

**ROSELLE PARK SCHOOL DISTRICT**  
**Office of the Superintendent**

January 12, 2016

**TO:** Christopher Miller, President  
Members of the Board of Education  
**FROM:** Pedro Garrido, Superintendent  
**SUBJECT:** AGENDA FOR BOARD MEETING – **January 19, 2016**

***Notice of Meeting***

This meeting, held in the Middle School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

***Roll Call***

President Miller	_____	Troy Gerten	_____
Vice President Harms	_____	Scott Nelson	_____
Alexander Balaban	_____	Sundjata Sekou	_____
Rodric Bowman	_____	Jeofrey Vita	_____
Kevin Cancino	_____		
Pedro Garrido, Superintendent of Schools			_____
Susan Guercio, School Business Administrator/Board Secretary			_____
Jennifer Osborne, Board Attorney			_____

***Flag Salute***

***Resolution – Executive Session***

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

Attorney/Client Privilege

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved	Seconded	Time
AYE	NAY	
Motion to return to public session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

Agenda  
January 19, 2016  
Open Session

***Public Participation – 7:00 PM – Agenda Items Only***

***Committee Reports***

***Principal’s Report***

***Student Recognition***

The following students will be recognized for their achievements:

Winner of the March Youth Art Month Button Design - Olivia Qui, Grade 7

Art work displayed for the Youth Art Month Exhibit on April 8 at The Plaza, Liberty Hall, Union

Samuel Mendoza

Julia Berlinski

Iris Juanita Gonzalez

Students who Exceeded Expectations on the 2014-2015 PARCC in Math & Language Arts

Samuel Mendoza

Allan Salazar

Jason Chen

***Superintendent’s Report***

Comprehensive Annual Financial Report (CAFR)/Audit Report – presented by Robert Hulsart, Sr., Robert A. Hulsart and Company

James Salvo, Director of Curriculum, Instruction and Funded Programs, will report on the 2014-2015 state test scores.

## **PERSONNEL**

### ***Consent Agenda Motion – Personnel***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the following ***agenda items 1 through 6.***

#### **1. *District Substitutes***

Approval of additional district substitutes. (as recommended by the Superintendent)  
NJ Certified Teachers-\$100/day, Sub Certified-\$95/day, Lunch Aides \$9

<b>TEACHERS</b>
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Christina Masucci	274 W. Colfax Ave., RP	Kean attending	Grades K-5
Stephanie Taluba	143 Bridge St., RP	Stockton U attending	Grades K-5

<b>LUNCH AIDE</b>
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Ana Celis	534 Mc Michael Pl., Hillside
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#### **1B. *Staff Transfer 2015-2016***

To approve the following staff transfer for the 2015-2016 school year: (as recommended by the Superintendent) (as per RPEA contract)

	<u>From:</u>	<u>To:</u>
Teresa Scutro (effective Feb. 17, 2016)	HS/RG Art Teacher	HS Art Teacher (repl. N. Florio)

#### **2. *Staff Appointments***

To appoint the following staff: (as recommended by the Superintendent) (as per RPEA contract)

- a. Donna Perez, ECC, Paraprofessional, effective January 11, 2015 through June 30, 2016 at 4.75hrs/day, 5 days/week for \$14.52/hr.
- b. Kelly Ciarletta, Academy, Paraprofessional, effective January 20, 2016 through June 2016 at 4.75hrs/day, 5 days/week for \$14.52/hr. (repl. T. Onorato)
- c. Kimberly Lopes, Middle School, Paraprofessional, effective February 1, 2016 through June 30, 2016 at 6 hrs./day, 5 days/week for \$14.52/hr. (mat. leave repl. D. Permison)
- d. Andrew Williamson, High School, Jazz Band Director, effective January through June 2016, \$1,783 (pro-rated) (repl. A. Cogswell)
- e. Andrew Macirowski, High School, Musical Orchestra Director, effective January through June 2016, \$4,028 (repl. A. Cogswell)

- f. Joanna Penn, High School/Robert Gordon, Art Teacher, effective February 17, 2016 through June 30, 2016, B2 \$54,511 (pro-rated) (repl. T. Scutro)

**3. *Maternity Leave of Absence Extension (Christine Sas. Aldene Counslar)***

**RESOLVED**, that the Board, upon recommendation of the Superintendent, approves the contractual child care leave of absence of Christine Sas pursuant to the Collective Bargaining agreement between the Board and Roselle Park Education Association commencing January 11, 2016 and extending through February 29, 2016. The employee shall return to the District as of March 1, 2016. The employee shall not receive salary during this contractual leave period. The employee shall receive health benefits during this contractual leave period as provided by the existing Collective Bargaining Agreement between the Board and the Roselle Park Education Association.

**4. *Change of Assignment***

To approve the following change of assignment: (as recommended by the Superintendent)  
 (as per RPEA contract)

	<u>From:</u>	<u>To:</u>
Nancy Arvizzigno	Mat. Leave Replacement	Mat. Leave Replacement
Aldene Guidance	9/1/2015 – 1/11/2016	9/1/2015 – 3/1/2016
M1 \$58,551	(repl. C. Sas)	(repl. C. Sas)

**5. *High School Extra-Curricular Advisors 2015-2016***

(as per RPEA contract)

Cheerleading-Asst. Winter	Jessica Weingart	B	\$2,446
Musical Volunteer	Samantha Nagengast		\$1
Musical Volunteer	Cassandra Lauer		\$1
Musical Volunteer	Douglass Panetta		\$1
Musical Volunteer	Carly Posyton		\$1

**6. *Additional Middle School Extra-Curricular Assignments***

To approve the following 2015-2016 extra-curricular assignments: (as recommended by the Superintendent)

<u>MS Athletic Proctors-substitutes-\$40/event</u>		
Kim Belford	AnnaMarie Morrison	Antonette Signorello

Vice President Harms	_____	Mr. Gerten	_____
Mr. Balaban	_____	Mr. Nelson	_____
Mr. Bowman	_____	Mr. Sekou	_____
Mr. Cancino	_____	Mr. Vita	_____
		President Miller	_____

On roll call, motion \_\_\_\_\_

## ***EDUCATION***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the following ***agenda items numbered 7 through 9.***

### ***7. Education Programs***

To approve the following education program(s) for the 2015-2016 school year:

Home Instruction

#84 2hrs./wk/per subj 1/4/16 – TBD \$34.83/hr.

Bedside Instruction

#85 2hrs./day 1/7/16 – TBD \$34.83/hr.

Teacher of the Visually Impaired

#86 Monique Coleman \$155/hr.

### ***8. Educational Trip Requests***

To approve the following district educational trip requests:

- a. Ranney School, Tinton Falls January 16, 2016 Grades 9-12  
Students will participate in a Robotics competition
- b. Seven Presidents Oceanfront Park, Long Branch May 20, 2016 Kindergarten  
Students will learn about NJ oceanfront habitat & animals that live there

### ***9. Workshop Attendance Request***

To approve the following staff workshop attendance requests: (to be paid through NCLB & IDEA funds)

Julianne Bello, School HR Management/Evaluating Everyone Else at NJSPA, Monroe NJ,  
March 15 & May 12, 2016, \$299

Motion \_\_\_\_\_

***BUSINESS***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the following ***agenda items 10 through 14.***

***10. Monthly Certification***

A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of December 30, 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of December 30, 2015 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

***11. Approval of Bills***

To approve the following bills for the month of

General Current Expense	\$757,746.20
Special Revenue Funds	\$ 10,346.68
Enterprise Fund	<u>\$ 65,725.90</u>
Total	\$833,818.78

**12. Approval of Transfers**

To approve the following transfers for the month of December 2015:

OTHER PURCH SERVICES	11-000-211-500	\$5,000.00	\$1,015.00	\$6,015.00
OTHER PURCH SERVICES	11-000-262-590	\$5,820.00	\$3,656.00	\$9,476.00
OTHER OBJECTS	11-000-262-800	\$1,000.00	\$306.00	\$1,306.00
TRANSPORTATION-ESC	11-000-270-518	\$214,309.22	\$7,141.00	\$221,450.22
OTHER PURCH SERVICES	11-402-100-590	\$17,051.00	\$1,760.00	\$18,811.00
WORKMAN COMP	11-000-291-260	\$160,000.00	-\$1,015.00	\$158,985.00
GENERAL SUPPLIES	11-000-262-610	\$135,708.43	-\$3,962.00	\$131,746.43
TRANSPORTATION	11-000-270-517	\$70,620.16	-\$7,141.00	\$63,479.16
CLEAN,REPAIR,MAINT SERV	11-402-100-420	\$27,600.00	-\$1,760.00	\$25,840.00
		\$637,108.81	\$0.00	\$637,108.81

**13. Annual Meeting Dates - REVISED**

To establish monthly meeting dates for the period January 2016 through December 2016. Closed meetings shall start at \*6:00 P.M. and will be held as noted below. The public session of the meeting will start at 7:00 P.M\*. It may be necessary for the Board of Education to hold a closed session following each meeting to discuss a personnel matter or other exception to the sunshine law. Action may be taken in any open session.  
 (subject to change) (\*unless otherwise noted)

Middle School	January	5	January	19
Aldene	February	2	February	23
Sherman	March	8	March	22
Robert Gordon	April	5	April	26
Middle School	May	10	May	24
RPHS	June	14	*June	28
			(closed session/no action/ location TBA)	
RPHS	July		July	26 (if necessary)
RPMS	August	9 (if necessary)	August	23
RPHS	September	6	September	20
Aldene	October	4	October	18
Sherman	November	1	November	15
Robert Gordon	December	6	December	20 (if necessary)

#### ***14. Use of Buildings and Grounds***

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Youth Cheerleading – practices  
Robert Gordon – gymnasium  
Monday, Wednesday, Thursday, February 22, 25, 29, March 3-31, April 4-28, 2016  
6:00PM - 9:00PM
- b. Sherman School PTA – 100<sup>th</sup> Day  
Roselle Park High School – gymnasium, teachers’ & students’ cafeteria  
Friday, February 12, 2016  
6:30PM – 8:30PM
- c. The Work Family Connection – staff meeting  
Sherman School – students’ cafeteria  
Thursday, February 4, 2016  
6:00PM – 8:00PM
- d. The Work Family Connection – CPR training  
Anthony Signorello Center  
Tuesday, February 16, 2016  
9:00AM - 4:00PM
- e. The Work Family Connection – spring break child care  
Anthony Signorello Center – gymnasium  
Monday – Friday, April 11-15, 2016  
7:00AM – 6:00PM
- f. Girl Scouts of Roselle Park – Troop 40028 Meetings  
Aldene School – classroom  
Thursdays, February 25, March 26, 2016  
3:30PM – 5:00PM

Motion \_\_\_\_\_

### ***Continuing Business***

Students identified as not residing in Roselle Park/removed from school:

October 20	1 student
November 3	0 students
November 17	0 students
December 1	0 students
January 5	0 students
January 19	<u>0 students</u>
Total	1 student

### ***New Business***

### ***Public Participation***

#### ***Resolution – Executive Session (if required)***

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: \_\_\_\_\_

It is anticipated that the executive session will take approximately \_\_\_\_\_; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

#### ***Closed Session***

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved	Seconded	
AYE	NAY	Time

Motion to return to open session.		
Moved	Seconded	
AYE	NAY	Time

Agenda  
January 19, 2016  
Open Session

***Adjournment***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to adjourn the meeting at \_\_\_\_\_ p.m.

Motion \_\_\_\_\_

Next scheduled board meeting: Tuesday, February 2, 2016 at the Aldene auditorium/gymnasium