POLICY
Roselle Park Board of Education
Roselle Park, New Jersey

BOARD OF EDUCATION MEETINGS

Board of education meetings shall be a primary means of sharing information with community members and inviting their comments and suggestions. Regular and special meetings of the board of education are open to the public and representatives of the media, except when, by resolution at the public meeting, the board excludes the public from those parts of a meeting which deal with matters held confidential in accordance with law.

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The length of time scheduled for public discussion shall be stated in the agenda, together with any time limit proposed for individual speakers. Any adjustment to posted time limits are within the discretion of the meeting chair.

The board will not permit unnecessary or undesirable identification of district pupils at public or board of education meetings, particularly when the pupil is subject to disciplinary action, or has been identified as having a disability. A special confidential file shall be kept of the names of pupils with disabilities on whose behalf the board must take public action. An unidentifiable coding shall be used when referring to the pupil.

Comments and questions at the end of regular meetings may deal with any topic related to the board's conduct of the schools. Comments at special meetings must be related to the call of the meeting. Advance announcement of all regular, scheduled special, and specially called meetings of the board is made through newspapers and other appropriate media outlets.

The board shall include a discussion of the School Ethics Act and the Code of Ethics for School Board members annually at a regularly scheduled public meeting.

In a regular meeting by September 30 of each year, the chief school administrator shall report to the board the number of pupils graduated and the number of pupils denied graduation from the prior 12th grade class. This report shall include the number of pupils graduated under the special education and special review assessment procedures outlined in administrative code.

*In a regular board meeting by October 30 of each year, the chief school administrator shall provide a report which includes information on the following topics:

A. The status of all capital projects in the school district's long range plan;
B. The maximum permitted amount of the school district's reserve account
C. Implementation of school-level plans;
D. Achievement of performance objectives;
E. Each school report card, including pupil performance results and student behavior data;
F. Professional development activities;
G. Condition of school facilities;
H. Status of mandated program reviews;
BOARD OF EDUCATION MEETINGS (continued)

I. Community support data as detailed in the administrative code;

J. The assignment plan for certified and noncertified nurses developed by the school district.

Other items presented at board meetings must include, but are not limited to:

A. Presentation of audit report;

B. Presentation of budget;

C. Student attendance;

D. Dropout statistics; other demographic data;

E. Mandated inservice programs.

In addition, two times each school year between September 1 and January 1 and between January 1 and June 30, the school board shall hold a public hearing at which the superintendent will report to the board of education all acts of violence, vandalism and harassment, intimidation, or bullying (HIB) which occurred during the previous reporting period. The report shall include the number of HIB reports in the schools, the status of all investigations, the nature of the HIB, and other data required by law.

Adopted: October 18, 2005
Revised: March 16, 2010
Revised: September 21, 2010
NJSBA Review/Update; September 2015
Readopted:

Key Words
Board of Education Meetings, Reporting to the Public, Communicating with the Public, Confidentiality

* Part of QAAR and no longer mandated. Left in because it is good for accountability.
PARTICIPATION BY THE PUBLIC

The board encourages volunteers and/or residents of the community who are especially qualified because of training, experience, or personal characteristics to take an active part in school affairs. Such persons may be invited to act as advisers both as groups and individually in:

A. Clarifying the general ideas and attitudes held by our residents regarding school;

B. Determining the purposes of courses of study and special services to be provided for pupils; evaluating the extent to which these purposes are being achieved by present practices;

C. Giving active assistance to the professional staff in the actual operation of classes and services where the chief school administrator and staff deem such aid valuable;

D. Offering suggestions on a specific problem or set of closely related problems about which the board must make a decision;

E. Coordinating the delivery of social services to students.

Volunteers carrying out prescribed functions under the supervision of designated professional staff members shall be covered by the board's liability insurance policy.

The chief school administrator shall supervise development of programs and procedures to enlist community participation in school events and deliberations. He/she shall keep on file information on all volunteers and documentation that requirements of law have been fulfilled.

The board, chief school administrator, and the staff shall give substantial weight to the advice that they receive from individuals and community groups interested in the school, especially those individuals and groups that have been invited or created to advise them regarding selected problems. The board, chief school administrator, and staff shall use their own best judgment in arriving at decisions.

The chief school administrator shall report to the public annually on all aspects of community support of the educational program.

Adopted: October 18, 2005
Revised: March 16, 2010
Adopted:
NJSBA Review/Update:
Readopted:
PARCIPATION BY THE PUBLIC (continued)

Legal References:  
N.J.S.A. 18A:11-1 General mandatory powers and duties  
N.J.S.A. 18A:40-16 Tuberculosis infection; determination of presence  
N.J.A.C. 6:8-2.1 Quality assurance annual report  
N.J.A.C. 6A:24-2.1 et seq. School Management Teams  

Manual for the Evaluation of Local School Districts (September 2002)

Cross References:  
*1000/1010 Concepts and roles in community relations; goals and objectives  
*1120 Board of education meetings  
1210 Community organizations  
*1220 Ad hoc advisory committees  
*5020 Role of parents/guardians  
*6162.4 Community resources  