**

   To appoint ________________ as President of the Roselle Park Board of Education.

   Motion _____

A motion was made by ___________ and seconded by ___________ to approve agenda item 2.

2. **Vice President**

   To appoint ________________ as Vice President of the Roselle Park Board of Education

   Motion _____
Public Participation – Reorganization Agenda Items Only (#3 - #19)

REORGANIZATION

A motion was made by _________________and seconded by ________________
to approve the following agenda items 3 through 19.

3. **Appointments**

To appoint the following staff:
A. Attendance Officer, Sarah Costa
B. Issuing Officer, Sarah Costa
C. Employee Insurance Broker, Brown and Brown Benefit Advisors, Inc.
D. Property, Casualty, Liability Insurance Broker, Judy Davies
E. School Physicians: Richard Bezozo
F. Treasurer of School Monies, Gregory Mayers
G. Affirmative Action Officer, Paula Sicignano
H. Section #504/ADA Compliance Officer, Susan Carlstrom
I. Superintendent, Pedro Garrido (6/30/17)
J. School Business Administrator/Board Secretary, Susan Guercio (6/30/17)
K. Investment/Purchasing Officer, Susan Guercio
L. Substance Awareness Coordinator, Angela Longo
M. Asbestos/Health and Safety/Air Quality/AHERA Officer, Assunta Padavano
N. Integrated Pest Management Coordinator, Assunta Padavano
O. Right to Know, Chemical Hygiene, Officer, Assunta Padavano
P. Custodian of Records, Susan Guercio
Q. Anti-bullying Coordinator, Ellen Bachert
R. Missing/Homeless Children Liaison, Susan Carlstrom
S. Public Agency Compliance Officer, Susan Guercio

4. **District Policies**

To approve the adoption of the Roselle Park Board of Education Policies,
Code of Ethics, By-Laws and Rules and Regulations currently in effect.
(copy on file in board office and online @ www.rpsd.org)
5. **Appointment of Board Attorney**

WHEREAS, there exists from time to time a need for legal services for the Board of Education, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-5) provides for the award of contracts for this type of professional service without competitive bidding, and

WHEREAS, Anthony P. Sciarrillo of the firm Sciarrillo Cornell, Merlino, McKeever & Osborne, LLC., Westfield, NJ is well qualified and capable of providing these services,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Roselle Park, that Anthony P. Sciarrillo of the firm Sciarrillo Cornell, Merlino, McKeever & Osborne, LLC., Westfield, NJ is hereby appointed Board attorney (1/1/17 – 12/31/17). All legal fees will be billed at $165 per hour.

6. **Appointment of Auditor**

WHEREAS, there exists a need for an annual audit of school accounts, and

WHEREAS, the firm of Robert A. Hulsart & Company, Wall, NJ is licensed as Public School Accountants and is fully capable of providing this service, and

WHEREAS, Robert A. Hulsart & Company satisfactorily conducted the school audit in 2016, and will be performing the school audit for the 2016-2017 school year, and

WHEREAS, the Public School Contracts Law (N.J.S.A. 18A:18A-5) provides for the award of contracts for this type of professional service without competitive bidding, and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Roselle Park, NJ as follows:

1. The firm of Robert A. Hulsart & Company, Wall, NJ is hereby appointed auditors for the accounts of the Board of Education (1/1/17 – 12/31/17) at a fee of $18,500. (no change in fee since 2005-2006)

2. This contract is awarded without competitive bidding as a professional service under the provisions of the Public School Contracts law.
7. **Appointment of Architect**

WHEREAS, there exists a need for the services of an architect, and

WHEREAS, the Musial Group, P.A., Mountainside, NJ is a licensed architectural firm that has previously performed architectural services for the school district, including, but not limited to, design work for the district’s capital projects,

WHEREAS, the Board of Education desires that the services of the Musial Group, P.A. continue, and

WHEREAS, the Board, assisted by its attorney, and the Musial Group, P.A. have reached mutually agreeable contract terms for these services, now therefore be it

RESOLVED, that the Board of Education of the Borough of Roselle Park approves the appointment of the Musial Group, P.A., Mountainside, NJ as district architect,

BE IT FURTHER RESOLVED, that this contract is awarded without competitive bidding as a professional service under the provisions of the Public School Contracts law (NJSA 18A: 18A-5).

8. **Annual Meeting Dates**

To establish monthly meeting dates for the period January 2017 through December 2017. Closed meetings shall start at *6:00 P.M. and will be held as noted below. The public session of the meeting will start at 7:00 P.M*. It may be necessary for the Board of Education to hold a closed session following each meeting to discuss a personnel matter or other exception to the sunshine law. Action may be taken in any open session. (subject to change) (*unless otherwise noted)

<table>
<thead>
<tr>
<th>School</th>
<th>Month</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Middle School</td>
<td>January</td>
<td>3</td>
</tr>
<tr>
<td>Aldene</td>
<td>February</td>
<td>7</td>
</tr>
<tr>
<td>Sherman</td>
<td>March</td>
<td>7</td>
</tr>
<tr>
<td>RPHS</td>
<td>April</td>
<td>4</td>
</tr>
<tr>
<td>RPMS</td>
<td>May</td>
<td>9</td>
</tr>
<tr>
<td>RPMS</td>
<td>June</td>
<td>13</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RPMS</td>
<td>July</td>
<td></td>
</tr>
<tr>
<td>RPMS</td>
<td>August</td>
<td>8 (if necessary)</td>
</tr>
<tr>
<td>RPMS</td>
<td>September</td>
<td>5</td>
</tr>
<tr>
<td>Aldene</td>
<td>October</td>
<td>3</td>
</tr>
<tr>
<td>Sherman</td>
<td>November</td>
<td>7</td>
</tr>
<tr>
<td>RPHS</td>
<td>December</td>
<td>5</td>
</tr>
<tr>
<td>RPMS</td>
<td>January</td>
<td>2</td>
</tr>
</tbody>
</table>
9. **Organizational Chart**

To approve the Roselle Park School District Organizational Chart.  
(copy on file in board office)

10. **Official District Newspapers**

To establish the Star Ledger, the Home News Tribune, and the LocalSource as the Board's official newspapers.

11. **Authorization to Advertise for Bids, Solicit Quotations or Purchase by State Contract**

To authorize the Secretary/Business Administrator to advertise for bids, solicit quotations, purchase by State Contract or recommend for contract renewal the following items/services:

<table>
<thead>
<tr>
<th>Air conditioners</th>
<th>Custodial uniforms</th>
<th>Office paper</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alarm system service/install</td>
<td>Electrical supplies</td>
<td>Paint</td>
</tr>
<tr>
<td>Athletic supplies &amp; equip.</td>
<td>Electrical work</td>
<td>Periodical subscriptions</td>
</tr>
<tr>
<td>Auditorium seating</td>
<td>Floor repair/floor tile installation</td>
<td>Photocopiers</td>
</tr>
<tr>
<td>Boiler repair</td>
<td>Grounds supplies/equipment</td>
<td>Ventilating equipment</td>
</tr>
<tr>
<td>Boiler water treatment</td>
<td>Gym/classroom floor restoration</td>
<td>Replacement doors/hardware</td>
</tr>
<tr>
<td>Building materials</td>
<td>Hand and power tools</td>
<td>Roofing work</td>
</tr>
<tr>
<td>Calculators</td>
<td>Heating plant modifications</td>
<td>School furniture</td>
</tr>
<tr>
<td>Chalkboards/bulletin boards</td>
<td>Industrial arts supplies/equipment</td>
<td>School health supplies</td>
</tr>
<tr>
<td>Commercial printing</td>
<td>Internet service provider</td>
<td>School supplies</td>
</tr>
<tr>
<td>Computers &amp; accessories</td>
<td>Janitorial supplies</td>
<td>Science supplies/equipment</td>
</tr>
<tr>
<td>Computer hardware maint.</td>
<td>Locker refinishing</td>
<td>Sidewalk and paving work</td>
</tr>
<tr>
<td>Computer networking</td>
<td>HVAC controls</td>
<td>Solid waste disposal</td>
</tr>
<tr>
<td>Carpeting</td>
<td>Audio visual equipment</td>
<td>Communications equipment</td>
</tr>
<tr>
<td>Stage drapery</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

6
12. **Use of Facilities Fees**

To approve the following use of facility fees: (same since 2010-2011)

<table>
<thead>
<tr>
<th></th>
<th>Elem/Middle/Academy</th>
<th>High School</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Rate per hour/</td>
<td>Rate per hour</td>
</tr>
<tr>
<td></td>
<td>2 hour minimum</td>
<td>2 hour minimum</td>
</tr>
<tr>
<td>Auditorium &amp; Stage</td>
<td>$75</td>
<td>$95</td>
</tr>
<tr>
<td>Gymnasium</td>
<td>$75</td>
<td>$95</td>
</tr>
<tr>
<td>Special Rooms</td>
<td>$30</td>
<td>$35</td>
</tr>
<tr>
<td>Kitchen</td>
<td>$50 *</td>
<td>$75 *</td>
</tr>
<tr>
<td>Classrooms</td>
<td>$25</td>
<td>$25</td>
</tr>
<tr>
<td>Cafeteria</td>
<td>$50</td>
<td>$75</td>
</tr>
<tr>
<td>Custodial Over-Time**</td>
<td>Rate per hour</td>
<td></td>
</tr>
<tr>
<td>Saturday</td>
<td>$45</td>
<td></td>
</tr>
<tr>
<td>Sunday</td>
<td>$60</td>
<td></td>
</tr>
</tbody>
</table>

* Must have food service company representative on duty.
** Custodial fees to be charged a minimum of ½ hour before and ½ hour after event subject to set-up and clean-up times.

13. **Financial Investments/Board Operations**

To approve the following:

A. Establish the following depositories and authorize the School Business Administrator/Board Secretary to invest idle funds in legal securities. The details of all investments shall be communicated to the Treasurer of School Monies forthwith and authorize the President, Treasurer and Secretary to transfer funds from Savings Accounts to Checking Accounts:

- Wells Fargo Bank, Roselle: Business Administrator/Board Office Administrative Assistant for Payroll
- Bank of America, Roselle: Business Administrator/Board Office Administrative Assistant for Payroll
- TD Bank, NA: Business Administrator/Board Office Administrative Assistant for Payroll
- State of NJ/Cash Management Fund (Bankers Trust): Business Administrator/Board Office Administrative Assistant for Payroll
- Municipal Bond Insurers Assurance (MBIA): Business Administrator/Board Office Administrative Assistant for Payroll
B. Approval of the following district financial accounts:

<table>
<thead>
<tr>
<th>Bank</th>
<th>Account Name</th>
<th># of Signatures</th>
<th>Signatory Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>TD Bank, NA</td>
<td>Retirement Account</td>
<td>1</td>
<td>Board Secretary or Superintendent</td>
</tr>
<tr>
<td>TD Bank, NA</td>
<td>Summer Camp</td>
<td>2</td>
<td>Director, Assistant to Director or SBA</td>
</tr>
<tr>
<td>TD Bank, NA</td>
<td>Warrant</td>
<td>3</td>
<td>Either Board President or Vice President Bd Secretary/Treasurer School Monies</td>
</tr>
<tr>
<td>TD Bank, NA</td>
<td>Payroll Agency</td>
<td>1</td>
<td>Superintendent of Schools or SBA</td>
</tr>
<tr>
<td>TD Bank, NA</td>
<td>Payroll</td>
<td>2</td>
<td>Treasurer School Monies &amp; SBA</td>
</tr>
<tr>
<td>TD Bank, NA</td>
<td>Special Agency</td>
<td>1</td>
<td>Board Secretary or Superintendent</td>
</tr>
<tr>
<td>TD Bank, NA</td>
<td>Capital Reserve</td>
<td>2</td>
<td>Board Secretary &amp; Superintendent</td>
</tr>
<tr>
<td>TD Bank, NA</td>
<td>Std. Act. Funds Elem/MS</td>
<td>2</td>
<td>Principal &amp; Secretary</td>
</tr>
<tr>
<td>TD Bank, NA</td>
<td>HS General Association</td>
<td>2</td>
<td>Either Principal or Assistant Principal HS Bookkeeper</td>
</tr>
<tr>
<td>Wells Fargo-Norman Howard Scholarship</td>
<td></td>
<td>2</td>
<td>Principal &amp; MS Secretary</td>
</tr>
<tr>
<td>TD Bank, NA</td>
<td>Unemployment Trust</td>
<td>1</td>
<td>Board Secretary or Superintendent</td>
</tr>
<tr>
<td>TD Bank, NA</td>
<td>RPBOE Scholarship</td>
<td>1</td>
<td>Board Secretary or Superintendent</td>
</tr>
<tr>
<td>TD Bank, NA</td>
<td>HS Faculty</td>
<td>2</td>
<td>Bookkeeper &amp; Secretary</td>
</tr>
<tr>
<td>Bank of America-RP</td>
<td>Vito Scarpelli Svc Awd</td>
<td>2</td>
<td>Principal &amp; MS Secretary</td>
</tr>
</tbody>
</table>

C. Establishment of imprest petty cash accounts in the following amounts: (effective 7/1/11)

- Central Office $150. Aldene School $50.
- High School $125. Sherman School $50.
- Middle School $50. Robert Gordon $50.
- Special Services $50. Curriculum Office $50.
- Roselle Park Academy $50. Early Childhood Center $50.

Funds are to be used for emergencies and small purchases only and not to subvert the intent of the regular purchasing procedures or for routine expenditures. No single expenditure shall exceed $25.00.

The principal of each school is responsible for proper disposition and accounting for funds in his/her charge; and the Board Secretary shall be responsible for the central office account.

All disbursements from petty cash shall be reported at the next regular monthly meeting of the Board. All petty cash funds shall be established by Board approved voucher and all unused money is to be returned to the depository at the close of each fiscal year.
14. **Board Committees**

To approve the following committees (President to select members in January):

- **Facilities (includes)**
- **School Board Operations (includes)**
  - Buildings & Grounds
  - Policies
  - Renovations
  - Legislation
  - Use of Facilities
  - NJSBA
  - UCSBA

**Curriculum**

- **Technology (includes)**
  - Finance
  - Computers
  - Budget
  - Networking
  - Personnel (includes)
  - RPTV

**Personnel (includes)**

- **Committee of the Whole Board (includes)**
  - Contract Negotiations
  - Board Self Evaluation
  - Central Office Reviews
  - Enterprise Pay Scales
  - Superintendent’s Evaluation

**Liaisons/Contacts**

- EJF-Aldene PTA
- Robert Gordon PTA
- Sherman School PTA
- Middle School PTA
- High School PTSA
- High School Student Council
- Citizens Educational Advisory Committee
- Recreation
- Mayor/Council
- NJSIAA
- Dads Club
- Union County Educational Services
- Morris/Union Jointure
- Union County Chamber of Commerce

15. **Substitute Salaries**

To approve the following substitute/home instruction salaries for the 2016-2017 school year:

- **Substitutes**
  - Secretaries: $75.00/day
  - Paraprofessionals: $13.00/hr.
  - Aides: $10.50/hr.
  - Lunch Aides: $9.00/hr.
  - Maintenance Workers: $17.00/hr.
  - Custodians: $13.00/hr.

- **Teachers:**
  - Substitute Certified: $95.00/day
  - NJ Teacher Certified: $100.00/day
  - Nurse (NJ school nurse certified only): $150.00/day
  - Home Instruction: $34.83/hr.
16. **Standard Field Trips**

To approve the following district field trips:

- 7 President’s Park
- Acme, Kenilworth
- Applebee’s, Union
- Art & Soul Galleries, RP
- Assumption Church, RP
- Burger King, RP
- Casano Center, RP
- Cheesquake Farms, Old Bridge
- Chestnut Hardware, RP
- Chestnut Hill, RP
- Chevy’s Restaurant, Linden
- Chiego Canter, RP
- College Of NJ, Ewing
- Community Food Bank, Hillside
- Cornell Hall Nursing Home, Union
- Crayola Factory, Easton, PA
- Doyle’s Unami Farm, Hillsborough
- Dunkin Donuts, RP
- EJF -Aldene
- Elks Lodge, Union
- Family Dollar, RP
- Five Below, Springfield
- Froehlich Safety Center, Westfield
- Green Meadows Farm, Hazlet
- Grounds For Sculpture, Hamilton
- Holmdel Park & Activity Center
- Imagine That, Florham Park
- Jenkinson’s Aquarium, Point Pleasant
- Jersey Gardens Mall. Elizabeth
- Johnsonburg Camp Conv Center, Johnsonburg
- JP Morgan Library & Museum, NYC
- Junior Achievement PARK
- Kean University, Union
- Kent Place School, Summit
- Kidz Village, Kennilworth
- Liberty Science Center, Jersey City
- Manasquan Reservoir Enviromental Center, Howell
- Martin Guitar Factory, Nazareth, PA
- NJ State Museum, Trenton
- Newark Museum
- Nomahegan Park, Cranford
- NYC Financial District
- Panera Bread, Springfield
- Pizza Hut, Berkley Heights
- Prudential Center, Newark
- Pump It Up, RP
- Rahway Rec Center
- Rita Pharmacy, RP
- Robert Gordon
- Roselle Park High School
- Roselle Park Historical Society
- Roselle Park Library
- Roselle Park Middle School
- Roselle Park Police Department
- Roselle Park Post Office
- Sandy Hook State Park
- Shakespeare Theater of NJ, Madison
- Sherman
- Six Flags Great Adventure, Jackson
- Somerset Patriot Baseball
- South Brunswick High School
- St. John’s University, Staten Island
- Sterling Mines
- Suburban Golf Club, Union
- Sun Tavern, RP
- Sunrise Diner, RP
- Terence Reilly #7, Elizabeth
- Tommy’s Joint, RP
- Trailside Museum, Mountainside
- Turtle Back Zoo, West Orange
- UC Magnet School, Scotch Plains
- Union County College, Cranford
- Union County Courthouse, Elizabeth
- Utopia Salon, Westfield
- Vocational School, Scotch Plains
- Warinanco Park, Roselle
To approve the following resolution:

WHEREAS, the Roselle Park Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operations of the school district; and

WHEREAS, N.J.A.C.6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of $250 per staff member where prior Board approval shall not be required unless this Annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C.6A:23B-1.1 et seq.; but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C.6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the Approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A. C. 6A:23B-1.2(b), to a maximum expenditure of $25,000 for all staff and board members. (same since 2011-2012)

To approve the following conditions in its Interdistrict Public School Choice policy

Pursuant to N.J.A.C. 6:12-3.3(b)(1): A maximum of 2% per grade level per year subject to a total maximum of 7% of the total number of students enrolled in the district.
19. **Continuing Disclosure Agent**

To approve Phoenix Advisors, LLC as the district Continuing Disclosure Agent (1/1/17-12/31/17) at an annual fee of $850

Motion _____

**Public Participation – Agenda Items Only (#20 - #34)**

**Committee Reports**

**Superintendent’s Report**

**POLICY**

A motion was made by _______________ and seconded by _______________ to approve *agenda items 20 and 21.*

20. **District Policy – Second Reading**

To approve the following BOARD OF EDUCATION MEETINGS revised district policy: (second reading)

1120 BOARD OF EDUCATION MEETINGS

21. **District Policy – Second Reading**

To approve the following PARTICIPATION BY THE PUBLIC revised district policy: (second reading)

1200 PARTICIPATION BY THE PUBLIC
On roll call, motion ___

**PERSONNEL**

Consent Agenda Motion – Personnel

A motion was made by ____________________ seconded by ____________________
to approve the following agenda items 22 through 32.

### 22. District Substitutes

Approval of additions to the district wide substitute list. (as recommended by the Superintendent) NJ Certified Teachers-$100/day, Sub Certified-$95/day, Secretary-$75/day

<table>
<thead>
<tr>
<th>TEACHERS</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Kristin Gamba</td>
<td>438 Myrtle Ave., RP</td>
<td>Trintas/UCC AA ’14</td>
<td>Nurse</td>
</tr>
<tr>
<td>Victoria Lago</td>
<td>300 Hemlock St., RP</td>
<td>Montclair BA ’16</td>
<td>K-8</td>
</tr>
<tr>
<td>Dominick Silva</td>
<td>126 E. Colfax Ave., RP</td>
<td>Kean (attending)</td>
<td>6-12</td>
</tr>
<tr>
<td>Kayla White</td>
<td>29 Sunset Pl., Millington</td>
<td>Kean (attending)</td>
<td>6-12</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SECRETARY</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Nora DeNike</td>
<td>302 Newark Ave., Union</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 23. Staff Retirement

To approve the following staff retirement effective July 1, 2017:
(as recommended by the Superintendent)

Mary Lou Gugger, Aldene, Elementary Teacher
24. **Staff Resignations**

To accept the following staff resignation: (as recommended by the Superintendent)

a. Sarah Kanach, Aldene, Special Education Teacher, effective January 9, 2017

b. Cielo Maria Cunha, Sherman, Lunch Aide, effective December 22, 2016

25. **High School Extra-Curricular Advisors**

Approval of the following high school extra-curricular advisors for the 2016-2017 school year: (as recommended by the Superintendent) (as per RPEA contract)

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Grade</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vocal Director</td>
<td>Eric Witkowski</td>
<td>B</td>
<td>$4,234</td>
</tr>
<tr>
<td>Orchestra Director</td>
<td>Andrew Williamson</td>
<td>A</td>
<td>$4,028</td>
</tr>
<tr>
<td>Choreographer</td>
<td>Anya Warburg</td>
<td>A</td>
<td>$3,792</td>
</tr>
<tr>
<td>Tech. Director</td>
<td>Valentina Arango</td>
<td>A</td>
<td>$3,809</td>
</tr>
<tr>
<td>Set Director</td>
<td>Ray Tucci (50%)</td>
<td>A</td>
<td>$2,107.50</td>
</tr>
<tr>
<td></td>
<td>Joseph Charles (50%)</td>
<td>A</td>
<td>$2,107.50</td>
</tr>
<tr>
<td>Winter Weight Rm</td>
<td>Nick Agoglia</td>
<td>B</td>
<td>$2,600</td>
</tr>
<tr>
<td>Winter Head Cheer</td>
<td>Michelle Howell</td>
<td>B</td>
<td>$2,927</td>
</tr>
</tbody>
</table>

26. **Middle School Extra-Curricular Assignments**

To approve the following 2016-2017 extra-curricular assignments: (as recommended by the Superintendent)

**MS Athletic Proctors** - $40/event or **MS Activity Chaperones** - $32.26/hr.

<table>
<thead>
<tr>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staci Hartzler</td>
</tr>
<tr>
<td>Kim Belford</td>
</tr>
<tr>
<td>Tatiana Paredes</td>
</tr>
<tr>
<td>Daniel Kessler</td>
</tr>
<tr>
<td>Patricia Mawer</td>
</tr>
<tr>
<td>Daiana Permison</td>
</tr>
<tr>
<td>Antonette Signorello</td>
</tr>
<tr>
<td>Brian Weingart</td>
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<tr>
<td>Cathy Pons</td>
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<tr>
<td>Joanna Ollinick</td>
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</tbody>
</table>
27. **Medical Leave of Absence Extension - Judith Nese (Aldene, Elementary Teacher)**

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the extension of the medical leave of Judith Nese commencing on January 2, 2017 through February 3, 2017. The employee’s health benefits shall be maintained during this leave of absence.

28. **Change of Assignment**

To approve the following change of assignment for the 2016-2017 school year: (as recommended by the Superintendent) (as per RPEA contract)

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Lauren Amoroso</td>
<td>HS English</td>
</tr>
<tr>
<td></td>
<td>9/1/16 to 2/3/17</td>
</tr>
<tr>
<td></td>
<td>M2 $59,627</td>
</tr>
<tr>
<td></td>
<td>HS English</td>
</tr>
<tr>
<td></td>
<td>9/1/16 to 6/30/17</td>
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<tr>
<td>b. Maria DeOliveira</td>
<td>RG Paraprofessional PT</td>
</tr>
<tr>
<td></td>
<td>4.75 hrs./day, $14.89/hr</td>
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<tr>
<td></td>
<td>RG Paraprofessional FT</td>
</tr>
<tr>
<td></td>
<td>6 hrs./day, $14.89/hr</td>
</tr>
<tr>
<td></td>
<td>effective 1/3/2017</td>
</tr>
<tr>
<td>c. Anthony Onorato</td>
<td>Aldene Paraprofessional</td>
</tr>
<tr>
<td></td>
<td>6.5 hrs./day +toileting</td>
</tr>
<tr>
<td></td>
<td>MS Paraprofessional</td>
</tr>
<tr>
<td></td>
<td>6 hrs./day</td>
</tr>
<tr>
<td></td>
<td>effective 1/3/2017</td>
</tr>
<tr>
<td>d. Meghan Gibson</td>
<td>Aldene Paraprofessional</td>
</tr>
<tr>
<td></td>
<td>5.5 hrs./day</td>
</tr>
<tr>
<td></td>
<td>Aldene Paraprofessional</td>
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<tr>
<td></td>
<td>6.5 hrs./day</td>
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<tr>
<td></td>
<td>effective 12/5/2016</td>
</tr>
<tr>
<td>e. Mary Kessler</td>
<td>Aldene Paraprofessional</td>
</tr>
<tr>
<td></td>
<td>6.75 hrs./day +toileting</td>
</tr>
<tr>
<td></td>
<td>Aldene Paraprofessional</td>
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<tr>
<td></td>
<td>6.25 hrs./day</td>
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<tr>
<td></td>
<td>effective 1/3/2017</td>
</tr>
<tr>
<td>f. Andrea Cruz</td>
<td>Aldene Teacher</td>
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<td></td>
<td>9/26/2016-11/18/2016</td>
</tr>
<tr>
<td></td>
<td>Aldene Teacher</td>
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<tr>
<td></td>
<td>9/26/2016-2/3/2017</td>
</tr>
<tr>
<td></td>
<td>B12 $59,406</td>
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<tr>
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<td>(repl. J. Nese)</td>
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</tbody>
</table>
29. **Additional Lunch Supervisor Personnel**

To approve the following lunchroom supervisors for the 2016-2017 school year as recommended by the Superintendent: (as per RPEA contract) (lunch supervisors - $25/day)

EJF - Aldene

Gina Faria  
Susanna McNamara

30. **Professional Development**

To approve the following personnel to prepare and present professional development at $34.83/hr.: (as recommended by the Superintendent) (as per RPEA contract)

**Small Group Guided Reading Instruction - November 22 & 30, 2016**
Alexandra Swirz  
1.5 hours

31. **Sick Day Bank**

To approve an agreement between the Roselle Park Board of Education and the Roselle Park Education Association to permit RPEA members to donate one (1) sick day each on a volunteer basis to Lisa Guarnaccio, Robert Gordon paraprofessional. (to include administrators, custodian/maintenance and full time non-unit personnel)

32. **Sick Day Bank**

To approve an agreement between the Roselle Park Board of Education and the Roselle Park Education Association to permit RPEA members to donate one (1) sick day each on a volunteer basis to Kathy Cure, High School Teacher. (to include administrators, custodian/maintenance and full time non-unit personnel)

Vice President  
Rodric Bowman  
Kevin Cancino  
Troy Gerten  
Loren Harms  
Christopher Miller  
Kimberly Powers  
Sundjata Sekou  
Joseph Signorello, Jr.  
Jeofrey Vita  
President
On roll call, motion ____

**EDUCATION**

A motion was made by ________________________seconded by ___________________ to approve the following *agenda item numbered 33 through 35.*

### 33. *Education Program*

To approve the following education program(s) for the 2016-2017 school year:

- **Home Instruction**
  - #78 1 hr./wk/per subj. 12/19/16 – TBD $34.83/hr.
- **Psychiatric Evaluation**
  - #79 Dr. R. Christopher Stucky $400
- **Bedside Instruction**
  - #80 1 hr. per subj. Robert Wood 12/14/16 – approx. 2 wks. $47/hr.

### 34. *Harassment/Intimidation/Bullying Incidents*

To affirm the Superintendent’s recommendation on the following harassment/intimidation/bullying incident:

#16008  #16009  #16010

### 35. *ESL/Title 1 Summer Enrichment Program*

Approval to operate a Summer ESL/Title I Program, 17 total days, Tuesday-Wednesday Thursday each week at Robert Gordon Elementary School, 9:00 AM -12:00 PM, effective June 27 – August 3, 2017. (funded through NCLB/ESSA Grant)

Motion ____
B U S I N E S S

A motion was made by ____________________ seconded by ____________________ to approve the following agenda items 36 through 38.

36. **Approval of Bills**

To approve the following bills for the month of December 2016:

- General Current Expense $457,988.13
- Special Revenue Funds $25,421.25
- Enterprise Fund $45,058.34
- Summer Camp $1,215.76
- Total $529,683.48

37. **Comprehensive Annual Financial Report (CAFR)**

To accept the 2016 Comprehensive Annual Financial Report (CAFR/Audit) and Auditor’s Management Report on Administration Findings, prepared by Robert A. Hulsart and Company. There are no recommendations per the CAFR and AMR.

38. **Use of Buildings and Grounds**

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

a. Roselle Park Recreational Wrestling - Practice
   Roselle Park High School – students’ cafeteria
   Friday, Wednesday, December 14, 2016
   5:00 PM – 8:00 PM

b. Roselle Park Youth Cheerleading – Practices
   Robert Gordon – gymnasium
   Mondays – Thursdays, January – April 2017
   6:00PM – 9:00PM
Use of Buildings and Grounds continued

c. Roselle Park Recreational Basketball – Practices
   Sherman – gymnasium
   December 20, 21, 22, 2016, January 10, 11, 12, 13, 17, 18, 19, 20, 24, 25, 26, 27, 31, February 1, 2, 3, 7, 8, 9, 10, 14, 15, 16, 17, 22, 23, 24, 28, March 1, 3, 7, 8, 9, 10, 14, 15, 16, 17, 21, 22, 23, 24, 2017
   6:00PM – 9:00PM

Continuing Business

New Business

Public Participation
Resolution – Executive Session (if required)
RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:___________________________

It is anticipated that the executive session will take approximately___________; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Closed Session
Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.

Moved   Seconded
AYE     NAY

Motion to return to open session.
Moved   Seconded
AYE     NAY

Adjournment
A motion was made by _________________________seconded by ________________________ to adjourn the meeting at ________ p.m.

Motion _____

Next scheduled board meeting: Tuesday, Middle School auditorium January 17, 2017