

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

February 2, 2018

TO: Loren Harms, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **February 6, 2018**

Notice of Meeting

This meeting, held in the Aldene School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call

President Harms	_____	Matthew Leingang	_____
Vice President Miller	_____	Kimberly Powers	_____
Kevin Cancino	_____	Sundjata Sekou	_____
Trot Gerten	_____	Joseph Signorello, Jr	_____
Chad Hemenway	_____		
Pedro Garrido, Superintendent of Schools			_____
Susan Guercio, School Business Administrator/Board Secretary			_____
Jennifer Osborne, Board Attorney			_____

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Attorney/Client Privilege – Personnel Matters

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved	Seconded	Time
AYE	NAY	
Motion to return to public session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Committee Reports

Superintendent’s Report:

POLICY

A motion was made by _____ and seconded by _____
to approve ***agenda items 1 through 2.***

1. District Policy – Adopt 6140

To approve the following CURRICULUM ADOPTION revised district policy:

6140 CURRICULUM ADOPTION

2. District Policy – Adopt 6141

To approve the following CURRICULUM DESIGN/DEVELOPMENT revised district policy:

6141 CURRICULUM DESIGN/DEVELOPMENT

Vice President Miller	_____	Mr. Leingang	_____
Mr. Cancino	_____	Ms. Powers	_____
Mr. Gerten	_____	Mr. Sekou	_____
Mr. Hemenway	_____	Mr. Signorello	_____
		President Harms	_____

On roll call, motion _____

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by _____ seconded by _____
to approve the following ***agenda items 3 through 11*** .

3. *District Substitutes*

Approval of additional district substitutes. (as recommended by the Superintendent)
NJ Certified Teachers-\$100/day, Sub Certified-\$95/day, Paraprofessionals-\$13/hr.,
Secretaries-\$75/day.

TEACHERS

Katheryn Ayala	7 Charles St., RP	Kean '14	PK-12
Benjamin Hamilton	1 Lincoln Plaza, Westfield	Univ of Toledo (attending)	K-12
Assia Moran	2209 Greenside Pk., SP	U of Tel-Aviv	K-8
Christina Petruzzella	1 Via Vitale, Kenilworth	Seton Hall '18	PK-8
Alejandra Zapata	416 Spruce St., RP	NJ Inst Tech '00	K-5

PARAPROFESSIONALS

Katheryn Ayala	7 Charles St., RP
Christina Petruzzella	1 Via Vitale, Kenilworth

SECRETARY

Christina Petruzzella	1 Via Vitale, Kenilworth
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4. *Degree Change*

To approve the following staff member degree change as recommended by the
Superintendent effective February 1, 2018 to June 30, 2018: (as per RPEA contract)

	From	To
Kristen Battaglia	M7 \$ 63,402	MT7 \$68,301 (pro-rated)

5. *Staff Resignations*

To accept the following resignation: (as recommended by the Superintendent)

- a. Joanna Romano, Sherman, Paraprofessional effective January 31, 2018.
- b. Mariam Hassan, Aldene, Paraprofessional, effective January 31, 2018.

6. *Staff Retirements*

To approve the following retirements for the 2017-2018 school year: (as recommended by the Superintendent) (as per RPEA contract)

- a. Mary Reagan, Sherman, Speech/Language Specialist, effective June 30, 2018.
- b. Ann Moore, High School, Guidance Counselor, effective June 30, 2018.
- c. Susan Carlstrom, Director of Guidance and Testing, effective June 30, 2018.

7. *Staff Appointment*

To approve the following staff appointment (as recommended by the Superintendent)

John Ranieri, 2018 Summer Camp Director, \$18,000, effective January 1, 2018.

8. *Additional WISE “Energize with Math” Personnel*

To appoint the additional WISE “Energize with Math” personnel (as recommended by the Superintendent) (as per RPEA contract) (January – April 2018)

Teacher (substitute) \$34.83/hr.
Robert Gordon – Lynn Matthews

9. *Medical Leave of Absence Extension Request*

To approve the following leave of absence extension request (as recommended by the Superintendent)

	<u>From</u>	<u>To</u>
July Bennett	December 18, 2017	December 18, 2017
T & G Teacher	through February 16, 2018	through April 6, 2018

10. *Maternity Leave of Absence Request (Joanna Zaraza, Middle School, Guidance Counselor)*

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the pre-birth disability leave of Joanna Zaraza commencing on April 30, 2018 and extending through May 18, 2018. Joanna Zaraza will use accumulated sick leave days during this pre-birth temporary disability period to continue to receive salary and health benefits from April 30, 2018 through May 18, 2018. The employee’s pre-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the post-birth disability period of Joanna Zaraza following the birth of her child. Joanna Zaraza will use the remainder of her accumulated sick leave days during this post-disability period, and continue to receive salary from May 21, 2018 through June 20, 2018. The employee shall continue to receive health benefits from May 21, 2018 through June 20, 2018. The employee will also receive health benefits during this period. The employee’s post-birth disability leave shall run concurrent to her leave under the Family Medical leave Act (FMLA). The employee shall return to district on June 21, 2018.

11. *Curriculum Writing 2018*

To approve the following staff to do Curriculum Writing at \$34.83/hr. (as recommended by the Superintendent)(as per RPEA contract)

- | | |
|--|--|
| Lisa Klemens – Math – 8 hours | Michelle Lynch – S.S., Sci., ELA – 8 hours |
| Jennifer Durkin – Reading – 5 hours | Denise Matarante – Math – 5 hours |
| Jill Bury – Math – 5 hours | Dennis Dagounis – Science – 6 hours |
| Thomas Eisner – Soc. Studies – 6 hours | Carol Brandyberry – T & G – 3 hours |
| Karen Carey-Lynch – ELA – 3 hours | Katie Chierico – Math – 1 hour |
| Charlene Durniak Soc. Studies – 1 hour | Terry Scutro – Art – 1 hour |
| Steven Lahullier – STEM – 1 hour | Wendy Ozeri – ESL – 1 hour |

Vice President Miller	_____	Mr. Leingang	_____
Mr. Cancino	_____	Ms. Powers	_____
Mr. Gerten	_____	Mr. Sekou	_____
Mr. Hemenway	_____	Mr. Signorello	_____
		President Harms	_____

On roll call, motion _____

EDUCATION

A motion was made by _____ seconded by _____
to approve the following ***agenda items numbered 12 through 17.***

12. 2018 Roselle Park Summer Camp

Approval to operate the 2018 Roselle Park Summer Camp effective June 25, 2018 – August 17, 2018.

13. Education Programs

To approve the following education program(s) for the 2017-2018 school year:

Bedside Instruction

#99	UCESC	5/hrs./wk.	1/17/18 – TBD	\$66/hr.
#100	UCESC	10/hrs./wk.	1/25/18 – TBD	\$66/hr.

Fit To Return & Mental Health Assessment

#101	Family Resource Center			\$225
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Tuition - Terminated

#102	South Orange/Maplewood			\$31,255
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Tuition (Incoming)

#103	West Orange			\$31,255
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Mental Health Assessment

#104	Family Resource Center			\$225
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Fit To Return

#105	Family Resource Center			\$175
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14. Educational Trip Requests

To approve the following district educational trip requests:

- a. Harry Show, NYC February 14, 2018 HS RPTV Students
Students will see the taping of a talk show & learn about behind the scenes & careers in video & broadcasting

- b. New Amsterdam Theater March 4, 2018 Self-Contained Autism Classes
Students will be exposed to the performing arts in an inclusive setting by attending an autism friendly performance of Aladdin.

- c. Cherry Hill East High School February 24, 2018 Grades 9-12
Students will compete in a Robotics Competition

15. Workshop Attendance Request

To approve the following staff workshop attendance request:

Raymond Bangs Vernier Technology Workshop, Newark April 21, 2018 \$340.25

16. ESY Program 2018

Approval to operate an Extended School Year Program 2018(ESY) (as per students' IEP's)

Effective: June 25-July 26, 2018 4 days/wk, 4.0 hrs/day (Mon.-Thur.)
(8:30AM-12:30PM) (no program July 4 & 5)
June 25-July 26, 2018 4 days/wk, 2.5 hrs/day (Mon.-Thur.)
(8:30AM-11:00AM) (no program July 4 & 5)

17. ESL/Title 1 Summer Enrichment Program

Approval to operate a Summer ESL/Title I Program, 17 total days, Tuesday-Wednesday Thursday each week at Roselle Park Middle School, 9:00 AM -12:00 PM, effective June 26 – August 2, 2018. (funded through NCLB/ESSA Grant)

Motion _____

BUSINESS

A motion was made by _____seconded by _____
to approve the following **agenda items 18 through 22.**

18. Approval of Bills

To approve the following bills for the month of February 2018:

General Current Expense	\$1,166,513.15
Capital Outlay	\$ 27,201.33
Special Revenue Funds	\$ 1,968.69
Enterprise Fund	\$ 41,058.73
Summer Camp	<u>\$ 3,672.16</u>
Total	\$1,240,414.06

19. *Donation*

To accept a donation from Friends of Roselle Park in the amount of \$1400.00. This donation will be used for the Middle School music program.

20. *Approval of Minutes*

To approve the following minutes:

January 2, 2018

January 16, 2018

21. *Secretary/Treasurer Report*

To approve the secretary/treasurer report for the period ending November 30, 2017.

22. *Use of Buildings and Grounds*

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Recreational Basketball – Pictures
Roselle Park High School – students’ cafeteria
Saturday, January 27, 2018
8:00AM – 4:00PM
- b. Roselle Park Recreational Basketball – Games
Roselle Park Middle School – gymnasium
Saturday, Sunday, January 20, 27, 28, 2018
12:00PM – 2:00PM
Saturday, February 3, 2018
11:30 am – 1:30 pm
Sunday, February 4, 2018
10:30 am – 12:30 pm
- c. Roselle Park Recreational Wrestling – Practice
Roselle Park High School – gymnasium
Saturday, February 17, 2018
10:00AM – 12:00PM

Use of Buildings and Grounds continued

- d. Aldene PTO – Family Night
Aldene – gymnasium, teachers’ cafeteria
Friday, February, February 9, 2018
6:00PM -9:30PM

- e. Robert Gordon PTA – Vendor Fair
Roselle Park High School – students’ cafeteria
Friday, April 13, 2018
7:00PM – 9:00PM

- f. Roselle Park Soccer Club – Spring Registration
Sherman – students’ cafeteria
Thursday, Friday, February 8, 12, 2018
7:00PM -8:30PM

- g. Roselle Park Recreational Wrestling – Pictures
Roselle Park High School – students’ cafeteria
Saturday, February 10, 2018
8:00AM – 12:00PM

- h. Roselle Park Recreation – Recreation Meetings
Anthony Signorello Youth Center
Wednesdays, February 14, March 14, April 11, May 9, June 13, 2018
7:00PM – 9:30PM

Motion _____

Continuing Business

New Business

Public Participation

Each member of the public may speak a maximum of three minutes

Resolution – Executive Session (if required)

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: _____

It is anticipated that the executive session will take approximately _____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Closed Session

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved	Seconded	
AYE	NAY	Time

Motion to return to open session.

Moved	Seconded	
AYE	NAY	Time

Adjournment

A motion was made by _____ seconded by _____
to adjourn the meeting at _____ p.m.

Motion _____

Next scheduled board meeting: Tuesday, February 20, 2018 at Aldene auditorium/gymnasium