

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

February 3, 2017

TO: Christopher Miller, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **February 7, 2017**

Notice of Meeting

This meeting, held in the Aldene School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website.

Roll Call

President Miller	_____	Kimberly Powers	_____
Vice President Harms	_____	Sundjata Sekou	_____
Rodric Bowman	_____	Joseph Signorello, Jr.	_____
Kevin Cancino	_____	Jeofrey Vita	_____
Troy Gerten	_____		
Pedro Garrido, Superintendent of Schools			_____
Susan Guercio, School Business Administrator/Board Secretary			_____
Jennifer Osborne, Board Attorney			_____

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

It is anticipated that the executive session will take approximately __ minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved	Seconded	Time
AYE	NAY	
Motion to return to public session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Committee Reports

Superintendent’s Report:

***1. 2015-16 District Summary Report of Harassment,
Intimidation or Bullying Investigations, Trainings and Programs***

***2. School Self-Assessment for Determining Grades
Under the Anti-Bullying Bill of Rights***

POLICY

A motion was made by _____ and seconded by _____
to approve ***agenda items 1 through 7.***

1. District Policy – Second Reading

To approve the following LOCAL UNITS revised district policy: (second reading)

1410 LOCAL UNITS

2. District Policy – Second Reading

To approve the following NONDISCRIMINATION/AFFIRMATIVE ACTION revised
district policy: (second reading)

2224 NONDISCRIMINATION/AFFIRMATIVE ACTION

3. District Policy – Second Reading

To approve the following PAYMENT FOR GOODS AND SERVICES revised district
policy: (first reading)

3326 PAYMENT FOR GOODS AND SERVICES

POLICY continues

4. District Policy – First Reading

To approve the following USE OF SCHOOL FACILITIES revised district policy: (first reading)

1330 USE OF SCHOOL FACILITIES

5. District Policy – First Reading

To approve the following EMPLOYEE HEALTH revised district policy: (first reading)

4112.4/4212.4 EMPLOYEE HEALTH

6. District Policy – First Reading

To approve the following SUPERVISION revised district policy: (first reading)

4115 SUPERVISION

7. District Policy – First Reading

To approve the following STAFF DEVELOPMENT; INSERVICE EDUCATION/VISITATION/CONFERENCES revised district policy: (first reading)

4131/4131.1 STAFF DEVELOPMENT; INSERVICE
EDUCATION/VISITATION/CONFERENCES

Vice President Harms	_____	Ms. Powers	_____
Mr. Bowman	_____	Mr. Sekou	_____
Mr. Cancino	_____	Mr. Signorello	_____
Mr. Gerten	_____	Mr. Vita	_____
		President Miller	_____

On roll call, motion _____

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by _____ seconded by _____
to approve the following **agenda items 8 through 18.**

8. District Substitutes

Approval of additional district substitutes. (as recommended by the Superintendent)
NJ Certified Teachers-\$100/day, Sub Certified-\$95/day, Paraprofessionals-\$13/hr.,
Custodians-\$13/hr.

TEACHER

Rebecca Knott 2308 Central Ave., Barnegat Light Rutgers BS '16

PARAPROFESIONALS

Rebecca Knott 2308 Central Ave., Barnegat Light

Maria Fermin 114 Sherman Ave., RP

Natali Mejia Acevedo 7 Charles St., RP

CUSTODIAN

Nicholas Coykendall 619 Chester Ave., RP

9. Degree Change

To approve the following staff member degree change as recommended by the
Superintendent effective February 1, 2017 to June 30, 2017: (as per RPEA contract)

	<u>From</u>	<u>To</u>
Melissa Rinaldi-Hahn	M17 \$74,713	MT \$78,180 (pro-rated)

10. 2017 Roselle Park Summer Camp Salaries

To approve the following 2017 Roselle Park Summer Camp salaries:

	Step 1	Step 2	Step 3	Step 4
HS Student Counselors/Custodians:	\$6.75	\$7.25	\$7.50	
College Counselors:	\$9.00	\$9.50	\$10.00	\$10.50
Adult Counselors:	\$15.75	\$16.50	\$17.25	\$18.00
HS Student Life Guard:	\$7.75	\$8.50	\$9.25	\$10.00
Office Manager:	\$20.50	\$21.00	\$21.50	\$22.00
Pool Manager/CPO	\$20.50	\$21.00	\$21.50	\$22.00
Theatre/Cafeteria/Athletics:	\$20.50	\$21.00	\$21.50	\$22.00
Sports Clinic Coaches/Instructors:	\$20.50	\$21.00	\$21.50	\$22.00

11. Staff Resignations

To accept the following staff resignations effective January 26, 2017:
 (as recommended by the Superintendent)

Assistant MS Track Coach	Anthony Trezza
Assistant MS Track Coach	Nicole Pecorela

12. Maternity Leave of Absence Request (Jennifer Sousa, HS Mathematics Teacher)

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the pre-birth disability leave of Jennifer Sousa commencing on May 10, 2017 and extending through June 7, 2017. Jennifer Sousa will use accumulated sick leave days during this pre-birth temporary disability period to continue to receive salary and Health benefits from May 10, 2017 through June 7, 2017. The employee's pre-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the post-birth disability period of Jennifer Sousa, following the birth of her child. Jennifer Sousa will use the remainder of her accumulated sick leave days during this post-birth disability period, and continue to receive salary from June 8, 2017 through June 21, 2017. The employee will also receive health benefits during this period. The employee's post-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA). The employee shall return to the District on September 1, 2017.

13. *Maternity Leave of Absence Request (Veronica Rocha Sanchez, Aldene Paraprofessional)*

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the pre-birth disability leave of Veronica Rocha commencing on April 24, 2017 and extending through May 8, 2017. Veronica Rocha will use 5 of her accumulated sick leave days during this pre-birth temporary disability period to continue to receive salary during a portion of this leave period. The employee shall continue to receive health benefits from April 24, 2017 through May 8, 2017. The employee's pre-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the post-birth disability period of Veronica Rocha, for a month following the birth of her child. Veronica Rocha will not continue to receive salary during this period. The employee shall continue to receive health benefits from May 9, 2017 through June 9, 2017. The employee's post-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Veronica Rocha commencing June 12, 2017 and extending through June 21, 2017. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits. The employee shall return to the District on September 1, 2017.

14. *Additional WISE "Energize with Math" Personnel*

To appoint the following WISE "Energize with Math" personnel at \$14.89 per hour: (as recommended by the Superintendent) (as per RPEA contract) (January – April 2017)

Paraprofessional \$14.89/hr.
EJF - Aldene - Mary Kessler (as needed)
Sherman - Sandra Califano

Teacher \$34.83/hr.
Sherman – Kimberly Lopes (sub)

15. *Staff Appointment*

To approve the following appointment for the 2016-2017 school year: (as recommended by the Superintendent) (as per RPEA contract)

Andrea Cruz, Aldene, Kindergarten Teacher, effective February 7, 2017 through June 11, 2017, B12, \$59,406 (pro-rated) (mat leave) (repl. D. Cashin)

16. Additional Lunch Supervisor Personnel

To approve the following additional lunchroom supervisor for the 2016-2017 school year as recommended by the Superintendent: (as per RPEA contract) (lunch supervisors – \$25.00/day)

EJF - Aldene – 3 per day
 Christine Beaver

17. Retirement Compensation

Approval to pay the following retirement compensation as recommended by the Superintendent: (in accordance with respective CBAs.)

Custodian

Michael Gregory	\$5,040.00	\$45x112 sick days
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18. Change of Assignment

To approve the following change of assignment for the 2016-2017 school year: (as recommended by the Superintendent) (as per RPEA contract)

	<u>From:</u>	<u>To:</u>
a. Meghan Gibson	Aldene Paraprofessional ICA, 5.5hrs/day, 5 days/wk.	Aldene Paraprofessional Autistic, 6.5hrs/day, 5 days/wk. effective 2/6/2017
b. Melanie Ayala	RG Paraprofessional LLD, 6hrs/day, 5 days/wk.	Aldene Paraprofessional ICA, 5.5hrs/day, 5 days/wk. effective 2/6/2017
c. Anthony Onorato	MS Paraprofessional ICA, 6hrs/day/wk.	RG Paraprofessional LLD, 6hrs/day/wk. effective 2/6/2017

Vice President Harms	_____	Ms. Powers	_____
Mr. Bowman	_____	Mr. Sekou	_____
Mr. Cancino	_____	Mr. Signorello	_____
Mr. Gerten	_____	Mr. Vita	_____
		President Miller	_____

On roll call, motion _____

EDUCATION

A motion was made by _____ seconded by _____
to approve the following ***agenda items numbered 19 through 22.***

19. 2017 Roselle Park Summer Camp

Approval to operate the 2017 Roselle Park Summer Camp effective June 26, 2017 – August 18, 2017.

20. Education Programs

To approve the following education program(s) for the 2016-2017 school year:

Home Instruction

#82 2 hrs./wk/per subj. 1/17/17 – TBD \$34.83/hr.

Bedside Instruction

#83 2 hrs./day Professional Education Services, Inc. 1/18/17 – TBD \$34.83/hr.

Psychological Evaluation

#84 Sylvia Martins-Neno \$450

#91 Sylvia Martins-Neno \$450

Bilingual Child Study Education Evaluation

#85 Isabel Guarino \$400

#90 Isabel Guarino \$400

Mental Health Assessment & Fit To Return

#86 The Family Resource Center \$225

#87 The Family Resource Center \$225

Psychiatric Evaluation

#88 Dr. R. Christopher Stucky \$400

Feeding Evaluation

#89 St. Joseph's Regional Medical Center \$728.46

21. Educational Trip Requests

To approve the following district educational trip requests:

a. Watchung Square Mall, Watchung April 5, 2017 Self-Contained
Students will complete CBI goals as indicated on IEP

b. Garwood Bowling Lanes, Garwood March 2, 2017 Self-Contained
Students will participate in a recreational activity as indicated on IEP goals

24. Approval of Transfers

To approve the following transfers for the month of January 2017:

OTHER PURCH PROF SERV	11-000-219-390	\$10,160.00	\$13,000.00	\$23,160.00
LEGAL SERVICES	11-000-230-331	\$107,688.00	\$459.00	\$108,147.00
MISC EXPENDITURES	11-000-251-890	\$1,870.00	\$250.00	\$2,120.00
PURCH PROF SERV	11-150-100-320	\$5,000.00	\$931.00	\$5,931.00
OTHER PURCHASED SERV	11-402-100-590	\$19,605.00	\$461.00	\$20,066.00
OTHER SAL FOR INSTRUCT	11-422-100-106	\$0.00	\$597.00	\$597.00
SUPLLIES & MATERIALS	11-000-219-600	\$9,548.18	-\$3,000.00	\$6,548.18
GENERAL SUPPLIES	11-213-100-610	\$19,199.34	-\$10,000.00	\$9,199.34
OTHER PURCH PROF SERV	11-000-230-339	\$10,000.00	-\$459.00	\$9,541.00
MISC PURCHASED SERV	11-000-251-592	\$6,149.53	-\$250.00	\$5,899.53
SALARIES OF TEACHERS	11-150-100-101	\$12,500.00	-\$931.00	\$11,569.00
SALARIES OF TEACHERS	11-140-100-101	\$3,442,278.00	-\$597.00	\$3,441,681.00
CLEANING,REPAIR,MAINT SER	11-402-100-420	\$22,384.20	-\$461.00	\$21,923.20
		\$3,666,382.25	\$0.00	\$3,666,382.25

25. Donation

To accept a donation from Friends of Roselle Park in the amount of \$700.00. This donation will be used for the Middle School music program.

26. Approval of Minutes

To approve the following minutes:

January 3, 2017	open session	January 3, 2017	closed session
January 17, 2017	open session	January 17, 2017	closed session

27. Secretary/Treasurer Report

To approve the secretary/treasurer report for the period ending October 31, 2016.

28. Use of Buildings and Grounds

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Police Dept. – “LEAD” Dance & Graduation
Roselle Park High School – auditorium, students’ cafeteria
Thursday, April 20, 2017
6:00PM – 9:00PM
- b. Roselle Park Police Dept. – East West Game
Roselle Park High School – gymnasium
Friday, March 10, 2017
6:00PM – 9:00PM
- c. Roselle Park Class of 2020 – Pro Wrestling Event
Roselle Park High School – gymnasium
Friday, April 28, 2017
7:00PM – 10:00PM
- d. Zumba for Autism - Fundraiser
Roselle Park High School – students’ cafeteria
Thursday, April 6, 2017
6:00PM – 9:30PM
- e. Roselle Park HS Band – Car Wash Fundraiser
Roselle Park High School – front apron
Saturday, May 20, 2017 (raindate May 27, 2017)
9:00AM – 3:00PM
- f. Roselle Park Soccer Club – Registration
Sherman School – students’ cafeteria
Thursday, February 2, 16, 2017
7:00PM – 8:30PM
- g. Sherman School PTA – 100th Day
Roselle Park High School – teachers’ & students’ cafeteria
Friday, February 10, 2017
5:00PM – 9:00PM
- h. Roselle Park Recreation Basketball – Practice
Roselle Park Middle School – gymnasium
Monday – Friday, February 1- 27, 2017
6:00PM – 9:00PM

29. Middle School Roof Project

Whereas, The Board of Education of Roselle Park in the County of Union, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

Roof repairs and partial roof replacement of approximately 19,600 SF of roof area at the Roselle Park Middle School.

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE ROSELLE PARK SCHOOL DISTRICT IN THE COUNTY OF UNION, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Union County Superintendent of Schools and the New Jersey Department of Educational for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Union County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated “Other Capital” and the Board is not seeking state funding.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 5. This resolution shall take effect immediately.

30. *Modular Classroom Project*

Whereas, The Board of Education of Roselle Park in the County of Union, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

TEMPORARY CLASSROOM UNIT AT ROSELLE PARK SCHOOL HIGH SCHOOL

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE ROSELLE PARK IN THE COUNTY OF UNION, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Union County Superintendent of Schools and the New Jersey Department of Educational for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Union County Superintendent of Schools and the New Jersey Department of Education for approval. The Board further authorizes the submission of the Schematic Plans to the Municipal planning board for its review. This project is designated as a “Other Capital” project and the Board is not seeking state funding.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 5. This resolution shall take effect immediately.

Motion _____

Continuing Business

New Business

Public Participation

Each member of the public may speak a maximum of three minutes

Resolution – Executive Session (if required)

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: _____

It is anticipated that the executive session will take approximately _____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Closed Session

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved	Seconded	
AYE	NAY	Time

Motion to return to open session.		
Moved	Seconded	
AYE	NAY	Time

Agenda
February 7, 2017
Open Session

Adjournment

A motion was made by _____ seconded by _____
to adjourn the meeting at _____ p.m.

Motion _____

Next scheduled board meeting: Tuesday, February 28, 2017 at the
Aldene auditorium/gymnasium