ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

February 22, 2019

TO: Loren Harms, President
Members of the Board of Education

FROM: Pedro Garrido, Superintendent

SUBJECT: AGENDA FOR BOARD MEETING – February 26, 2019

Notice of Meeting
This meeting, held in Aldene School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and district website.

Roll Call
President Harms _____ Matthew Leingang _____
Vice President Signorello _____ Christopher Miller _____
Susan Carlstrom _____ Kimberly Powers _____
Marissa Falcon _____ Paul Santangelo _____
Chad Hemenway _____
Pedro Garrido, Superintendent of Schools _____
Susan Guercio, School Business Administrator/Board Secretary _____
Jennifer Osborne, Board Attorney _____

Flag Salute

Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Committee Reports

Principal’s Report


Student Recognition

The following students will be recognized for artwork in the Union County Youth Art Month exhibit:

Victoria Serrano       Johan Umana       Juliana Luciano

The following students will be recognized for artwork in the Late Winter Exhibit at the NJPAC:

Shiv Patel      Sarah Ramirez

The following students will be recognized for participating in the Morris Union Jointure Music Festival Chorus:

Irina Gheroghe       Mia Ramos         Jessica Kaszubowski
Suhani Patel         Arianna Negron    Julia Penn

Superintendent’s Report

Comprehensive Annual Financial Report (CAFR) for the year ending 6/30/18

POLICY

A motion was made by _______________ and seconded by _______________ to approve agenda items 1 and 2.

1. District Policy – First Reading 5118

   To approve the following NONRESIDENTS district policy: (first reading)

   5118 NONRESIDENTS

2. District Policy – First Reading 5142.2

   To approve the following PHYSICAL RESTRAINT district policy: (first reading)

   5142.2 PHYSICAL RESTRAINT
On roll call, motion _____

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by ________________________seconded by ____________________
to approve the following agenda items 3 through 10.

3. Staff Retirements

To approve the following retirements for the 2018-2019 school year: (as recommended by the Superintendent) (as per RPAA contract)

a. Terry Nechuta, Sherman, Custodian, effective April 1, 2019

b. Kevin Carroll, Sherman, Physical Education Teacher, effective July 1, 2019

4. Medical Leave of Absence Request – Angela Berrian (Aldene, Pre-School)

RESOLVED, that the board upon recommendation of the Superintendent, hereby approves the medical leave of Angela Berrian commencing on January 24, 2019 through April 4, 2019. The employee’s health benefits shall be maintained during this leave of absence.
5. **Staff Transfer**

   To approve the following change of staff transfer: (as recommended by the Superintendent) (as per RPEA contract)

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Megan Ripka</td>
<td>Aldene Preschool Teacher</td>
</tr>
<tr>
<td>Aldene Special Education Teacher</td>
<td>$65,142 (effective 2/11/19 - 6/30/19)</td>
</tr>
</tbody>
</table>

6. **Staff Appointment**

   To approve the following staff appointment (as recommended by the Superintendent)

   a. Nida Abdulla, Aldene, Special Education Resource Room Teacher, effective February 27, 2019 through April 4, 2019 at B1 $56,663 (repl M. Ripka) (pro-rated)

   b. Lorraine Loza, Aldene, School Nurse, effective February 21, 2019 through June 10, 2019 at M1 $60,914 (mat leave repl) (repl E. Hussey) (pro-rated)

   c. Carolina Baluarte, Aldene, Paraprofessional, effective February 11, 2019 through June 30, 2019, 6 hrs./day at $15.74/hr. (repl M. Alvarez)

   d. Ashley Speers, Robert Gordon, Paraprofessional, effective February 27, 2019 through June 30, 2019, 5.5 hrs./day at $15.74/hr. (repl W. Martinez)

7. **Degree Changes**

   To approve the following staff member degree changes effective February 1, 2019 to June 30, 2019. (as recommended by the Superintendent) (as per RPEA contract)

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>B5 $57,980</td>
<td>M5 $62,371</td>
</tr>
<tr>
<td>B1 $56,663</td>
<td>M1 $60,914</td>
</tr>
</tbody>
</table>
Agenda
February 26, 2019
Open Session

8. **2019 Roselle Park Summer Camp Salaries**

To approve the following 2019 Roselle Park Summer Camp salaries:

<table>
<thead>
<tr>
<th>Position</th>
<th>Step 1</th>
<th>Step 2</th>
<th>Step 3</th>
<th>Step 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>HS Student Counselors/Custodians</td>
<td>$7.00</td>
<td>$7.50</td>
<td>$7.75</td>
<td></td>
</tr>
<tr>
<td>College Counselors:</td>
<td>$9.25</td>
<td>$9.75</td>
<td>$10.25</td>
<td>$11.00</td>
</tr>
<tr>
<td>Adult Counselors:</td>
<td>$16.00</td>
<td>$16.75</td>
<td>$17.50</td>
<td>$18.25</td>
</tr>
<tr>
<td>HS Student Life Guard:</td>
<td>$8.00</td>
<td>$8.75</td>
<td>$9.50</td>
<td>$10.25</td>
</tr>
<tr>
<td>Office Manager:</td>
<td>$20.75</td>
<td>$21.25</td>
<td>$21.75</td>
<td>$22.25</td>
</tr>
<tr>
<td>Pool Manager/CPO</td>
<td>$20.75</td>
<td>$21.25</td>
<td>$21.75</td>
<td>$22.25</td>
</tr>
<tr>
<td>Theatre/Cafeteria/Athletics:</td>
<td>$20.75</td>
<td>$21.25</td>
<td>$21.75</td>
<td>$22.25</td>
</tr>
<tr>
<td>Sports Clinic Coaches/Instructors:</td>
<td>$20.75</td>
<td>$21.25</td>
<td>$21.75</td>
<td>$22.25</td>
</tr>
</tbody>
</table>

9. **Sick Day Bank**

To approve an agreement between the Roselle Park Board of Education and the Roselle Park Education Association to permit RPEA members to donate one (1) sick day each on a volunteer basis to Linda Samolewicz, Sherman, Paraprofessional. (to include administrators, custodian/maintenance and full time non-unit personnel)

10. **Additional High School/Middle School Athletic Coaches 2018-2019**

To approve the following additional high school/middle school athletic coaches for the 2018-2019 school year: (as recommended by the Superintendent) (as per RPEA contract)

- **Boys Tennis Asst. Coach**
  - Melissa Rinaldi-Hahn
  - 1-2
  - $2,880
  
- **MS Girls Softball**
  - Katherine Morrison
  - Volunteer

Vice President Signorello ______ Mr. Leingang ______
Ms. Carlstrom ______ Mr. Miller ______
Ms. Falcon ______ Ms. Powers ______
Mr. Hemenway ______ Mr. Santangelo ______
  President Harms ______

On roll call, motion _____
EDUCATION

A motion was made by ______________ seconded by ______________
to approve the following agenda items numbered 11 through 15.

11. Education Programs

To approve the following education program(s) for the 2018-2019 school year:

<table>
<thead>
<tr>
<th>Program Type</th>
<th>Location</th>
<th>Hrs./Wk.</th>
<th>Start Date – End Date</th>
<th>Rate/hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bedside Instruction</td>
<td>Summit Oaks Hospital</td>
<td>5/hrs./wk.</td>
<td>1/31/19 – TBD</td>
<td>$47.47/hr.</td>
</tr>
<tr>
<td>Bedside Instruction</td>
<td>Summit Oaks Hospital</td>
<td>5/hrs./wk.</td>
<td>1/30/19 – TBD</td>
<td>$47.47/hr.</td>
</tr>
<tr>
<td>Bedside Instruction</td>
<td>SilverGate Prep</td>
<td>10/hrs./wk.</td>
<td>2/13/19 – TBD</td>
<td>$34.83/hr.</td>
</tr>
<tr>
<td>PESI</td>
<td></td>
<td>2/hrs/day</td>
<td>2/11/19 – TBD</td>
<td>$34.83/hr.</td>
</tr>
<tr>
<td>Fit to Return</td>
<td>Jersey Behavioral Care</td>
<td></td>
<td></td>
<td>$120</td>
</tr>
<tr>
<td>Fit to Return &amp; Mental Health Assessment</td>
<td>The Family Resource Center</td>
<td></td>
<td></td>
<td>$225</td>
</tr>
<tr>
<td>Fit to Return</td>
<td>The Family Resource Center</td>
<td></td>
<td></td>
<td>$175</td>
</tr>
<tr>
<td>Fit to Return</td>
<td>The Family Resource Center</td>
<td></td>
<td></td>
<td>$175</td>
</tr>
<tr>
<td>Tuition (incoming)</td>
<td>Winfield Public Schools</td>
<td></td>
<td>2/4/18</td>
<td>$32,267 (pro-rated)</td>
</tr>
<tr>
<td>Tuition (outgoing)</td>
<td>East Mountain</td>
<td>2/16/19 – 2/27/19</td>
<td></td>
<td>$2,750.40</td>
</tr>
<tr>
<td>Wilson Reading System – Individual Intervention-Extension of Contract</td>
<td></td>
<td></td>
<td></td>
<td>$600</td>
</tr>
<tr>
<td>Home Instruction</td>
<td>Literacy &amp; Learning Solutions</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Home Instruction</td>
<td></td>
<td>1 hr./wk./per subj.</td>
<td>2/20/19 – TBD</td>
<td>$34.83/hr.</td>
</tr>
</tbody>
</table>

12. Educational Trip Requests

To approve the following district educational trip requests:

a. iPlay America, Freehold                 March 1, 2019          Grade 9
   Students will build a sense of community among the class

b. Overlook Hospital, Summit               March 19, 2019         High School
   Students will interact with a variety of healthcare professionals

c. Secaucus College Fair, Meadowlands Expo Center April 3, 2019 High School
   Students will acquire information on colleges, trade schools, business, military

d. Adventure Aquarium, Camden              April 30, 2019         Grade 1
   Students will learn more about sea creatures that are being studied in class.
13. **Harassment/Intimidation/Bullying Incidents**

To affirm the Superintendent’s recommendation on the following harassment/intimidation/bullying incidents:

#18004, #18005, #18006

14. **2019-2020 School Calendar Adoption**

To approve the proposed 2019-2020 district school calendar.

15. **Workshop Attendance Request**

To approve the following staff workshop attendance request:

Michele Thorn, Special Education Teacher, Bureau of Education & Research, Increase Your Success As A Special Education Resource Teacher, West Orange, April 9, 2019, $269.00

Motion ____

**BUSINESS**

A motion was made by ______________________seconded by ____________________ to approve the following **agenda items 16 through 23**.

16. **Secretary/Treasurers Report**

To approve the secretary/treasurer reports for the period ending December 31, 2018.
17. **Approval of Minutes**

To approve the following minutes:

February 5, 2019

18. **Use of Buildings and Grounds**

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

a. Roselle Park Youth Baseball Softball League – Pocketbook Bingo Fundraiser
   Roselle Park High School – gymnasium
   Saturday, April 27, 2019
   5:00PM – 9:00PM

b. Roselle Park Youth Baseball Softball League – Players Warm-Up
   Roselle Park High School – gymnasium
   Monday – Thursday, February 20, 21, 25, 28, 2019
   7:00PM – 9:00PM

c. Roselle Park Girl Scouts Troop #40239 – Meetings
   Aldene School – art room
   Tuesdays, February 26, March 26, April 9, 30, May 14, June 11, 2019
   6:00PM – 7:00PM

d. Roselle Park 5th Grade Luncheon Committee – Fundraiser
   Sherman School – students’ cafeteria
   Friday, March 29, 2019
   6:00PM – 9:30PM

e. Roselle Park Girl Scouts Troop #40998 – Eco-Fest
   Roselle Park High School – students’ cafeteria
   Saturday, May 11, 2019
   10:00AM – 3:00PM

f. Roselle Park Girl Scouts Troop #40399 – Meetings
   Sherman School – students’ cafeteria
   Wednesdays, February 13, March 13, 2019
   6:15PM – 8:00PM

g. Roselle Park Police Department – East West Basketball Game
   Roselle Park High School – gymnasium, teachers’ cafeteria
   Friday, March 22, 2019
   5:30PM – 9:00PM
Use of Buildings and Grounds continued

h. Borough of Roselle Park – USO 5K Walk/Run
   Herm Shaw Field
   Saturday, September 21, 2019
   6:00AM – 2:00PM

i. Roselle Park Soccer Club – Practices
   Anthony Signorello Youth Center – gymnasium
   6:00PM – 9:00PM

j. Roselle Park High School Marching Band – Color Guard Practice
   Aldene School – gymnasium
   Thursday, February 28, 2019
   7:00PM – 8:30PM

19. Approval of Bills

   To approve the following bills for the month of February 2019:

   General Current Expense $264,188.15
   Special Revenue Funds $21,490.81
   Enterprise Fund $42,219.69
   Total $327,898.65

20. Donation

   To accept a donation from the Roselle Park Cabaret Company in the amount of $1,164
to enhance the Middle School Music Program.


   To accept the 2018 Comprehensive Annual Financial Report (CAFR)/Audit and
Auditor’s Management Report on Administrative Findings, prepared by Robert A.
Hulsart and Company.
22. **Corrective Action Plan**

To approve the Corrective Action Plan for the fiscal year ending June 30, 2018.

23. **Grant Application**

To approve to apply for the Preschool Education Expansion Aid for the 2019-2020 school year in the amount of $768,960.

On roll call, motion _____

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**Continuing Business**

**New Business**

**Public Participation**

*Each member of the public may speak a maximum of three minutes.*
Resolution – Executive Session (if required)

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: ____________________________

It is anticipated that the executive session will take approximately__________; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Closed Session
Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.

Moved
AYE
Moved
AYE
Seconded
NAY
Seconded
NAY
Time
Time

Motion to return to open session.

Adjournment

A motion was made by __________________________ seconded by __________________________ to adjourn the meeting at _________ p.m.

Motion _____

Next scheduled board meeting: March 19, 2019 – Sherman gymnasium/auditorium - 7:00 PM