

**ROSELLE PARK SCHOOL DISTRICT**  
**Office of the Superintendent**

January 28, 2016

**TO:** Christopher Miller, President  
Members of the Board of Education  
**FROM:** Pedro Garrido, Superintendent  
**SUBJECT:** AGENDA FOR BOARD MEETING – **February 2, 2016**

***Notice of Meeting***

This meeting, held in Aldene School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and district website.

***Roll Call***

President Miller	_____	Troy Gerten	_____
Vice President Harms	_____	Scott Nelson	_____
Alexander Balaban	_____	Sundjata Sekou	_____
Rodric Bowman	_____	Jeofrey Vita	_____
Kevin Cancino	_____		
Pedro Garrido, Superintendent of Schools			_____
Susan Guercio, School Business Administrator/Board Secretary			_____
Jennifer Osborne, Board Attorney			_____

***Flag Salute***

***Resolution – Executive Session***

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Matters of Attorney/Client Privilege

It is anticipated that the executive session will take approximately 60 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved	Seconded	Time
AYE	NAY	

Motion to return to public session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

**Public Participation – 7:00 PM – Agenda Items Only**

**Committee Reports**

**Superintendent’s Report**

School District and School Grades Required by the Anti-Bullying Bill of Rights Act

**POLICY**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_  
to approve **agenda item 1**.

**1. District Policy – First Reading**

To approve the following Section 504/Americans with Disabilities Act (ADA) revised district policy: (first reading)

SECTION 504/AMERICANS WITH DISABILITIES ACT (ADA)

Vice President Harms	_____	Mr. Gerten	_____
Mr. Balaban	_____	Mr. Nelson	_____
Mr. Bowman	_____	Mr. Sekou	_____
Mr. Cancino	_____	Mr. Vita	_____
		President Miller	_____

On roll call, motion \_\_\_\_\_

**PERSONNEL**

**Consent Agenda Motion – Personnel**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the following **agenda items 2 through 6.**

**2. District Substitutes**

Approval of additional district substitutes. (as recommended by the Superintendent)  
Lunch Aides=\$9.00/day

**LUNCH AIDE**  
Leah Aguanno                      117 E. Westfield Ave., RP

**3. Degree Change**

To approve the following staff member degree change as recommended by the Superintendent effective February 1, 2016 to June 30, 2016: (as per RPEA contract)

	<u>From</u>		<u>To</u>	
Kristen Mingoia	B3	\$54,722	M3	\$58,973
Carrie Russoniello	M(X)	\$74,321	MT(X)	\$77,788

**4. Additional Sections**

To approve the following teacher to teach an additional class effective April 18, 2016 through June 30, 2016, (as recommended by the Superintendent) (as per RPEA contract)

<b>Academy</b>			
John Ranieri	Driver's Ed	1/32	\$2480.13

**5. 2016 Roselle Park Summer Camp Salaries**

To approve the following 2016 Roselle Park Summer Camp salaries:  
 (same salaries as 2014 & 2015)

	Step 1	Step 2	Step 3	Step 4
HS Counselors/Custodians:	\$6.25	\$6.75	\$7.25	
College Counselors:	\$9.00	\$9.50	\$10.00	\$10.50
Adult Counselors:	\$15.75	\$16.50	\$17.25	\$18.00
Life Guard:	\$7.75	\$8.50	\$9.25	\$10.00
Office Manager:	\$20.50	\$21.00	\$21.50	\$22.00
Pool Manager/CPO	\$20.50	\$21.00	\$21.50	\$22.00
Theatre/Cafeteria/Athletics:	\$20.50	\$21.00	\$21.50	\$22.00
Sports Clinic Coaches/Instructors:	\$20.50	\$21.00	\$21.50	\$22.00

**6. Staff Resignations**

To accept the following staff resignation: (as recommended by the Superintendent)

Jilmarie Pagano, Aldene, Paraprofessional, effective on February 12, 2016.

Vice President Harms	_____	Mr. Gerten	_____
Mr. Balaban	_____	Mr. Nelson	_____
Mr. Bowman	_____	Mr. Sekou	_____
Mr. Cancino	_____	Mr. Vita	_____
		President Miller	_____

On roll call, motion \_\_\_\_\_

## ***EDUCATION***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the following ***agenda items numbered 7 through 11.***

### ***7. 2016 Roselle Park Summer Camp***

Approval to operate the 2016 Roselle Park Summer Camp effective June 27, 2016 – August 19, 2016.

### ***8. Education Programs***

To approve the following education program(s) for the 2015-2016 school year:

<u>Mental Health Assessment &amp; Fit To Return</u>		
#87	The Family Resource Center	\$200
	<u>Psychiatric Evaluation</u>	
#88	The Family Resource Center	\$450
	<u>Bedside Instruction</u>	
#89	5hrs./wk	1/22/16 – TBD
		\$62/hr.

### ***9. Educational Trip Requests***

To approve the following district educational trip requests:

- a. Overlook Hospital, Summit                      March 16, 2016                      Grades 9-12  
Students will meet with healthcare professionals to learn about their careers
- b. Sparta High School, Sparta                      February 13, 2016                      Grades 9-12  
Students will be part of a Robotics competition
- c. Cherry Hill High School, Cherry Hill      February 20, 2016                      Grades 9-12  
Students will be part of a Robotics competition

### ***10. 2015-2016 School Calendar Revision***

To approve the following change to the district calendar:

	<u>From:</u>	<u>To:</u>
In-Service Shortened Session	Monday, June 6, 2016	Tuesday, June 7, 2016

**11. Workshop Attendance Request**

To approve the following staff workshop attendance requests:

DAANJ State Conference, Atlantic City,        March 22-25 2016,        \$519.32

Richard Suchanski

Motion \_\_\_\_\_

**BUSINESS**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to approve the following **agenda items 12 through 15.**

**12. Approval of Bills**

To approve the following bills for the month of

General Current Expense	\$111,987.01
Special Revenue Funds	\$ 1,827.93
Enterprise Fund	<u>\$ 10,387.98</u>
Total	\$124,202.92

**13. Secretary/ Treasurer Report**

To approve the secretary/treasurer reports for the period ending November 2015.

**14. Comprehensive Annual Financial Report (CAFR)**

To accept the 2015 Comprehensive Annual Financial Report (CAFR/Audit) and Auditor's Management Report on Administration Findings, prepared by Robert A. Hulsart and Company. There are no recommendations per the CAFR and AMR.

**15. Use of Buildings and Grounds**

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Police Dept. - Lead Dance & Graduation  
Roselle Park High School – auditorium, students’ cafeteria  
Wednesday, February 24, 2016  
6:00PM – 9:00PM
- b. Roselle Park Police Dept. – East west Game  
Roselle Park High School – gymnasium  
Friday, March 18, 2016  
6:00PM – 9:00PM
- c. Roselle Park Recreational Soccer – snow date  
Aldene School – gymnasium  
Saturday, February 13, 2016  
9:00AM – 3:00PM
- d. Girl Scout Troop #40028 - Bingo  
Roselle Park Middle School – students’ cafeteria  
Friday, March 11, 2016  
6:00PM – 8:00PM

***Continuing Business***

Students identified as not residing in Roselle Park/removed from school:

October 20	1 student
November 3	0 students
November 17	0 students
December 1	0 students
January 5	0 students
January 19	0 students
February 2	<u>1 student</u>
Total	2 students

***New Business***

***Public Participation***

***Workshop Presentation NJSBA***

***Resolution – Executive Session (if required)***

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: \_\_\_\_\_

It is anticipated that the executive session will take approximately \_\_\_\_\_; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

***Closed Session***

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved	Seconded	
AYE	NAY	Time

Motion to return to open session.		
Moved	Seconded	
AYE	NAY	Time

***Adjournment***

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_  
to adjourn the meeting at \_\_\_\_\_ p.m.

Motion \_\_\_\_\_

Next scheduled board meeting: Tuesday, February 23, 2016 at the Aldene auditorium/gymnasium